

NorthNet Library System

Steering Committee

WebEx Desktop Meeting Agenda

Wednesday, March 30, 2011

2:00 PM – 3:30 PM

Meeting Number: 579 974 686

To join the online meeting:

1. Go to <https://infopeople.webex.com/infopeople/j.php?ED=168028882&UID=489649202&RT=MIM0>
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To join the meeting via audio conference:

Call-in toll-free number (US/Canada): 1-866-699-3239

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|--|------------------------------------|
| 1. Welcome and Introductions | Gregg Atkins, Chair |
| 2. Public invited to address the Committee | |
| ACTION 3. Approval of the Agenda | Gregg Atkins |
| ACTION 4. Approval of Minutes from January 26, 2011 Meeting | Gregg Atkins |
| ACTION 5. Consent Calendar | Annette Milliron |
| A. Financial Statement ending February 28, 2011 | |
| B. Revised FY 2010/11 Budget | |
| 6. News from the State Library | Linda Springer |
| ACTION 7. Operations for FY 2011/12 | Gregg Atkins &
Annette Milliron |
| A. Plan for System Operations | |
| B. Budget scenarios | |
| 8. System Sustainability Retreat | Gregg Atkins &
Annette Milliron |
| 9. Next Meeting Date | |
| 10. Agenda Building | |
| 11. Adjourn | |

*Ralph M. Brown Act
Section 54953*

Meetings to be public; attendance by phone

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations and conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public.

Meeting Locations

Colusa County Library - 738 Market Street Colusa, CA 95932

Dixon Public Library - 230 North First Street Dixon, CA 95620

El Dorado Public Library - 345 Fair Lane Placerville, CA 95667

Folsom Public Library - 411 Stafford Street Folsom, CA 95630

Humboldt County Library - 1313 Third Street Eureka, CA 95501

Marin County Free Library - 3501 Civic Center Drive, #414 San Rafael, CA 94903

Modoc County Library - 212 W. 3rd Street Alturas, CA 96101

Napa City-County Library - 580 Coombs Street Napa, CA 94559

Plumas County Library - 445 Jackson Street Quincy, CA 95971

Orland Free Library - 333 Mill Street Orland, CA 95963

St. Helena Public Library - 1492 Library Lane St. Helena, CA 94574

NorthNet Steering Committee Meeting

March 30, 2011

ADMINISTRATIVE NOTES

CONSENT CALENDAR

- A. The statement of expenditure and revenue for February 28, 2011 is in the packet along with the NBCLS Salaries and Benefits ledger as salaries are shown as a contract in the NLS budget.
- B. Another revision of the FY 2010/11 budget is needed. Another augmentation has been awarded to the LSTA-LAIF grant in the amount of \$20,384. The funds are to support more assistance to the Siskiyou project.

OPERATIONS FOR 2011/12

- A. As mentioned in an email sent on Wednesday, 3/23, the State Library is committed to funding CLSA System operations at the current level for FY 2011/12. For NLS that amounts to about \$620,000 or roughly half of what is needed to maintain services at close to the current level.
- B. The best approach to tweaking the budget may be to walk through different scenarios while in the meeting. The budget is not balanced within each program, but the total projected revenue and expenses are in balance. The budget file can be adjusted to reflect changes as we talk about the different elements.

Assumptions used so far:

Revenue:

- CLSA (or other State Library funds) will be eligible to be moved between the 4 existing CLSA programs as long as there are expenditures in each of the 4 programs.
- Dues remain at the current level for all members and North State region members begin to pay dues at an aggregate amount of \$30,000. Funds sources for North State partially identified.
- No reserve funds from the regions are used.
- The member reimbursement amount shown in program COM as sub-object 4157 is reimbursement for additional days of delivery and OCLC cataloging.
- SuperSearch revenues are paid by North Bay region members.

Expenditure:

- In all programs health insurance is projected with a 10% increase; PERS contribution with a 0.621% increase and no COLA for salaries. Rent and utilities are held flat. However, a reduction of rent will be requested as there is an abundance of less expensive space on the market.
- Reference maintains the database purchases and training funds, but significantly reduces expenditures on second level reference service through the reduction of the electronic information services manager hours and elimination of stringers. The number of questions handled continues to decline.

