

NORTH BAY COOPERATIVE LIBRARY SYSTEM

Board of Directors Meeting Monday, August 22, 2016

Adobe Virtual Meeting 1:00 PM – 2:00 PM

Adobe Connect Meeting.
Meeting Name: NBCLS Board of Directors meeting
To join the meeting: <http://infopeople.adobeconnect.com/nbclsac082216/>
Conference Number(s):
US: 1-719-234-7800
US: 1-888-850-4523
Audio Conference Details:
Participant Code: 337190

If you have never attended an Adobe Connect Meeting before:
Test your connection:
https://infopeople.adobeconnect.com/common/help/en/support/meeting_test.htm

1. Enter your name
2. Click "Enter Room"

- | | | |
|--------|---|------------------|
| | 1. Call to Order | Henry Bankhead |
| | 2. Roll Call | Henry Bankhead |
| | 3. Public invited to address the Council | |
| ACTION | 4. Approval of Agenda | Henry Bankhead |
| ACTION | 5. Approval of Minutes of October 14, 2015 Meeting | Henry Bankhead |
| ACTION | 6. Adoption of FY 2016/2017 Budget | Jacquie Brinkley |
| ACTION | 7. Setting 2017 system payments for Retiree Health Insurance | Jacquie Brinkley |
| ACTION | 8. Adoption of Resolution regarding Retiree Health Insurance | Jacquie Brinkley |
| ACTION | 9. Election of Chair and Vice Chair FY 16/17 | Henry Bankhead |
| | 10. Adjournment | Henry Bankhead |

Bold indicates document included.

Support materials for agenda are available for review at NBCLS Headquarters Office and online <http://northnetlibs.org/about-nls/nbcls/nbcls-meetings/>

Brown Act:

The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code §54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

- (1) it must comply with all of the Act's requirements applicable to other meetings;
- (2) all votes must be taken by roll call;
- (3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;
- (4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;
- (5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and
- (6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Code § 54953(b).

Meeting Locations

Belvedere-Tiburon Library	1501 Tiburon Boulevard, Tiburon, CA 94920
Benicia Public Library	150 East L Street, Benicia, CA 94510
Dixon Public Library	230 North First Street, Dixon, CA 95620
Lake County Library	1425 N. High Street, Lakeport, CA 95453
Larkspur Public Library	400 Magnolia Avenue, Larkspur, CA 94939
Marin County Free Library	3501 Civic Center Drive, #414, San Rafael, CA 94903
Mendocino County Library	105 North Main Street, Ukiah, CA 95482
Mill Valley Public Library	375 Throckmorton Avenue, Mill Valley, CA 94941
Napa County Library	580 Coombs Street, Napa, CA 94559
St. Helena Public Library	1492 Library Lane, St. Helena, CA 94574
San Anselmo Public Library	110 Tunstead Avenue, San Anselmo, CA 94960
San Rafael Public Library	1100 E Street, San Rafael, CA 94901
Sausalito Public Library	420 Litho Street, Sausalito, CA 94965
Solano County Library	1150 Kentucky Street, Fairfield, CA 94533
Sonoma County Library	211 E Street, Santa Rosa, CA 95404
Dominican University	50 Acacia Avenue, San Rafael, CA 94901
Napa Valley Community College	2277 Napa-Vallejo Highway, Napa, CA 94558
Solano Community College Library	4000 Suisun Valley Road, Bldg. 100, Fairfield, CA 94534-3197

NORTH BAY COOPERATIVE LIBRARY SYSTEM DRAFT

Board of Directors Meeting Minutes
Thursday, October 14, 2015
Adobe Virtual Meeting

1. Call to Order

Meeting was called to order by Chair Linda Kenton at 2:02 PM.

2. Roll Call

Present were: Linda Kenton (San Anselmo Public Library), Chris Kreiden (St. Helena Public Library), Diane Smikahl (Benicia Public Library), Steven Arozena (Dixon Public Library), Anthony Halstead (Napa County Library), Henry Bankhead (San Raphael Public Library), Abbot Chambers (Sausalito Public Library), Suzanne Olawski (Solano County Library) and Rebecca Forth (Sonoma County Library). Also present was Jane Light, Pacific Library Partnership.

3. Public invited to address the Board

No members of the public were present.

4. Approval of Agenda

Smikahl moved, Forth seconded approval of the agenda. Motion passed unanimously.

5. Approval of Minutes of October 2, 2014 Meeting

Bankhead moved, Smikahl seconded approval; motion passed with all voting “yes” except Forth who abstained.

6. Adoption of FY2015/2016 Budget

Chambers moved adoption, Bankhead seconded. Motion approved unanimously.

7. Setting 2016 System payments for Retiree Health Insurance

Bankhead moved and Chambers seconded that NBCLS continue offering the currently covered retirees health insurance for

calendar 2016 with NBCLS paying a maximum of the \$580 Single (Medicare supplement) rate and that retirees may elect to cover dependents at their own expense and must notify the System Office of their intent to do so by November 15, 2015 and make payment to the System prior to the first day of each month. Motion passed with two abstaining (Forth and Halstead) and remaining members voting yes.

