

NorthNet Library System

Steering Committee Meeting

Minutes (Unapproved)

Wednesday, October 3, 2012

1. Welcome and Roll Call Jennifer Baker, Chair
Meeting called to order by Chair Jennifer Baker at 2:35 PM via Adobe Connect

Present were Steering Committee members Chair Jennifer Baker (St Helena Public Library), Vice-Chair Michael Perry (Siskiyou County Library) Jeanne Amos (El Dorado county Library), Jessica Hudson (Nevada County Library), Mel Lightbody (Butte County Library); Diane Smikahl (Benicia Public Library), Jody Meza (Orland Free Library). Also present were Donna Truong, Terry Jackson, and Jane Light, all of the Peninsula Library System, administrative services contractor.

2. Public invited to address the committee
None

3. Approval of the Agenda
Agenda was approved unanimously. M by Smikahl, S by Lightbody.

4. Consent Calendar J
 - A. Minutes from February 9, 2012 Meeting
Minutes of the February 9, 2012 meeting were noted and filed. Steering Committee membership had changed effective July 1. Only three people who attended that meeting were present.

5. News from the State Library Darla Gunning
No report

6. Recommendations re FY12/13 Budget Allocations Jennifer Baker
Chair Baker reviewed the September 27 memo included with the agenda packet "NorthNet FY2012/13 Budget Allocations" (attached). The Steering Committee was charged by the Administrative Council with making recommendations regarding adjustments and amendments to the adopted NLS budget due to the addition of CLSA funding after the Council adopted the fiscal year budget.

Discussion ensued. Overdrive augmentation funding should benefit all CLSA eligible (public) libraries. The suggested total of \$42,368 is approximately \$1,000 per public library member. The Library-To-Go Overdrive group can recommend how the funds can

be disbursed so that the libraries using Overdrive but not part of that group can benefit.

The Sonoma County Library proposal for funding for piloting open source ILL fulfillment software was discussed. Jennifer Baker was charged with discussing the proposal with Sonoma County Librarian Sandy Cooper and making a recommendation to the full Administrative Council about funding for it.

Smikahl moved and Perry seconded accepting the recommendations with the modification that Baker make a recommendation about Sonoma County's ILL Fulfillment proposal. Passed Unanimously.

7. Parameters for Innovation and Staff Development Grants

General parameters included with the agenda packet for these two types of grants, recommended for one-time funding, were discussed. Approval was moved by Amos and seconded by Smikahl and passed unanimously.

8. FY13/14 Legacy System Administration

Chair Baker reminded Steering Committee members that the functions and costs involved in administering the remaining Legacy Systems business is included in the FY2012/13 budget but may not be in the FY2013/14 and each System may need to contract separately for those.

9. Adjourn

Meeting adjourned at 4:20 PM.