

By-laws
For
North State Cooperative Library System
System Advisory Board

PREAMBLE:

Formed under the California Library Services Act of the State of California Education Code, Chapter 1215, as of April 1979.

ARTICLE I: NAME AND LOCATION

The name is the System Advisory Board of the North State Cooperative Library System.
The address is:

c/o North State Cooperative Library System
55 E Street
Santa Rosa, CA 95404-4728

ARTICLE II: DUTIES

The duties of the System Advisory Board are to advise the Council on the needs of the public at large and underserved residents by:

1. Assisting the Administrative Council in the development of a System Plan of Service.
2. Advising the Administrative Council on the need for services and programs.
3. Assisting in the evaluation of service provided by the System.
4. (Assuring that) at least one member of the System Advisory Board will serve on each of the System Committees.
5. Enabling the communication links between the citizens, the library and city and county staff and the System by sharing and listening. One annual report to the appointing authority is required.

ARTICLE III: MEMBERSHIP

Membership shall consist of one person appointed from each member jurisdiction. The term for any member shall be for two years, and the terms shall be staggered.

No member may serve more than two consecutive terms.

An alternate may be appointed by each member jurisdiction.

ARTICLE IV: VOTING AND QUORUM

Each jurisdiction shall have one (1) vote.

A quorum shall consist of one more than half the sitting jurisdiction representatives. Voting by mail may be accepted with time limits to be fixed by circumstance.

ARTICLE V: MEETINGS

Meetings shall be held at least once a year.

The chairman may also call special meetings as needed.

Meetings shall be open and accessible to the public unless otherwise provided by law.

Absence from three (3) meetings within a term of service, without a valid reason, will be considered as automatic resignation from the Board.

ARTICLE VI: OFFICERS AND DUTIES

The chairman shall oversee the activities of the Board, conduct the meetings and appoint members to committees authorized by the Board.

The vice chairman shall assume the duties fo the chairman in the absence of that officer.

Secretarial services shall be provided by the NSCLS office personnel.

ARTICLE VII: ELECTIONS

Elections from the membership shall take place at the last quarterly meeting of the calendar year.

Officers shall be elected for a one calendar year term, assuming office on July 1 and serving through June 30.

ARTICLE VIII: AMENDMENT TO BY-LAWS

By-laws may be amended or changed by a two-thirds (2/3) vote of those attending any regular meeting provided that written notice of such proposed action has been given at least one week prior to that meeting.

ARTICLE IX: PARLIAMENTARY AUTHORITY

Parliamentary authority for this Board shall be ROBERTS RULES OF ORDER.