

NorthNet Library System

Council of Librarians

WebEx Desktop Meeting Agenda

Monday, December 5, 2011

3:00 PM – 5:00 PM

Meeting Number: 577 974 049

Meeting Password: (This meeting does not require a password.)

To start or join the online meeting

Go to

<https://infopeople.webex.com/infopeople/j.php?ED=188062242&UID=489649202&RT=MiMO>

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Audio conference information

Call-in toll-free number (US/Canada): 1-877-668-4490

1. Enter your name and email address.
2. Click "Join"

- | | | |
|---------------|---|-------------------------------|
| | 1. Welcome and Roll Call | Wendy Burke, Chair |
| | 2. Public invited to address the committee | |
| ACTION | 3. Approval of the Agenda | Wendy Burke |
| ACTION | 4. Consent Calendar | Annette Milliron |
| | A. Financial Statement ending October 31, 2011 | |
| | B. Minutes of the June 9, 2011 Council Meeting | |
| | 5. News from the State Library | Darla Gunning |
| | 6. Possible withdrawal of North Bay Cooperative Library
Library System | Wendy Burke
Jennifer Baker |
| ACTION | 7. Plan for operations January 1, 2012 | Wendy Burke |
| | A. Plan of Service | |
| | 1. Goals for Council Meeting December 5, 2011 | |
| | 2. Programs: Delivery, OverDrive, Administration | |

B. Budget 1/01/2012 – 6/30/2012

Includes cost recover of current delivery costs and collection of dues at currently authorized schedules

C. Preliminary Proposed Budget 2012/13

Includes cost recover of current delivery costs with a 10% increase for the MVLS area costs and collection of dues at proposed budget based schedule

8. Next Meeting Date and Agenda Building:

9. Agenda Building

10. Adjourn

*Ralph M. Brown Act
Section 54953*

Meetings to be public; attendance by phone

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations and conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public.

A reminder for all Steering Committee members: All votes must be by roll call. If a member is not in a location that provides access to the public the member may not participate or vote.

Meeting Locations

Alpine County Library, 270 Laramie Street, Markleeville, CA 96120
Belvedere-Tiburon Public Library, 1501 Tiburon Boulevard, Tiburon, CA 94920
Benicia Public Library, 150 East L Street, Benicia, CA 95410
Butte County Library, 1820 Mitchell Avenue, Oroville, CA 95966
Colusa County Library - 738 Market Street Colusa, CA 95932
Del Norte County Library District, 190 Price Mall, Crescent City, CA 95531
Dixon Public Library - 230 North First Street Dixon, CA 95620
Dominican University Library – 50 Acacia Ave., San Rafael, CA 94901
El Dorado Public Library - 345 Fair Lane Placerville, CA 95667
Folsom Public Library – 411 Stafford St., Folsom, CA 95630
Humboldt County Library – 1313 Third Street, Eureka, CA 95501

Lake County Library – 1425 High St., Lakeport, CA 95453
Larkspur Public Library – 400 Magnolia Avenue, Larkspur, CA 94939
Lassen Library District – 1618 Main Street, Susanville, CA 96130
Lincoln Public Library – 485 Twelve Bridges Dr., Lincoln, CA 95648
Marin County Free Library - 3501 Civic Center Drive, #414 San Rafael, CA 94903
Mendocino County Library – 105 Main St., Ukiah, CA 95482
Mill Valley Public Library – 375 Throckmorton Avenue, Mill Valley, CA 93941
Modoc County Library - 212 W. 3rd Street Alturas, CA 96101
Mono County Library – 400 Sierra Park Rd., Mammoth Lakes, CA 93546
Napa City-County Library – 580 Coombs St., Napa, CA 94559
Napa Valley College Library – 2277 Napa-Vallejo Hwy, Napa, CA 94558
Nevada County Library – 980 Helling Way, Nevada City, CA 95959
NorthNet Library System – 55 E Street, Santa Rosa, CA 95404
Orland Free Library - 333 Mill Street Orland, CA 95963
Placer County Library – 350 Nevada Street, Auburn, CA 95603
Plumas County Library – 455 Jackson Street, Quincy, CA 95971
Roseville Public Library – 225 Taylor Street, Roseville, CA 95678
Sacramento Public Library – 828 I Street, Sacramento, CA 95814
St. Helena Public Library - 1492 Library Lane St. Helena, CA 94574
San Anselmo Public Library – 10 Tunstead Ave., San Anselmo, CA 94960
San Rafael Public Library – 1100 E Street, San Rafael, CA 94901
Shasta Public Libraries – 1100 Parkview Avenue, Redding, CA 96001
Sausalito Public Library – 420 Litho Street, Sausalito, CA 94965
Shasta Public Libraries – 1100 Parkview Avenue, Redding, CA 96001
Siskiyou County Library – 719 4th Street, Yreka, CA 96097
Solano County Library – 1150 Kentucky Street, Fairfield, CA 96097
Sonoma County Library – 211 E Street, Santa Rosa, CA 95404
Sutter County Library – 750 Forbes Ave., Yuba City, CA 95991
Tehama County Library – 645 Madison Street, Red Bluff, CA 96080
Trinity County Library – 211 N. Main St., Weaverville, CA 96093
Willows Public Library – 201 N. Lassen Street, Willows, CA 95988
Woodland Public Library – 250 First Street, Woodland, CA 95695
Yolo County Library – 226 Buckeye, Woodland, CA 95695
Yuba County Library – 303 Second Street, Marysville, CA 95901

CONSENT CALENDAR
December 5, 2011

- A. Statement of Revenue, Expenditures & Encumbrance for FY 2011/12. Period ending October 31, 2011.
- B. Minutes of the June 9, 2011 Council Meeting

NorthNet Library System
General Ledger
For the Four Months Ending October 31, 2011

	YTD Budget	YTD Spent/Rec'd	YTD Balance	Remaining %	Current Month
Revenues					
1650-Rev Carried Fwd-LSTA	\$ 210,591.00	\$ 0.00	210,591.00	100.00	\$ 0.00
1700-Interest Earned	1,500.00	0.00	1,500.00	100.00	0.00
2560-CLSA Reference	0.00	0.00	0.00	0.00	0.00
2562-CLSA SAB	0.00	0.00	0.00	0.00	0.00
2563-CLSA TBR-ILL	0.00	7,931.49	(7,931.49)	0.00	7,931.49
2565-CLSA Comm. &	0.00	0.00	0.00	0.00	0.00
Total CLSA	0.00	7,931.49	(7,931.49)	0.00	7,931.49
2803-LSTA	115,123.00	26,790.00	88,333.00	76.73	26,790.00
Total LSTA	115,123.00	26,790.00	88,333.00	76.73	26,790.00
3480-Contract Fees	88,288.00	74,032.04	14,255.96	16.15	49.00
3482-Contract Fees	115,022.00	152,895.20	(37,873.20)	(32.93)	0.00
Total Member Share	203,310.00	226,927.24	(23,617.24)	(11.62)	49.00
4102-Donations/Reimbursements	22,817.00	7,916.23	14,900.77	65.31	2,916.82
4157-Member Reimbursement	111,777.00	107,326.41	4,450.59	3.98	0.00
Total Donations & Reimbursements	134,594.00	115,242.64	19,351.36	14.38	2,916.82
4620-Transfer between funds	0.00	0.00	0.00	0.00	0.00
Total Transfer Between Funds	0.00	0.00	0.00	0.00	0.00
4645-Trust to General Fund	152,089.00	0.00	152,089.00	100.00	0.00
Total Trust to General Fund	152,089.00	0.00	152,089.00	100.00	0.00
Grand Total Revenues	\$ 817,207.00	\$ 376,891.37	440,315.63	53.88	\$ 37,687.31

