

Mountain Valley Library System

Administrative Council

October 21, 2016 Meeting

10:00 - 12:30

Granite Bay Library
6475 Douglas Blvd.
Granite Bay, CA 95746
(916) 791-1560

- | | | | |
|---------------|--------------------------------------------------------------------------------------|---------------|--------------|
| | 1. Welcome and Roll Call | George, Chair | |
| | 2. Public invited to address the committee | | |
| ACTION | 3. Approval of the Agenda | George | |
| | 4. Volunteer for minute taking | George | |
| ACTION | 5. Consent Calendar | George | |
| | A. Minutes from May 17, 2016 Meeting | | Attachment 1 |
| | 6. Questions & Answers with OCLC Representatives,
Lisa Adams and Susan Gustaveson | | |
| | 7. MVLS OCLC Contract Renewal Discussion | George | Attachment 2 |
| | 8. CLSA Funding Considerations | George | Attachment 3 |
| | 9. Discussion of CalPERS obligation & NorthNet Committee | George | |
| | 9. Sharing and Roundtable | George | |
| | 10. Adjourn | George | |

**DRAFT MINUTES
MOUNTAIN- VALLEY LIBRARY SYSTEM-
ADMINISTRATIVE COUNCIL**

May 17, 2016
1:00

Meeting called to order at 1:00pm

1. Welcome and Roll call

Meeting was called to order at 1:00pm by Chair, Mary George

Members present: Mary George (Placer), James Ochsner (Sutter), Patty Wong (Yolo), Lori Easterwood (Folsom), Greta Galindo (Woodland) Stacey Costello (Colusa), Rivkah Sass (Sacramento), Elizabeth Gray (Yolo), Kathryn Hunt (Lincoln), Kelly Heikila (Placer), Chris Christ (Yolo), Hualing Wan (Yolo)

2. Public invited to address the Council

No members of the public were present.

3. Approval of the Agenda
unanimously

Approved

4. Volunteer for minute taking
Galindo

Greta

5. Consent Calendar

A. Approval of the Minutes of March 27, 2015

M/Easterwood S/Ochsner Approved
unanimously

6. Questions and Answers with OCLC Representative Michael Ahern

Representative from OCLC Michael Ahern reviewed the history behind the pricing structure. The product includes cataloguing, metadata including print and electronic resources. He recommended that we utilize the services available to us.

Question- why does Yolo and Placer have the lion's share of the cost?

Rep- it is based on a pricing model from 10 years ago. Members in the past did not like the per use model because it fluctuated in price too much, so a subscription based system was set up. They review it every few years so that they keep consistent pricing without shifts. The pricing structure goes back to previous use over multiple years. All members have the right to ask for a review of the pricing structure to confirm the subscription pricing. Group services are looked at carefully on an annual basis.

Question- would decisions made by the MVLS council affect the OCLC pricing among the members?

Rep-No

Question- What is the cataloging and metadata subscription price based on?

Rep- based on multiyear use of records downloaded- not multiple year use of holdings

Question- Can I request a review?

Rep- Yes

Question- Is there a reason why we should stay in the group contract as opposed to individual?

Rep- Savings through the group contract

Question- If a library leaves the group services contract does that increase the cost of everyone else left in the group subscription?

Rep- It is a group price discount but the billing is individual, so no. If an individual library drops OCLC, it wouldn't affect the other libraries in the group.

Question- Where did the 5% increase come from?

Rep- It is actually 4.7%, costs are reviewed by the OCLC board for all member libraries.

Question- Anything in the contract that holds a cost increase cap?

Rep- No

Question- It's a subscription cost, so it is not tied to use, correct?

Rep- You have to look at the total value of services.

Rep- 10 libraries have switched to Skyriver, 8 have come back to OCLC. OCLC offers a completely holistic service and high quality metadata.

Question- The Yolo team was asked to add up what that \$28,000 means in real services, and do you think it correlates to the quality and quantity that everyone else is getting?

Rep- We would need to be sure the numbers are accurate for comparison.

