

NorthNet Library System

Council of Librarians WebEx Desktop Meeting Agenda

April 26, 2012

1. Welcome and Roll Call

Wendy Burke, Chair

Meeting called to order at 10:08AM by Wendy Burke, Chair. Gail Haar – left meeting at 11:00 AM.

Diane Smikahl and Abbot Chambers left meeting at 11:30 AM

PRESENT	ABSENT	MEMBER LIBRARY	NAME
x		Colusa County Library	Wendy Burke, Chair
x		St. Helen Public Library	Jennifer Baker, Vice-Chair
x		Alpine County Library	Rita Lovell
	x	Belvedere-Tiburon Library	Debbie Mazzolini
x		Benicia Public Library	Diane Smikahl
	x	Butte College Library	Luozhu Cen
	x	Butte County Library	Jan Christofferson
	x	College of the Redwoods Library	Rachel Anderson
	x	College of the Siskiyous Library	Dennis Freeman
	x	CSU Chico Library	Sarah Blakeslee
	x	CSU Sacramento Library	Tabzeera Dosu
	x	Del Norte Co. Library District	Linda Kaufmann
	x	Dixon Public Library	Gregg Atkins
x		El Dorado County Library	Jeanne Amos
	x	Feather River College Library	Tom Davis
	x	Folsom Public Library	Greta Galindo
x		Humboldt County Library	Victor Zazueta
	x	Humboldt State Univ. Library	Wayne Perryman
x		Lake County Library	Susan Clayton
	x	Larkspur Public Library	Frances Gordon
	x	Lassen College Library	Stephaney Stuart
x		Lassen Library District	Jeff Hawkins
x		Lincoln Public Library	Jon Torkelson
x		Marin County Free Library	Gail Haar
	x	Mendocino County Library	Mel Lightbody
	x	Mill Valley Public Library	Anji Brenner
x		Modoc County Library	Cheryl Baker
	x	Mono County Free Library	Bill Michael
	x	Napa City-County Library	Danis Kreimeier
	x	Napa Valley Comm. College	Rebecca Scott

x		Nevada County Library	Jessica Hudson
x		Orland Free Library	Jody Meza
x		Placer County Library	Mary George
	x	Plumas County Library	Dora Mitchell
	x	Roseville Public Library	Natasha Casteel
	x	Sacramento Co. Pub. Law Lib.	Coral Henning
x		Sacramento Public Library	Nina Biddle for Rivkah Sass
x		San Anselmo Public Library	Linda Kenton
	x	San Rafael Public Library	David Dodd
	x	Santa Rosa Junior College	Cherry Li-Bugg
x		Sausalito Public Library	Abbot Chambers
	x	Shasta College Library	Janet Albright
x		Shasta Libraries	Jan Erickson
	x	Simpson University Library	Larry Haight
	x	Siskiyou County Library	Michael Perry
	x	Solano Comm. College Library	Jeffery Lamb
x		Solano County Library	Lynne Williams for Bonnie Katz
x		Sonoma County Library	Sandy Cooper
	x	Sonoma Dev. Center	Vacant
x		Sutter County Library	James Oschner
	x	Tehama County Library	Sally Answorth
	x	Trinity County Library	Oresta Esquibel
	x	UC Davis	Sandra Vella
x		Willows Public Library	Jody Meza
x		Woodland Public Library	Heather Muller
x		Yolo County Library	Patty Wong
	x	Yuba County Library	Sandeep Sidhu
x		California State Library	Darla Gunning
x		NLS System Headquarters	Annette Milliron DeBacker

2. PUBLIC INVITED TO ADDRESS THE COUNCIL:

No members of the public were present.

3. PLAN FOR TAKING MINUTES:

Patty Wong agreed to take minutes.

4. APPROVAL OF AGENDA:

The agenda was approved by acclamation. Mary George (present but not in public location)

ACTION: Jennifer Baker moved to accept AGENDA and place items 7 & 8 to immediately after approval of agenda. Diana Smikahl from Benicia seconded. Unanimously approved.

5. PLAN FOR ADMINISTRATIVE AND FISCAL AGENT SERVICES FOR FY 2012-13

- A. Report: All three legacy systems (MVLS, NBCLS and NSCLS) approved a vote to change NLS JPA Section 5 to designate Peninsula Library System Executive Director or Finance Director as Treasurer/Controller and fiscal agent effective July 1, 2012.
- B. Contract with Peninsula Library System for NLS administrative and fiscal services FY2012-13:
ACTION: Diane moved approval of standard agreement with PLS for administration and fiscal services for \$76,000. Jon Torkelson seconded. 22 ayes, 1 abstention (Shasta)
Point of information: \$ allocation is less than total budgeted for NLS for FY 2012-13. This will allow some room for unanticipated costs
- C. Contract with Peninsula Library System in the amount of \$7,500 for consulting service May 1- June 30, 2012 in preparation of assuming NLS administrative and fiscal services authority on July 1, 2012
ACTION: Jennifer Baker moved approval of transition contract. Diana Smikahl seconded. Unanimously approved.
Point of information: These costs are covered in the current budget for NLS. And negotiations for relative contracts regarding delivery and databases that are about to expire that have been or will be renewed for funding.

6. NORTHNET LIBRARY SYSTEM DUES AND MEMBERSHIP FEE SCHEDULE FOR FY2012-13

ACTION: Jennifer Baker moved approval of the dues structure. Jon Torkelson seconded. A error correction was made for the amount for Sacramento Pubic Library line in the chart to remove \$562 from OverDrive and place in St. Helena dues. Jennifer and Jon agreed to a change in the motion to approve the dues structure as amended. Passed unanimously. 20 yes 3 abstain
Consideration: After discussion it was agreed that the NSCLS and MVLS colleges which were not included in the chart need to be considered by NSCLS and MVLS separately in their governing body meetings. Bring colleges and dues structure concerns to include to PLS administration for guidance on incorporation of colleges and impact on overall dues. Information on outcomes requested to be shared with all members. 20 yes 3 abstain .

7. CONSENT AGENDA

ACTION: Cheryl Baker moved to accept consent calendar – Financial Statement ending March 31, 2012 and Minutes of the December 19, 2011 Council meeting. Jeff Lassen seconded. Unanimously approved.

8. NEWS FROM THE STATE LIBRARY

Darla Gunning reported that the State Library had a conference call last Monday with CLSA systems about an LSTA grant opportunity. The deadline is May 4, 2012. The time period would cover April – September of 2012. The maximum grant award would be for \$20,000.

9. LSTA GRANT OPPORTUNITY FOR 2011-12

Wendy Burke reported on three areas that are being considered for the grant opportunity that Darla Dunning had discussed. These include:

- Identify legal questions and obtain answers for transition and moving forward for three legacy systems

- Digitization, indexing and hosting of files for three systems
- On-ground annual meeting possibly in June 2012.

The group expressed support for each of these areas.

10. NEXT MEETING:

Annual meeting in June would include:

- Nominations for new leadership
- Orientation of new chair
- Potential meet and greet with new PLS administrators and networking with NLS members

Meeting was adjourned at 12:45 pm.