

NorthNet Library System

Council of Librarians

Woodland Community and Senior Center
2001 East Street
Woodland, CA
707-483-5470 – Annette's Cell

REVISED AGENDA

Friday, February 11, 2011

9:30 am – 12:30 pm

- 9:30 am** 1. Welcome and Introductions Gregg Atkins, Chair
2. Public Invited to Address the Council
- ACTION** 3. Approval of the Agenda Gregg Atkins
- ACTION** 4. Approval of Minutes of November 15, 2010 meeting Gregg Atkins
- ACTION** 5. Approval of Consent Calendar Gregg Atkins
- A. Financial Statement for FY 2010/11
- B. Statement of Salary & Benefits Expenditure for NBCLS
6. Regional Review of CLSA Funding Impact Annette Milliron
- 10:30 am BREAK**
- 10:45 am – 11:30 am** 7. Regional Group Council Meetings to set Priorities
Each group will meet in separate rooms. Patty & Annette will float among groups as needed.
- 11:30 am – 12:30 pm** 8. Groups Report Priorities and set NLS Action Plan for FY 2011/12 Gregg Atkins
9. Proposal from State Library for Sustainability Retreat Gregg Atkins & Annette Milliron
10. Next Meeting Date
11. Agenda Building
12. Adjourn

NLS COUNCIL MEETING
February 11, 2011
Executive Director's Report

AGENDA ITEM #6 CONSENT CALENDAR

A. The statement of expenditure and revenue for December 31, 2010 is in the packet.

AGENDA ITEM #7 CLSA DISCUSSION

It is quite a shock to realize that there may not be any state funding for the operation of any CLSA program. At this meeting the Council needs to determine the direction of NLS if state funding is not available.

Each region within NLS has slightly different programs/services and therefore potentially different priorities. Each region will prioritize their greatest needs in the event that some CLSA funds are restored but CLSA Systems are not fully funded.

The desired outcome of the meeting is to give staff direction for the creation of a worst case scenario budget and the prioritized services that will be added back into the budget should funds become available.

A very detailed analysis of CLSA financial issues for each of the regions within NLS is included in the packet. Page 1 is an overview of how much income each library is potentially losing if the Governor's budget is adopted without restoration of CLSA TBR and PLF. Literacy funding is not included in the analysis. Neither is the value of the services received from the System included as those dollars have never been given to the local libraries. On page 2 is an overview of what it will cost to continue the programs offered within each region as currently funded by CLSA. The cost per library is determined by using an average percent of population and budget ranking. Sharing the costs is open to discussion and the average percentage approach is shown only as discussion starting point. NSCLS has a page 3 that notes the cost of the individual databases and the footnote explanations.

The cash reconciliation documents for the three regions and NLS are in the packet. **NorthNet has a cash reserve of \$300,000 and is expected to have that amount at the end of FY 2010/11.** That amount is not shown on the cash reconciliation sheet for NLS as an LSTA check arrived after Dec. 20th and it couldn't be deposited until Jan. 3rd due to the holiday furlough of the Sonoma County Treasurer's office. An estimated cost of closing down and dissolving NLS is also included as a separate sheet.

MVLS will have a projected cash reserve of \$212,827 at the end of FY 2010/11.
NBCLS will have a projected cash reserve of \$268,719 at the end of FY 2010/11.
NLS will have a projected cash reserve of \$22,718 at the end of FY 2010/11.

Also each region needs to consider the obligations to their retirees. MVLS and NBCLS have reserves that will probably cover all obligations. NSCLS does not have enough reserves to cover the obligations.

The background information for all three regions is fairly parallel. Both NSCLS and MVLS CalPERS retirement contract side funds were paid off to \$0 at the time all staff was laid off and their offices were closed. Both contracts were placed into the inactive pool. Since

NBCLS provides the staff to NLS via contract, the NBC contract is still active.

Due to the market losses of 2008, all three contracts are requiring a larger contribution for the next few years to help close the gap created by the market loss. Both NBC and MVLS have enough reserves to cover the required contributions. It will be difficult for NSCLS to meet both the increase CalPERS contribution and the retiree medical insurance payments that will be required for the next two years.

If CLSA is not restored to the state budget, the three regions should consider requesting a termination of contract actuary study to determine the cost of fully funding and terminating their contracts. As it is unlikely that NSCLS and MVLS will ever hire staff, one way to end the ongoing obligation to make up any future market losses is to terminate the contract and pay off any amount owed to make the contract "whole." At that point CalPERS would assume all risks. Another approach is to have another agency, such as the State Library, absorb the contract and obligation. A merger actuary study is required for that action. According to CalPERS, a merger is usually smoother and less expensive for the agency that is disbanding. The final method is to freeze the contract as it is at the time of termination. From that point on any losses are made up by reducing benefit payments to the retirees.

CalPERS require one year processing time for any type of actuary study. The request must be made by resolution of the governing body of the contract holder. Each of the regions will need to take action independent of NLS to initiate the studies.

BUDGET for FY 2011/12:

A worst case scenario draft budget is also in the packet. The budget represents no revenue from CLSA. There is also a list of scaled down system services. Also the budget isn't balanced because direction from the Council is needed on what more to cut.

Income is dues revenue from North Bay and Mountain Valley, 10% management overhead for North Bay's SuperSearch program, some LSTA fiscal agent income, and interest. Total income is \$183,094.

Expenses are shown with 1.15 FTE staff in four examples and 1.4 FTE in one example. The various levels of staff hours are explained on the expense sheet. The remaining expenses are projections based on moving to a much smaller space (just enough to house a couple of work stations and few filing cabinets). Conference and travel is eliminated. There is a small amount in staff development to allow for webinar attendance. A small amount of private car expense would allow a little bit of meeting travel. The auditor expense may seem high, but he will be auditing the 2010/11 year which contains five different LSTA grant programs. The county financial services expense is based on past activity. Our county contact indicated that the expense is open to negotiation if there is a drop in activity. The charge for the service is applied near the end of the fiscal year.

Please contact me prior to the meeting if there is some additional information that you would like to have brought to the meeting.

NORTHNET LIBRARY SYSTEM
Council Meeting
November 15, 2010

CONVENING:

The Council of the NorthNet Library System (NLS) met this date at the Sacramento Convention Center with Chair Gregg Atkins presiding. The meeting convened at 9:00 a.m.