Patty Wong would like the pricing to be based on current numbers and not old data. Mary George expressed that they don't have the staffing to use all the services offered. Rep replied that the services are automated.

Rep- OCLC can send a librarian to your library to work with staff on OCLC services without cost, to look at work flow and best practices.

The discussion followed that the group wants to know the numbers behind the pricing structure, numbers of OCLC records downloaded and ILL numbers.

Rep- OCLC will have specialists contact the individual libraries and we should hear back on numbers within a month.

7. Approve the OCLC Contract for FY16-17

No vote, going to request a quote from Skyriver-

Motion to approve the OCLC contract for first half of FY16-17

M/Wong S/Hunt Approved unanimously

8. Review the Am-Tran delivery Contract with breakdown by library. Any issues?

Minimal discussion, no concerns.

9. Approve the FY16-17 Budget

MVLS FY16-17 Budget was discussed, and approved

M/Oschner S/Sass Approved

unanimously

10. Discussion of "Operating Rules"

Operating rules discussed based on our integration to NLS

11. Results of California State Library Board Meeting on April 8 and next steps

Discussed the meeting. As a group we would like to propose a new model of service for the state and to look at options and watch the 3 million

12. Discussion of CalPERS obligation and options prepared by NorthNet Admin

Discussion regarding spreading the payments over time, with some money going to future obligations. Still need to determine who is truly obligated..

13. Payment of FY16-17 CalPERS Obligation of \$12,495

M/Oschner S/Easterwood Approved unanimously

14. Sharing and Roundtable

15. Adjourn 3:10PM

unanimously

M/Oschner S/Easterwood Approved



via e-mail: mgeorge@placer.ca.gov

2016 June 24

Mary George, Director of Library Services
Mountain Valley Library System
55 East Street
Santa Rosa, California 95404-4728

RE: Amendment 8 to Group Services Agreement with a Start Date of January 1, 2007 (the "Agreement")

Dear Ms. George:

OCLC Online Computer Library Center, Inc. ("OCLC") wishes to amend the above-referenced Agreement between OCLC and the Mountain Valley Library System by replacing the Agreement's current Group Services Pricing schedule with the attached Group Services Pricing schedule dated June 24, 2016; and replacing the Agreement's current list of "Participating Libraries" with the attached "Individual Library Subscriptions".

If the Mountain Valley Library System agrees to this amendment, please so indicate by signing the enclosed letter and returning it to OCLC's Legal Department. All other terms and conditions of the Agreement are ratified by the parties and remain unchanged.

Sincerely,

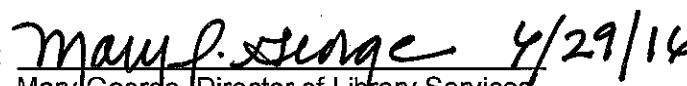
OCLC ONLINE COMPUTER LIBRARY CENTER, INC.

By: 
Bruce A. Crocco, Vice President

Agreed to and accepted this **30th** day of **June** 2016.

From Legal
Approved
JM

Mountain Valley Library System

By:  4/29/16
Mary George, Director of Library Services



OCLC Group Services Pricing Mountain Valley Library System

June 24, 2016

Mary George
Director of Library Services
Mountain Valley Library System
55 E Street
Santa Rosa, CA 95404-4728

Summary	July 1, 2015 - June 30, 2016	July 1, 2016 - December 31, 2016
OCLC Cataloging and Metadata Subscription	\$59,720.56	\$32,277.43
Cataloging Credits*	(\$7,435.19)	(\$177.96)
OCLC WorldShare ILL Subscription	\$10,052.09	\$4,904.92
WorldShare ILL Lending Credits*	(\$2,944.98)	(\$82.44)
Access Subscription*	\$11,603.05	\$281.15
TOTAL GROUP SERVICES	\$70,995.53	\$37,203.10

Subscription Renewal Date: July 1, 2016 - December 31, 2016

Billing Frequency for symbol JRS: Annual
Billing Frequency for all other libraries: Monthly
Billed To: Individual Libraries

NOTES:

Pricing is valid for 90 days.

Please see Attachment 1 for list of participating libraries.

