



NorthNet
Library System
Connecting Northern California Libraries

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Draft Minutes

NLS Executive Committee Meeting Minutes
Adobe Connect Meeting
Monday, May 12, 2014

- 1. Welcome and Roll Call:** Vice-Chair Mel Lightbody called the meeting to order at 11:05 AM and welcomed attendees to the Executive Committee meeting. Present were: Jennifer Baker, Past Chair; Mary George; Mel Lightbody (Vice-Chair); Diane Smikahl; Danis Kreimeier. Also present were Donna Truong and Jane Light, Peninsula Library System.
- 2. Public invited to address the Committee:** None were present.
- 3. Approval of the Agenda:** Moved by Smikahl, seconded by Casteel, to approve the agenda. Motion unanimously approved.
- 4. Consent Calendar: A. Minutes of the April 23, 2014 Meeting of the NLS Executive Committee for approval:** Smikahl moved, George seconded that the minutes of the Steering Committee meeting of April 23, 2014 be approved. Motion passed unanimously with Lovell abstaining as she was not present at the meeting.
- 5. Planning for FY14/15 Budget**
The Executive Committee reviewed data updated after the April 23 meeting for the jurisdictional populations and budgets that are used to determine the base membership fees. In addition, member libraries have indicated which programs they wish to participate in for next year.

It also reviewed a draft budget for FY 14/15. Casteel moved and Smikahl seconded that the Executive Committee recommend to the Administrative Council that it approve the FY14/15 budget, including the member dues and fees.

Allocation of CLSA Communications and Delivery/Shared ebooks funding: Smikahl moved and George seconded that the Executive Committee recommend that the Administrative Council approve the proposed allocation of CLSA C&D funding, which the State Library recently informed the Systems may also be used for shared ebook collections administered through the System. Administrative staff will work with the State Library and the public

library members to amend the Plan of Service and to determine how each member wishes to split its allocation among the permitted purposes.

6. Plan of Service FY14/15

The Executive Committee reviewed the proposed Plan of Service. Smikahl moved and Kreimeier seconded that the Committee recommend to the Administrative Council that it approve the Plan of Service

- a. Action on this item was deferred to the next meeting of the Executive Committee.

7. Ad hoc Nominating Committee

Mary George is chairing the ad hoc Nominating Committee. She reported that the process of preparing nominations is underway and that a slate of candidates will be presented to the Administrative Council for action at its May 22 annual meeting.

8. Adjournment: Perry adjourned the meeting at 11:55 AM.