ROLL CALL:

PRESENT	ABSENT	MEMBER LIBRARY	NAME
X		Dixon Public Library	Gregg Atkins, Chair
X		Plumas County Library	Margaret Miles, Vice-Chair
	X	Alpine County Library	Rita Lovell
	X	Belvedere-Tiburon Library	Debbie Mazzolini
	X	Benicia Public Library	Diane Smikahl
	X	Butte College Library	Luozhu Cen
X		Butte County Library	Linda Mielke
	X	College of the Redwoods Library	Rachel Anderson
	X	College of the Siskiyous Library	Dennis Freeman
X		Colusa County Library	Wendy Burke
	X	CSU Chico Library	Sarah Blakeslee
	X	CSU Sacramento Library	Tabzeera Dosu
X		Del Norte Co. Library District	Linda Kaufmann
X		El Dorado County Library	Jeanne Amos
	X	Feather River College Library	Tom Davis
X		Folsom Public Library	Katy Curl
	X	Humboldt County Library	Victor Zazueta
	X	Humboldt State Univ. Library	Wayne Perryman
	X	Lake County Library	Susan Clayton
	X	Larkspur Public Library	Frances Gordon
	X	Lassen College Library	Rosanna Brown
	X	Lassen Library District	Jeff Hawkins
X		Lincoln Public Library	Darla Wegener
X		Marin County Free Library	Gail Haar
X		Mendocino County Library	Mel Lightbody
	X	Mill Valley Public Library	Anji Brenner
X		Modoc County Library	Cheryl Baker
X		Mono County Free Library	Bill Michael
X		Napa City-County Library	Danis Kreimeier
	X	Napa Valley Comm. College	Rebecca Scott
X		Nevada County Library	Mary Ann Trygg
X		Orland Free Library	Jody Meza
X		Placer County Library	Mark Parker

X		Roseville Public Library	Joan Goff
	X	Sacramento Co. Pub. Law Lib.	Coral Henning
X		Sacramento Public Library	Rivkah Sass
	X	San Anselmo Public Library	Linda Kenton
X		San Rafael Public Library	David Dodd
	X	Santa Rosa Junior College	Cherry Li-Bugg
	X	Sausalito Public Library	Mary Richardson
	X	Shasta College Library	Janet Albright
X		Shasta Libraries	Jan Erikson
	X	Simpson University Library	Larry Haight
	X	Siskiyou County Library	Lisa Musgrove
	X	Solano Comm. College Library	Philip Andreini
X		Solano County Library	Lynne Williams
X		Sonoma County Library	Kathy Dennison
	X	Sonoma Dev. Center	Vacant
X		St. Helena Public Library	Jennifer Baker
X		Sutter County Library	Roxanna Parker
X		Tehama County Library	Caryn Brown
X		Trinity County Library	Oresta Esquibel
	X	UC Davis	Sandra Vella
X		Willows Public Library	Jody Meza
X		Woodland Public Library	Heather Muller
X		Yolo County Library	Patty Wong
X		Yuba County Library	Loren MccRory
X		California State Library	Linda Springer
X		NLS System Headquarters	Annette Milliron
X		NLS System Headquarters	Patty Hector
X		OCLC	Paul Cappuzzello

1. WELCOME AND INTRODUCTIONS:

Council Chair Gregg Atkins welcomed everyone to the meeting.

2. PUBLIC INVITED TO ADDRESS THE COUNCIL:

No public was in attendance.

3. APPROVAL OF THE AGENDA:

A Motion to approve the agenda was moved by Linda Mielke and seconded by Patty Wong. The Motion passed unanimously.

4. APPROVAL OF MAY 14, 2010 MEETING MINUTES:

A Motion to approve the May 14, 2010 NLS Council meeting minutes was moved by Bill Michael and seconded by Darla Wegener. The Motion passed unanimously.

5. APPROVAL OF CONSENT CALENDAR:

- A. Statement of Revenue, Expenditures & Encumbrance for FY 10/11
- B. Statement of Revenue, Expenditures & Encumbrance for NBCLS for FY 10/11

Rivkah Sass asked for more detailed financial information on staff salaries. Ms. Milliron explained that the Council had asked for a general ledger version of the financial data rather than the detail by program, but she will send out the full report via email. Also the North Bay Cooperative Library System (NBCLS) general ledger is included as the report on salaries and benefits. NLS contracts with NBCLS for staff as NLS does not have a CalPERS contract.

A Motion to approve the Consent Calendar was moved by David Dodd and seconded by Gail Haar. The Motion passed unanimously.

6. STEERING COMMITTEE OVERVIEW OF YEAR TO DATE:

Mr. Atkins reported on the Steering Committee. The Committee has been focused on:

- setting up a delivery taskforce to look at delivery costs
- setting up a fee structure committee that will come up with a new structure that applies to each library equally
- advocacy efforts
- adopting a resource sharing policy that covers the new region
- adopting a harassment policy
- adopting a budget that included lowering health insurance costs and cuts in staff salaries
- coordinating the LSTA grant that purchased a jobs database and Overdrive
- participating in an open source grant with other systems--PLP & SCLC

7. REGIONAL REVIEW AND ADMINISTRATION REPORT:

Ms. Milliron will be scheduling regional Council meetings. North State is scheduled for December 3, 2010.

Ms. Milliron reported that the development of the Overdrive platform webpage is almost complete. NLS staff will finish making adjustments to it this week. The Collection Development Committee is meeting next week to approve the opening day collection and the roll out should be in December.

NLS will be scheduling a Strategic Reality Planning workshop with George Needham and Joan Frye-Williams in January 2011. Lincoln Public Library volunteered to host the workshop.

NLS also has copies of the Health and Wellness @ the Library Toolkit for Library Staff for anyone who wants a copy. If interested, directors should contact the NLS system office.

8. NEWS FROM THE STATE LIBRARY:

Linda Springer did not present her report because most of the attendees had already heard it at the conference. She will send out a written report. Ms. Milliron did mention the new grant application method that the State Library is experimenting with called Pitch an Idea. This is in place of competitive

grants. Ms. Milliron will schedule meetings with the regions to see if anyone is interested in applying for a grant. Ms. Springer gave a short update on a new Gates Grant *For a Digital Literacy Assessment Tool* that the State Library is applying for this week. She noted that State Library staff are no longer on work furloughs but are now on self-directed leaves.

9. MAY COUNCIL OF LIBRARIANS MEETING PLANNING:

Ms. Milliron will survey the members to pick a date for the day-long May meeting. The morning session will include regional meetings, lunch with a speaker and then in the afternoon a full Council meeting. The meeting location will be at the Yolo County Library branch in Davis. Ms. Miles asked if we could take a look at the strategic plan during the meeting.