NorthNet Library System
General Ledger
For the Four Months Ending October 31, 2011

	YTD Budget	YTD Spent/Rec'd	YTD Balance	Remaining %	Current Month
Salaries & Benefits					
5900-Payoff Account	\$ 0.00	\$ 0.00	0.00	0.00	\$ 0.00
5910-Perm Positions	95,573.00	73,105.37	22,467.63	23.51	24,039.15
5911-Extra Help	0.00	0.00	0.00	0.00	0.00
5921-Retirement Cont.	14,609.00	3,258.66	11,350.34	77.69	2,172.44
5924-MediCare	1,386.00	885.90	500.10	36.08	276.12
5925-Deferred Cost	0.00	0.00	0.00	0.00	0.00
5930-Health Insurance	11,208.00	12,994.88	(1,786.88)	(15.94)	7,896.80
5931-Disability Insurance	1,434.00	442.56	991.44	69.14	147.52
5932-Dental Insurance	2,122.00	948.24	1,173.76	55.31	355.59
5933-Life Insurance	881.00	258.90	622.10	70.61	86.30
5934-Vision Insurance	928.00	103.20	824.80	88.88	34.40
5935-Unemployment Insurance	30,377.00	0.00	30,377.00	100.00	0.00
5940-Workers Compensation	965.00	0.00	965.00	100.00	0.00
Total Salaries & Benefits	159,483.00	91,997.71	67,485.29	42.32	35,008.32

NorthNet Library System
General Ledger
For the Four Months Ending October 31, 2011

	YTD Budget	YTD Spent/Rec'd	YTD Balance	Remaining %	Current Month
Services & Supplies					
6040-Comm. - E Mail	608.00	334.59	273.41	44.97	74.90
6045-Comm. - Telephone	250.00	24.45	225.55	90.22	4.85
6085-Adm Janitorial	720.00	360.00	360.00	50.00	0.00
6100-Insurance	4,309.00	0.00	4,309.00	100.00	0.00
6140-Maint. of Equipment	500.00	153.13	346.87	69.37	0.00
6280-Memberships	100.00	0.00	100.00	100.00	0.00
6302-Adm Debt Revolve	0.00	0.00	0.00	0.00	0.00
6400-Office Expense	2,532.00	2,285.54	246.46	9.73	63.80
6410-Postage	22,000.00	8,334.47	13,665.53	62.12	875.59
6415-Library Materials	0.00	10,000.00	(10,000.00)	0.00	0.00
6461-Purchases for Members	173,628.00	52,851.91	120,776.09	69.56	20,514.45
6500-Other Prof. Services	75,624.00	18,004.64	57,619.36	76.19	38.84
6516-Data Processing Services	1,859.00	1,078.44	780.56	41.99	112.00
6517-Online Services OCLC	27,749.00	36,029.82	(8,280.82)	(29.84)	22,091.13
6521-County Services	7,634.00	0.00	7,634.00	100.00	0.00
6540-Contract Services	172,788.00	82,404.51	90,383.49	52.31	0.00
6800-Duplicating / Photocopies	2,359.00	1,667.41	691.59	29.32	0.00
6820-Rental of Equipment	0.00	0.00	0.00	0.00	0.00
6840-Building Rent / Lease	11,498.00	7,667.56	3,830.44	33.31	1,916.39
7000-Special Dept. Expenses	0.00	0.00	0.00	0.00	0.00
7110-Staff Development	54,411.00	8,175.00	46,236.00	84.98	0.00
7120-In-Service Training	51,529.00	24,000.00	27,529.00	53.42	0.00
7302-Conferences & Travel	44,816.00	29,506.94	15,309.06	34.16	3,867.00
7303-Private Car Expense	1,100.00	1,252.18	(152.18)	(13.83)	0.00
7320-Utilities	1,709.00	1,286.95	422.05	24.70	284.80
Total Services & Supplies	657,723.00	285,417.54	372,305.46	56.61	49,843.75
Fixed Assets					
8640-Operational Transfer	0.00	0.00	0.00	0.00	0.00
8800-Equip Reserve	0.00	0.00	0.00	0.00	0.00
Total Fixed Assets	0.00	0.00	0.00	0.00	0.00
Grand Total Expenditures	\$ 817,206.00	\$ 377,415.25	439,790.75	53.82	\$ 84,852.07

NorthNet Library System
General Ledger
For the Four Months Ending October 31, 2011

	YTD Budget	YTD Spent/Rec'd	YTD Balance	Remaining %	Current Month
Grand Total Expenditures	<u>817,206.00</u>	<u>377,415.25</u>	<u>439,790.75</u>	<u>53.82</u>	<u>84,852.07</u>
Grand Total Revenues	<u>817,207.00</u>	<u>376,891.37</u>	<u>440,315.63</u>	<u>(53.88)</u>	<u>37,687.31</u>
Difference	\$ <u>1.00</u>	\$ <u>(523.88)</u>	<u>524.88</u>		\$ <u>(47,164.76)</u>
Net Change in Journals	\$ <u>1.00</u>	\$ <u>(523.88)</u>	<u>524.88</u>		\$ <u>(47,164.76)</u>

NORTHNET LIBRARY SYSTEM

Council Meeting

June 9, 2011

CONVENING:

The Council of the NorthNet Library System (NLS) met this date at the Arthur F. Turner Community Library (Yolo County Library) in West Sacramento and with several members attending via WebEx with Chair Gregg Atkins presiding. The meeting convened at 9:30 a.m.

ROLL CALL:

PRESENT	ABSENT	MEMBER LIBRARY	NAME
X		Dixon Public Library	Gregg Atkins, Chair
X		Plumas County Library	Margaret Miles, Vice-Chair
	X	Alpine County Library	Rita Lovell
	X	Belvedere-Tiburon Library	Debbie Mazzolini
X		Benicia Public Library	Diane Smikahl
	X	Butte College Library	Luozhu Cen
	X	Butte County Library	Linda Mielke
	X	College of the Redwoods Library	Mary Grace Barrick
	X	College of the Siskiyous Library	Dennis Freeman
X		Colusa County Library	Wendy Burke
	X	CSU Chico Library	Sarah Blakeslee
	X	CSU Sacramento Library	Tabzeera Dosu
X		Del Norte Co. Library District	Linda Kaufmann
X		El Dorado County Library	Jeanne Amos
	X	Feather River College Library	Tom Davis
X		Folsom Public Library	Katy Curl
X		Humboldt County Library	Victor Zazueta
	X	Humboldt State Univ. Library	Wayne Perryman
	X	Lake County Library	Susan Clayton
	X	Larkspur Public Library	Frances Gordon
	X	Lassen College Library	Stephaney Stuart
X		Lassen Library District	Jeff Hawkins
	X	Lincoln Public Library	Darla Wegener
X		Marin County Free Library	Bonny White for Gail Haar
X		Mendocino County Library	Eliza Wingate for Mel Lightbody
	X	Mill Valley Public Library	Anji Brenner
X		Modoc County Library	Cheryl Baker
X		Mono County Free Library	Bill Michael
X		Napa City-County Library	Danis Kreimeier
	X	Napa Valley Comm. College	Rebecca Scott
X		Nevada County Library	Mary Ann Trygg
X		Orland Free Library	Jody Meza

