

# NorthNet Library System

**Executive Committee Meeting**  
**December 10, 2015 - 10:00 a.m. to 12:00 noon**  
Woodland Public Library – Leake Center  
250 First Street  
Woodland, CA 95695

- |        |   |                       |
|--------|---|-----------------------|
|        | 1. Welcome and Roll Call  | Lightbody, Chair      |
|        | 2. Public Invited to address the Committee                            | Lightbody             |
| ACTION | 3. Approval of the Agenda   | Lightbody             |
|        | A. Minutes of Executive Committee meeting, August 21, 2015            | Attachment 1          |
|        | 4. OLD BUSINESS:  |                       |
|        | A. 15/16 CLSA Claim Form – Distributed 11/22/2015                     | Attachment 2          |
| ACTION | B. Approve Library Director Orientation Packet                        | Attachment 3          |
|        | C. Strategic Planning Update  | Brinkley/Hildreth     |
|        | D. Harwood Institute, Public Innovator Training                       | Lightbody             |
|        | E. DPLA Service Hub grant update                                      | Hildreth              |
|        | F. Zinio periodical materials consortium                              | Dale                  |
|        | 5. NEW BUSINESS:  |                       |
|        | A. Goals for Administrative Council Meeting – January 25, 2016        | Lightbody/Dale        |
|        | B. Strategic Planning Results –                                       | Lightbody/Dale        |
|        | • How to disseminate? Written doc, Action Plan? What would work best? |                       |
|        | C. Broadband Equipment Reserve: Recommendation                        | Hildreth Attachment 4 |
|        | D. PLP contract renewal   | Lightbody             |
|        | E. NSF and NOAA grant opportunities for NLS libraries                 |                       |

## 6. Adjournment

We will meet for lunch after meeting. All are welcome to join us. (Location TBD)

### **Parking:**

There is plenty of parking in the lot behind the library, just be sure to park on the side that is not 2 hour parking. The meeting will be in the Leake Center, which is the first building on the right when entering the library from the parking lot entrance. If you go through our front doors, it is down the elevator and on the other side of the courtyard.

**Brown Act:** The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code § 54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

- (1) it must comply with all of the Act's requirements applicable to other meetings;
- (2) all votes must be taken by roll call;
- (3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;
- (4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;
- (5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and
- (6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Code § 54953(b).

### **Meeting Locations**

250 First Street, Woodland, CA 95695

2471 Flores Street, San Mateo, CA 94403

### **Conference Call Information**

Audio Conference Details:

Participant Code: 759890

Conference Number:

US: 1-888-205-5513

To join the meeting:

<http://infopeople.adobeconnect.com/december2015/>  
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