- Communication and Delivery maintains the current van delivery schedule and arrangement but includes a 12% increase in van delivery cost because of anticipated fuel surcharge increases.
- Administration maintains ED and assistant director at current levels of 37.5 = FTE. Administrative assistant is reduced to .5 FTE and account clerk to .25 FTE.
- SAB funds are primarily used to help fund operations with roughly 10% set aside to support conference and travel.

System Sustainability Retreat

As of this afternoon, March 24, there have been 22 responses to the survey about changing the date of the conference with 17 members indicating a preference for a mid to late September meeting date. A number of members reported conflicts prior to September 16th. A more complete update will be given at the Steering Committee meeting.

**NORTHNET LIBRARY SYSTEM
STEERING COMMITTEE MEETING
January 26, 2011**

CONVENING:

The NorthNet Library System (NLS) Steering Committee met this date virtually via WebEx with Chair Gregg Atkins presiding. The meeting convened at 2:33 p.m.

ROLL CALL:

PRESENT	ABSENT	MEMBER LIBRARY	REPRESENTATIVE
X		Dixon Public Library	Gregg Atkins - Chair
	X	Plumas County Library	Margaret Miles – Vice Chair
X		Colusa Public Library	Wendy Burke
X		Humboldt County Library	Victor Zazueta
X		El Dorado Public Library	Jeanne Amos
X		Folsom Public Library	Katy Curl
X		Marin County Free Library	Gail Haar
X		Modoc County Library	Cheryl Baker
X		Napa City-County Library	Danis Kreimeier
X		Orland Free Public Library	Jody Meza
X		St. Helena Public Library	Jennifer Baker
X		NLS System Headquarters – Executive Director	Annette Milliron
X		NLS System Headquarters – Assistant Director	Patty Hector
X		California State Library Representative	Linda Springer
X		California State Library Representative	Gerry Maginnity
X		California State Library Representative	Sandy Habbestad

1. WELCOME & INTRODUCTIONS:

Introductions were made.

2. PUBLIC INVITED TO ADDRESS THE COMMITTEE

There were no members of the public present.

3. APPROVAL OF THE AGENDA

A Motion to approve the agenda was moved by Gail Haar and seconded by Jody Meza. The Motion passed unanimously.

4. APPROVAL OF MINUTES FROM OCTOBER 27, 2010

A Motion to approve the minutes from the October 27, 2010 Steering Committee meeting was moved by Cheryl Baker and seconded by Jeanne Amos. The Motion passed unanimously.

5. CONSENT CALENDAR

A. FINANCIAL STATEMENT ENDING DECEMBER 31, 2010

B. REVISED FY 2010/11 BUDGET

A Motion to approve the Consent Calendar was moved by Gail Haar and seconded by Cheryl Baker seconded. The Motion passed unanimously.

6. NEWS FROM THE STATE LIBRARY

Gerry Maginnity reported that the State Library has been working on the ramifications of the budget cuts proposed in the Governor's budget. One unintended consequence of the budget cut is that the State Library could lose its LSTA funding in the future as it depends on a match from the State. Library Development Service, and the Braille and Talking Book Library are both heavily funded with federal money. Discussion ensued.

7. CLSA FUNDING SYSTEM STRATEGY PLANNING

A. REVIEW BY REGION

Ms. Milliron presented the documents that the system staff compiled to show how the budget cuts will affect member libraries. The cash reconciliation does not show the checks (mostly grant funds) that were received recently from the State, but does demonstrate that we have to use reserves for operating each year until checks arrive, which is why NLS maintains \$300,000 in reserves. Each regional system also has cash reserves. All three have obligations with PERS and North Bay and North State have retiree health benefits, although both Mountain Valley and North State's PERS accounts are currently inactive. All three systems would have to have an actuarial study conducted, which takes a year, if the PERS contracts are to be terminated. Otherwise, there is the potential for ongoing expenses in perpetuity, even for inactive contracts such as MVLS' and NSCLS'. Discussion ensued.

B. PLANNING FOR NLS COUNCIL MEETING

Mr. Atkins explained that the meeting on February 11th in Woodland will have two components: three separate simultaneous meetings for the regional councils and then one meeting with everyone to identify priorities for NorthNet Library System.

Mr. Atkins expressed his gratitude to Heather Muller from Woodland Public Library for securing a facility in Woodland at no charge to the system.

