

NorthNet Library System

Council of Librarians

WebEx Desktop Meeting Agenda

December 19, 2011

3:00 PM – 5:00 PM

Meeting Number: 576 277 039

Meeting Password: (This meeting does not require a password.)

To start or join the online meeting

Go to

<https://infopeople.webex.com/infopeople/j.php?ED=189427317&UID=489649202&RT=MiMO>

You will be connected to audio using your computer's microphone and speakers (VoIP). A headset is recommended.

Audio conference information

Call-in toll-free number (US/Canada): 1-877-668-4490

1. Enter your name and email address.
2. Click "Join"

1. Welcome and Roll Call Wendy Burke, Chair
2. Public invited to address the committee
- ACTION** 3. Approval of the Agenda Wendy Burke
- ACTION** 4. Consent Calendar
 A. Minutes of December 5, 2011 Council Meeting
5. News from the State Library Darla Gunning
- ACTION** 6. Discussion of January 1, 2012-June 30, 2013 Budgets, Plan of Service and Service Models as outlined in the Goals for the December 19, 2011 document as distributed in the packet
- ACTION** 7. Adopt recommended service model and plan of service for January 1 – June 30, 2012.
- ACTION** 8. Approve the establishment of a Team to be appointed by Chair that will transition NLS to the new service model by June 30, 2012.
- ACTION** 9. Approve NorthNet Library System budget for January 1 – June 30, 2012 as presented.

- ACTION** 10. Approve NorthNet Library System proposed preliminary Budget for July 1, 2012 – June 30, 2013, and direct the Transition Team to refine the budget and bring it back to the Council in the next three months for consideration.
- ACTION** 11. Authorize the Personnel Committee, comprised of Wendy Burke and Patty Wong, to negotiate agreement(s) with current NorthBay Cooperative Library System employees and contract employees to become limited term contract employees during the NorthNet Library transition period of three to six months.
- ACTION** 12. Moved to Closed Session Wendy Burke
 A. Under the provisions of Government Code section 54957.6, the Council will discuss in Closed Session matters relating to its negotiations with potential contract staff, including NorthNet Library System Executive Director Annette Milliron DeBacker, and for the purpose of providing instructions to its negotiators, Wendy Burke and Patty Wong.
13. Report from Closed Session Wendy Burke
14. Next Meeting Date and Agenda Building:
15. Adjourn

*Ralph M. Brown Act
 Section 54953*

*Meetings to be public; attendance by phone
 (3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations and conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public.*

A reminder for all Council members: All votes must be by roll call. If a member is not in a location that provides access to the public the member may not participate or vote.

Meeting Locations

- Alpine County Library, 270 Laramie Street, Markleeville, CA 96120
- Belvedere-Tiburon Public Library, 1501 Tiburon Boulevard, Tiburon, CA 94920
- Benicia Public Library, 150 East L Street, Benicia, CA 95410
- Butte County Library, 1820 Mitchell Avenue, Oroville, CA 95966
- Colusa County Library - 738 Market Street Colusa, CA 95932
- Del Norte County Library District, 190 Price Mall, Crescent City, CA 95531

Dixon Public Library - 230 North First Street Dixon, CA 95620
Dominican University Library – 50 Acacia Ave., San Rafael, CA 94901
El Dorado Public Library - 345 Fair Lane Placerville, CA 95667
Folsom Public Library – 411 Stafford St., Folsom, CA 95630
Humboldt County Library – 1313 Third Street, Eureka, CA 95501
Lake County Library – 1425 High St., Lakeport, CA 95453
Larkspur Public Library – 400 Magnolia Avenue, Larkspur, CA 94939
Lassen Library District – 1618 Main Street, Susanville, CA 96130
Lincoln Public Library – 485 Twelve Bridges Dr., Lincoln, CA 95648
Marin County Free Library - 3501 Civic Center Drive, #414 San Rafael, CA 94903
Mendocino County Library – 105 Main St., Ukiah, CA 95482
Mill Valley Public Library – 375 Throckmorton Avenue, Mill Valley, CA 93941
Modoc County Library - 212 W. 3rd Street Alturas, CA 96101
Mono County Library – 400 Sierra Park Rd., Mammoth Lakes, CA 93546
Napa City-County Library – 580 Coombs St., Napa, CA 94559
Napa Valley College Library – 2277 Napa-Vallejo Hwy, Napa, CA 94558
Nevada County Library – 980 Helling Way, Nevada City, CA 95959
NorthNet Library System – 55 E Street, Santa Rosa, CA 95404
Orland Free Library - 333 Mill Street Orland, CA 95963
Placer County Library – 350 Nevada Street, Auburn, CA 95603
Plumas County Library – 455 Jackson Street, Quincy, CA 95971
Roseville Public Library – 225 Taylor Street, Roseville, CA 95678
Sacramento Public Library – 828 I Street, Sacramento, CA 95814
St. Helena Public Library - 1492 Library Lane St. Helena, CA 94574
San Anselmo Public Library – 10 Tunstead Ave., San Anselmo, CA 94960
San Rafael Public Library – 1100 E Street, San Rafael, CA 94901
Shasta Public Libraries – 1100 Parkview Avenue, Redding, CA 96001
Sausalito Public Library – 420 Litho Street, Sausalito, CA 94965
Shasta Public Libraries – 1100 Parkview Avenue, Redding, CA 96001
Siskiyou County Library – 719 4th Street, Yreka, CA 96097
Solano County Library – 1150 Kentucky Street, Fairfield, CA 96097
Sonoma County Library – 211 E Street, Santa Rosa, CA 95404
Sutter County Library – 750 Forbes Ave., Yuba City, CA 95991
Tehama County Library – 645 Madison Street, Red Bluff, CA 96080
Trinity County Library – 211 N. Main St., Weaverville, CA 96093
Willows Public Library – 201 N. Lassen Street, Willows, CA 95988
Woodland Public Library – 250 First Street, Woodland, CA 95695
Yolo County Library – 226 Buckeye, Woodland, CA 95695
Yuba County Library – 303 Second Street, Marysville, CA 95901