10. NEXT MEETING DATE:

Ms. Milliron will survey the NLS Council members to pick a date for the day-long May meeting.

11. AGENDA BUILDING:

Items for the next NLS Council meeting will include:

- Review OverDrive project and Open Source Grant
- A Presentation on Strategic Reality Planning (George and Joan)
- Details on Siskiyou County Library's new plan

12. OCLC WEB SCALE MANAGEMENT PRESENTATION:

A webinar will be scheduled at a later date after the ALA mid-winter conference.

13. ADJOURN:

There being no further business, the meeting was adjourned at 10:15 a.m.

Annette Milliron DeBacker
Clerk of the Council
November 15, 2010

CONSENT CALENDAR
February 11, 2011

- A. Statement of Revenue, Expenditures & Encumbrance for FY 2010/11
Period ending December 31, 2010

- B. Statement of Salary and Benefits Expenditure for North Bay Cooperative Library System
Period ending December 31, 2010

NorthNet Library System
General Ledger
For the Six Months Ending December 31, 2010

	YTD Budget	YTD Spent/Rec'd	YTD Balance	Remaining %	Current Month
Revenues					
Revenue Carried Forward	\$ 0.00	\$ 0.00	0.00	0.00	\$ 0.00
Fund Balance	0.00	0.00	0.00	0.00	0.00
1700-Interest Earned	10,572.00	1,184.22	9,387.78	88.80	0.00
2560-CLSA Reference	313,648.00	0.00	313,648.00	100.00	0.00
2562-CLSA SAB	9,209.00	0.00	9,209.00	100.00	0.00
2563-CLSA TBR-ILL	500.00	7,966.14	(7,466.14)	(1,493.23)	0.00
2565-CLSA Comm. &	298,873.00	0.00	298,873.00	100.00	0.00
Total CLSA	622,230.00	7,966.14	614,263.86	98.72	0.00
2803-LSTA	90,080.00	113,022.00	(22,942.00)	(25.47)	0.00
Total LSTA	90,080.00	113,022.00	(22,942.00)	(25.47)	0.00
3480-Contract Fees	359,760.00	324,132.70	35,627.30	9.90	0.00
3482-Membership Fees	151,225.00	140,178.50	11,046.50	7.30	0.00
Total Member Share	510,985.00	464,311.20	46,673.80	9.13	0.00
4040-Miscellaneous	0.00	0.00	0.00	0.00	0.00
Total Miscellaneous	0.00	0.00	0.00	0.00	0.00
4102-Donations/Reimbursments	34,393.00	5,874.52	28,518.48	82.92	5,225.03
4157-Member Reimbursement	269,041.00	120,675.53	148,365.47	55.15	5,097.00
Total Donations & Reimbursements	303,434.00	126,550.05	176,883.95	58.29	10,322.03
4620-Transfer between funds	64,347.00	0.00	64,347.00	100.00	0.00
Total Transfer Between Funds	64,347.00	0.00	64,347.00	100.00	0.00
4645-Trust to General Fund	0.00	0.00	0.00	0.00	0.00
Total Trust to General Fund	0.00	0.00	0.00	0.00	0.00
Grand Total Revenues	\$ 1,601,648.00	\$ 713,033.61	888,614.39	55.48	\$ 10,322.03

NorthNet Library System
 General Ledger
 For the Six Months Ending December 31, 2010

	YTD Budget	YTD Spent/Rec'd	YTD Balance	Remaining %	Current Month
Salaries & Benefits					
5900-Payoff Account	\$ 0.00	\$ 0.00	0.00	0.00	\$ 0.00
5910-Perm Positions	0.00	0.00	0.00	0.00	0.00
5911-Extra Help	0.00	0.00	0.00	0.00	0.00
5921-Retirement Cont.	0.00	0.00	0.00	0.00	0.00
5924-MediCare	0.00	0.00	0.00	0.00	0.00
5925-Deferred Cost	0.00	0.00	0.00	0.00	0.00
5930-Health Insurance	0.00	0.00	0.00	0.00	0.00
5931-Disability Insurance	0.00	0.00	0.00	0.00	0.00
5932-Dental Insurance	0.00	0.00	0.00	0.00	0.00
5933-Life Insurance	0.00	0.00	0.00	0.00	0.00
5934-Vision Insurance	0.00	0.00	0.00	0.00	0.00
5935-Unemployment Insurance	0.00	0.00	0.00	0.00	0.00
5940-Workers Compensation	0.00	0.00	0.00	0.00	0.00
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Total Salaries & Benefits	0.00	0.00	0.00	0.00	0.00

NorthNet Library System
General Ledger
For the Six Months Ending December 31, 2010

	YTD Budget	YTD Spent/Rec'd	YTD Balance	Remaining %	Current Month
Services & Supplies					
6040-Comm. - E Mail	800.00	560.37	239.63	29.95	274.90
6045-Comm. - Telephone	2,939.00	75.24	2,863.76	97.44	4.72
6085-Adm Janitorial	1,500.00	600.00	900.00	60.00	120.00
6100-Insurance	3,589.00	3,589.00	0.00	0.00	0.00
6140-Maint. of Equipment	2,142.00	1,615.63	526.37	24.57	359.38
6280-Memberships	150.00	225.00	(75.00)	(50.00)	0.00
6302-Adm Debt Revolve	50.00	0.00	50.00	100.00	0.00
6400-Office Expense	4,809.00	5,476.94	(667.94)	(13.89)	201.40
6410-Postage	58,568.00	25,223.44	33,344.56	56.93	3,220.34
6415-Library Materials	600.00	354.95	245.05	40.84	0.00
6461-Purchases for Members	410,733.00	157,882.89	252,850.11	61.56	0.00
6500-Other Prof. Services	92,073.00	116,412.74	(24,339.74)	(26.44)	1,232.60
6516-Data Processing Services	0.00	0.00	0.00	0.00	0.00
6517-Online Services OCLC	57,416.00	22,632.31	34,783.69	60.58	0.00
6521-County Services	14,394.00	0.00	14,394.00	100.00	0.00
6540-Contract Services	883,292.00	367,231.66	516,060.34	58.42	70,587.90
6800-Duplicating / Photocopies	6,605.00	2,353.26	4,251.74	64.37	392.21
6820-Rental of Equipment	0.00	0.00	0.00	0.00	0.00
6840-Building Rent / Lease	23,296.00	13,414.73	9,881.27	42.42	3,832.78
7000-Special Dept. Expenses	16,990.00	0.00	16,990.00	100.00	0.00
7110-Staff Development	2,150.00	580.00	1,570.00	73.02	0.00
7120-In-Service Training	31,888.00	4,312.76	27,575.24	86.48	1,877.32
7302-Conferences & Travel	44,160.00	75,279.44	(31,119.44)	(70.47)	2,193.36
7303-Private Car Expense	6,131.00	2,236.16	3,894.84	63.53	558.00
7320-Utilities	5,136.00	2,386.18	2,749.82	53.54	638.98
Total Services & Supplies	1,669,411.00	802,442.70	866,968.30	51.93	85,493.89
Fixed Assets					
8640-Operational Transfer	0.00	0.00	0.00	0.00	0.00
8800-Equip Reserve	38,885.00	38,885.00	0.00	0.00	0.00
Total Fixed Assets	38,885.00	38,885.00	0.00	0.00	0.00
Grand Total Expenditures	\$ 1,708,296.00	\$ 841,327.70	866,968.30	50.75	\$ 85,493.89