X		Placer County Library	Mary George
X		Roseville Public Library	Joan Goff
	X	Sacramento Co. Pub. Law Lib.	Coral Henning
X		Sacramento Public Library	Nina Biddle for Rivkah Sass
	X	San Anselmo Public Library	Linda Kenton
X		San Rafael Public Library	David Dodd
	X	Santa Rosa Junior College	Cherry Li-Bugg
	X	Sausalito Public Library	Mary Richardson
	X	Shasta College Library	Janet Albright
X		Shasta Libraries	Elizabeth Kelley for Jan Erickson
	X	Simpson University Library	Larry Haight
X		Siskiyou County Library	Jon Torkelson
	X	Solano Comm. College Library	Philip Andreini
X		Solano County Library	Lynne Williams for Bonnie Katz
X		Sonoma County Library	Jaime Anderson for Sandy Cooper
	X	Sonoma Dev. Center	Vacant
X		St. Helena Public Library	Jennifer Baker
X		Sutter County Library	James Ochsner
X		Tehama County Library	Jessica Hudson
	X	Trinity County Library	Oresta Esquibel
	X	UC Davis	Sandra Vella
X		Willows Public Library	Jody Meza
X		Woodland Public Library	Heather Muller
X		Yolo County Library	Patty Wong
	X	Yuba County Library	Sandeep Sidhu
X		California State Library	Linda Springer
X		California State Library	Darla Gunning
X		Facilitator	Dr. Diana Paque
X		Folsom Public Library	Greta Galindo
X		NLS System Headquarters	Annette Milliron-DeBacker
	X	NLS System Headquarters	Patty Hector

1. CALL TO ORDER

The meeting was called to order at 9:30 a.m.

2. WELCOME AND INTRODUCTIONS:

Council Chair Gregg Atkins welcomed everyone to the meeting. Introductions were made.

3. PUBLIC INVITED TO ADDRESS THE COUNCIL:

No public were present.

4. APPROVAL OF AGENDA:

A Motion to approve the agenda was moved by David Dodd and seconded by Danis Kreimeier. The

Motion passed unanimously.

5. CONSENT CALENDAR

A. MINUTES OF THE FEBRUARY 11, 2011 COUNCIL MEETING

B. STATEMENT OF REVENUE, EXPENDITURES & ENCUMBRANCES FOR FY 10/11

C. STATEMENT OF SALARY AND BENEFITS EXPENDITURES FOR NORTH BAY COOPERATIVE LIBRARY SYSTEM APRIL 30, 2011

A Motion to approve the consent calendar was moved by Wendy Burke and seconded by Katy Curl. The Motion passed unanimously.

6. REVISION OF BYLAWS TO LOWER QUORUM

Mr. Atkins reported that the Steering Committee first broached this issue of changing the definition of the NLS Council meeting quorum from two-fifths to 25% of Council members. Ms. Milliron-DeBacker explained that since the NLS Council is such a large group, it has been difficult in meeting the quorum requirement. NLS has 15 academic members who usually don't attend the Council meetings, which places the burden of meeting the quorum on the 41 public library members. Additionally, only public library directors can vote on CLSA matters, per state regulations. Ms. Milliron-DeBacker discussed the history of meeting quorums over the past months. She noted that NLS is not able to provide travel reimbursement for each meeting and this puts the burden on the public library directors. Mr. Atkins noted that the matter was discussed at length during the NLS Steering Committee that morning. He noted that the Steering Committee passed a motion to recommend approval by the Council and to encourage participation by all libraries but acknowledged that decisions need to be voted on in meetings.

A Motion to revise the bylaws by lowering the quorum from two-fifths to 25% of Council members present was moved by Danis Kreimeier and seconded by Bill Michael. The Motion passed unanimously.

7. CLSA REVISIONS COMMITTEE INTRODUCTION

Mr. Atkins reported that the State Library has acknowledged that there is a need to revise the California Library Services Act (CLSA) and has found a legislator who is willing to present the recommended changes to State legislators. Therefore, the State Library has invited library directors from around the State to serve on a CLSA Revision Committee formed to explore possible changes to the act. Three directors from the NLS Council have been asked to serve on the committee: Mary George from Placer County, Danis Kreimeier from Napa County, and Bill Michael from Mono County. The Council was asked to email their thoughts and ideas to any of the three directors, who will take that information to their first committee meeting, which is next Thursday, June 16th. The State Library hopes the committee will have their recommendations and suggestions ready by this August. Then a separate committee will review the suggestions. The Council members asked to be kept informed of what the committee is discussing to be able to give relevant feedback. The suggestion was made that the State Library should provide regular updates to keep libraries informed on the work being undertaken. Ms. Milliron-DeBacker asked if the intent is for new legislation to be drafted as a result and the three committee members stated that this was their understanding. Discussion ensued.

8. STEERING COMMITTEE BUDGET PLANNING RETREAT AND MEMBER PRIORITIES OVERVIEW

Mr. Atkins reported that the NLS Steering Committee has been working diligently over the past few months in developing various plans of service and budget scenarios for the Council to consider for the upcoming 2011/12 fiscal year. At this point, it is unclear what, if any, funding will be available from the State and many libraries are unsure of what funding they will receive from their local jurisdiction. All libraries are in the situation where they have less funding and are having to make hard decisions. Mr. Atkins noted that the Council needs to have a plan for some time period into the future for NLS until more things fall into place. He reported that the NLS Steering Committee met for a 2-day retreat with Dr. Diana Paque facilitating. Mr. Atkins referred the group to the summary of the retreat that was included in the meeting packet. Dr. Diana Paque walked the Council through the work that was done during the NLS Steering Committee retreat.

9. DETAILED REVIEW OF STEERING COMMITTEE BUDGET PLANNING SESSION

Ms. Milliron-DeBacker informed the Council that there is approximately \$309,000 in reserves. The Steering Committee determined that half of that money, \$150,000, should be set aside to pay for shut down expenses, should NLS need to close its doors. That leaves approximately \$159,000 that would be available for NLS operations. This amount was used in the budget discussions during the retreat.

Ms. Milliron-DeBacker broke out staffing levels/time by reviewing each service and calculating the percentage of staffing time and cost for each service.

Dr. Paque explained that the staffing charts included in the retreat summary documents are left blank in some areas due to not having the actual numbers during the retreat. As the Steering Committee was aware that Ms. Milliron-DeBacker had access to the actual numbers back at her office and in order to move the dialogue along, they were left blank. Dr. Paque further explained that she didn't go back and change the documents as this is what actually occurred at the meeting. Discussion ensued.

Ms. Milliron-DeBacker explained what the obligations would be if NLS shut down. The \$150,000 would be used for toward:

- Paying EDD benefits for the laid off NBCLS staff for up to 1 year
- Staff sick and vacation leave payout
- Dispersing of office equipment
- Finding permanent storage for system records or parse out to willing members
- Legal fees
- Giving notice on all contracts and making payments as needed
- Current building lease obligations, which includes a clause regarding dire financial circumstances
- NLS audit in addition to the FY 10/11 audit just to close the books
- It was noted that NLS does not have any PERS obligations as MVLS, NBCLS and NSCLS are responsible for their own PERS contracts.