CONSENT CALENDAR
December 19, 2011

- A. Minutes of the December 5, 2011 Council Meeting

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NORTHNET LIBRARY SYSTEM

**Council Meeting
December 5, 2011**

CONVENING:

The Council of the NorthNet Library System (NLS) met this date via WebEx with Chair Wendy Burke presiding. The meeting convened at 3:06 PM.

ROLL CALL:

PRESENT	ABSENT	MEMBER LIBRARY	NAME
x		Colusa County Library	Wendy Burke, Chair
x		Modoc County Library	Cheryl Baker, Vice-Chair
X		Alpine County Library	Rita Lovell
x		Belvedere-Tiburon Library	Debbie Mazzolini
x		Benicia Public Library	Diane Smikahl
	x	Butte College Library	Luozhu Cen
x		Butte County Library	Jan Christofferson
	x	College of the Redwoods Library	Rachel Anderson
	x	College of the Siskiyous Library	Dennis Freeman
	x	CSU Chico Library	Sarah Blakeslee
	x	CSU Sacramento Library	Tabzeera Dosu
	x	Del Norte Co. Library District	Linda Kaufmann
x		Dixon Public Library	Gregg Atkins
x		El Dorado County Library	Jeanne Amos
	x	Feather River College Library	Tom Davis
	x	Folsom Public Library	Greta Galindo
x	x	Humboldt County Library	Victor Zazueta
	x	Humboldt State Univ. Library	Wayne Perryman
x		Lake County Library	Susan Clayton
	x	Larkspur Public Library	Frances Gordon
	x	Lassen College Library	Stephaney Stuart
	x	Lassen Library District	Jeff Hawkins
	x	Lincoln Public Library	Jon Torkelson
x		Marin County Free Library	Gail Haar
	x	Mendocino County Library	Mel Lightbody
x		Mill Valley Public Library	Anji Brenner
		Modoc County Library	Cheryl Baker
x		Mono County Free Library	Bill Michael
x		Napa City-County Library	Danis Kreimeier
	x	Napa Valley Comm. College	Rebecca Scott
x		Nevada County Library	Mary Ann Trygg
x		Orland Free Library	Jody Meza
x		Placer County Library	Mary George

	x	Plumas County Library	Dora Mitchell
	x	Roseville Public Library	Natasha Casteel
	x	Sacramento Co. Pub. Law Lib.	Coral Henning
x		Sacramento Public Library	Rivkah Sass
x		San Anselmo Public Library	Linda Kenton
	x	San Rafael Public Library	David Dodd
	x	Santa Rosa Junior College	Cherry Li-Bugg
x		Sausalito Public Library	Abbot Chambers
	x	Shasta College Library	Janet Albright
x		Shasta Libraries	Jan Erickson
	x	Simpson University Library	Larry Haight
x		Siskiyou County Library	Michael Perry
	x	Solano Comm. College Library	Jeffery Lamb
x		Solano County Library	Bonnie Katz
x		Sonoma County Library	Sandy Cooper
		Sonoma Dev. Center	Vacant
x		St. Helena Public Library	Jennifer Baker
x		Sutter County Library	James Oschner
x		Tehama County Library	Jessica Hudson
	x	Trinity County Library	Oresta Esquibel
x		UC Davis	Sandra Vella
x		Willows Public Library	Jody Meza
x		Woodland Public Library	Heather Muller
x		Yolo County Library	Patty Wong
	x	Yuba County Library	Sandeep Sidhu
x		California State Library	Gerry Maginnity
x		NLS System Headquarters	Annette Milliron DeBacker
x		Butte County Library	Maureen Jeffers
x		Belvedere-Tiburon Public Library	Jason Duran
x		Belvedere-Tiburon Public Library	Jackie Shafer
X		Placer County Library	Lisa Dale

1. WELCOME AND ROLL CALL:

The meeting was called to order by Council Chair Wendy Burke at 3:05 PM. Chair Burke welcomed all Council members and guests. The Council members introduced their staff members that were attending the meeting.