OCLC Cataloging and Metadata, OCLC WorldShare ILL and Access have been incremented over the previous year at the rate of 30%. Credits are not incremented.

At the request of the OCLC membership, OCLC is simplifying our invoices by consolidating the line items for Cataloging and ILL credits and Access services into the respective subscription prices. Additionally, the name of the OCLC Cataloging subscription is changing to OCLC Cataloging and Metadata subscription to reflect the expanded capabilities of the service. This change applies to all libraries in the Mountain Valley Library System FY17 renewal with the exception of Woodland Public Library. Please see notes below for more detailed information.

ILL Fee Management (IFM) Libraries: please note that IFM is not included in the above subscription, as activity for IFM is tracked on a transaction basis and pricing is set by the libraries involved.

Woodland Public Library

*Please note that Woodland Public Library is among a small number of libraries that receives credits in excess of 60% or more of their respective Cataloging and Metadata and Access related subscription. For this reason, FY17 credits and Access will continue to be invoiced separately for Cataloging and WorldShare ILL. In addition, Cataloging credits will be set at 90% of the Cataloging subscription and related Access subscription price. Please note that Woodland Public Library has credits on account with OCLC that they can apply for their FY17 invoice. For the exact amount that will be available July 1, please contact acctsrc@oclc.org

In FY18, the Cataloging and ILL credits and Access for Woodland Public Library will be incorporated into the Cataloging and WorldShare ILL subscription prices. When the Cataloging credits are incorporated into the respective subscription pricing, the credit amount will be capped at 60% of your library's Cataloging and related Access subscription prices. In order to give your library a year to budget, we're notifying you now that this cap will be put in place for next year's FY18 subscription.



OCLC Group Services Pricing
Mountain Valley Library System

Subscription Period: July 1, 2016 - December 31, 2016

Symbol	Institution	OCLC Cataloging and Metadata	Cataloging Credits	WorldShare ILL	World Share ILL Credits	Access	Total
APR	Placer County Librarv	\$7,955.01	Included in Cataloging Subscription	\$552.12	Included in ILL Subscription	Included InCat/ILL Subscription	\$8,507.13
CUP	Colusa County Free Librarv	\$139.21	Included in Cataloging Subscription	\$185.36	Included in ILL Subscription	Included in Cat/ILL Subscription	\$324.57
FPQ	Folsom Public Librarv	\$2,252.18	Included in Cataloging Subscription	\$51.37	Included in ILL Subscription	Included InCat/ILL Subscription	\$2,303.55
JQC	Aloine County Librarv	\$822.32	Included in Cataloging Subscription	\$244.10	Included in ILL Subscription	Included in Cat/ILL Subscription	\$1,066.41
JQP	EI Dorado County Librarv	\$3,619.33	Included in Cataloging Subscription	\$831.66	Included in ILL Subscription	Included InCat/ILL Subscription	\$4,450.99
JQZ	Lincoln Public Librarv	\$1,656.12	Included In Cataloging Subscription		Included in ILL Subscription	Included in Cat/ILL Subscription	\$1,656.12
JRC	Mono County Free Librarv	\$345.67	Included in Cataloging Subscription	\$55.07	Included in ILL Subscription	Included in Cat/ILL Subscription	\$400.74
JRS	Sacramento Public Librarv	N/A	N/A	\$57.68	Included In ILL Subscription	Included in ILL Subscription	\$57.68
JTQ	Woodland Public Library	\$106.10	(\$177.96)	\$219.45	\$ (82.44)	\$281.15	\$346.30
JTS	Yuba County Library	\$643.72	Included In Cataloging Subscription	\$170.90	Included In ILL Subscription	Included In Cat/ILL Subscription	\$814.62
NEV	Nevada County Librarv	N/A	N/A	\$1,487.67	Included in ILL Subscription	Included in ILL Subscription	\$1,487.67
RSV	Roseville Public Librarv	N/A	N/A	\$124.65	Included in ILL Subscription	Included in ILL Subscription	\$124.65
SLIT	Sutter County Librarv	\$542.66	Included in Cataloging Subscription	\$448.03	Included in ILL Subscription	Included in Cat/ILL Subscription	\$990.69
VOL	Yolo County Librarv	\$14,195.13	Included in Cataloging Subscription	\$476.87	Included in ILL Subscription	Included in Cat/ILL Subscription	\$14,672.00

