# DRAFT

**NORTH STATE COOPERATIVE LIBRARY SYSTEM**

**Administrative Council Meeting June 19, 2015**

* 1. **WELCOME AND ROLL CALL:**

The meeting was called to order by Michael Perry at 2:07pm.

## ROLL CALL OF ATTENDEES:

|  |  |  |  |
| --- | --- | --- | --- |
| **PRESENT** | **ABSENT** | **MEMBER LIBRARY** | **NAME** |
| X XXXXX  X | XXX X X X XX XXX X  XXX | Butte College Library Butte County LibraryCollege of the Redwoods Library College of the Siskiyous Library CSU Chico LibraryDel Norte Co. Library District Feather River College Library Humboldt County Library Humboldt State Univ. Library Lassen College Library Lassen Library District Modoc County Library Orland Free LibraryPlumas County Library Shasta College Library Shasta LibrariesSimpson University Library Siskiyou County Library Tehama County Library Trinity County Library Willows Public Library | Luozhu Cen Mel Mel Lightbody Rachel Anderson Nancy Shepard Sarah Blakeslee Rebecca Tipton Tom Davis Victor Victor Zazueta Wayne Perryman Marita Dimond Ann Trussell Cheryl Baker Jody Meza Lynn Sheehy Janet Albright Erin Francouer Larry Haight Michael Perry Sally Ainsworth Oresta Esquibel Jody Meza |
| X |  | Peninsula Library System | Donna Truong |

WITH 7 OF 12 VOTING MEMBERS PRESENT A QUORUM WAS ESTABLISHED.

* 1. **PUBLIC INVITED TO ADDRESS THE COUNCIL:** There were no members of the public present.
	2. **PLAN FOR TAKING MINUTES:** Michael P. volunteered to record the minutes of the meeting.
	3. **APPROVAL OF AGENDA:** Jody M. MOVED; Victor Z. SECONDED; MOTION CARRIED UNANIMOUSLY.
	4. **APPROVAL OF June 19, 2014 MEETING MINUTES:** Cheryl B. MOVED; Victor Z. SECONDED;

MOTION CARRIED UNANIMOUSLY.

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* 1. **APPROVAL OF NSCLS BUDGET FOR FY 15/16:** The NSCLS Budget for FY 15/16 was present for approval. Income and expenses are only those required to meet the retiree liabilities totaling $ 26,401. There was a question about other obligations for North State and it was confirmed that the North State budget is essentially to support CalPERS retirement payments. Michael P. said that he would get an updated list of systems with outstanding dues owed and follow-up with those systems.

Erin F. MOVED; Jody M. SECONDED; MOTION CARRIED UNANIMOUSLY

* 1. **APPROVAL OF MEMBER COST SHARE FOR CALPERS FOR FY 15/16:** North State ended its medical obligation on December 31, 2014. The remaining liability is for retirement benefits.

The members approve the assessment of fair share allocation of the liability using the same base rate as previously used. This formula will be re-visited in FY 15/16 to ensure that the allocation is fair.

The amounts to be paid are as follows:

Butte County $ 4,125

Del Norte County $ 825

Humbolt County $ 4,125

Lassen Library $ 825

Modoc County $ 1,650

Orland Free Library $ 2,475

Plumas County Library $ 2,475

Shasta Public Library $ 3,300

Siskiyou County Library $ 825

Tehama County $ 2,475

Trinity County $ 1,650

Willows Public $ 1,650

PLS will invoice the libraries.

Jody. M. MOVED; Lynn S. SECONDED; MOTION CARRIED UNANIMOUSLY.

* 1. **APPROVAL OF OCLC FEES FOR FY 15/16.** The fee structure was presented for OCLC services for those member libraries that are participating. There was general consensus to thank Oresta E. for coordinating the cost discussions.

Victor Z. MOVED; Cheryl B. SECONDED; MOTION CARRIED UNANIMOUSLY.

* 1. **NOMINATION AND APPROVAL OF CHAIR FOR NSCLS FOR FY 15/16.** Michael P. volunteered to remain as Chair and the Vice-Chair would be empty.

Victor Z. MOVED TO APPROVE THE NOMINATION; Cheryl B. SECONDED; MOTION CARRIED UNANIMOUSLY.

* 1. **ANNOUNCEMENTS:** THERE WERE NO ANNOUNCEMENTS BY THE MEMBERS.
	2. **ADJOURNMENT:** THE MEETING WAS ADJOURNED AT 2:38 PM.