Cheryl Baker was concerned that NSCLS Council members won't be well represented due to the location of the meeting and difficulty of travel at this time of year. Jennifer Baker suggested North State meet virtually prior to the NLS Council meeting. Ms. Milliron will poll the NSCLS Library Directors to see if this is something they want to pursue.

8. LEGISLATIVE DAY MEETING PLANNING

Ms. Milliron explained that she typically sets up and attends the legislative day meetings but feels that it's really important that the library directors meet with their legislators this year. She noted that she has attended the meetings solo over the past several years. Ms. Milliron had asked Sandy Cooper and Danis Kreimeier to set up a meeting with Michael Allen. Jennifer Baker volunteered to schedule meetings with both Michael Allen and Noreen Evans. It was noted that Mel Lightbody of Mendocino County Library is meeting with Wes Chesboro and that hopefully Bonnie Katz of Solano County Library would be able to schedule a meeting with Assemblywoman Yamada. There is a process for directors to use when setting up a legislative day appointment that involves posting the appointment on CLA's website so other directors are aware of it. Ms. Milliron will send Ms. Baker the email with the instructions on how to schedule the appointments. She noted that she is willing to attend the meetings as back up with the library directors. Discussion ensued.

9. NEXT MEETING DATE

The NLS Steering Committee will set their next meeting date after the NLS Council meets in

February.

10. AGENDA BUILDING

The agenda for the next NLS Steering Committee meeting agenda will be established after the NLS Council meeting in February.

11. ADJOURN

There being no further business, the meeting was adjourned at 4:10 p.m.

Annette Milliron DeBacker
Clerk of the Committee
January 26, 2011

CONSENT CALENDAR
March 30, 2011

- A. Statement of Revenue, Expenditures & Encumbrance for FY 2010/11. Period ending February 28, 2011. Salaries and benefits from NBCLS.
- B. Revised FY 2010/11 Budget. Reflects an increase in LSTA-LAIF funding.

NorthNet Library System
General Ledger
For the Eight Months Ending February 28, 2011

Agenda Item #5A

	YTD Budget	YTD Spent/Rec'd	YTD Balance	Remaining %	Current Month
Revenues					
1650-Rev Carried Fwd-LSTA	\$ 106,648.00	\$ 106,648.00	0.00	0.00	\$ 0.00
1700-Interest Earned	5,000.00	1,681.91	3,318.09	66.36	0.00
2560-CLSA Reference	313,648.00	313,614.00	34.00	0.01	0.00
2562-CLSA SAB	9,209.00	9,209.00	0.00	0.00	0.00
2563-CLSA TBR-ILL	22,500.00	11,377.53	11,122.47	49.43	578.36
2565-CLSA Comm. &	298,873.00	298,873.00	0.00	0.00	0.00
Total CLSA	644,230.00	633,073.53	11,156.47	1.73	578.36
2803-LSTA	443,598.00	300,409.00	143,189.00	32.28	0.00
Total LSTA	443,598.00	300,409.00	143,189.00	32.28	0.00
3480-Contract Fees	359,760.00	338,086.05	21,673.95	6.02	79.04
3482-Membership Fees	151,225.00	143,193.25	8,031.75	5.31	0.00
Total Member Share	510,985.00	481,279.30	29,705.70	5.81	79.04
4040-Miscellaneous	0.00	0.00	0.00	0.00	0.00
Total Miscellaneous	0.00	0.00	0.00	0.00	0.00
4102-Donations/Reimbursements	34,393.00	32,163.71	2,229.29	6.48	17,126.53
4157-Member Reimbursement	269,041.00	171,562.53	97,478.47	36.23	32,947.00
Total Donations & Reimbursements	303,434.00	203,726.24	99,707.76	32.86	50,073.53
4620-Transfer between funds	64,347.00	0.00	64,347.00	100.00	0.00
Total Transfer Between Funds	64,347.00	0.00	64,347.00	100.00	0.00
4645-Trust to General Fund	0.00	0.00	0.00	0.00	0.00
Total Trust to General Fund	0.00	0.00	0.00	0.00	0.00
Grand Total Revenues	\$ 2,078,242.00	\$ 1,726,817.98	351,424.02	16.91	\$ 50,730.93

NorthNet Library System
 General Ledger
 For the Eight Months Ending February 28, 2011