Ms. Milliron-DeBacker recommended that the Council create a wind down reserve with the County of Sonoma, who is the system's fiscal agent, so the \$150,000 can be earmarked and not spent.

Ms. Milliron-DeBacker noted that NLS has the largest number of rural libraries out of all the systems in the State of California. Rural libraries typically are the first affected when budgets are cut and tend to have the lowest populations. For example, Modoc County has population of 9,000. Discussion ensued. The NLS Council discussed the assumptions page for the 0% State-funding scenario and its corresponding budget. The assumptions page for the 50% State-funding scenario and its corresponding budget were also discussed.

10. SMALL GROUP BREAKOUT SESSION TO DISCUSS PERS CONTRACT RESOLUTION

Ms. Milliron-DeBacker referred the Council to the PERS comparison chart that was included in the meeting packet that details the three systems PERS contracts. She noted that after viewing the chart, the Council should be able to understand the reason why the group can't easily move into one contract. MVLS retirement is 2% at 60 while both NBCLS and NSCLS is 2% at 55. Ms. Milliron-DeBacker pointed out other differences in the three contracts. Discussion ensued.

MVLS and NSCLS paid off their PERS obligations when they contracted with NBCLS for administrative services, but their PERS contracts are still active. Therefore, in years when PERS investments don't go well, PERS is able to recalculate their retiree obligations and ask the systems for more money, which PERS actually did this past year. The only way to prevent this from happening is to request an actuarial study, which will help PERS determine the final pay off amount and then close the contract. This is what each system needs to meet on and take action this morning. The process takes one year and systems can back out of the process at any time if they determine they do not want to continue. But, in order to start the clock for requesting the study, each system will need to approve a resolution and a sample resolution was included in each individual system's meeting packet.

Ms. Milliron-DeBacker reported that MVLS is in the best shape regarding potential payout obligations as their PERS contract begin in 1992. Currently, MVLS has 3 transfer retirees and 3 retirees, which is a fairly low number. She explained that transferred retirees are former MVLS employees who have gone to work at other PERS agencies.

NSCLS is in a different situation as they currently have 6 transfer retirees and 13 retirees. She reiterated that if PERS has a bad earnings year, they will come back to system and ask for additional monies in order not to cut payment to retirees.

Ms. Milliron-DeBacker reported that NBCLS has the longest running PERS contract as it was established sometime in the 1960s. Currently, there are 5 active employees, 8 transfer retirees and 19 retirees.

Mr. Atkins asked the State Library consultants that were present at the meeting if there was anything they could share with the Council that would make them think differently about the budget assumptions that were discussed. Ms. Springer and Ms. Gunning stated they did not have anything to share.

A Motion to suspend the Council meeting to allow MVLS, NBCLS and NSCLS system councils/board to meet to discuss the PERS contract resolution was moved by David Dodd seconded by Jessica Hudson.

The Motion passed unanimously.

The NLS Council meeting was called back into session at 12:42 p.m.

11. REPORT FROM SMALL GROUP SESSIONS

MVLS approved the PERS resolution and elected the following library directors for their 2011/12 seats:

Incoming Chair: Wendy Burke

Vice Chair: Jeanne Amos

Representatives-At-Large for NLS Steering Committee: Patty Wong and Heather Muller

NBCLS approved the PERS resolution and elected the following library directors for their 2011/12 seats:

Incoming Chair: Gregg Atkins

Vice Chair: Jennifer Baker

Representative-At-Large for NLS Steering Committee: Gail Haar

Mr. Atkins reported that much discussion was held on the PERS obligations. The Board of Directors would like clarification on this question: are past system members are also responsible for paying part of the PERS obligation? Ms. Milliron-DeBacker was directed to look into this matter. She noted that she will need to speak with an attorney.

NSCLS approved the PERS resolution and elected the following library directors for their 2011/12 seats:

Incoming Chair: Jody Meza

Vice Chair: Jan Erickson

Representative-At-Large for NLS Steering Committee: Jessica Hudson

12. DISCUSSION ON PRELIMINARY BUDGET AND PLAN OF SERVICE 2011/12

Discussion was held on the 2011/12 preliminary budget and plan of service.

Mr. Atkins referred the Council to the budgets and assumption pages that were included in the meeting packet.

The 0% CLSA funding option was discussed. In this scenario, NLS can operate for 6-months and then will close. Ms. Milliron-DeBacker noted the Option A staffing model is the most expensive. If some member libraries choose to opt out of participating in NLS in the upcoming year, there will be fewer funds for the system to use in this budget. She noted that there was a surplus of \$12-13,000. NLS headquarters would not move in the 0% budget scenario as it will shut down in 6-months time. Ms. Milliron-DeBacker has given verbal notice to the landlords regarding the system's decrease in funding, but 6 months notice is required in the current lease. Mr. Atkins asked the Council if they had any questions or concerns regarding the 0% CLSA funding scenario. Ms. Jennifer Baker noted that the cost for all three staffing options is about the same and asked Ms. Milliron-DeBacker which scenario would work best for her. The Council asked Ms. Milliron-DeBacker if she knew the assistant director's intentions - if she would be willing work in a part-time capacity. She responded that the assistant director is currently job hunting and would discuss the matter in more detail during the closed session. The SuperSearch staff position is fully funded by the NBCLS program contract and is recommended by

the NBC members for inclusion in the NLS budget.

The 50% CLSA funding option was discussed. In this scenario, NLS can operate for 1 year. The \$150,000 in NLS reserves money was discussed. Ms. Milliron-DeBacker estimated that NLS could run approximately 7- 8 years using the 50% CLSA funding budget model with \$20,000 from reserves being used annually. Discussion ensued.

Mr. Atkins asked the Council if they had any questions or concerns regarding the 50% CLSA funding scenario. It was noted that the staffing options remained the same for both the 0% and 50% funding models.

Ms. Milliron-DeBacker will explore finding existing space in member libraries for moving NLS offices as this would be a less expensive option than renting a new space. She did ask Sonoma County Library and they said no. She also spoke with the County of Sonoma to see if they had any space available and she hasn't heard back from them as of yet. She noted that NLS has 6-months before they can move due to the current lease so she will have adequate time to explore other options.

Ms. Milliron-DeBacker briefly walked the Council through the 100% CLSA funded budget, noting that the Steering Committee's recommendations on modifications to services were included. As the State Library had requested systems to consider how they would spend CLSA funds should they be distributed, she explained that the budget being presented contained modifications in how funding was being allocated based on member values and priorities for services.

13. MOVE TO CLOSED SESSION: PERSONNEL

A Motion to move to closed session was moved by Wendy Burke and seconded by Margaret Miles. The Motion passed unanimously.

14. MOVE TO OPEN SESSION: REPORT OF ACTION TAKEN

A Motion to reconvene to open session was moved by Danis Kreimeier and seconded by Margaret Miles. The Motion passed unanimously.

Mr. Atkins reported that the following action was taken during closed session: the Council selected staff option A as the model to be used in the 0% and 50% CLSA funding scenarios.

15. APPROVAL OF PRELIMINARY BUDGET AND PLAN OF SERVICE 2011/12

A Motion to approve the preliminary budget with staffing option A and the plan of service for 2011/12 was moved by Margaret Miles and seconded by Lynne Williams. The Motion passed unanimously.