2. PUBLIC INVITED TO ADDRESS THE COUNCIL:

No members of the public were present.

3. APPROVAL OF AGENDA:

A motion to approve the agenda as presented was made by Linda Kenton, seconded by Debbie Mazzolini. Motion passed unanimously.

4. CONSENT CALENDAR

A motion to approve the consent calendar with clarification that the June 9, 2011 Council minutes correctly reported the NSCLS election of officers and NLS Steering Committee representatives was made by Cheryl Baker, seconded by Danis Kreimeier. The resignation of Margaret Miles as NLS Chair required the addition of new Steering Committee representatives and a new Vice-Chair of NLS that were appointed in July 2011. Motion passed unanimously.

5. NEWS FROM THE STATE LIBRARY

Gerry Maginnity reported that it is very quiet while everyone waits for the news on the activation of the trigger bill. There are many rumors and most are saying trigger cuts will happen. Staff is working on the development of the 5 year State plan for LSTA. The preparation of the annual LSTA report is underway. The *Understanding California's Demographic Shifts* studies were distributed to the Legislature as well as to all public libraries. The Legislature is responding with good comments and appreciation for ease of access to valuable data. The deadline for PLF was last week. Only 5 or so libraries had not filed by the deadline. The certification requests are under review and staff is noting a lot of requests for waivers. Rivkah Sass asked how the library community and NLS can help with the funding situation. Mr. Maginnity responded that CLA is leading a campaign. He suggested that all supporters should work with CLA. The Governor's budget is due out January 10th which will give libraries a sense of the funding picture for 2012/13.

6. POSSIBLE WITHDRAWAL OF NORTH BAY COOPERATIVE LIBRARY SYSTEM

Jennifer Baker reported that the NBCLS had a regular Board meeting to handle personnel issues and to discuss possible withdrawal from NLS. The Board decided to continue participation and monitor progress on the transition. The issue most probably will come up again for discussion prior to September.

7. Plan for operations January 1, 2012

A. Plan of Service

1. Goals for Council Meeting December 5, 2011

Ms. Burke proposed appointing a transition team. The team will work on refining budgets, developing an RFP for long-term management services and delivery, recommending grant ideas, and devising a plan for moving workload to members – e.g. taking meeting minutes, updating the webpage, etc.

2. Programs: Delivery, OverDrive, Administration

Delivery will continue as it currently operates as will the OverDrive program. Administration will be scaled back to half time as a maximum. There is a need to decide what to do with administrative files for MVLS, NBCLS, and NSCLS. Ms. Milliron DeBacker and Ms. Burke will send an email detailing the amount of linear feet needed to house the "keep forever" files for each of those three Systems. Past year fiscal files will remain in the InfoStor facility in Santa Rosa where the files are destroyed on a pre-determined retention schedule. The NSCLS puppet collection will be sent to either Modoc County or Shasta Public Libraries in Redding. The traveling puppet shows in a box will also need a new home.

B. Budget 1/01/2012 – 6/30/2012

Ms. Milliron DeBacker conducted a walk through of the budget. The budget includes an estimate of what fees will be charged to each member. The budget includes cost recover of current delivery costs and collection of dues at currently authorized schedules.

C. Preliminary Proposed Budget 2012/13

Ms. Milliron DeBacker conducted a walk through of the budget. The budget includes cost recover of current delivery costs with a 10% increase for the MVLS area delivery costs and collection of dues as shown on a proposed budget based dues schedule. There was some objection to the proposed dues schedule. The dues schedule is an issue that the Transition Team will carefully review and offer revisions.

Gregg Atkins moved to endorse plan of service as described under goals as proposing a transition team, to work on budget, to develop an RFP for management services and delivery, to recommend grant ideas, and to plan the transfer of workload to members; to adopt the January 1 – June 30, 2012 with funding for half- time contract staff with proviso that position be offered to offer to Annette Milliron first; to adopt preliminary budget 12/13 with knowing that there will be a revision by transition team and brought back to council. Diane Smikahl seconded. Discuss ensued about if the contract for staff should be 6 month or should be month to month. It was pointed out Ms. Milliron DeBacker's knowledge of the legal obligations of each of the systems, budgets, statistics, and fiscal records will move the transition team's planning process along in an efficient manner. A friendly amendment suggested by Cheryl Baker is to offer a contract for 3 months thereafter month to month as needed at the pleasure of the Council. Mr. Atkins accepted the amendment and Ms. Smikahl accepted the amendment. Additional discussion ensued about the length of time needed for a contract. Wendy Burke will appoint personnel committee to handle development of a contract. The contract rate will be negotiated by the personnel committee.

Motion carried: Yes 17 No 13 Abstain 2: Butte County and UC Davis

8. NEXT DATE AND AGENDA BUILDING

The Council will meet again as soon as needed. A meeting will be scheduled when a contract is prepared.