NorthNet Library System
 General Ledger
 For the Six Months Ending December 31, 2010

	YTD Budget	YTD Spent/Rec'd	YTD Balance	Remaining %	Current Month
Grand Total Expenditures	<u>1,708,296.00</u>	<u>841,327.70</u>	<u>866,968.30</u>	<u>50.75</u>	<u>85,493.89</u>
Grand Total Revenues	<u>1,708,296.00</u>	<u>819,681.61</u>	<u>888,614.39</u>	<u>(52.02)</u>	<u>10,322.03</u>
Difference	<u>\$ 0.00</u>	<u>\$ (21,646.09)</u>	<u>21,646.09</u>		<u>\$ (75,171.86)</u>
Net Change in Journals	<u>\$ 38,885.00</u>	<u>\$ 17,238.91</u>	<u>21,646.09</u>		<u>\$ (75,171.86)</u>

North Bay Cooperative Library System
General Ledger
For the Six Months Ending December 31, 2010

	YTD Budget		YTD Spent/Rec'd	YTD Balance	Remaining %	Current Month
Salaries & Benefits						
5900-Payoff Account	\$ 0.00	\$	0.00	0.00	0.00	\$ 0.00
5910-Perm. Positions	395,913.00		212,586.82	183,326.18	46.30	30,586.38
5911-Extra Help	0.00		0.00	0.00	0.00	0.00
5921-Retirement Cont.	58,065.00		29,813.03	28,251.97	48.66	4,242.00
5924-Medicare	6,918.00		3,625.49	3,292.51	47.59	617.22
5925-Deferred Comp.	0.00		0.00	0.00	0.00	0.00
5930-Health Insurance	97,590.00		43,748.38	53,841.62	55.17	709.96
5931-Disability Insurance	5,939.00		1,518.11	4,420.89	74.44	301.91
5932-Dental Insurance	8,625.00		4,059.42	4,565.58	52.93	682.14
5933-Life Insurance	1,919.00		883.07	1,035.93	53.98	176.61
5934-Vision Insurance	1,286.00		479.65	806.35	62.70	81.45
5935-Unemployment Insurance	3,921.00		1,555.00	2,366.00	60.34	311.00
5940-Workers Compensation	3,916.00		1,178.40	2,737.60	69.91	0.00
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Total Salaries & Benefits	584,092.00		299,447.37	284,644.63	48.73	37,708.67

NORTH NET LIBRARY SYSTEM

COUNTY CASH RECONCILIATION

DECEMBER 2010

Revenue

Year to Date Revenue (PeachTree)	\$713,034	
		<u>\$713,034</u>
		<u><u>\$713,034</u></u>
Year to Date County Revenue	\$713,034	\$0
		<u>\$713,034</u>
		<u><u>\$713,034</u></u>

Expenses

Year to Date Expenses (PeachTree)	\$841,328	
Pending Correction		
		<u>\$841,328</u>
		<u><u>\$841,328</u></u>
Year to Date County Expenses	\$841,328	\$0
Accured Expense		
		<u>\$841,328</u>
		<u><u>\$841,328</u></u>

CASH WITH COUNTY RECONCILIATION

NLS CASH

Unreserved Cash	\$378,318	
Year to Date Revenue	\$713,034	
Year to Date Expenses	(\$841,328)	
Reserved for Encumbrances	\$2,627	
		<u>\$252,651</u>
Subtotal - Unreserved Cash		<u>\$252,651</u>
Reserves		
Reserved for Retirement Benefits		
Reserved for Future Commitments		
		<u>\$0</u>
Subtotal - Reserved Cash		<u>\$0</u>
TOTAL CASH WITH COUNTY		<u><u>\$252,651</u></u>

(\$0)

COUNTY CASH

County Ending Cash Balance	\$250,024	
Less Fund Balance Reserved for Encumbrances	\$2,627	
Less Accrued Expenses	\$0	
		<u>\$252,651</u>
TOTAL CASH WITH COUNTY		<u><u>\$252,651</u></u>

**NorthNet Library System
Shut Down Expenses**

Vacation & Sick Leave:	\$70,176
Unemployment Insurance:	\$93,756

**Mountain Valley Region
Analysis of CLSA Service Cuts**

Formula for assigning costs for products and services

Member Library	Population	% of Total	Budget 2009/10	% of Total	Average %
Alpine County	1,222	0.05%	274,131	0.49%	0.27%
Colusa County	21,910	0.90%	552,906	0.99%	0.95%
El Dorado County	179,722	7.40%	2,579,427	4.62%	6.01%
Folsom Public	72,590	2.99%	1,551,700	2.78%	2.88%
Lincoln Public	39,758	1.64%	870,490	1.56%	1.60%
Mono County	9,702	0.40%	1,001,301	1.79%	1.10%
Nevada County	98,680	4.06%	1,854,687	3.32%	3.69%
Placer County	184,489	7.59%	3,947,148	7.07%	7.33%
Roseville Public	103,154	4.25%	2,803,266	5.02%	4.63%
Sacramento Public	1,351,825	55.63%	31,436,078	56.32%	55.97%
Sutter County	95,878	3.95%	1,175,519	2.11%	3.03%
Woodland	55,867	2.30%	1,591,181	2.85%	2.57%
Yolo County	143,199	5.89%	5,589,557	10.01%	7.95%
Yuba County	71,929	2.96%	592,977	1.06%	2.01%
Total	2,429,925	100.00%	55,820,368	100.00%	100.00%