A Motion to implement the 0% CLSA funding budget with staffing option A on July 1, 2011 was moved by Margaret Miles and seconded by Wendy Burke. The Motion passed unanimously.

16. SEPTEMBER COUNCIL RETREAT PLANNING AND TOPIC DEVELOPMENT

Dr. Paque led the NLS Council in an exercise to determine the following:

1. What is the purpose of the fall sustainability retreat?

2. Knowing this purpose, what information needs to be developed or gathered to prepare members to participate?
3. Who will be involved in doing this preparation/gathering process, and how will the process be managed?

Dr. Paque had passed out a retreat planning document during the summary of the May Steering Committee Retreat so that the Council would be thinking about how that retreat could be linked to the Council's September retreat. Considerable discussion about values and what is sustainable ensued.

Patty Wong suggested that rather than come from a place of deprivation, NLS should be doing a strengths assessment to see where assets lie and where strengths could be pooled for system benefits. She would be willing to work on this. Perhaps sub-teams of NLS could be identified to participate in this work. Mary George, Patty Wong and Jessica Hudson indicated interest in developing "essay questions" to assess member strengths. The question that libraries should be able to answer is: "What do I bring to the table?"

There was considerable discussion about values and what is sustainability. Choosing "is affordable" as a top priority was questioned. The counterpoint is that if something is valuable and essential, one makes choices to make it affordable. Wendy Burke volunteered to work on the affordability vs. value issue.

There was considerable discussion about how to get information disseminated if NLS staff is depleted. There was general consensus that the directors would need to take this on and be responsible for working with other directors to ensure that all are advised of where to find information gathered and to be at least minimally prepared to participate in the September retreat. There was a suggestion that people could sign up for what task they agreed to undertake so that this work was not left up to staff.

At the end of the session, Council members were asked to sign up to work on areas in which they were interested. Gregg asked that the information gathered here be given to the Sustainability Planning Committee so they could proceed with the next steps in preparations for the fall retreat.

As a result of today's session, the initial questions have some possible answers.

1. *What is the purpose of the fall sustainability retreat?*

Given that the availability of supplemental funding from either state or federal funds is currently unknown, NLS has passed a budget based solely on local resources. An open question if this continues to be the case is whether or not members will continue to see the need for collaboration without the continuation of outside funding, and, if so, what that collaboration would entail. What level of engagement would current members have and where they would be willing to use local resources to maintain collaborative services? An additional question is how the administrative elements of collaborative activity would be housed, managed and funded. The general consensus of the Council is that if NLS continues, it must be reconfigured so that it can meet member needs. Discussion of this last question should be a focal point of the retreat.

2. *Knowing this purpose, what information needs to be developed or gathered to prepare members to participate?*

- Information previously gathered about common dues structures, as well as information relative to dues models in other states; identification of what options exist for NLS in creating a common dues structure so there is a starting point for discussion and decision-making in September.
- Information on what is happening in other California systems – perhaps interviews with system directors – a script would need to be developed so that common information was gathered – identify the impact of loss of CLSA on systems, functions, membership, services, future options, staffing, etc.
- Information on models for systems in other states and their successes/failures
- Developing a spreadsheet of budget information that can be manipulated visibly to support discussion of the impact of various changes on the overall budget
- Identification of services/support for individual libraries/groups of libraries that might be more appropriately handled locally/regionally
- Create a scenario for what would happen for the rest of the year to ensure that sufficient resources exist to accomplish what is essential to do.
- Develop talking points for steering committee/sustainability planning committee members to use with directors not present to bring everyone up to speed. Identify a place on the NLS Website where everything for the retreat could be accessed.
- Information on the scope of NLS staff, their responsibilities, their actual duties, and the scope of work that had been handled in the past that would no longer be handled
- If the system requires members to work together for their communal good, identify what each participant brings to the table, willingness to collaborate, willingness to contribute to joint services, interest in opting out of membership without outside funding to underwrite costs, and
- Review items identified by the Steering Committee at their May Retreat that may not have been identified here.

3. *Who will be involved in doing this preparation/gathering process, and how will the process be managed?*

The next step is to convene the Sustainability Planning Committee to spearhead further activity relative to the retreat and information gathering and analysis. This activity should include developing and issuing an RFP for the facilitator of the Fall Retreat.

In addition, the Steering Committee will continue communication with the State Library about:

- Steps taken and planned that will achieve system integration through revamping system procedures, practices, and obligations to function as a single system;
- Planning for revision of system service to members in accordance with NLS fundamental values; and
- Seeking supplementary funding and resolution to issues that are impacted by decisions at the state level. These issues include (among others): funding for

FirstSearch that is used heavily by libraries in the North State and consideration of alternatives for staff training should Infopeople no longer be funded or affordable.

17. ELECTION OF OFFICERS AND STEERING COMMITTEE

Slate of Candidates

Chair – Margaret Miles

Vice Chair – Wendy Burke

Steering Committee members:

MVLS – Heather Mueller, Patty Wong, Jeanne Amos

NBCLS– Gregg Atkins, Jennifer Baker, Gail Haar

NSCLS – Jody Meza, Jan Erickson, Jessica Hudson

A Motion to approve the slate of officers was moved by Cheryl Baker and seconded by Danis Kreimeier. The Motion passed unanimously.

18. NEXT MEETING DATES

1. Steering Committee

No meeting was set.

2. Council

A two-day retreat will be scheduled in September.

19. AGENDA BUILDING

1. Steering Committee

Budget Review once the State budget is signed.

2. Council

Budget Conversation

Sustainability Retreat

20. ADJOURNMENT

There being no further business, the meeting was adjourned at 4:10 p.m.

Annette Milliron DeBacker

Clerk of the Council

June 9, 2011

Goals for December 5, 2011 NLS Council Meeting

Establish a budget and revenue to fund operations for January – June 2012 based on current level of service that offers something similar to this:

- Offers uninterrupted delivery service for all members
- Authorizes collection of dues for second half of Fiscal Year 2011-12 using currently approved dues/delivery cost schedules and approximately \$50,000-\$70,000 from NLS contingencies
- Disperses NLS, NBCLS, NSCLS and MVLS files as appropriate by December 31, 2011
- Disposes of equipment as appropriate by December 31, 2011
- Terminates employer/employee relationship with NLS staff effective January 1, 2012
- Provides administrative and program support through a contract at a reduced level through June 30, 2012. Determination of level is dependant on Council selection of funding level of two budget options presented
- No rent costs are incurred after December 31, 2011

Establish a preliminary budget for Fiscal Year 2012-13 that:

- Allows local jurisdictions/districts to include membership and service costs in local budget planning by January 2012
- Provides on-going contract administrative support with flexibility to implement the transition as soon as possible
- Includes membership dues based on a percentage of budget as outlined in the most current published version of the California State Library report of annual statistics as modeled by the North Bay Cooperative Library System
- Offers continued van delivery funded on a cost recovery model. Local jurisdictions/districts will need to pick up the cost of delivery for services previously paid by State funds or choose reduced service levels

Create a team to transition NLS to the new service model by June 31, 2012 consisting of two members each from NBCLS, NSCLS and MVLS and the NLS Chairperson. The team will:

- Create a timeline and with critical tasks to complete transition
- Review and refine budget for Fiscal Year 2012 Plan of Service
- Create RFP process to select new administration contract agent
- Establish and complete process to select vendor(s) for delivery services
- Consider and recommend an alternative structure that provides more effective NLS governance by participant libraries for consideration of Council
- Recommend project(s) for 2012 "Pitch an Idea" grant from the CSL LSTA grants or other grant resources
- Work with NLS administration to identify workloads that can be delegated to local jurisdictions/districts to lower administrative costs (similar to how Overdrive has been handled)
- Complete other objectives as identified and needed

NorthNet Libraries Operations 01/01 - 6/30/2012

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Region	Library	Dues owed using the 2011/12 schedules	Delivery Cost for current days of delivery *	Delivery method and # of days	Total cost for admin, delivery
MVLS	Alpine County	\$424	\$300	UPS	\$724
NBCLS	Bel-Tib	\$2,075	\$3,870	van - 5	\$5,945
NBCLS	Benicia	\$2,305	\$6,636	van - 5	\$8,941
NSCLS	Butte County	\$4,015	\$1,694	USPS	\$5,709
MVLS	Colusa County	\$642	\$1,633	van -2	\$2,275
NSCLS	Del Norte County	\$0	\$788	USPS	\$788
NBCLS	Dixon	\$1,921	\$3,195	van -5	\$5,116
NBCLS	Dominican University	\$2,075	\$2,080	van - 2	\$4,155
MVLS	El Dorado County	\$2,517	\$1,633	van -2	\$4,150
MVLS	Folsom Public	\$2,517	\$3,265	van -4	\$5,782
NSCLS	Humboldt County	\$3,109	\$1,984	USPS	\$5,093
NBCLS	Lake Cty	\$2,075	\$16,530	van - 5	\$18,605
NBCLS	Larkspur	\$1,921	\$3,640	van - 5	\$5,561
NSCLS	Lassen Library	\$0	\$690	UPS	\$690
MVLS	Lincoln Public	\$1,284	\$1,633	van - 2	\$2,917
NBCLS	Marin Cty	\$6,030	\$12,872	van - 5	\$18,902
NBCLS	Mendo Cty	\$2,075	\$17,119	van - 5	\$19,194
NBCLS	Mill Vily	\$2,305	\$5,428	van - 5	\$7,733
NSCLS	Modoc County	\$0	\$1,148	USPS	\$1,148
MVLS	Mono County	\$642	\$850	UPS	\$1,492
NBCLS	Napa City-Cty	\$2,381	\$17,585	van - 5	\$19,966
NBCLS	Napa Valley Coll	\$1,921	\$1,984	van - 5	\$3,905
MVLS	Nevada County	\$1,271	\$1,633	van - 2	\$2,904
NSCLS	Orland Free Library	\$0	\$612	USPS	\$612
MVLS	Placer County	\$2,517	\$1,633	van - 2	\$4,150
NSCLS	Plumas County Lib	\$0	\$1,126	USPS	\$1,126
MVLS	Roseville Public	\$2,517	\$1,633	van - 2	\$4,150
MVLS	Sacramento Public	\$6,357	\$6,530	van - 4	\$12,887
NBCLS	San Anselmo	\$1,921	\$5,344	van - 5	\$7,265
NBCLS	San Rafael	\$2,305	\$6,037	van - 5	\$8,342
NBCLS	Sausalito	\$1,921	\$4,312	van - 5	\$6,233
NSCLS	Shasta Public Librs	\$3,244	\$541	USPS	\$3,785
NSCLS	Siskiyou County Lib	\$0	\$150	USPS	\$150
NBCLS	Solano Comm. Coll.	\$1,921	\$936	van -5	\$2,857
NBCLS	Solano Cty	\$6,030	\$17,167	van -5	\$23,197
NBCLS	Sonoma Cty	\$6,030	\$17,084	van - 5	\$23,114
NBCLS	St. Helena	\$2,075	\$4,853	van - 5	\$6,928
MVLS	Sutter County	\$1,271	\$3,265	van - 4	\$4,536
NSCLS	Tehama County	\$0	\$1,327	USPS	\$1,327
NSCLS	Trinity County	\$0	\$1,007	USPS	\$1,007
NSCLS	Willows Public	\$0	\$641	USPS	\$641
MVLS	Woodland	\$1,271	\$3,265	van - 4	\$4,536
MVLS	Yolo County	\$2,517	\$1,633	van - 2	\$4,150
MVLS	Yuba County	\$1,271	\$1,633	van - 2	\$2,904
		\$86,673	\$188,909		\$275,582

* UPS to NSCLS not included

Budget11/12
rev:12/1/2011

NorthNet Library System
Budget January 1 - June 30, 2012 FY2011/12
Presented December 5, 2011
No State Funding -- 6 months operations

REVENUES

-----		LSTA -PLSEP	LSTA -System	LOC	COM/DEL	ADMIN	Proj. Revenue
1650	Rev Carried Forward	0	0	0	0	25,427	25,427
4645	Trust to General Fund	0	0	0	0	0	0
1700	Interest Earned	0	0	0	1,500	0	
	TOTAL INTEREST	0	0	0	1,500	0	1,500
2560	CLSA Reference	0	0	0	0	0	
2562	CLSA SAB	0	0	0	0	0	
2563	CLSA TBR-ILL	0	0	0	0	0	
2564	CLSA Data Base	0	0	0	0	0	
2565	CLSA Comm. & Del.	0	0	0	0	0	
	TOTAL CLSA	0	0	0	0	0	0
	LSTA Lib2Go	0	0	0	0	10,792	
	LSTA LAIF	0	0	0	1,788	16,472	
	LSTA PLSEP	54,121		0	0	5,412	
	LSTA System Sustain	0	9,565	0	0	956	
2803	LSTA	54,121	9,565	0	1,788	33,632	99,106
3480	Membership Fees						
	All members	0	0	0	0	86,673	
		0	0	0	0	0	
		0	0	0	0	0	
3482	Contract Fee/						
	All members for delivery	0	0	0	188,909	0	
		0	0	0	0	0	
4040	Miscellaneous	0	0	0	0	0	
4102	Donations/Reimb	0	0	0	0	0	
4157	Member Reimb --OverD	0	0	46,310	0	0	
	TOTAL LOCAL	0	0	46,310	188,909	86,673	321,892
	Equip. Reserve						
	GRAND TOTAL REVENUES	54,121	9,565	46,310	192,197	145,732	447,925

