

DRAFT

NORTH STATE COOPERATIVE LIBRARY SYSTEM Administrative Council Meeting June 19, 2014

1. Welcome and Roll Call:

The meeting was called to order by Mel Lightbody at 11:13 AM.

ROLL CALL OF ATTENDEES:

PRESENT	ABSENT	MEMBER LIBRARY	NAME
X		Butte County Library	Mel Lightbody
	X	Del Norte Co. Library District	Teena Capshaw
X		Humboldt County Library	Victor Zazueta
X		Lassen Library District	Jeff Hawkins
X		Modoc County Library	Cheryl Baker
X		Orland Free Library	Jody Meza
	X	Shasta Public Libraries	Cindy Delanty
X		Siskiyou County Library	Michael Perry
	X	Tehama County Library	Sally Ainsworth
X		Trinity County Library	Oresta Esquibel
X		Willows Public Library	Jody Meza
X		Peninsula Library System	Rosario Garza
X		Peninsula Library System	Jane Light

With 7 of 12 voting members present, a quorum was established (Perry joined the meeting at 11:30, making 8 voting members present).

2. **Public Invited to Address the Council:** There were no members of the public present.
3. **Plan for taking minutes:** Jane Light volunteered to record the minutes of the meeting.
4. **Approval of Agenda:** Jody Meza Moved; Cheryl Baker Seconded; Motion carried unanimously.
5. **Approval of June 11, 2013 meeting minutes:** Cheryl Baker Moved; Jeff Hawkins Seconded; Motion carried unanimously.
6. **Resolution to withdraw from contract with CalPERS for employee/retiree health insurance effective December 31, 2014.**
 - Council members expected to stop paying health care costs for retirees after June 30, 2014. NSCLS is currently paying the minimum monthly amount allowed by CalPERS with the retirees paying the remainder. However, CalPERS allows withdrawal from NSCLS' contract for health insurance only at the end of the calendar year. Further, it requires that the agency adopt a specific resolution to withdraw and that that resolution be filed with CalPERS during a sixty-day annual window beginning with notification by CalPERS of the health insurance rates for the next calendar year.

- After the resolution is filed, PLS will notify the affected retirees of the pending change.

Cheryl Baker Moved for adoption of the resolution; Jody Meza Seconded; Motion carried unanimously.

CalPERS requires an original of the resolution. PLS will send it to Michael to sign as System Chair and upon receiving it from him, complete it and file it per CalPERS instructions.

- 7. FY 14/15 NSCLS budget:** The budget reflects the costs of retiree health insurance from July through December and the estimated CalPERS pension contract payment for the fiscal year. If new agency pension payment rates were established for FY14/15, the budget may need to be revised.

Mel Lightbody Moved that budget be adopted; Oresta Esquibel Seconded; Motion carried unanimously.

- 8. Member Cost Shares for CalPERS FY14/15:** The costs will be shared by the voting members using the formula agreed upon in 2012 as indicated in the attached chart from Page 8 of the meeting agenda packet.

Jody Meza Moved to approve the cost share allocations; Jeff Hawkins Seconded; Motion carried unanimously.

PLS will invoice the libraries.

- 9. OCLC Group Services Agreement:** Oresta Esquibel reviewed the Agreement. Because each participating library is invoiced directly by OCLC, approval is not required. She requested that any library with questions or changes to its past agreement contact her as soon as possible.

- 10. Status of NSCLS CalPERS contract for employee pension benefits:** Payment to CalPERS by NSCLS for FY13/14 has not been made because not all members have paid their cost share, and therefore not enough funds are available to pay CalPERS. The current status of payments by members to NSCLS is attached to these minutes and was included as Page 14 of the meeting agenda packet.

Light reviewed the CalPERS procedure in event of nonpayment. After several attempts to collect the funds via email or mail, CalPERS will go through a legal process to declare the agency in default and to terminate the contract. Assuming the agency does not have the funds necessary to pay its entire obligation at that point, the contract for current or future retiree pensions is reduced upon termination. The most recent estimate by CalPERS for NSCLS is that retirees would see a reduction of 55% in retiree pension payments.

Butte County is in the process of reissuing checks for its outstanding FY12/13 payments. The status of Shasta County's payment is unknown, including any efforts by LSSI to facilitate that process. Del Norte CLD, Siskiyou County and Plumas County are the other libraries with outstanding payments dating back to 2012.

The inability to pay current CalPERS invoices because of nonpayment by some members is an issue that must be addressed by the Administrative Council.

- 11. Election of System Chair and Vice-Chair for FY14/15:** Michael Perry agreed to serve another year as System Chair. There were no volunteers for the Vice-Chair role, which remains unfilled.

- 12. Adjournment:** The meeting was adjourned at 12:05 p.m.