Funding Reduction	TBR 9/10	PLF-Est 10/11	Total Local Reduction	% of Budget
Alpine County	521	398	919	0%
Colusa County	19,110	7,426	26,536	5%
El Dorado County	1,510	60,869	62,379	2%
Folsom Public	114,395	23,895	138,290	9%
Lincoln Public	9,141	13,748	22,889	3%
Mono County	14,384	4,554	18,938	2%
Nevada County	1,087	32,999	34,086	2%
Placer County	2,520	63,608	66,128	2%
Roseville Public	50,198	38,718	88,916	3%
Sacramento Public	243,717	459,436	703,153	2%
Sutter County	67,525	33,158	100,683	9%
Woodland	87,986	19,158	107,144	7%
Yolo County	1,410	48,712	50,122	1%
Yuba County	11,104	24,539	35,643	6%
Total	\$624,608	\$831,218	\$1,455,826	

<i>Member Library</i>	Local Paid 2010-11*	Member Share Admin	Extra Delivery	CLSA Admin	CLSA Delivery	<i>Databases</i>	<i>Ref Training</i>	<i>Question Handling</i>	CLSA SubTotal	Grand Total**
Alpine County	847	847	0	116	2,291	82	1,003	3,034	6,525	7,372
Colusa County	1,284	1,284	0	404	6,031	285	1,054	3,034	4,088	5,372
El Dorado County	5,034	5,034	0	2,565	4,372	1,809	1,440	3,034	4,474	9,508
Folsom Public	7,742	2,542	5,200	1,231	6,031	868	1,173	3,034	4,207	11,949
Lincoln Public	1,284	1,284	0	682	3,602	481	1,098	3,034	4,132	5,416
Mono County	1,284	1,284	0	468	6,031	330	1,033	3,034	4,067	5,351
Nevada County	2,542	2,542	0	1,576	6,031	1,112	1,241	3,034	4,275	6,817
Placer County	5,034	5,034	0	3,130	6,031	2,208	1,457	3,034	4,491	9,525
Roseville Public	5,034	5,034	0	1,978	6,031	1,395	1,274	3,034	4,308	9,342
Sacramento Public	17,914	12,714	5,200	23,893	6,031	16,854	4,324	3,034	7,358	25,272
Sutter County	7,742	2,542	5,200	1,292	6,031	911	1,236	3,034	4,270	12,012
Woodland	7,742	2,542	5,200	1,099	6,031	775	1,137	3,034	4,171	11,913
Yolo County	5,034	5,034	0	3,395	6,031	2,395	1,352	3,034	4,386	9,420
Yuba County	2,542	2,542	0	859	6,031	606	1,178	3,034	4,212	6,754
Total	\$71,059	\$50,259	\$20,800	\$42,686	\$76,606	\$30,110	\$20,000	\$42,480	\$64,968	\$136,027

*Member share + extra delivery

**Local Paid + CLSA

LSTA Project Renewal Costs March 2012

OverDrive 2011/12				
<i>Member Library</i>	<i>Platform</i>	<i>Materials</i>	<i>EzProxy hosting</i>	<i>Total</i>
Alpine	43	197	50	290
Colusa County	94	351		445
El Dorado	1,982	2,681	50	4,713
Folsom	861	1,276		2,137
Lincoln	531	334	50	915
Mono County	224	491	50	765
Nevada County	1,632	1,997	50	3,679
Roseville	1,612	2,183		3,795
Sutter County	865	1,280		2,145
Woodland	624	1,021		1,645
Yuba County	746	1,152		1,898
Total	\$9,214	\$12,963	\$250	\$22,427

Job Accelerator	
Alpine	5
Colusa	97
El Dorado	799
Folsom	323
Lincoln	159
Mono	43
Nevada	581
Placer	820
Roseville	108
Sacramento	6,392
Sutter	426
Woodland	248
Yolo	636
Yuba	320
Total	\$10,957

CSLA Databases	
2010/11 costs	
Chilton	28,910
hosting fee	1,200
Total	\$30,110

**MT VALLEY LIBRARY SYSTEM
COUNTY CASH RECONCILIATION
DECEMBER 2010 - No Monthly Activity**

Revenue

Year to Date Revenue (PeachTree)	\$495				
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"></td> <td style="width: 20%; text-align: right; border-top: 1px solid black;">TOTAL MVLS Revenue</td> <td style="width: 20%; text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">\$495</td> </tr> </table>			TOTAL MVLS Revenue	\$495	\$0
	TOTAL MVLS Revenue	\$495			
Year to Date County Revenue	\$495				
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"></td> <td style="width: 20%; text-align: right; border-top: 1px solid black;">TOTAL COUNTY Revenue</td> <td style="width: 20%; text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">\$495</td> </tr> </table>			TOTAL COUNTY Revenue	\$495	
	TOTAL COUNTY Revenue	\$495			

Expenses

Year to Date Expenses (PeachTree)	\$0				
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"></td> <td style="width: 20%; text-align: right; border-top: 1px solid black;">TOTAL MVLS Expenses</td> <td style="width: 20%; text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">\$0</td> </tr> </table>			TOTAL MVLS Expenses	\$0	\$0
	TOTAL MVLS Expenses	\$0			
Year to Date County Expenses	\$0				
Accrued Expenses					
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"></td> <td style="width: 20%; text-align: right; border-top: 1px solid black;">TOTAL COUNTY Expenses</td> <td style="width: 20%; text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">\$0</td> </tr> </table>			TOTAL COUNTY Expenses	\$0	
	TOTAL COUNTY Expenses	\$0			

CASH WITH COUNTY RECONCILIATION

MVLS CASH

Unreserved Fund Balance	\$2,776				
Year to Date Revenue	\$495				
Year to Date Expenses	\$0				
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"></td> <td style="width: 20%; text-align: right; border-top: 1px solid black;">Subtotal - Unreserved Cash</td> <td style="width: 20%; text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">\$3,271</td> </tr> </table>			Subtotal - Unreserved Cash	\$3,271	
	Subtotal - Unreserved Cash	\$3,271			
Reserves					
Reserved for Contingencies	\$128,356				
Reserved for Future Commitments	\$50,000				
Reserved for Future Cash Flow	\$61,500				
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"></td> <td style="width: 20%; text-align: right; border-top: 1px solid black;">Subtotal - Reserved Cash</td> <td style="width: 20%; text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">\$239,856</td> </tr> </table>			Subtotal - Reserved Cash	\$239,856	
	Subtotal - Reserved Cash	\$239,856			
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"></td> <td style="width: 20%; text-align: right; border-top: 1px solid black;">TOTAL CASH WITH COUNTY</td> <td style="width: 20%; text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">\$243,127</td> </tr> </table>			TOTAL CASH WITH COUNTY	\$243,127	
	TOTAL CASH WITH COUNTY	\$243,127			

