

**NorthNet Library System
Steering Committee
Sustainability Budget Planning Retreat, May 3-4, 2011
Agenda**

Sheraton Four-Points Hotel
4900 Duckhorn Drive
Sacramento, CA 95834
(916) 263-9000
www.fourpointssacramentoairport.com

Tuesday, May 3

9:00 – 9:30 Arrival, Refreshments, Getting Settled

9:30 – 10:00 Introduction

ACTION Adoption of Ground Rules, Parking Lot

ACTION Review and Approval of the Agenda
Anticipated Retreat Outcomes

10:00 – 11:15 Fundamentals of the NorthNet Library System

Review of the Manifesto

Consideration of NLS Values and Value Statements

ACTION Alignment of NLS Values with NLS Member Priorities

11:15 – 11:30 BREAK

11:30 – 12:30 Budget Information Presentation, including information

requested of members in preparation for the Retreat

What additional information are people requiring/have requested
to engage in a zero-based budget discussion and options considerations?

What additional options exist for local revenues that are currently not
being dedicated to services?

12:30 – 1:15 LUNCH

1:15 – 2:30 Discussion of Budget Issues in Relation to Values and Priorities, including
consideration of budget, services, staffing and structure

1. Zero-Based Budget – given no funding from the State in 2011/12, what
choices would NLS need to consider in terms of current obligations,
service priorities and staffing?

2. If added local funds could be included into the system budget with no State funding, how would that impact NLS?
3. Provided that the State “is committed to helping avoid Systems shutting down completely,” what is the minimal level of state support required to avoid shutting down NLS? to provide basic priority services?
4. What options exist for use of LSTA funds should state funds not exist or be insufficient? Does NLS have potential projects it could launch that could offset some of the impact of reduction in state funds?

2:30 – 2:45 BREAK

2:45 – 4:45 Continuation of Budget Issues Discussion
 Review of NLS Strategic Plan, and discussion of impact of modifications necessary with removal/reduction of state funding?
 Discussion of Major Unresolved Issues that have emerged as a result of discussions so far.
 Small Group work on each major issue with intent to identify ways to engage all NLS membership in their resolution, and develop processes needed to occur between now and the September Retreat to enable consensus on a plan of service.

ACTION Group Report Out, Discussion, Consideration of and Recommendations for Next Steps
 Review of Parking Lot Issues, Unanswered Questions, Unmet Needs
 Review of the Day’s work and reconsideration of tomorrow’s agenda

4:45 ADJOURN FOR THE DAY

DINNER ON YOUR OWN

Wednesday, May 4

8:30 – 9:00 Continental Breakfast

9:00 – 9:30 Review of the Agenda, Review of the Materials from May 3 and identify where additional discussion is needed,

ACTION Agenda Revision to Achieve desired outcomes

9:30 – 10:45 Budget Discussion

ACTION Budget for Plan of Service and Options for the First Quarter 2011/12
 Budget Revenue/Expenditures
 Review of Budget Materials, including options for draft budget for no state funding and no additional local funding support for NLS

no state funding with additional local funding support
partial state funding (XX%) with continued LSTA funding
full state funding at current year levels

10:45 – 11:00 BREAK

11:00– 12:00 Continuation of Budget Discussion
ACTION Draft budget for the First quarter of 2011/12

12:00 – 12:45 LUNCH

12:45 – 1:00 Assess Remaining Work to be Accomplished During the Retreat

1:00 – 2:30 Review work as it now stands and what remains to be done to submit
plan of service
Identify/review items-issues-work to be undertaken in preparation for
the Retreat of the full Council

ACTION Next Steps – Other Business for the Good of the Cause

2:30 ADJOURN