

MOUNTAIN VALLEY LIBRARY SYSTEM

Administrative Council

IN PERSON

Folsom Public Library
411 Stafford Street
Folsom, CA. 95630

Friday, March 27, 2015
1:00-3:00 p.m.

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| | 1. Welcome and Roll Call | George, Chair |
| | 2. Public invited to address the committee | |
| ACTION | 3. Approval of the Agenda | George |
| | 4. Volunteer for minute taking | George |
| ACTION | 5. Consent Calendar A. Minutes from January 27, 2015 | George |
| ACTION | 6. CalPers Contract and Local County Counsel | George |
| | 7. New Business | George |
| | 8. Adjourn | George |

Mountain Valley Library System
Administrative Council Meeting Minutes

Conference Call

Thursday, January 22, 2015

11:00am

1. Welcome and Roll Call

Meeting was called to order at 11:03am by Chair, Mary George.

Members present: Jeanne Amos (El Dorado), Wendy Burke and Rodney Irons (Colusa), Lisa Dale (Folsom), Greta Galindo (Woodland), Mary George (Placer), Laura Pappani (Nevada County), and Rivkah Sass (Sacramento).

2. Public Invited to address the committee

No members of the public were present.

3. Approval of Agenda (Action)

Motion to approve the agenda by Sass, seconded by Burke. Motion unanimously approved.

4. Volunteer for Minute Taking

George requested that Lisa Dale take the minutes and she agreed.

5. Consent Calendar: Approval of Minutes from July 3, 2014 meeting (Action)

Motion to approve the July 3, 2014 meeting minutes by Dale, seconded by Amos. Motion unanimously approved.

6. Approve the purchase of delivery bins per Acorn Media Quote (Action)

Nina Biddle from Sacramento Public Library researched delivery bin use and recommended that MVLS purchase 200 delivery bins with lids. This purchase would enable the replacement of worn bins and those without lids, as well as eliminate the need to use cardboard boxes during busier seasons. The total cost to purchase 200 bins is \$3,160.67. George explained that the cost of this purchase would be divided among participating member libraries; the cost per library would be allocated based on delivery percentage costs. For example, because Placer pays 4% of the annual delivery cost, Placer would be charged 4% of the bin costs, or \$126.43.

Burke motioned and Sass seconded to approve the purchase of 200 delivery bins with lids. Motion unanimously approved with an abstention from Pappani. George will let NorthNet staff know that the bins have been approved to order.

Dale asked what should be done with the old bins that are in poor condition or without lids. Sass will check with her team at Sacramento to see if Sacramento can facilitate the discarding.

7. CalPers Contract and Local County Counsel

George met with Placer County Counsel and stated that Patty Wong (Yolo County) met with her counsel as well. The MVLS PERS retirement obligation information provided by Jane Light (sent via email on December 1, 2014) was presented to Placer and Yolo County counsels, and George and Wong are now waiting for feedback and recommendations for both their systems and MVLS in regard to developing a long-term plan for addressing MVLS' PERS obligation.

Per Light's memo, the total unfunded MVLS PERS liability is \$202,995. However, the termination buy out as of June 30, 2013 is \$657,665.

A question from Burke is liability distribution for founding and existing members of PERS, as not all systems were PERS members when the PERS liability was established. That direction would be helpful and Burke thinks we have a good start.

Sass contributed that attorney opinions can vary, and recommended that the MVLS Administrative Council meet in person once we obtain county counsel feedback. Sass has already shared Light's report with her finance department and we agree that recommendations from accountants are obtained as well as those from attorneys regarding how to best proceed.

We will meet in person in the next couple of months. Dale offered meeting space in Folsom and George will send out a Doodle poll to schedule.

8. OCLC Contract

George has met with three liaisons from OCLC – one in person and two via phone call. The original concern was that our collection development budgets have been reduced, but our OCLC fees were still increasing. From George's conversations and exploration into the cost structure, it appears as if our pricing is acceptable. Costs are determined by a three-tier structure and are not transaction based. Each year, MVLS can request an analysis. Adjustments would be made among the systems, as the total

cost of the contract will remain the same. OCLC's pricing model is not a very transparent process, but George has a better understanding now.

No follow up is needed at this time.

Amos announced that as the NorthNet consortium is pursuing a new administration contract, she wanted to inform the group that NorthNet has all the MVLS historical files. We should get these hard copies back if we move to a new system administrator. Amos is happy to store the files again in El Dorado. The files have all been scanned electronically and Amos is in possession of the electronic copies.

- 9. Meeting adjourned at 11:30am** (Motioned by Amos, seconded by Galindo)

DRAFT