COUNTY CASH

County Ending Cash Balance	\$243,127	
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TOTAL CASH WITH COUNTY

\$243,127

\$0

**North Bay Region
Analysis of CLSA Service Cuts**

Agenda Item #6-5

Formula for assigning costs for products and services

Member Library	Population	% of Total	Budget 2009/10	% of Total	Average %
Bel-Tib	11,175	0.76%	1,432,957	2.38%	1.57%
Benicia	28,086	1.90%	1,916,713	3.19%	2.55%
Dixon	25,850	1.75%	860,512	1.43%	1.59%
Lake Cty	64,053	4.34%	892,681	1.48%	2.91%
Larkspur	12,398	0.84%	674,842	1.12%	0.98%
Marin Cty	143,772	9.75%	11,313,209	18.82%	14.28%
Mendo Cty	90,289	6.12%	1,285,984	2.14%	4.13%
Mill Villy	14,144	0.96%	1,504,785	2.50%	1.73%
Napa City-Cty	132,907	9.01%	6,323,472	10.52%	9.76%
St. Helena	6,010	0.41%	869,125	1.45%	0.93%
San Anselmo	12,744	0.86%	418,515	0.70%	0.78%
San Rafael	58,822	3.99%	2,172,123	3.61%	3.80%
Sausalito	7,596	0.51%	596,934	0.99%	0.75%
Solano Cty	373,901	25.35%	15,370,572	25.57%	25.46%
Sonoma Cty	493,285	33.44%	14,485,620	24.10%	28.77%
Total	1,475,032	100.00%	\$60,118,044	100.00%	100.00%

Funding Reduction	Lost TBR 9/10	Lost PLF- Est 10/11	Total Local Reduction	% of Budget
Bel-Tib	51,393	3,737	55,130	3.8%
Benicia	75,571	9,392	84,963	4.4%
Dixon	35,465	8,644	44,109	5.1%
Lake Cty	206,126	21,264	227,390	25.5%
Larkspur	28,670	4,146	32,816	4.9%
Marin Cty	105,466	48,079	153,545	1.4%
Mendo Cty	230,234	30,193	260,427	20.3%
Mill Villy	42,701	4,730	47,431	3.2%
Napa City-Cty	149,659	44,445	194,104	3.1%
NVC	0	0	0	
NBHSL	0	0	0	
St. Helena	92,680	2,010	94,690	10.9%
San Anselmo	23,254	4,262	27,516	4.6%
San Rafael	36,821	19,671	56,492	0.4%
SRJC	0	0	0	
Sausalito	24,051	2,540	26,591	4.5%
Solano Coll	0	0	0	
Solano Cty	304,536	125,036	429,572	2.8%
Sonoma Cty	214,858	164,959	379,817	2.6%
Total	\$1,621,485	\$493,108	\$2,114,593	97.3%

<i>Member Library</i>	<i>Local Paid 2010-11*</i>	<i>Admin from Dues</i>	<i>Additional Delivery</i>	<i>Super Search</i>	<i>CLSA Admin</i>	<i>CLSA Delivery</i>	<i>Reference</i>	<i>CLSA SubTotal</i>	<i>Grand Total**</i>
Bel-Tib	13,779	4,149	7,202	2,428	295	1,859	6,048	8,201	21,980
Benicia	22,856	4,609	13,661	4,586	741	3,525	6,048	10,314	33,170
Dixon	10,301	3,841	5,341	1,119	682	1,378	6,048	8,108	18,409
Lake Cty	34,744	4,149	27,262	3,333	1,689	7,035	6,048	14,773	49,517
Larkspur	11,312	3,841	6,086	1,385	327	1,571	6,048	7,945	19,257
Marin Cty	39,820	12,059	20,096	7,665	3,792	5,186	6,048	15,026	54,846
Mendo Cty	37,181	4,149	29,093	3,939	2,381	7,508	6,048	15,937	53,118
Mill Vily	17,375	4,609	10,070	2,696	373	2,599	6,048	9,020	26,395
Napa City-Cty	45,267	4,761	33,144	7,362	3,506	8,553	6,048	18,107	63,374
NVC	9,109	3,841	3,853	1,415				0	9,109
NBHSL	771	771				0		0	771
St. Helena	17,803	4,149	11,165	2,489	159	2,881	6,048	9,088	26,891
San Anselmo	10,067	3,841	4,750	1,476	336	1,226	6,048	7,610	17,677
San Rafael	19,214	4,609	12,217	2,388	1,552	3,153	6,048	10,752	29,966
SRJC	2,141	771	1,370	0				0	2,141
Sausalito	10,237	3,841	4,575	1,821	200	1,181	6,048	7,429	17,666
Solano Coll	7,052	3,841	1,883	1,328				0	7,052
Solano Cty	60,217	12,069	33,144	15,004	9,862	8,553	6,048	24,463	84,680
Sonoma Cty	77,889	12,069	31,063	34,757	13,011	8,016	6,048	27,075	104,964
Total	\$447,135	\$95,969	\$255,975	\$95,191	\$38,906	\$64,225	\$90,718	\$193,849	\$640,984

*Dues + Additional Delivery + Supersearch

**Local Paid + CLSA

LSTA Project Renewal Costs March 2012

	OverDrive 2011/12				Job Accelerator	Total LSTA
	<i>Platform</i>	<i>Materials</i>	<i>Proxy Server</i>	<i>Total</i>		
Bel-Tib	0	0	0	0	49	49
Benicia	445	728	0	1,173	124	1,297
Dixon	146	407	0	553	115	668
Lake Cty	0	0	0	0	285	285
Larkspur	0	0	0	0	285	285
Marin Cty	0	0	0	0	54	54
Mendo Cty	0	0	0	0	630	630
Mill Vily	0	0	0	0	62	62
Napa City-Cty	1,077	1,608	0	2,685	581	3,266
NVC	0	0	0	0	0	0
NBHSL	0	0	0	0	0	0
St. Helena	215	381	0	596	26	622
San Anselmo	0	0	0	4,411	56	4,467
San Rafael	0	0	0	0	259	259
SRJC	0	0	0	0	259	259
Sausalito	0	0	0	0	49	49
Solano Coll	0	0	0	0	33	33
Solano Cty	3,784	4,719	0	0	1,658	1,658
Sonoma Cty	0	0	0	0	2,153	2,153
Total	\$5,667	\$7,843	\$0	\$9,418	\$6,678	\$16,096