	YTD Budget	YTD Spent/Rec'd	YTD Balance	Remaining %	Current Month
Salaries & Benefits					
5900-Payoff Account	\$ 0.00	\$ 0.00	0.00	0.00	\$ 0.00
5910-Perm Positions	0.00	0.00	0.00	0.00	0.00
5911-Extra Help	0.00	0.00	0.00	0.00	0.00
5921-Retirement Cont.	6,599.00	6,599.00	0.00	0.00	0.00
5924-MediCare	0.00	0.00	0.00	0.00	0.00
5925-Deferred Cost	0.00	0.00	0.00	0.00	0.00
5930-Health Insurance	0.00	0.00	0.00	0.00	0.00
5931-Disability Insurance	0.00	0.00	0.00	0.00	0.00
5932-Dental Insurance	0.00	0.00	0.00	0.00	0.00
5933-Life Insurance	0.00	0.00	0.00	0.00	0.00
5934-Vision Insurance	0.00	0.00	0.00	0.00	0.00
5935-Unemployment Insurance	0.00	0.00	0.00	0.00	0.00
5940-Workers Compensation	0.00	0.00	0.00	0.00	0.00
Total Salaries & Benefits	6,599.00	6,599.00	0.00	0.00	0.00

NorthNet Library System
General Ledger
For the Eight Months Ending February 28, 2011

	YTD Budget	YTD Spent/Rec'd	YTD Balance	Remaining %	Current Month
Services & Supplies					
6040-Comm. - E Mail	800.00	764.74	35.26	4.41	129.47
6045-Comm. - Telephone	2,939.00	82.73	2,856.27	97.19	4.23
6085-Adm Janitorial	1,500.00	840.00	660.00	44.00	120.00
6100-Insurance	3,589.00	3,589.00	0.00	0.00	0.00
6140-Maint. of Equipment	2,142.00	1,615.63	526.37	24.57	0.00
6280-Memberships	225.00	325.00	(100.00)	(44.44)	100.00
6302-Adm Debt Revolve	7,050.00	0.00	7,050.00	100.00	0.00
6400-Office Expense	4,809.00	5,650.33	(841.33)	(17.49)	173.39
6410-Postage	60,000.00	32,044.50	27,955.50	46.59	2,570.69
6415-Library Materials	600.00	513.44	86.56	14.43	(57.00)
6461-Purchases for Members	501,837.00	232,614.80	269,222.20	53.65	114.00
6500-Other Prof. Services	167,073.00	132,672.22	34,400.78	20.59	11,541.88
6516-Data Processing Services	0.00	0.00	0.00	0.00	0.00
6517-Online Services OCLC	57,341.00	36,570.70	20,770.30	36.22	4,646.13
6521-County Services	14,394.00	0.00	14,394.00	100.00	0.00
6540-Contract Services	883,292.00	510,907.57	372,384.43	42.16	76,699.55
6800-Duplicating / Photocopies	6,605.00	3,299.59	3,305.41	50.04	428.11
6820-Rental of Equipment	0.00	0.00	0.00	0.00	0.00
6840-Building Rent / Lease	23,296.00	17,247.51	6,048.49	25.96	1,916.39
7000-Special Dept. Expenses	39,801.00	0.00	39,801.00	100.00	0.00
7110-Staff Development	2,150.00	995.90	1,154.10	53.68	65.90
7120-In-Service Training	31,888.00	11,027.44	20,860.56	65.42	4,347.97
7302-Conferences & Travel	210,160.00	76,415.64	133,744.36	63.64	872.25
7303-Private Car Expense	6,131.00	3,578.77	2,552.23	41.63	1,212.41
7320-Utilities	5,136.00	3,075.89	2,060.11	40.11	344.86
Total Services & Supplies	2,032,758.00	1,073,831.40	958,926.60	47.17	105,230.23
Fixed Assets					
8640-Operational Transfer	0.00	0.00	0.00	0.00	0.00
8800-Equip Reserve	38,885.00	38,885.00	0.00	0.00	0.00
Total Fixed Assets	38,885.00	38,885.00	0.00	0.00	0.00
Grand Total Expenditures	\$ 2,078,242.00	\$ 1,119,315.40	958,926.60	46.14	\$ 105,230.23

NorthNet Library System
 General Ledger
 For the Eight Months Ending February 28, 2011

