

DRAFT

NORTH STATE COOPERATIVE LIBRARY SYSTEM

Administrative Council Special Meeting

March 14, 2017

1. WELCOME

The meeting was called to order by Michael Perry at 2:04 PM.

2. ROLL CALL OF ATTENDEES:

PRESENT	ABSENT	Public Library MEMBER LIBRARY	NAME
X		Butte County Library	Mel Lightbody
	X	Del Norte Co. Library District	Shane Pipinos-Gausepohl
X		Humboldt County Library	Cyril Oberlander
X		Lassen Library District	Deborah Probst
	X	Modoc County Library	Cheryl Baker
X		Orland Free Library	Jody Meza
	X	Plumas County Library	Lynn Sheehy
	X	Shasta Libraries	Erin Francoeur
X		Siskiyou County Library	Michael Perry
X		Tehama County Library	Todd Deck
X		Trinity County Library	Oresta Esquibel
X		Willows Public Library	Jody Meza
X		Pacific Library Partnership	Carol Frost
X		Pacific Library Partnership	Donna Truong
	X	NLS/Pacific Library Partnership	Jacque Brinkley

WITH 8 OF 12 VOTING MEMBERS PRESENT A QUORUM WAS ESTABLISHED.

3. Public Invited to Address the Council: There were no members of the public present.

4. Approval of Agenda: Meza Moved; Esquibel Seconded; motion carried with one abstention from Oberlander by roll call vote.

5. Approval of February 14, 2017 Special Meeting Minutes: Lightbody Moved; Perry Seconded; motion carried unanimously by roll call vote.

6. Update from all Council Members on discussion with local Boards and/or Administrators

Lightbody reported that County Counsel has reached out to Shasta & Tehama but hasn't heard back. Counsel is seeking a group recommendation. Probst reported that her Board held a special meeting and confirmed obligation to CalPERS retirees and would be willing to pursue Option B (from the discussion on the February 14, 2017 meeting). Meza reported that Boards have not met since last meeting but City Manager was notified of situation. Deck spoke with his CAO who expressed concern about libraries who haven't paid their share still receiving services from the system. Esquibel contacted the acting CAO who is also serving as County Counsel. Historical documents haven't been located and there is concern about rising CalPERS costs. Perry reported that County Counsel advised help could be provided to create "ghost files" for the missing documents. The Del Norte Board Chair reached out seeking more information about invoices and paperwork. Plumas and Del Norte were provided with all of the past due invoices, minutes and supporting documentation.

7. Report by Chair on meeting with Legacy System CalPERS ad hoc committee

Contact has been made with a legal professional familiar with CalPERS issues who has expressed willingness and ability to help with the situation.

8. Report by Chair on phone meeting with CalPERS

Perry reported on phone interview with CalPERS representative who is researching and assessing the issues with JPA agencies. Frost reported that she provided CalPERS with documentation that NSCLS is taking the situation seriously and moving forward with acquiring past due payments. CalPERS considers the situation to be "elevated" and is seeking double payments until the system is caught up. Shasta has indicated that past due insurance invoices have been paid so those funds will be available to send to CalPERS. Frost referenced article about agency similar to NSCLS that folded and CalPERS cut their retiree's benefits by 2/3. Based on the article, it appears that even if a JPA disbands, CalPERS will pursue the debt with the individual cities/entities which made up the JPA.

Question was asked about how long libraries would be expected to provide extra payments to create reserve. Perry responded that one year should allow a sufficient reserve to cover for any library that had delays in payment. Lightbody inquired if system would proceed to denying services to libraries that haven't paid. Shasta's payment should provide a little more time for those libraries to pay. Perry also reported that legal counsel advised that CalPERS can be easier to work with when attorney is involved. Frost stated that CalPERS expects NSCLS to provide evidence that payment is forthcoming and needs action from council to show progress. Perry inquired if action item was necessary to authorize him to write a letter with Frost's assistance stipulating that Del Norte and Plumas must provide timeline and their intent to rectify the situation regarding past dues or council will seek repercussions for their nonpayment.

Consensus was met that Perry is authorized as Chair to draft letter with Frost's assistance. Perry suggested reframing seeking payments to create reserve fund to using payments for legal fund. Next meeting was scheduled for April 25th and will include budget discussion.

Adjourned 3:02 p.m.