9. ADJOURNMENT

There being no further business, the meeting was adjourned at 4:50 p.m.

Annette Milliron DeBacker
Clerk of the Council
December 5, 2011

Goals for December 5, 2011 NLS Council Meeting

Establish a budget and revenue to fund operations for January – June 2012 based on current level of service that offers something similar to this:

- Offers uninterrupted delivery service for all members
- Authorizes collection of dues for second half of Fiscal Year 2011-12 using currently approved dues/delivery cost schedules and approximately \$50,000-\$70,000 from NLS contingencies
- Disperses NLS, NBCLS, NSCLS and MVLS files as appropriate by December 31, 2011
- Disposes of equipment as appropriate by December 31, 2011
- Terminates employer/employee relationship with NLS staff effective January 1, 2012
- Provides administrative and program support through a contract at a reduced level through June 30, 2012. Determination of level is dependant on Council selection of funding level of two budget options presented
- No rent costs are incurred after December 31, 2011

Establish a preliminary budget for Fiscal Year 2012-13 that:

- Allows local jurisdictions/districts to include membership and service costs in local budget planning by January 2012
- Provides on-going contract administrative support with flexibility to implement the transition as soon as possible
- Includes membership dues based on a percentage of budget as outlined in the most current published version of the California State Library report of annual statistics as modeled by the North Bay Cooperative Library System
- Offers continued van delivery funded on a cost recovery model. Local jurisdictions/districts will need to pick up the cost of delivery for services previously paid by State funds or choose reduced service levels

Create a team to transition NLS to the new service model by June 31, 2012 consisting of two members each from NBCLS, NSCLS and MVLS and the NLS Chairperson. The team will:

- Create a timeline and with critical tasks to complete transition
- Review and refine budget for Fiscal Year 2012 Plan of Service
- Create RFP process to select new administration contract agent
- Establish and complete process to select vendor(s) for delivery services
- Consider and recommend an alternative structure that provides more effective NLS governance by participant libraries for consideration of Council
- Recommend project(s) for 2012 “Pitch an Idea” grant from the CSL LSTA grants or other grant resources
- Work with NLS administration to identify workloads that can be delegated to local jurisdictions/districts to lower administrative costs (similar to how Overdrive has been handled)
- Complete other objectives as identified and needed

NorthNet Libraries Operations 01/01 - 6/30/2012

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Region	Library	Dues owed using the 2011/12 schedules	Delivery Cost for current days of delivery *	Delivery method and # of days	Total cost for admin, delivery
MVLS	Alpine County	\$424	\$300	UPS	\$724
NBCLS	Bel-Tib	\$2,075	\$3,870	van - 5	\$5,945
NBCLS	Benicia	\$2,305	\$6,636	van - 5	\$8,941
NSCLS	Butte County	\$4,015	\$1,694	USPS	\$5,709
MVLS	Colusa County	\$642	\$1,633	van - 2	\$2,275
NSCLS	Del Norte County	\$0	\$788	USPS	\$788
NBCLS	Dixon	\$1,921	\$3,195	van - 5	\$5,116
NBCLS	Dominican University	\$2,075	\$2,080	van - 2	\$4,155
MVLS	El Dorado County	\$2,517	\$1,633	van - 2	\$4,150
MVLS	Folsom Public	\$2,517	\$3,265	van - 4	\$5,782
NSCLS	Humboldt County	\$3,109	\$1,984	USPS	\$5,093
NBCLS	Lake Cty	\$2,075	\$16,530	van - 5	\$18,605
NBCLS	Larkspur	\$1,921	\$3,640	van - 5	\$5,561
NSCLS	Lassen Library	\$0	\$690	UPS	\$690
MVLS	Lincoln Public	\$1,284	\$1,633	van - 2	\$2,917
NBCLS	Marin Cty	\$6,030	\$12,872	van - 5	\$18,902
NBCLS	Mendo Cty	\$2,075	\$17,119	van - 5	\$19,194
NBCLS	Mill Vily	\$2,305	\$5,428	van - 5	\$7,733
NSCLS	Modoc County	\$0	\$1,148	USPS	\$1,148
MVLS	Mono County	\$642	\$850	UPS	\$1,492
NBCLS	Napa City-Cty	\$2,381	\$17,585	van - 5	\$19,966
NBCLS	Napa Valley Coll	\$1,921	\$1,984	van - 5	\$3,905
MVLS	Nevada County	\$1,271	\$1,633	van - 2	\$2,904
NSCLS	Orland Free Library	\$0	\$612	USPS	\$612
MVLS	Placer County	\$2,517	\$1,633	van - 2	\$4,150
NSCLS	Plumas County Lib	\$0	\$1,126	USPS	\$1,126
MVLS	Roseville Public	\$2,517	\$1,633	van - 2	\$4,150
MVLS	Sacramento Public	\$6,357	\$6,530	van - 4	\$12,887
NBCLS	San Anselmo	\$1,921	\$5,344	van - 5	\$7,265
NBCLS	San Rafael	\$2,305	\$6,037	van - 5	\$8,342
NBCLS	Sausalito	\$1,921	\$4,312	van - 5	\$6,233
NSCLS	Shasta Public Librs	\$3,244	\$541	USPS	\$3,785
NSCLS	Siskiyou County Lib	\$0	\$150	USPS	\$150
NBCLS	Solano Comm. Coll.	\$1,921	\$936	van - 5	\$2,857
NBCLS	Solano Cty	\$6,030	\$17,167	van - 5	\$23,197
NBCLS	Sonoma Cty	\$6,030	\$17,084	van - 5	\$23,114
NBCLS	St. Helena	\$2,075	\$4,853	van - 5	\$6,928
MVLS	Sutter County	\$1,271	\$3,265	van - 4	\$4,536
NSCLS	Tehama County	\$0	\$1,327	USPS	\$1,327
NSCLS	Trinity County	\$0	\$1,007	USPS	\$1,007
NSCLS	Willows Public	\$0	\$641	USPS	\$641
MVLS	Woodland	\$1,271	\$3,265	van - 4	\$4,536
MVLS	Yolo County	\$2,517	\$1,633	van - 2	\$4,150
MVLS	Yuba County	\$1,271	\$1,633	van - 2	\$2,904
		\$86,673	\$188,909		\$275,582