	YTD Budget	YTD Spent/Rec'd	YTD Balance	Remaining %	Current Month
Grand Total Expenditures	<u>2,078,242.00</u>	<u>1,119,315.40</u>	<u>958,926.60</u>	<u>46.14</u>	<u>105,230.23</u>
Grand Total Revenues	<u>2,078,242.00</u>	<u>1,726,817.98</u>	<u>351,424.02</u>	<u>(16.91)</u>	<u>50,730.93</u>
Difference	\$ <u>0.00</u>	\$ <u>607,502.58</u>	<u>(607,502.58)</u>		\$ <u>(54,499.30)</u>
Net Change in Journals	\$ <u>38,885.00</u>	\$ <u>646,387.58</u>	<u>(607,502.58)</u>		\$ <u>(54,499.30)</u>

North Bay Cooperative Library System
 General Ledger
 For the Eight Months Ending February 28, 2011

	YTD Budget	YTD Spent/Rec'd	YTD Balance	Remaining %	Current Month
Salaries & Benefits					
5900-Payoff Account	\$ 0.00	\$ 7,553.76	(7,553.76)	0.00	\$ 7,553.76
5910-Perm. Positions	395,913.00	289,127.27	106,785.73	26.97	45,924.27
5911-Extra Help	0.00	0.00	0.00	0.00	0.00
5921-Retirement Cont.	58,065.00	40,844.97	17,220.03	29.66	6,462.72
5924-Medicare	6,918.00	4,982.29	1,935.71	27.98	835.55
5925-Deferred Comp.	0.00	0.00	0.00	0.00	0.00
5930-Health Insurance	97,590.00	65,225.22	32,364.78	33.16	7,395.60
5931-Disability Insurance	5,939.00	2,587.25	3,351.75	56.44	306.16
5932-Dental Insurance	8,625.00	5,423.70	3,201.30	37.12	682.14
5933-Life Insurance	1,919.00	1,420.37	498.63	25.98	179.10
5934-Vision Insurance	1,286.00	642.55	643.45	50.03	81.45
5935-Unemployment Insurance	3,921.00	2,177.00	1,744.00	44.48	311.00
5940-Workers Compensation	3,916.00	2,196.61	1,719.39	43.91	0.00
Total Salaries & Benefits	584,092.00	422,180.99	161,911.01	27.72	69,731.75

Agenda Item #5B

Budget10/11
rev:3/23/11

NorthNet Library System
Revised Budget 2010/11
Presented March 30, 2011

REVENUES

	LSTA-LAIF	LSTA-Lib 2	LSTA-21st	LSTA-Health	LSTA-RLI	LOCAL	SUPERS	REF	COM	SAB	ADMIN :	PROJECTED BUDGET
Rev Carried Forward				43,780	62,868	0	0	0	0	0	0 :	106,648
4620 Transfer from members	0	0	0	0	0	0	0	0	0	0	64,347 :	64,347
1700 Interest Earned	0	0	0	0	0	0	0	0	0	0	5,000 :	5,000
TOTAL INTEREST	0	0	0	0	0	0	0	0	0	0	5,000 :	5,000
2560 CLSA Reference	0	0	0	0	0	0	0	250,918	0	0	62,730 :	313,648
2562 CLSA SAB	0	0	0	0	0	0	0	0	0	7,367	1,842 :	9,209
2563 CLSA TBR-ILL	0	0	0	0	0	0	0	500	22,000	0	0 :	22,500
2564 CLSA Data Base	0	0	0	0	0	0	0	0	0	0	0 :	0
2565 CLSA Comm. & Del.	0	0	0	0	0	0	0	0	239,098	0	59,775 :	298,873
TOTAL CLSA	0	0	0	0	0	0	0	251,418	261,098	7,367	124,347 :	644,230
2803 LSTA LAIF	259,940	0	0	0	0	0	0	0	0	0	25,994 :	285,934
2803 LSTA Library to Go	0	98,104	0	0	0	0	0	0	0	0	9,814 :	107,918
2803 LSTA 21st Century	0	0	64,164	0	0	0	0	0	0	0	6,416 :	70,580
2803 LSTA RLI	0	0	0	0	0	0	0	0	0	0	0 :	0
2803 LSTA Health	0	0	0	0	0	0	0	0	0	0	0 :	0
2803 LSTA TOTAL	259,940	98,104	64,164	0	0	0	0	0	0	0	42,224 :	464,432
3480 Contract Fees MVLS	0	0	0	0	0	0	0	0	20,384	0	0 :	20,384
Contract Fees NBCLS	0	0	0	0	0	0	95,191	0	243,785	0	0 :	338,976
Contract Fees NSCLS	0	0	0	0	0	0	0	0	0	0	0 :	0
Black Gold Contract	0	0	0	0	0	0	0	300	0	0	100 :	400
3482 Membership Fees MVLS	0	0	0	0	0	0	0	0	0	0	52,315 :	52,315
Membership Fees NBCLS	0	0	0	0	0	0	0	0	0	0	95,494 :	95,494
Membership Fees NSCLS	0	0	0	0	0	0	0	0	0	0	3,416 :	3,416
4025 Sales - Pers.Prop.	0	0	0	0	0	0	0	0	0	0	0 :	0
4030 Sales - Taxable	0	0	0	0	0	0	0	0	0	0	0 :	0
4040 Miscellaneous	0	0	0	0	0	0	0	0	0	0	0 :	0
4102 Donations/Reimb	0	0	0	0	0	0	976	3,366	16,501	0	12,077 :	32,920
4157 Member Reimb	0	0	0	0	0	269,041	0	0	0	0	0 :	269,041
TOTAL LOCAL	0	0	0	0	0	269,041	96,167	3,666	280,670	0	163,402 :	812,946
Equip. Reserve	-----											
GRAND TOTAL REVENUES	259,940	98,104	64,164	43,780	62,868	269,041	96,167	255,084	541,768	7,367	399,320 :	2,097,603