North State Library System -Retiree Benefits FY 14/15

	%	Medical ** Benefits	PERS Retirement Benefits	TOTAL
Butte County	0.15625	339.06	2,734.38	3,073.44
Del Norte County	0.03125	67.81	546.88	614.69
Humbolt County	0.15625	339.06	2,734.38	3,073.44
Lassen Library	0.03125	67.81	546.88	614.69
Modoc County	0.0625	135.63	1,093.75	1,229.38
Orland Free Library	0.09375	203.44	1,640.63	1,844.06
Plumas County Library	0.09375	203.44	1,640.63	1,844.06
Shasta Public Library	0.125	271.25	2,187.50	2,458.75
Siskiyou County Library	0.03125	67.81	546.88	614.69
Tehama County	0.09375	203.44	1,640.63	1,844.06
Trinity County	0.0625	135.63	1,093.75	1,229.38
Willows Public	0.0625	135.63	1,093.75	1,229.38
	1	2,170.00	17,500.00	19,670.00

** Medical benefits

July-December 2014 only

3601 - NSCLS Member Account Receivable Status For CalPERS Health Ins and Retirement					
Document N	ID	Transaction Description	Effective Date	Account Receivable	Status
1098	BUTTE CL	HEALTH INSURANCE	2/21/2012	500.00	Oustanding
1099	DEL NORTE CLD	HEALTH INSURANCE	2/21/2012	100.00	Oustanding
1100	HUMBOLDT CL	HEALTH INSURANCE	12/21/2012	500.00	Paid
1101	LASSEN LD	HEALTH INSURANCE	12/21/2012	100.00	Paid
1102	MODOC CL	HEALTH INSURANCE	12/21/2012	200.00	Paid
1103	ORLAND FREE LIB	HEALTH INSURANCE	12/21/2012	300.00	Paid
1104	PLUMAS CL	HEALTH INSURANCE	2/21/2012	300.00	Oustanding
1105	SHASTA PL	HEALTH INSURANCE	2/21/2012	400.00	Oustanding
1106	SISKIYOU CL	HEALTH INSURANCE	2/21/2012	100.00	Oustanding
1107	TEHAMA CL	HEALTH INSURANCE	12/21/2012	300.00	Paid
1108	TRINITY CL	HEALTH INSURANCE	12/21/2012	200.00	Paid
1109	WILLOWS PL	HEALTH INSURANCE	12/21/2012	200.00	Paid
1117	BUTTE CL	NSCLS - PERS	6/11/2013	2,623.75	Oustanding
1118	DEL NORTE CLD	NSCLS - PERS	6/11/2013	524.75	Oustanding
1119	HUMBOLDT CL	NSCLS - PERS	6/11/2013	2,623.75	Paid
1120	LASSEN LD	NSCLS - PERS	6/11/2013	524.75	Paid
1121	MODOC CL	NSCLS - PERS	6/11/2013	1,049.50	Paid
1122	ORLAND FREE LIB	NSCLS - PERS	6/11/2013	1,574.25	Paid
1123	PLUMAS CL	NSCLS - PERS	6/11/2013	1,574.25	Oustanding
1124	SHASTA PL	NSCLS - PERS	6/11/2013	2,099.00	Oustanding
1125	SISKIYOU CL	NSCLS - PERS	6/11/2013	524.75	Oustanding
1126	TEHAMA CL	NSCLS - PERS	6/11/2013	1,574.25	Paid
1127	TRINITY CL	NSCLS - PERS	6/11/2013	1,049.50	Paid
1128	WILLOWS PL	NSCLS - PERS	6/11/2013	1,049.50	Paid
1232	BUTTE CL	RETIREE BENEFITS	4/1/2014	3,317.75	Paid
1233	DEL NORTE CLD	RETIREE BENEFITS	4/1/2014	643.75	Oustanding
1234	HUMBOLDT CL	RETIREE BENEFITS	4/1/2014	3,277.75	Paid
1235	LASSEN LD	RETIREE BENEFITS	4/1/2014	644.75	Paid
1236	MODOC CL	RETIREE BENEFITS	4/1/2014	1,265.50	Oustanding
1237	ORLAND FREE LIB	RETIREE BENEFITS	4/1/2014	1,897.25	Paid
1238	PLUMAS CL	RETIREE BENEFITS	4/1/2014	1,904.25	Oustanding
1239	SHASTA PL	RETIREE BENEFITS	4/1/2014	2,652.00	Oustanding
1240	SISKIYOU CL	RETIREE BENEFITS	4/1/2014	650.75	Oustanding
1241	TEHAMA CL	RETIREE BENEFITS	4/1/2014	1,923.25	Oustanding
1242	TRINITY CL	RETIREE BENEFITS	4/1/2014	1,266.50	Oustanding
1243	WILLOWS PL	RETIREE BENEFITS	4/1/2014	1,049.50	Paid
				40,485.00	