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-----		LSTA - PLSEP	LSTA - System	LOC	COM/DEL	ADMIN	Budget
							.
Salaries and Benefits:							
5900	Payoff Acct	0	0	0	0	0	0
5910	Perm. Positions	0	0	0	0	0	0
5911	Extra Help	0	0	0	0	0	0
5921	Retirement Cont.	0	0	0	0	0	0
5924	Medicare	0	0	0	0	0	0
5925	Deferred Comp.	0	0	0	0	0	0
5930	Health Insurance	0	0	0	0	0	0
5931	Disability Ins.	0	0	0	0	0	0
5932	Dental Insurance	0	0	0	0	0	0
5933	Life Insurance	0	0	0	0	0	0
5934	Vision Insurance	0	0	0	0	0	0
5935	Unemployment Ins	0	0	0	0	22,732	22,732
5940	Workers Comp	0	0	0	0	0	0
TOTAL	SAL. & BEN.	0	0	0	0	22,732	22,732
Services and Supplies:							
6040	Comm. - E Mail	0	0	0	608	0	608
6045	Comm. - Tphone	0	0	0	250	0	250
6085	Janitorial Service	0	0	0	0	0	0
6100	Insurance	0	0	0	0	0	0
6140	Maint. of Equip.	0	0	0	0	250	250
6280	Memberships	0	0	0	0	0	0
6302	Dept Revolving	0	0	0	0	0	0
6400	Office Expense	0	100	0	300	100	500
6410	Postage	0	0	0	11,000	185	11,185
6415	Library Mat.	0	0	0	0	0	0
6461	Purchases for Members	0	0	30,600	0	0	30,600
6500	Other Prof Serv	0	3,100	0	0	15,000	18,100
6516	Data Proc'ing Serv	0	0	0	0	0	0
6517	Online Serv, OCLC	0	0	15,710	12,039	0	27,749
6521	County Services	0	0	0	0	7,634	7,634
6540	Contractual Service Delivery	0	0	0	168,000	0	168,000
6540	Contractual Service Staff	0	0	0	0	67,600	67,600
6800	Dup/Photocopy	0	0	0	0	2,359	2,359
6820	Rental of Equip	0	0	0	0	0	0
6840	Bldg.Rent/Lease	0	0	0	0	0	0
7000	Special Dept.Exp.	0	0	0	0	29,872	29,872
7110	Staff Devel.	54,121	0	0	0	0	54,121
7120	In-Serv Training	0	3,939	0	0	0	3,939
7302	Conf. & Travel	0	2,426	0	0	0	2,426
7303	Private Car Exp.	0	0	0	0	0	0
7320	Utilities	0	0	0	0	0	0
TOTAL	SERV & SUPPLIES	54,121	9,565	46,310	192,197	123,000	425,193
Fixed Assets:							
8560	Equipment	0	0	0	0	0	0
8640	Operational Transfer	0	0	0	0	0	0
8800	Equip. Reserve	0	0	0	0	0	0
TOTAL FIXED ASSETS		0	0	0	0	0	0
GRAND TOTAL EXPENDITURES							
		54,121	9,565	46,310	192,197	145,732	447,925

NorthNet Libraries Dues Structure Study for 2012/13

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Region	Library	09/11 Local Operation	Proposed Budget based Formula for 2012/13	2011/12 dues anticipated to be collected
MVLS	Alpine County	274,131	\$1,500	\$847
NBCLS	Bel-Tib	1,432,957	\$5,250	\$4,149
NBCLS	Benicia	1,916,713	\$5,250	\$4,609
NSCLS	Butte County	1,951,779	\$5,250	\$4,015
MVLS	Colusa County	552,906	\$3,000	\$1,284
NSCLS	Del Norte County	181,161	\$600	\$404
NBCLS	Dixon	860,512	\$3,000	\$3,841
MVLS	El Dorado County	2,579,427	\$5,250	\$5,034
MVLS	Folsom Public	1,551,700	\$5,250	\$2,542
NSCLS	Humboldt County	2,441,634	\$5,250	\$3,109
NBCLS	Lake Cty	892,681	\$3,000	\$4,149
NBCLS	Larkspur	674,842	\$3,000	\$3,841
NSCLS	Lassen Library	116,549	\$600	\$433
MVLS	Lincoln Public	870,490	\$3,000	\$1,284
NBCLS	Marin Cty	11,313,209	\$10,415	\$12,059
NBCLS	Mendo Cty	1,285,984	\$5,250	\$4,149
NBCLS	Mill Vly	1,504,785	\$5,250	\$4,609
NSCLS	Modoc County	316,000	\$1,500	\$339
MVLS	Mono County	1,001,301	\$3,000	\$847
NBCLS	Napa City-Cty	6,323,472	\$9,056	\$4,761
MVLS	Nevada County	1,854,687	\$5,250	\$2,542
NSCLS	Orland Free Library	275,918	\$1,500	\$477
MVLS	Placer County	3,947,148	\$7,875	\$5,034
NSCLS	Plumas County Lib	600,748	\$3,000	\$635
MVLS	Roseville Public	2,803,266	\$5,250	\$5,034
MVLS	Sacramento Public	31,436,078	\$10,415	\$12,714
NBCLS	San Anselmo	418,515	\$1,500	\$3,841
NBCLS	San Rafael	2,172,123	\$5,250	\$4,609
NBCLS	Sausalito	596,934	\$3,000	\$3,841
NSCLS	Shasta Public Librs	1,950,382	\$5,250	\$3,244
NSCLS	Siskiyou County Lib	274,000	\$1,500	\$555
NBCLS	Solano Cty	15,370,572	\$10,415	\$12,059
NBCLS	Sonoma Cty	14,485,620	\$10,415	\$12,059
NBCLS	St. Helena	869,125	\$3,000	\$4,146
MVLS	Sutter County	1,175,519	\$5,250	\$2,542
NSCLS	Tehama County	529,656	\$3,000	\$1,019
NSCLS	Trinity County	291,820	\$1,500	\$362
NSCLS	Willows Public	236,062	\$1,500	\$329
MVLS	Woodland	1,591,181	\$5,250	\$2,542
MVLS	Yolo County	5,589,557	\$9,056	\$5,034
MVLS	Yuba County	592,977	\$3,000	\$2,542
		125,104,121	\$185,847	\$151,465

Revamped NBCLS Formula by Budget

- 7th \$10,415 > \$11,000,000
- 6th \$9,056 > \$5,000,000
- 5th \$7,875 \$3,500,001 - \$5,000,000
- 4th \$5,250 \$1,000,001 - \$3,500,000
- 3rd \$3,000 \$500,001 - \$1,000,000
- 2nd \$1,500 \$200,001 - \$500,000
- 1st \$600 < \$200,000