EXPENDITURES

		LSTA-LAIF	LSTA-Lib 2	LSTA-21st	LSTA-Health	LSTA-RLI	LOCAL	SSearch	REF	C&D	SAB	ADMIN	PROJECT.
								:			:	:	BUDGET
								:			:	:	
Salaries and Benefits:													
5900	Payoff Acct	0	0	0	0	0	0	0	0	0	0	0	0
5910	Perm. Positions	0	0	0	0	0	0	0	0	0	0	0	0
5911	Extra Help	0	0	0	0	0	0	0	0	0	0	0	0
5921	Retirement Cont.	0	0	0	0	0	0	0	0	6,599	0	0	6,599
5924	Medicare	0	0	0	0	0	0	0	0	0	0	0	0
5925	Deferred Comp.	0	0	0	0	0	0	0	0	0	0	0	0
5930	Health Insurance	0	0	0	0	0	0	0	0	0	0	0	0
5931	Disability Ins.	0	0	0	0	0	0	0	0	0	0	0	0
5932	Dental Insurance	0	0	0	0	0	0	0	0	0	0	0	0
5933	Life Insurance	0	0	0	0	0	0	0	0	0	0	0	0
5934	Vision Insurance	0	0	0	0	0	0	0	0	0	0	0	0
5935	Unemployment Ins	0	0	0	0	0	0	0	0	0	0	0	0
5940	Workers Comp	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	SAL. & BEN.	0	0	0	0	0	0	0	0	6,599	0	0	6,599
Services and Supplies:													
6040	Comm. - E Mail	0	0	0	0	0	0	0	0	800	0	0	800
6045	Comm. - Tphone	0	0	0	0	0	0	0	0	2,939	0	0	2,939
6085	Janitorial Service	0	0	0	0	0	0	250	500	500	0	250	1,500
6100	Insurance	0	0	0	0	0	0	0	1,250	1,760	579	0	3,589
6140	Maint. of Equip.	0	0	0	0	0	0	0	0	2,142	0	0	2,142
6280	Memberships	0	0	0	0	0	0	0	75	0	0	150	225
6302	Dept Revolving	0	0	0	0	0	0	0	0	0	0	50	50
6400	Office Expense	0	0	0	0	0	0	140	700	3,060	500	409	4,809
6410	Postage	0	0	0	0	0	0	0	0	60,000	0	0	60,000
6415	Library Mat.	0	0	0	0	0	0	0	215	600	0	0	815
6461	Purchases for Members	0	98,104	64,164	0	0	269,041	0	77,528	0	0	0	508,837
6500	Other Prof Serv	103,940	0	0	43,780	23,868	0	0	14,861	0	0	9,564	196,013
6516	Data Proc'ing Serv	0	0	0	0	0	0	0	0	0	0	0	0
6517	Online Serv, OCLC	0	0	0	0	0	0	0	75	57,266	0	0	57,341
6521	County Services	0	0	0	0	0	0	0	6,760	0	0	7,634	14,394
6540	Contractual Services Delivery	0	0	0	0	0	0	0	0	367,727	0	0	367,727
	Contractual Services Payroll	0	0	0	0	0	0	49,620	111,353	0	0	355,013	515,986
6800	Dup/Photocopy	0	0	0	0	0	0	0	134	5,120	1,351	0	6,605
6820	Rental of Equip	0	0	0	0	0	0	0	0	0	0	0	0
6840	Bldg.Rent/Lease	0	0	0	0	0	0	4,547	4,993	11,067	2,243	446	23,296
7000	Special Dept.Exp.	0	0	0	0	0	0	0	0	21,188	0	18,613	39,801
7110	Staff Devel.	0	0	0	0	0	0	0	500	0	0	1,650	2,150
7120	In-Serv Training	90,750	0	0	0	0	0	0	31,888	0	0	0	122,638
7302	Conf. & Travel	65,250	0	0	0	39,000	0	625	1,000	0	1,035	2,500	109,410
7303	Private Car Exp.	0	0	0	0	0	0	1,244	1,887	0	500	2,500	6,131
7320	Utilities	0	0	0	0	0	0	856	1,365	1,000	1,159	541	4,921
TOTAL	SERV & SUPPLIES	259,940	98,104	64,164	43,780	62,868	269,041	57,282	255,084	535,169	7,367	399,320	2,052,119
Fixed Assets:													
8560	Equipment	0	0	0	0	0	0	0	0	0	0	0	0
TBD	Operational Reserve	0	0	0	0	0	0	0	0	0	0	0	0
8800	Equip. Reserve	0	0	0	0	0	0	38,885	0	0	0	0	38,885
TOTAL	FIXED ASSETS	0	0	0	0	0	0	38,885	0	0	0	0	38,885
GRAND TOTAL EXPENDITURES		259,940	98,104	64,164	43,780	62,868	269,041	96,167	255,084	541,768	7,367	399,320	2,097,603