* UPS to NSCLS not included

Budget11/12
rev:12/1/2011

NorthNet Library System
Budget January 1 - June 30, 2012 FY2011/12
Presented December 19, 2011
No State Funding -- 6 months operations

REVENUES

		LSTA -PLSEP	LSTA -System	LOC	COM/DEL	ADMIN	Proj. Revenue
1650	Rev Carried Forward	0	0	0	0	25,427	25,427
4645	Trust to General Fund	0	0	0	0	0	0
1700	Interest Earned	0	0	0	1,500	0	
	TOTAL INTEREST	0	0	0	1,500	0	1,500
2560	CLSA Reference	0	0	0	0	0	
2562	CLSA SAB	0	0	0	0	0	
2563	CLSA TBR-ILL	0	0	0	0	0	
2564	CLSA Data Base	0	0	0	0	0	
2565	CLSA Comm. & Del.	0	0	0	0	0	
	TOTAL CLSA	0	0	0	0	0	0
	LSTA Lib2Go	0	0	0	0	10,792	
	LSTA LAIF	0	0	0	1,788	16,472	
	LSTA PLSEP	54,121		0	0	5,412	
	LSTA System Sustain	0	9,565	0	0	956	
2803	LSTA	54,121	9,565	0	1,788	33,632	99,106
3480	Membership Fees						
	All members	0	0	0	0	86,673	
		0	0	0	0	0	
		0	0	0	0	0	
3482	Contract Fee/						
	All members for delivery	0	0	0	188,909	0	
		0	0	0	0	0	
4040	Miscellaneous	0	0	0	0	0	
4102	Donations/Reimb	0	0	0	0	0	
4157	Member Reimb --OverD	0	0	46,310	0	0	
	TOTAL LOCAL	0	0	46,310	188,909	86,673	321,892
	Equip. Reserve						
	GRAND TOTAL REVENUES	54,121	9,565	46,310	192,197	145,732	447,925

Budget11/12
rev.12/2/2011

NorthNet Library System
Budget January 1 - June 30, 2012
Presented December 19, 2011
No state funding -- 6 months operations .5 FTE Director + .5 Acct. Clerk