asked for waiver

NorthNet Libraries Operations 2012/13

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Region	Library	Budget 09/10	Budget based Dues	Delivery Cost for current days of delivery *	Delivery method and # of days	OverDrive for participating libraries	Total cost for admin, delivery and OverDrive
MVLS	Alpine County	274,131	\$1,500	\$600	UPS	\$198	\$2,298
NBCLS	Bel-Tib	1,432,957	\$5,250	\$7,739	van - 5		\$12,989
NBCLS	Benicia	1,916,713	\$5,250	\$13,271	van - 5	\$743	\$19,264
NSCLS	Butte County	2,440,423	\$5,250	\$3,387	USPS		\$8,637
MVLS	Colusa County	552,906	\$3,000	\$3,265	van -2	\$354	\$6,619
NSCLS	Del Norte County	182,668	\$600	\$1,575	USPS	\$473	\$2,648
NBCLS	Dixon	860,512	\$3,000	\$6,390	van -5	\$412	\$9,802
NBCLS	Dominican University			\$4,368	van - 2		\$4,368
MVLS	El Dorado County	2,579,427	\$5,250	\$3,265	van -2	\$2,745	\$11,260
MVLS	Folsom Public	1,551,700	\$5,250	\$6,530	van -4	\$1,304	\$13,084
NSCLS	Humboldt County	2,374,251	\$5,250	\$3,968	USPS	\$2,241	\$11,459
NBCLS	Lake Cty	892,681	\$3,000	\$33,061	van - 5		\$36,061
NBCLS	Larkspur	674,842	\$3,000	\$7,279	van - 5		\$10,279
NSCLS	Lassen Library	115,454	\$600	\$1,380	UPS	\$350	\$2,330
MVLS	Lincoln Public	870,490	\$3,000	\$3,265	van - 2	\$838	\$7,103
NBCLS	Marin Cty	11,313,209	\$10,415	\$25,743	van - 5		\$36,158
NBCLS	Mendo Cty	1,285,984	\$5,250	\$34,237	van - 5		\$39,487
NBCLS	Mill Vily	1,504,785	\$5,250	\$10,855	van - 5		\$16,105
NSCLS	Modoc County	320,000	\$1,500	\$2,295	USPS	\$268	\$4,063
MVLS	Mono County	1,001,301	\$3,000	\$850	UPS	\$499	\$4,349
NBCLS	Napa City-Cty	6,323,472	\$9,056	\$35,170	van - 5	\$1,643	\$45,869
NBCLS	Napa Valley Coll			\$3,968	van - 5		\$3,968
MVLS	Nevada County	1,854,687	\$5,250	\$3,265	van - 2	\$2,047	\$10,562
NSCLS	Orland Free Library	275,918	\$1,500	\$1,224	USPS	\$337	\$3,061
MVLS	Placer County	3,947,148	\$7,875	\$3,265	van - 2	\$3,771	\$14,911
NSCLS	Plumas County Lib	558,769	\$3,000	\$2,251	USPS	\$425	\$5,676
MVLS	Roseville Public	2,803,266	\$5,250	\$3,265	van - 2	\$2,236	\$10,751
MVLS	Sacramento Public	31,436,078	\$10,415	\$6,530	van - 4		\$16,945
NBCLS	San Anselmo	418,515	\$1,500	\$5,344	van - 5		\$6,844
NBCLS	San Rafael	2,172,123	\$5,250	\$12,074	van - 5		\$17,324
NBCLS	Sausalito	596,934	\$3,000	\$4,312	van - 5		\$7,312
NSCLS	Shasta Public Librs	1,896,828	\$5,250	\$1,081	USPS		\$6,331
NSCLS	Siskiyou County Lib	274,000	\$1,500	\$300	USPS	\$1,051	\$2,851
NBCLS	Solano Comm. Coll.			\$1,872	van -5		\$1,872
NBCLS	Solano Cty	15,370,572	\$10,415	\$34,333	van -5	\$4,639	\$49,387
NBCLS	Sonoma Cty	14,485,620	\$10,415	\$34,168	van - 5		\$44,583
NBCLS	St. Helena	869,125	\$3,000	\$9,705	van - 5	\$388	\$13,093
MVLS	Sutter County	1,175,519	\$5,250	\$6,530	van - 4	\$1,308	\$13,088
NSCLS	Tehama County	525,659	\$3,000	\$2,654	USPS	\$835	\$6,489
NSCLS	Trinity County	295,566	\$1,500	\$1,007	USPS	\$413	\$2,920
NSCLS	Willows Public	245,691	\$1,500	\$1,281	USPS	\$475	\$3,256
MVLS	Woodland	1,591,181	\$5,250	\$6,530	van - 4	\$1,041	\$12,821
MVLS	Yolo County	5,589,557	\$9,056	\$3,265	van - 2		\$12,321
MVLS	Yuba County	592,977	\$3,000	\$3,265	van - 2	\$1,176	\$7,441
		125,443,639	\$185,847	\$359,982		\$32,210	\$578,039

* UPS to NSCLS not included

Budget12/13
rev:12/1/2011

NorthNet Library System
Budget FY 2012/13
Preliminary Draft Presented December 5, 2011
No State Funding

REVENUES

		LOC	COM	ADMIN	Proj. Revenue
1650	Rev Carried Forward	0	0	0	0
4645	Trust to General Fund	0	0	0	0
1700	Interest Earned	0	0	1,500	
	TOTAL INTEREST	0	0	1,500	1,500
2560	CLSA Reference	0	0	0	
2562	CLSA SAB	0	0	0	
2563	CLSA TBR-ILL	0	0	0	
2564	CLSA Data Base	0	0	0	
2565	CLSA Comm. & Del.	0	0	0	
	TOTAL CLSA	0	0	0	0
2803	LSTA	0	0	0	
	TOTAL LSTA	0	0	0	0
3480	Membership Fees	0	0	185,848	
3482	Contract Fee/Delivery	0	359,982	0	
4040	Miscellaneous	0	0	0	
4102	Donations/Reimb	0	0	0	
4157	Member Reimb	32,210	0	0	
	TOTAL LOCAL	32,210	359,982	185,848	578,040
	Equip. Reserve				
	GRAND TOTAL REVENUES	32,210	359,982	187,348	579,540

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						.
Salaries and Benefits:						
5900	Payoff Acct	0	0	0	0	0
5910	Perm. Positions	0	0	0	0	0
5911	Extra Help	0	0	0	0	0
5921	Retirement Cont.	0	0	0	0	0
5924	Medicare	0	0	0	0	0
5925	Deferred Comp.	0	0	0	0	0
5930	Health Insurance	0	0	0	0	0
5931	Disability Ins.	0	0	0	0	0
5932	Dental Insurance	0	0	0	0	0
5933	Life Insurance	0	0	0	0	0
5934	Vision Insurance	0	0	0	0	0
5935	Unemployment Ins	0	0	0	0	0
5940	Workers Comp	0	0	0	0	0
TOTAL	SAL. & BEN.	0	0	0	0	0
Services and Supplies:						
6040	Comm. - E Mail	0	0	1,216	0	1,216
6045	Comm. - Tphone	0	0	500	0	500
6085	Janitorial Service	0	0	0	0	0
6100	Insurance	0	0	0	0	0
6140	Maint. of Equip.	0	0	0	250	250
6280	Memberships	0	0	0	0	0
6302	Dept Revolving	0	0	0	0	0
6400	Office Expense	0	0	300	200	500
6410	Postage	0	0	15,966	0	15,966
6415	Library Mat.	0	0	0	0	0
6461	Purchases for Members	0	32,210	0	0	32,210
6500	Other Prof Serv	0	0	0	18,000	18,000
6516	Data Proc'ing Serv	0	0	0	0	0
6517	Online Serv, OCLC	0	0	0	0	0
6521	County Services	0	0	0	15,268	15,268
6540	Contractual Service Delivery	0	0	342,000	0	342,000
6540	Contractual Service Staff	0	0	0	135,200	135,200
6800	Dup/Photocopy	0	0	0	4,718	4,718
6820	Rental of Equip	0	0	0	0	0
6840	Bldg.Rent/Lease	0	0	0	0	0
7000	Special Dept.Exp.	0	0	0	12,962	12,962
7110	Staff Devel.	0	0	0	0	0
7120	In-Serv Training	0	0	0	250	250
7302	Conf. & Travel	0	0	0	0	0
7303	Private Car Exp.	0	0	0	500	500
7320	Utilities	0	0	0	0	0
TOTAL	SERV & SUPPLIES	0	32,210	359,982	187,348	579,540
Fixed Assets:						
8560	Equipment	0	0	0	0	0
8640	Operational Transfer	0	0	0	0	0
8800	Equip. Reserve	0	0	0	0	0
TOTAL FIXED ASSETS		0	0	0	0	0
GRAND TOTAL EXPENDITURES		0	32,210	359,982	187,349	579,540