Budget11/12
rev:3/24/2011

NorthNET Cooperative Library System
Preliminary Budget FY 2011/12
Presented March 30, 2011

REVENUES

-----	LSTA	SUPERS	REF	COM	ADMIN	SAB :	PROJECTED
						:	BUDGET
Rev Carried Forward	0	0	0	0	0	0 :	0
4645 Trust to General Fund	0	0	0	0	0	0 :	0
						:	
1700 Interest Earned	0	0	0	0	5,000	0 :	5,000
TOTAL INTEREST	0	0	0	0	5,000	0 :	5,000
						:	
2560 CLSA Reference	0	0	250,891	0	62,723	0 :	313,614
2562 CLSA SAB	0	0	0	0	1,842	7,367 :	9,209
2563 CLSA TBR-ILL	0	0	0	7,920	600	0 :	8,520
2564 CLSA Data Base	0	0	0	0	0	0 :	0
2565 CLSA Comm. & Del.	0	0	0	239,098	59,775	0 :	298,873
TOTAL CLSA	0	0	250,891	247,018	124,940	7,367 :	630,216
						:	
LSTA LAIF	0	0	0	0	24,000	0 :	24,000
2803 LSTA	0	0	0	0	24,000	0 :	24,000
						:	
3480 Tech. Serv. Fees	0	0	0	0	181,225	0 :	181,225
3482 Contract Fee/	0	57,598	0	264,169	0	0 :	321,767
Black Gold Contract	0	0	0	0	0	0 :	0
4040 Miscellaneous	0	0	0	0	0	0 :	0
4102 Donations/Reimb	0	0	0	0	0	0 :	0
4157 Member Reimb	0	0	0	28,720	0	0 :	28,720
TOTAL LOCAL	0	57,598	0	292,889	181,225	0 :	531,712
						:	
Equip. Reserve						:	0
						:	
GRAND TOTAL REVENUES	0	57,598	250,891	539,907	335,165	7,367 :	1,190,928