**NORTH BAY COOPERATIVE LIBRARY SYSTEM COUNTY
COUNTY CASH RECONCILIATION
DECEMBER 2010**

Revenue

Year to Date Revenue (PeachTree)	\$239,391	
		\$0
TOTAL NBCLS Revenue	\$239,391	
Year to Date County Revenue	\$239,391	
TOTAL COUNTY Revenue	\$239,391	

Expenses

Year to Date Expense (PeachTree)	\$300,976	
		\$0
TOTAL NBCLS Expenses	\$300,976	
Year to Date County Expenses	\$300,976	
Accrued Expenses		
TOTAL COUNTY Expenses	\$300,976	

CASH WITH COUNTY RECONCILIATION

NBCLS CASH

Unreserved Cash	\$148,497	
Year to Date Revenue	\$239,391	
Year to Date Expenses	(\$300,976)	
Accrued Expenses		
Subtotal - Unreserved Cash	\$86,911	
Reserves		
Reserved for Retirement Benefits	\$106,620	
Reserved for Future Commitments	\$129,447	
Subtotal - Reserved Cash	\$236,067	
TOTAL CASH WITH COUNTY	\$322,978	\$0

COUNTY CASH

County Ending Cash Balance	\$322,959	
Vouchers Payable	\$19	
Less Accrued Expenses		
TOTAL CASH WITH COUNTY	\$322,978	

**North State Region
Analysis of CLSA Service Cuts**

Formula for assigning costs for products and services

	Population	% of Total	Budget 2009/10	% of Total	Average %
Butte County	220,407	28%	2,440,423	23.94%	26%
Del Norte County	29,147	4%	182,668	1.79%	3%
Humboldt County	132,821	17%	2,374,251	23.29%	20%
Lassen Library	35,757	5%	115,454	1.13%	3%
Modoc County	9,702	1%	320,000	3.14%	2%
Orland Free Library	15,023	2%	275,918	2.71%	2%
Plumas County Lib	24,297	3%	558,769	5.48%	4%
Shasta Public Librs	182,236	23%	1,896,828	18.61%	21%
Siskiyou County Lib	45,971	6%	961,867	9.44%	8%
Tehama County	62,419	8%	525,659	5.16%	7%
Trinity County	13,966	2%	295,566	2.90%	2%
Willows Public	14,172	2%	245,691	2.41%	2%
Total	785,918	1.00	10,193,094	1.00	100%

Funding Reduction

	TBR 9/10	PLF-Est 10/11	Total	% of Budget*
Butte County	3,347	74,161	77,508	3.2%
Del Norte County	751	9,923	10,674	5.8%
Humboldt County	3,631	44,610	48,241	2.0%
Lassen Library	0	12,002	12,002	10.4%
Modoc County	2,025	3,270	5,295	1.7%
Orland Free Library	2,929	5,088	8,017	2.9%
Plumas County Lib	1,932	7,936	9,868	1.8%
Shasta Public Librs	3,192	61,614	64,806	3.4%
Siskiyou County Lib	1,043	15,386	16,429	1.7%
Tehama County	959	21,101	22,060	4.2%
Trinity County	458	4,648	5,106	1.7%
Willows Public	1,761	4,755	6,516	2.7%
Total	22,028	264,494	286,522	41.5%

CLSA Costs per Lib Admin is the amount contributed from reserves in lieu of dues

	<i>Member Admin **</i>	<i>CLSA Admin</i>	<i>Est. 10/11 Postage</i>	<i>OCLC Cat</i>	<i>OCLC ILL ***</i>	<i>OCLC Access</i>	<i>Databases</i>	<i>Reference</i>	<i>Total</i>
Butte County	7,798	11,991	3,033	4,882	4,138	3,242	13,195	1,404	49,683
Del Norte County	825	1,586	1,652	1,055	1,619	1,477	1,396	1,404	11,014
Humboldt County	6,029	7,226	3,978	4,882	1,607	262	10,202	1,404	35,589
Lassen Library	852	1,945	1,405	1,073	1,960	741	1,442	1,404	10,823
Modoc County	656	528	2,835	584	1,103	199	1,110	1,404	8,419
Orland Free Library	693	817	1,768	3,751	1,025	73	1,172	1,404	10,703
Plumas County Lib	1,286	1,322	2,393	3,751	1,082	74	2,176	1,404	13,488
Shasta Public Librs	6,269	9,915	5,257	3,751	1,386	1,929	10,609	1,404	40,519
Siskiyou County Lib	2,293	2,501	832	4,889	305	135	3,880	1,404	16,239
Tehama County	1,965	3,396	1,794	1,595	708	353	3,325	1,404	14,540
Trinity County	702	760	1,866	1,878	601	177	1,187	1,404	8,574
Willows Public	632	771	1,804	1,957	716	270	1,069	1,404	8,624
Total	30,000	42,758	28,617	34,048	16,249	8,930	50,763	16,849	228,215

LSTA Project Renewal Costs March 2012				
OverDrive 2011/12				
	<i>Platform</i>	<i>Materials</i>	<i>EzProxy hosting</i>	<i>Total</i>
Del Norte County	201	467		668
Humboldt County	861	1,276		2,137
Lassen Library	90	347	50	487
Modoc County	106	264	50	420
Orland Free Library	78	334		412
Plumas County Lib	158	420		578
Siskiyou County Lib	633	1,031	50	1,714
Tehama County	438	821	50	1,309
Trinity County	147	409		556
Willows Public	203	468		671
Total	2,915	5,837	200	8,952

Job Accelerator	
Butte	980
Del Norte	131
Humboldt	590
Lassen	159
Modoc	43
Orland	67
Plumas	108
Shasta	810
Siskiyou	204
Tehama	426
Trinity	62
Willows	63
Total	3,643

CSLA Databases 2010/11 costs	
Gale Ref Gold	24,709
Test & Educ	13,689
Chilton	11,165
hosting fee	1,200
Total	50,763

* Doesn't include Admin taken from Reserves

** Taken from Reserves

*** Dependent on State paying for FirstSearch ~ \$25,000 for all libraries in system

NORTH STATE COOPERATIVE LIBRARY SYSTEM COUNTY GENERAL LEDGER RECONCILIATION

DECEMBER 2010 - No Monthly Activity

Revenue

Year to Date Revenue (PeachTree)	\$156	
		\$0
TOTAL NSCLS Revenue	\$156	
Year to Date County Revenue	\$156	
TOTAL COUNTY Revenue	\$156	