Woodland Public Library

Please note that Woodland Public Library is among a small number of libraries that receives credits in excess of 60% or more of their respective Cataloging and Access related subscription. For this reason, FY17 credits and Access will continue to be invoiced separately for Cataloging and WorldShare ILL. In addition, Cataloging credits will be set at 90% of the Cataloging subscription and related Access subscription price.

In FY18, the Cataloging and ILL credits and Access for Woodland Public Library will be incorporated into the Cataloging and WorldShare ILL subscription prices. When the Cataloging credits are incorporated into the respective subscription pricing, the credit amount will be capped at 60% of your library's Cataloging and related Access subscription prices. In order to give your library a year to budget, we're notifying you now that this cap will be put in place for next year's FY18 subscription.

How Woodland Public Library's FY2017 6 month Cataloging and Metadata subscription was calculated:

FY2017 Cataloging and Metadata subscription:	\$106.10
cataloging credits (at 90% of cataloging and Access subscription):	(\$177.96)
cataloging portion of Access services:	\$91.63
Total Cataloging and Metadata, Credits and Cataloging Access subscription:	\$19.77

TO: Chairs, System Administrative Councils
Coordinators, System Coordinators

FROM: Greg Lucas

At its April 8th California Library Services Board meeting, the board repeatedly stressed using any additional library services act funds contained in the budget for the fiscal year beginning July 1, 2016 for “resource sharing.”

The board requested that the State Library and the regional systems present proposals on how these funds should be used at the board’s scheduled meeting in July.

Ideally, the board seeks three to five general ideas on spending that total roughly \$3 million each. From that list, the board will choose one, two or a combination of the suggestions that reflect the priorities they established at their April meeting.

Additional Project Considerations:

In addition to the focus on resource sharing, the Board also discussed several other factors addressed in any proposals submitted:

- **Sustainability:** The board is concerned about bankrolling programs whose financial viability rests exclusively on one source of revenue. However, the board said it might consider pilot programs.
- **Partnerships:** The board encourages partnerships with other groups such as universities, civic groups and schools to maximize the impact of one-time funds. Multiple revenue streams also ensure better sustainability, as discussed above, and could allow one-time funds to seed an ongoing program.
- **Impact:** The board prefers programs that will have a statewide impact, resulting in a benefit to all systems and all libraries. A preferable program idea would share resources between systems rather than among the members of an individual system.
- **Underserved:** Both the library services act – and the board – are explicit in that a central goal of any effort paid for using library services act funds should benefit underserved populations, which include individuals who are geographically isolated, functionally illiterate, non or limited-English speaking, institutionalized, or persons with disabilities.

Time Line for proposals:

Mid-May: The governor’s revised budget will be released.

June 1: System Plans of Service for the 2016 -2017 fiscal year are due. These should be based on the \$1.88 million in existing ongoing funding. The board will discuss and approve these Plans of Service at its July Meeting to ensure that the systems receive their existing ongoing funds even though decisions on new funding won't be made until the fall.

June 15th: Deadline for budget passage.

June 15th : Proposals for the \$3 million in one-time funding are due to the State Library for incorporation into information packets for the board's July meeting. The \$1.75 million in new ongoing funds will also be considered for allocation at the July meeting so if you would like to include thoughts on how you will use this new ongoing money in coordination with or to support the \$3 million you should include those as well.

Mid-July (date TBD): Special board meeting held via-conference call. The board will discuss and approve plans of service for the \$1.88 million and discuss and decide on the spending of the \$3 million based on the ideas provided. The board will choose one or a combination of the options.

October (this date is subject to change based on July Board discussions): The board meets to discuss and approve the updated plans of service that incorporate funds allocated at the July meeting and any other final, full proposals necessary for the expenditure of the new monies.