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-----		LSTA - PLSEP	LSTA - System	LOC	COM/DEL	ADMIN	Budget
							.
Salaries and Benefits:							
5900	Payoff Acct	0	0	0	0	0	0
5910	Perm. Positions	0	0	0	0	0	0
5911	Extra Help	0	0	0	0	0	0
5921	Retirement Cont.	0	0	0	0	0	0
5924	Medicare	0	0	0	0	0	0
5925	Deferred Comp.	0	0	0	0	0	0
5930	Health Insurance	0	0	0	0	0	0
5931	Disability Ins.	0	0	0	0	0	0
5932	Dental Insurance	0	0	0	0	0	0
5933	Life Insurance	0	0	0	0	0	0
5934	Vision Insurance	0	0	0	0	0	0
5935	Unemployment Ins	0	0	0	0	22,732	22,732
5940	Workers Comp	0	0	0	0	0	0
TOTAL	SAL. & BEN.	0	0	0	0	22,732	22,732
Services and Supplies:							
6040	Comm. - E Mail	0	0	0	608	0	608
6045	Comm. - Tphone	0	0	0	250	0	250
6085	Janitorial Service	0	0	0	0	0	0
6100	Insurance	0	0	0	0	0	0
6140	Maint. of Equip.	0	0	0	0	250	250
6280	Memberships	0	0	0	0	0	0
6302	Dept Revolving	0	0	0	0	0	0
6400	Office Expense	0	100	0	300	100	500
6410	Postage	0	0	0	11,000	185	11,185
6415	Library Mat.	0	0	0	0	0	0
6461	Purchases for Members	0	0	30,600	0	0	30,600
6500	Other Prof Serv	0	3,100	0	0	15,000	18,100
6516	Data Proc'ing Serv	0	0	0	0	0	0
6517	Online Serv, OCLC	0	0	15,710	12,039	0	27,749
6521	County Services	0	0	0	0	7,634	7,634
6540	Contractual Service Delivery	0	0	0	168,000	0	168,000
6540	Contractual Service Staff	0	0	0	0	67,600	67,600
6800	Dup/Photocopy	0	0	0	0	2,359	2,359
6820	Rental of Equip	0	0	0	0	0	0
6840	Bldg.Rent/Lease	0	0	0	0	0	0
7000	Special Dept.Exp.	0	0	0	0	29,872	29,872
7110	Staff Devel.	54,121	0	0	0	0	54,121
7120	In-Serv Training	0	3,939	0	0	0	3,939
7302	Conf. & Travel	0	2,426	0	0	0	2,426
7303	Private Car Exp.	0	0	0	0	0	0
7320	Utilities	0	0	0	0	0	0
TOTAL	SERV & SUPPLIES	54,121	9,565	46,310	192,197	123,000	425,193
Fixed Assets:							
8560	Equipment	0	0	0	0	0	0
8640	Operational Transfer	0	0	0	0	0	0
8800	Equip. Reserve	0	0	0	0	0	0
TOTAL FIXED ASSETS		0	0	0	0	0	0
GRAND TOTAL EXPENDITURES							
		54,121	9,565	46,310	192,197	145,732	447,925

Agenda #9

NorthNet Libraries Dues Structure Study for 2012/13

c:\northnet\fees\Dues 2012-13 dues and annual cost Q3-Q4 2011-12REV .xls

Region	Library	09/11 Local Operation	Proposed Budget based Formula for 2012/13	2011/12 dues anticipated to be collected
MVLS	Alpine County	274,131	\$1,500	\$847
NBCLS	Bel-Tib	1,432,957	\$5,250	\$4,149
NBCLS	Benicia	1,916,713	\$5,250	\$4,609
NSCLS	Butte County	1,951,779	\$5,250	\$4,015
MVLS	Colusa County	552,906	\$3,000	\$1,284
NSCLS	Del Norte County	181,161	\$600	\$404
NBCLS	Dixon	860,512	\$3,000	\$3,841
MVLS	El Dorado County	2,579,427	\$5,250	\$5,034
MVLS	Folsom Public	1,551,700	\$5,250	\$2,542
NSCLS	Humboldt County	2,441,634	\$5,250	\$3,109
NBCLS	Lake Cty	892,681	\$3,000	\$4,149
NBCLS	Larkspur	674,842	\$3,000	\$3,841
NSCLS	Lassen Library	116,549	\$600	\$433
MVLS	Lincoln Public	870,490	\$3,000	\$1,284
NBCLS	Marin Cty	11,313,209	\$10,415	\$12,059
NBCLS	Mendo Cty	1,285,984	\$5,250	\$4,149
NBCLS	Mill Vly	1,504,785	\$5,250	\$4,609
NSCLS	Modoc County	316,000	\$1,500	\$339
MVLS	Mono County	1,001,301	\$3,000	\$847
NBCLS	Napa City-Cty	6,323,472	\$9,056	\$4,761
MVLS	Nevada County	1,854,687	\$5,250	\$2,542
NSCLS	Orland Free Library	275,918	\$1,500	\$477
MVLS	Placer County	3,947,148	\$7,875	\$5,034
NSCLS	Plumas County Lib	600,748	\$3,000	\$635
MVLS	Roseville Public	2,803,266	\$5,250	\$5,034
MVLS	Sacramento Public	31,436,078	\$10,415	\$12,714
NBCLS	San Anselmo	418,515	\$1,500	\$3,841
NBCLS	San Rafael	2,172,123	\$5,250	\$4,609
NBCLS	Sausalito	596,934	\$3,000	\$3,841
NSCLS	Shasta Public Librs	1,950,382	\$5,250	\$3,244
NSCLS	Siskiyou County Lib	274,000	\$1,500	\$555
NBCLS	Solano Cty	15,370,572	\$10,415	\$12,059
NBCLS	Sonoma Cty	14,485,620	\$10,415	\$12,059
NBCLS	St. Helena	869,125	\$3,000	\$4,146
MVLS	Sutter County	1,175,519	\$5,250	\$2,542
NSCLS	Tehama County	529,656	\$3,000	\$1,019
NSCLS	Trinity County	291,820	\$1,500	\$362
NSCLS	Willows Public	236,062	\$1,500	\$329
MVLS	Woodland	1,591,181	\$5,250	\$2,542
MVLS	Yolo County	5,589,557	\$9,056	\$5,034
MVLS	Yuba County	592,977	\$3,000	\$2,542
		125,104,121	\$185,847	\$151,465