Expenses

Year to Date Expenses (PeachTree)	\$10,769	
		\$0
TOTAL NSCLS Expenses	\$10,769	
Year to Date County Expenses	\$10,769	
TOTAL COUNTY Expenses	\$10,769	

CASH WITH COUNTY RECONCILIATION

NSCLS CASH

Unreserved Cash	\$79,849	
Year to Date Revenue	\$156	
Year to Date Expenses	(\$10,769)	
Subtotal - Unreserved Cash	\$69,236	
Reserves		
Reserved for Retirement Benefits		
Reserved for Future Commitments		
Subtotal - Reserved Cash	\$0	
TOTAL CASH WITH COUNTY	\$69,236	\$0

COUNTY CASH

County Ending Cash Balance	\$69,236	
Pending Deposit Correction	\$0	
Less Accrued Expenses	\$0	
TOTAL CASH WITH COUNTY	\$69,236	

Necessary System Functions

1. Administer LSTA grants (PLSEP, LAIF, System grants if they still have them)
2. Manage delivery
3. Manage shared ILS or whatever SuperSearch morphs into
4. Manage contracts (databases, OverDrive shared platform, etc.)
5. Administer PERS accounts and healthcare benefits for retirees
6. Fiscal agent duties includes:
 - Managing Accts Receivable and Payable
 - Preparation of Financial Statements
 - Audit
7. Meeting preparation and presentation
8. Archive meeting materials
9. File maintenance

Desirable System Functions

1. Maintenance of Web page
2. Consultant services to members

Budget11/12
rev:

**NorthNet Library System
Preliminary Budget FY 2011/12
Presented February 11, 2011**

REVENUES

-----		LSTA	SUPERS	REF	ADMIN
	Rev Carried Forward	0	0	0	0
4645	Trust to General Fund	0	0	0	0
1700	Interest Earned	0	0	0	3,000
	TOTAL INTEREST	0	0	0	3,000
2560	CLSA Reference	0	0	0	0
2562	CLSA SAB	0	0	0	0
2563	CLSA TBR-ILL	0	0	0	0
2564	CLSA Data Base	0	0	0	0
2565	CLSA Comm. & Del.	0	0	0	0
	TOTAL CLSA	0	0	0	0
	LSTA LAIF	0	0	0	24,000
2803	LSTA	0	0	0	24,000
3480	Membership Fees	0	0	0	0
	NBCLS	0	0	0	95,494
	MVLS	0	0	0	51,081
3482	Contract Fee/	0	0	0	9,519
	Black Gold Contract	0	0	0	0
4040	Miscellaneous	0	0	0	0
4102	Donations/Reimb	0	0	0	0
4157	Member Reimb	0	0	0	0
	TOTAL LOCAL	0	0	0	156,094
	Equip. Reserve				
	GRAND TOTAL REVENUES	0	0	0	183,094

EXPENDITURES

		ADMIN - 1	ADMIN - 2	ADMIN - 3	ADMIN - 4	ADMIN - 5	
-----							Admin 1 - AMD @2080 hrs & Acct. Clerk at 6 hrs wkly
Salaries and Benefits:							
5900	Payoff Acct	0	0	0	0	0	
5910	Perm. Positions	151,628	136,506	157,754	128,945	121,384	Admin 2 - AMD @1040 hrs & PH @ 1040 hrs & Acct. Clerk at 6 hrs wkly
5911	Extra Help	0	0	0	0	0	
5921	Retirement Cont.	11,624	4,417	8,834	6,626	8,834	
5924	Medicare	2,199	1,979	2,287	1,870	1,760	Admin 3 - AMD @520 hrs & PH @ 2080 hrs & Acct. Clerk at 6 hrs wkly
5925	Deferred Comp.	0	0	0	0	0	
5930	Health Insurance	13,860	20,604	20,604	20,604	6,744	
5931	Disability Ins.	2,274	2,048	2,366	1,821	1,934	
5932	Dental Insurance	1,801	3,367	3,367	1,801	3,367	Admin 4 - AMD @520 hrs & PH @ 1560 hrs & Acct. Clerk at 6 hrs wkly
5933	Life Insurance	174	258	343	169	300	
5934	Vision Insurance	216	432	432	432	432	
5935	Unemployment Ins	1,504	1,353	1,565	1,202	1,277	
5940	Workers Comp	1,509	1,356	1,571	1,203	1,280	Admin 5 - PH @2080 hr & Acct. Clerk at 6 hrs wkly
TOTAL	SAL. & BEN.	186,789	172,320	199,123	164,673	147,312	
Services and Supplies:							
6040	Comm. - E Mail	0	0	0	0	780	
6045	Comm. - Tphone	0	0	0	0	500	
6085	Janitorial Service	0	0	0	0	0	
6100	Insurance	0	0	0	0	3,859	
6140	Maint. of Equip.	0	0	0	0	0	
6280	Memberships	0	0	0	0	0	
6302	Dept Revolving	0	0	0	0	50	
6400	Office Expense	0	0	0	0	200	
6410	Postage	0	0	0	0	200	
6415	Library Mat.	0	0	0	0	0	
6461	Purchases for Members	0	0	0	0	0	
6500	Other Prof Serv	0	0	0	0	12,564	
6516	Data Proc'ing Serv	0	0	0	0	3,000	
6517	Online Serv, OCLC	0	0	0	0	0	
6521	County Services	0	0	0	0	7,634	
6800	Dup/Photocopy	0	0	0	0	600	
6820	Rental of Equip	0	0	0	0	0	
6840	Bldg.Rent/Lease	0	0	0	0	7,680	
7000	Special Dept.Exp.	0	0	0	0	0	
7110	Staff Devel.	0	0	0	0	200	
7120	In-Serv Training	0	0	0	0	0	
7302	Conf. & Travel	0	0	0	0	0	
7303	Private Car Exp.	0	0	0	0	500	
7320	Utilities	0	0	0	0	0	
TOTAL	SERV & SUPPLIES	0	0	0	0	37,767	
Fixed Assets:							
8560	Equipment	0	0	0	0	0	
8640	Operational Transfer	0	0	0	0	0	
8800	Equip. Reserve	0	0	0	0	0	
TOTAL FIXED ASSETS		0	0	0	0	0	
GRAND TOTAL EXPENDITURES		224,556	210,087	236,890	202,440	185,079	