8. Adoption of replacement Resolution regarding Retiree Health Insurance

A motion to replace Resolution #533 with Resolution #534 was made by Smikahl and seconded by Bankhead. It was adopted by unanimous vote. It states that the Board will annually determine if it will provide retiree health insurance for the upcoming calendar year. If it decides to provide such insurance, it will decide how much it will pay toward the monthly premium and how much retirees will pay toward their monthly premiums. Resolution was adopted with all present voted yes except Halstead and Forth, who abstained.

9. Election of Chair and Vice Chair

Kenton volunteered to serve as Vice Chair and Henry Bankhead agreed to serve as Chair for FY2015/16 with the proviso that the San Rafael Library Director, Sarah Houghton, will appoint him her designee to serve on the NBCLS Board of Directors for this period of time.

10. Adjournment

Kenton adjourned the meeting at 2:28 PM.

**2471 FLORES STREET, SAN MATEO, CA 94403
650-349-5538**

NORTH BAY BUDGET		FY 15/16	FY 16/17	
3000	Fund Balance	21,484	28,085	
3510	Interest Income	400	400	
3674	Reimbursement-retires	216	216	
GRAND TOTAL REVENUES		22,100	28,701	
4302	Membership Fees & Dues	100	100	
4105	Retire Benefits	22,000	26,585	\$12,385 CalPers \$14,000 medical and \$200 for visit
GRAND TOTAL EXPENDITURES		22,100	26,685	

NORTHBAY COOPERATIVE LIBRARY SYSTEM

TO: NBCLS Board of Directors
FROM: Jacquie Brinkley, NLS System Coordinator
SUBJECT: 2017 Retiree Health Insurance
DATE: August 22, 2016

Background:

NBCLS currently provides retiree health insurance for two former employees that retired directly from NBCLS. In the fall of 2014 the Board of Directors decided to annually approve continuing retiree health insurance and to pay only the rate set for single people receiving Medicare. The retirees have the option of selecting a different plan (for example to cover a dependent) at their own expense for the difference in cost.

One of the retirees is age 94 and has been retired for more than 30 years. The other retiree is a former executive who retired recently. For calendar 2015 both chose coverage only for themselves.

The health insurance is provided through an MOU between NBCLS and Golden State Risk Management Authority, an organization that provides services to small public agencies in California. GRSMA administers a program of the California State Association of Counties Excess Insurance Authority (EIA) called EIAHealth Program. GSRMA staff indicated that agencies are expected to pay for each covered retiree a minimum of the Single rate for the applicable plan.

Rates for 2017 have been set and are the same as 2016. One retiree is in a plan that will cost \$483 per month. Additionally, per your direction the System reimburses her for the monthly cost of Medicare, slightly over \$100 per month. The second retiree is enrolled in a different plan at a monthly cost of \$580; she is not reimbursed for Medicare. The System's cost for 2017 will be approximately \$14,400, paid from the System's fund balance.

NBCLS can discontinue coverage by notifying GSRMA of a decision to do so. It can withdraw from the program (a step further than discontinuing coverage) by notifying both GSRMA and the EIAHealth Program of its intent to withdraw at least 180 days prior to July 1.

Recommendation:

It is recommended that the Board of Directors adopt a resolution that states:

(a) It will annually determine by Board action if it will provide retiree health insurance for the following calendar year, and

(b) If so, it will determine how much the System will pay toward the monthly premium for each retiree during that calendar year.

It is further recommended that the Board of Directors pass a motion to continue offering the currently covered retirees health insurance for calendar 2017 with NBCLS paying per month \$580 for the EPO Plan and \$483 for the gold plan and that retirees may elect to cover dependents at their own expense and must notify the System Office of their intent to do so before 2017 open enrollment (retirees will be notified of exact date) and make payment to the System prior to the first day of January, 2017 and the first day of each month thereafter.

NORTH BAY COOPERATIVE LIBRARY SYSTEM
2471 FLORES STREET, SAN MATEO, CA 94403
650-349-5538

RESOLUTION # 535

It is resolved by the Board of Directors of the North Bay Cooperative Library system to annually determine if it will provide retiree health insurance for the upcoming calendar year.

And it is further resolved that if the Board of Directors determines that it will provide retiree health insurance for a given calendar year it will decide by motion how much the System will pay toward the monthly premium and how much the retirees will pay toward their premium for the upcoming year.

The foregoing resolution was introduced by Director _____ and seconded by Director _____ and adopted by (a unanimous vote OR an "aye" vote) of the following directors:

[List all aye votes here]

[Note any "no" votes and names of directors here]

WHEREUPON the Chairperson declared the foregoing resolution adopted and SO ORDERED.

Date:

Attested:

Signature _____
Jacquie Brinkley, Secretary

Signature _____
_____, Chair
NBCLS Board of Directors