Revamped NBCLS Formula by Budget

- 7th \$10,415 > \$11,000,000
- 6th \$9,056 > \$5,000,000
- 5th \$7,875 \$3,500,001 - \$5,000,000
- 4th \$5,250 \$1,000,001 - \$3,500,000
- 3rd \$3,000 \$500,001 - \$1,000,000
- 2nd \$1,500 \$200,001 - \$500,000
- 1st \$600 < \$200,000

asked for waiver

NorthNet Libraries Operations 2012/13

c:\northnet\fees\Dues 2012-13 dues and annual cost Q3-Q4 2011-12REV .xls

Region	Library	Budget 09/10	Budget based Dues	Delivery Cost for current days of delivery *	Delivery method and # of days	OverDrive for participating libraries	Total cost for admin, delivery and OverDrive
MVLS	Alpine County	274,131	\$1,500	\$600	UPS	\$198	\$2,298
NBCLS	Bel-Tib	1,432,957	\$5,250	\$7,739	van - 5		\$12,989
NBCLS	Benicia	1,916,713	\$5,250	\$13,271	van - 5	\$743	\$19,264
NSCLS	Butte County	2,440,423	\$5,250	\$3,387	USPS		\$8,637
MVLS	Colusa County	552,906	\$3,000	\$3,265	van - 2	\$354	\$6,619
NSCLS	Del Norte County	182,668	\$600	\$1,575	USPS	\$473	\$2,648
NBCLS	Dixon	860,512	\$3,000	\$6,390	van - 5	\$412	\$9,802
NBCLS	Dominican University			\$4,368	van - 2		\$4,368
MVLS	El Dorado County	2,579,427	\$5,250	\$3,265	van - 2	\$2,745	\$11,260
MVLS	Folsom Public	1,551,700	\$5,250	\$6,530	van - 4	\$1,304	\$13,084
NSCLS	Humboldt County	2,374,251	\$5,250	\$3,968	USPS	\$2,241	\$11,459
NBCLS	Lake Cty	892,681	\$3,000	\$33,061	van - 5		\$36,061
NBCLS	Larkspur	674,842	\$3,000	\$7,279	van - 5		\$10,279
NSCLS	Lassen Library	115,454	\$600	\$1,380	UPS	\$350	\$2,330
MVLS	Lincoln Public	870,490	\$3,000	\$3,265	van - 2	\$838	\$7,103
NBCLS	Marin Cty	11,313,209	\$10,415	\$25,743	van - 5		\$36,158
NBCLS	Mendo Cty	1,285,984	\$5,250	\$34,237	van - 5		\$39,487
NBCLS	Mill Vily	1,504,785	\$5,250	\$10,855	van - 5		\$16,105
NSCLS	Modoc County	320,000	\$1,500	\$2,295	USPS	\$268	\$4,063
MVLS	Mono County	1,001,301	\$3,000	\$850	UPS	\$499	\$4,349
NBCLS	Napa City-Cty	6,323,472	\$9,056	\$35,170	van - 5	\$1,643	\$45,869
NBCLS	Napa Valley Coll			\$3,968	van - 5		\$3,968
MVLS	Nevada County	1,854,687	\$5,250	\$3,265	van - 2	\$2,047	\$10,562
NSCLS	Orland Free Library	275,918	\$1,500	\$1,224	USPS	\$337	\$3,061
MVLS	Placer County	3,947,148	\$7,875	\$3,265	van - 2	\$3,771	\$14,911
NSCLS	Plumas County Lib	558,769	\$3,000	\$2,251	USPS	\$425	\$5,676
MVLS	Roseville Public	2,803,266	\$5,250	\$3,265	van - 2	\$2,236	\$10,751
MVLS	Sacramento Public	31,436,078	\$10,415	\$6,530	van - 4		\$16,945
NBCLS	San Anselmo	418,515	\$1,500	\$5,344	van - 5		\$6,844
NBCLS	San Rafael	2,172,123	\$5,250	\$12,074	van - 5		\$17,324
NBCLS	Sausalito	596,934	\$3,000	\$4,312	van - 5		\$7,312
NSCLS	Shasta Public Librs	1,896,828	\$5,250	\$1,081	USPS		\$6,331
NSCLS	Siskiyou County Lib	274,000	\$1,500	\$300	USPS	\$1,051	\$2,851
NBCLS	Solano Comm. Coll.			\$1,872	van - 5		\$1,872
NBCLS	Solano Cty	15,370,572	\$10,415	\$34,333	van - 5	\$4,639	\$49,387
NBCLS	Sonoma Cty	14,485,620	\$10,415	\$34,168	van - 5		\$44,583
NBCLS	St. Helena	869,125	\$3,000	\$9,705	van - 5	\$388	\$13,093
MVLS	Sutter County	1,175,519	\$5,250	\$6,530	van - 4	\$1,308	\$13,088
NSCLS	Tehama County	525,659	\$3,000	\$2,654	USPS	\$835	\$6,489
NSCLS	Trinity County	295,566	\$1,500	\$1,007	USPS	\$413	\$2,920
NSCLS	Willows Public	245,691	\$1,500	\$1,281	USPS	\$475	\$3,256
MVLS	Woodland	1,591,181	\$5,250	\$6,530	van - 4	\$1,041	\$12,821
MVLS	Yolo County	5,589,557	\$9,056	\$3,265	van - 2		\$12,321
MVLS	Yuba County	592,977	\$3,000	\$3,265	van - 2	\$1,176	\$7,441
		125,443,639	\$185,847	\$359,982		\$32,210	\$578,039

