

# NorthNet Library System

1701 Fourth Street, Suite 100

Santa Rosa, CA 95404

## Council of Librarians

### WebEx Desktop Meeting Agenda

Thursday, June 14, 2012

10:00 AM -- Noon

Meeting Number: 578 234 186

Meeting Password: (This meeting does not require a password.)

-----  
To start or join the online meeting  
-----

Go to Go to

<https://infopeople.webex.com/infopeople/j.php?ED=203344937&UID=489649202&RT=MiM0>

*You will be connected to audio using your computer's microphone and speakers (VoIP). A headset is recommended.*

-----  
Audio conference information  
-----

Call-in toll-free number (US/Canada): 1-877-668-4490

1. Enter your name and email address.
2. Click "Join"

- |  |                    |
|--|--------------------|
| 1. Welcome and Roll Call   | Wendy Burke, Chair |
| 2. Public invited to address the committee                                 |                    |
| 3. Plan for taking minutes   | Wendy Burke        |
| <b>ACTION</b> 4. <b>Approval of the Agenda</b>                             | Wendy Burke        |
| <b>ACTION</b> 5. <b>Consent Calendar</b>                                   | Annette Milliron   |
| A. Financial Statement ending May 31, 2012                                 |                    |
| B. Minutes of the April 26, 2012 Council Meeting                           |                    |
| C. FY 2010/11 Audit  |                    |
| D. Adoption of a file retention schedule                                   |                    |
| E. Revised 2011/12 Budget  |                    |
| 6. News from the State Library   | Darla Gunning      |
| <b>ACTION</b> 7. Nominations for Chair, Vice-Chair, and Steering Committee |                    |

Representatives for FY 2012/13

Wendy Burke

**ACTION**

**8. Plan of Service and Preliminary Budget for FY 2012/13**

Wendy Burke

- A. Plan of Service
- B. Delivery Contracts with BeavEx and Sprint Courier Service
- C. Preliminary Budget for FY 2012/13
  - 1. Sonoma County for transfer of funds to PLS
  - 2. Peninsula Library System as fiscal agent

9. LSTA System Augmentation Grant

Wendy Burke

- A. August 27 on-ground meeting in Sacramento area
  - PLS discussion in am
  - Joan Frye Williams in pm
- B. Questions needing addressing by legal counsel
- C. Digitization of system files

10. Transition of administration to PLS

11. Next Meeting Date and Agenda Building:

12. Agenda Building

13. Adjourn

**Bold indicates document included**

Support materials for agenda available for review at NLS Headquarters Office

*Ralph M. Brown Act  
Section 54953*

*Meetings to be public; attendance by phone  
(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations and conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public.*

*A reminder for all Steering Committee members: All votes must be by roll call. If a member is not in a location that provides access to the public the member may not participate or vote.*

**Meeting Locations**

Alpine County Library, 270 Laramie Street, Markleeville, CA 96120  
Belvedere-Tiburon Public Library, 1501 Tiburon Boulevard, Tiburon, CA 94920  
Benicia Public Library, 150 East L Street, Benicia, CA 95410  
Butte County Library, 1820 Mitchell Avenue, Oroville, CA 95966  
Colusa County Library - 738 Market Street Colusa, CA 95932  
Del Norte County Library District, 190 Price Mall, Crescent City, CA 95531  
Dixon Public Library - 230 North First Street Dixon, CA 95620  
Dominican University Library – 50 Acacia Ave., San Rafael, CA 94901  
El Dorado Public Library - 345 Fair Lane Placerville, CA 95667  
Folsom Public Library – 411 Stafford St., Folsom, CA 95630  
Humboldt County Library – 1313 Third Street, Eureka, CA 95501  
Lake County Library – 1425 High St., Lakeport, CA 95453  
Larkspur Public Library – 400 Magnolia Avenue, Larkspur, CA 94939  
Lassen Library District – 1618 Main Street, Susanville, CA 96130  
Lincoln Public Library – 485 Twelve Bridges Dr., Lincoln, CA 95648  
Marin County Free Library - 3501 Civic Center Drive, #414 San Rafael, CA 94903  
Mendocino County Library – 105 Main St., Ukiah, CA 95482  
Mill Valley Public Library – 375 Throckmorton Avenue, Mill Valley, CA 93941  
Modoc County Library - 212 W. 3rd Street Alturas, CA 96101  
Mono County Library – 400 Sierra Park Rd., Mammoth Lakes, CA 93546  
Napa City-County Library – 580 Coombs St., Napa, CA 94559  
Napa Valley College Library – 2277 Napa-Vallejo Hwy, Napa, CA 94558  
Nevada County Library – 980 Helling Way, Nevada City, CA 95959  
NorthNet Library System – 1701 Fourth St., Suite 100, Santa Rosa, CA 95404  
Orland Free Library - 333 Mill Street Orland, CA 95963  
Placer County Library – 350 Nevada Street, Auburn, CA 95603  
Plumas County Library – 455 Jackson Street, Quincy, CA 95971  
Roseville Public Library – 225 Taylor Street, Roseville, CA 95678  
Sacramento Public Library – 828 I Street, Sacramento, CA 95814  
St. Helena Public Library - 1492 Library Lane St. Helena, CA 94574  
San Anselmo Public Library – 10 Tunstead Ave., San Anselmo, CA 94960  
San Rafael Public Library – 1100 E Street, San Rafael, CA 94901  
Shasta Public Libraries – 1100 Parkview Avenue, Redding, CA 96001  
Sausalito Public Library – 420 Litho Street, Sausalito, CA 94965  
Shasta Public Libraries – 1100 Parkview Avenue, Redding, CA 96001  
Siskiyou County Library – 719 4<sup>th</sup> Street, Yreka, CA 96097  
Solano County Library – 1150 Kentucky Street, Fairfield, CA 96097  
Sonoma County Library – 211 E Street, Santa Rosa, CA 95404  
Sutter County Library – 750 Forbes Ave., Yuba City, CA 95991  
Tehama County Library – 645 Madison Street, Red Bluff, CA 96080  
Trinity County Library – 211 N. Main St., Weaverville, CA 96093  
Willows Public Library – 201 N. Lassen Street, Willows, CA 95988  
Woodland Public Library – 250 First Street, Woodland, CA 95695  
Yolo County Library – 226 Buckeye, Woodland, CA 95695  
Yuba County Library – 303 Second Street, Marysville, CA 95901