EXPENDITURES

-----	LSTA	SSearch :	REF :	COM :	ADMIN :	SAB	PROJECT. BUDGET
Salaries and Benefits:		:	:	:	:	:	
5900 Payoff Acct	0	0 :	0 :	0 :	0 :	0	0
5910 Perm. Positions	0	32,544 :	54,412 :	0 :	281,212 :	0	368,169
5911 Extra Help	0	0 :	0 :	0 :	0 :	0	0
5921 Retirement Cont.	0	2,495 :	4,509 :	0 :	23,304 :	0	30,308
5924 Medicare	0	472 :	789 :	0 :	4,078 :	0	5,338
5925 Deferred Comp.	0	0 :	0 :	0 :	0 :	0	0
5930 Health Insurance	0	11,768 :	14,121 :	0 :	31,122 :	0	57,011
5931 Disability Ins.	0	488 :	816 :	0 :	4,218 :	0	5,523
5932 Dental Insurance	0	979 :	1,175 :	0 :	4,307 :	0	6,460
5933 Life Insurance	0	169 :	169 :	0 :	1,532 :	0	1,870
5934 Vision Insurance	0	135 :	205 :	0 :	648 :	0	988
5935 Unemployment Ins	0	325 :	544 :	0 :	2,793 :	0	3,662
5940 Workers Comp	0	329 :	550 :	0 :	2,805 :	0	3,683
TOTAL SAL. & BEN.	0	49,703 :	77,290 :	0 :	356,018 :	0	483,011
Services and Supplies:		:	:	:	:	:	
6040 Comm. - E Mail	0	0 :	0 :	900 :	0 :	0	900
6045 Comm. - Tphone	0	0 :	0 :	500 :	0 :	0	500
6085 Janitorial Service	0	288 :	288 :	288 :	288 :	288	1,440
6100 Insurance	0	0 :	0 :	0 :	4,309 :	0	4,309
6140 Maint. of Equip.	0	420 :	420 :	420 :	420 :	420	2,100
6280 Memberships	0	0 :	0 :	0 :	425 :	0	425
6302 Dept Revolving	0	0 :	0 :	0 :	50 :	0	50
6400 Office Expense	0	1,000 :	500 :	4,000 :	500 :	0	6,000
6410 Postage	0	0 :	0 :	40,000 :	0 :	0	40,000
6415 Library Mat.	0	0 :	600 :	0 :	0 :	0	600
6461 Purchases for Members	0	0 :	113,173 :	0 :	0 :	0	113,173
6500 Other Prof Serv	0	0 :	0 :	406,224 :	7,000 :	272	413,224
6516 Data Proc'ing Serv	0	0 :	0 :	0 :	3,000 :	0	3,000
6517 Online Serv, OCLC	0	0 :	0 :	32,541 :	0 :	0	32,541
6521 County Services	0	0 :	0 :	16,000 :	2,612 :	0	18,612
6800 Dup/Photocopy	0	0 :	0 :	6,600 :	0 :	0	6,600
6840 Bldg.Rent/Lease	0	4,660 :	4,660 :	4,659 :	4,659 :	4660	23,298
7000 Special Dept.Exp.	0	0 :	0 :	0 :	0 :	0	0
7110 Staff Devel.	0	500 :	500 :	0 :	2,150 :	0	3,150
7120 In-Serv Training	0	0 :	31,888 :	0 :	0 :	0	31,888
7302 Conf. & Travel	0	0 :	0 :	0 :	0 :	500	0
7303 Private Car Exp.	0	0 :	0 :	0 :	0 :	200	0
7320 Utilities	0	1,027 :	1,027 :	1,027 :	1,027 :	1027	5,135
TOTAL SERV & SUPPLIES	0	7,895 :	153,056 :	513,159 :	26,440 :	7367	700,550
Fixed Assets:		:	:	:	:	:	
8560 Equipment	0	0 :	0 :	0 :	0 :	0	0
8640 Operational Transfer	0	0 :	0 :	0 :	0 :	0	0
8800 Equip. Reserve	0	0 :	0 :	0 :	0 :	0	0
TOTAL FIXED ASSETS	0	0 :	0 :	0 :	0 :	0	0
GRAND TOTAL EXPENDITURES	0	57,598 :	230,346 :	513,159 :	382,458 :	7,367	1,190,928