

NorthNet Library System
Executive Committee Meeting Draft Minutes
Tuesday, December 10, 2013

1. Welcome and Roll Call Michael Perry, Chair

Michael called the meeting to order at 3:00.

Present: Michael Perry, Chair, Siskiyou County Library
Jennifer Baker, Past-chair, St. Helena Public Library
Mel Lightbody, Chair-elect, Butte County Library
Rita Lovell, Alpine County
Victor Zazueta, Humboldt County
Diane Smikahl, Benicia Public Library

Staff present: Wendy Cao, PLS

Victor Zazueta noted that he would need to abstain from voting during the meeting.

2. Public invited to address the Committee

No public were in attendance.

3. Approval of the Agenda Michael Perry

Moved by Diane Smikahl, seconded by Mel Lightbody. Approved.

4. Moving Listservs and Digitization of NLS documents.

Linda Crowe has requested that NLS move the current listservs onto the PLS listservs and to digitize the NorthNet documents for easier reference and access.

Discussion ensued. Some questions were raised: Will the full cost be spread out among members? Will it come from the NLS budget? Will the digitization be of all legacy system documents or just of the ones that are most important? Is there enough money in reserve to cover?

Mel recognized that this is an important issue and would help with the retention of PLS.

Jennifer Baker pointed out that in previous discussions, the consensus had been that it would be a good idea to do both projects and that the move would be good regardless of whom we contract with in the future. In particular, access to the membership documents would be helpful, even if the scope of the project is limited to include only the documents that are the most important.

Jennifer moved that we move forward with the plan to move the listservs and to digitize NorthNet documents for easier reference and access, and that we cover the project costs for up to \$10,000, using reserve funds if there is not sufficient funding in the current budget. Diane seconded. Approved.

5. Michael Perry adjourned the meeting at 3:15.