* UPS to NSCLS not included

Budget12/13
rev:12/1/2011

NorthNet Library System
Budget FY 2012/13
Preliminary Draft Presented December 19, 2011
No State Funding

REVENUES

		LOC	COM	ADMIN	Proj. Revenue
1650	Rev Carried Forward	0	0	0	0
4645	Trust to General Fund	0	0	0	0
1700	Interest Earned	0	0	1,500	
	TOTAL INTEREST	0	0	1,500	1,500
2560	CLSA Reference	0	0	0	
2562	CLSA SAB	0	0	0	
2563	CLSA TBR-ILL	0	0	0	
2564	CLSA Data Base	0	0	0	
2565	CLSA Comm. & Del.	0	0	0	
	TOTAL CLSA	0	0	0	0
2803	LSTA	0	0	0	
	TOTAL LSTA	0	0	0	0
3480	Membership Fees	0	0	185,848	
3482	Contract Fee/Delivery	0	359,982	0	
4040	Miscellaneous	0	0	0	
4102	Donations/Reimb	0	0	0	
4157	Member Reimb	32,210	0	0	
	TOTAL LOCAL	32,210	359,982	185,848	578,040
	Equip. Reserve				
	GRAND TOTAL REVENUES	32,210	359,982	187,348	579,540

Budget12/13
rev.12/1/2011

NorthNet Library System
Preliminary Draft Budget FY 2012/13
Presented December 19, 2011
No state funding .5 FTE Director + .5 Acct. Clerk

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-----		LSTA - PLSEP	LOC	COM	ADMIN	Budget	
						.	
Salaries and Benefits:							
5900	Payoff Acct	0	0	0	0	0	0
5910	Perm. Positions	0	0	0	0	0	0
5911	Extra Help	0	0	0	0	0	0
5921	Retirement Cont.	0	0	0	0	0	0
5924	Medicare	0	0	0	0	0	0
5925	Deferred Comp.	0	0	0	0	0	0
5930	Health Insurance	0	0	0	0	0	0
5931	Disability Ins.	0	0	0	0	0	0
5932	Dental Insurance	0	0	0	0	0	0
5933	Life Insurance	0	0	0	0	0	0
5934	Vision Insurance	0	0	0	0	0	0
5935	Unemployment Ins	0	0	0	0	0	0
5940	Workers Comp	0	0	0	0	0	0
TOTAL	SAL. & BEN.	0	0	0	0	0	0
Services and Supplies:							
6040	Comm. - E Mail	0	0	1,216	0	1,216	
6045	Comm. - Tphone	0	0	500	0	500	
6085	Janitorial Service	0	0	0	0	0	
6100	Insurance	0	0	0	0	0	
6140	Maint. of Equip.	0	0	0	250	250	
6280	Memberships	0	0	0	0	0	
6302	Dept Revolving	0	0	0	0	0	
6400	Office Expense	0	0	300	200	500	
6410	Postage	0	0	15,966	0	15,966	
6415	Library Mat.	0	0	0	0	0	
6461	Purchases for Members	0	32,210	0	0	32,210	
6500	Other Prof Serv	0	0	0	18,000	18,000	
6516	Data Proc'ng Serv	0	0	0	0	0	
6517	Online Serv, OCLC	0	0	0	0	0	
6521	County Services	0	0	0	15,268	15,268	
6540	Contractual Service Delivery	0	0	342,000	0	342,000	
6540	Contractual Service Staff	0	0	0	135,200	135,200	
6800	Dup/Photocopy	0	0	0	4,718	4,718	
6820	Rental of Equip	0	0	0	0	0	
6840	Bldg.Rent/Lease	0	0	0	0	0	
7000	Special Dept.Exp.	0	0	0	12,962	12,962	
7110	Staff Devel.	0	0	0	0	0	
7120	In-Serv Training	0	0	0	250	250	
7302	Conf. & Travel	0	0	0	0	0	
7303	Private Car Exp.	0	0	0	500	500	
7320	Utilities	0	0	0	0	0	
TOTAL	SERV & SUPPLIES	0	32,210	359,982	187,348	579,540	
Fixed Assets:							
8560	Equipment	0	0	0	0	0	
8640	Operational Transfer	0	0	0	0	0	
8800	Equip. Reserve	0	0	0	0	0	
TOTAL FIXED ASSETS		0	0	0	0	0	
GRAND TOTAL EXPENDITURES							
		0	32,210	359,982	187,349	579,540	