Board of Directors Meeting
Monday, August 22, 2016

Adobe Virtual Meeting
1:00 PM – 2:00 PM
Adobe Connect Meeting.
Meeting Name: NBCLS Board of Directors meeting
To join the meeting: http://infopeople.adobeconnect.com/nbclsac082216/
Conference Number(s):
US: 1-719-234-7800
US: 1-888-850-4523
Audio Conference Details:
Participant Code: 337190

If you have never attended an Adobe Connect Meeting before:
Test your connection:

1. Enter your name
2. Click "Enter Room"

1. Call to Order Henry Bankhead
2. Roll Call Henry Bankhead
3. Public invited to address the Council

ACTION 4. Approval of Agenda Henry Bankhead

ACTION 5. Approval of Minutes of October 14, 2015 Meeting Henry Bankhead

ACTION 6. Adoption of FY 2016/2017 Budget Jacquie Brinkley

ACTION 7. Setting 2017 system payments for Retiree Health Insurance Jacquie Brinkley

ACTION 8. Adoption of Resolution regarding Retiree Health Insurance Jacquie Brinkley

ACTION 9. Election of Chair and Vice Chair FY 16/17 Henry Bankhead

10. Adjournment Henry Bankhead

Bold indicates document included.
Support materials for agenda are available for review at NBCLS Headquarters Office and online http://northnetlibs.org/about-nls/nbcls/nbcls-meetings/
Brown Act:
The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code §54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

1. it must comply with all of the Act's requirements applicable to other meetings;

2. all votes must be taken by roll call;

3. agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;

4. each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;

5. during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and

6. the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Code § 54953(b).

Meeting Locations

<table>
<thead>
<tr>
<th>Library Name</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Belvedere-Tiburon Library</td>
<td>1501 Tiburon Boulevard, Tiburon, CA 94920</td>
</tr>
<tr>
<td>Benicia Public Library</td>
<td>150 East L Street, Benicia, CA 94510</td>
</tr>
<tr>
<td>Dixon Public Library</td>
<td>230 North First Street, Dixon, CA 95620</td>
</tr>
<tr>
<td>Lake County Library</td>
<td>1425 N. High Street, Lakeport, CA 95453</td>
</tr>
<tr>
<td>Larkspur Public Library</td>
<td>400 Magnolia Avenue, Larkspur, CA 94939</td>
</tr>
<tr>
<td>Marin County Free Library</td>
<td>3501 Civic Center Drive, #414, San Rafael, CA 94903</td>
</tr>
<tr>
<td>Mendocino County Library</td>
<td>105 North Main Street, Ukiah, CA 95482</td>
</tr>
<tr>
<td>Mill Valley Public Library</td>
<td>375 Throckmorton Avenue, Mill Valley, CA 94941</td>
</tr>
<tr>
<td>Napa County Library</td>
<td>580 Coombs Street, Napa, CA 94559</td>
</tr>
<tr>
<td>St. Helena Public Library</td>
<td>1492 Library Lane, St. Helena, CA 94574</td>
</tr>
<tr>
<td>San Anselmo Public Library</td>
<td>110 Tunstead Avenue, San Anselmo, CA 94960</td>
</tr>
<tr>
<td>San Rafael Public Library</td>
<td>1100 E Street, San Rafael, CA 94901</td>
</tr>
<tr>
<td>Sausalito Public Library</td>
<td>420 Litho Street, Sausalito, CA 94965</td>
</tr>
<tr>
<td>Solano County Library</td>
<td>1150 Kentucky Street, Fairfield, CA 94533</td>
</tr>
<tr>
<td>Sonoma County Library</td>
<td>211 E Street, Santa Rosa, CA 95404</td>
</tr>
<tr>
<td>Dominican University</td>
<td>50 Acacia Avenue, San Rafael, CA 94901</td>
</tr>
<tr>
<td>Napa Valley Community College</td>
<td>2277 Napa-Vallejo Highway, Napa, CA 94558</td>
</tr>
<tr>
<td>Solano Community College Library</td>
<td>4000 Suisun Valley Road, Bldg. 100, Fairfield, CA 94534-3197</td>
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</tbody>
</table>
1. Call to Order
   Meeting was called to order by Chair Linda Kenton at 2:02 PM.

2. Roll Call
   Present were: Linda Kenton (San Anselmo Public Library), Chris Kreiden (St. Helena Public Library), Diane Smikahl (Benicia Public Library), Steven Arozena (Dixon Public Library), Anthony Halstead (Napa County Library), Henry Bankhead (San Raphael Public Library), Abbot Chambers (Sausalito Public Library), Suzanne Olawski (Solano County Library) and Rebecca Forth (Sonoma County Library). Also present was Jane Light, Pacific Library Partnership.

3. Public invited to address the Board
   No members of the public were present.

4. Approval of Agenda
   Smikahl moved, Forth seconded approval of the agenda. Motion passed unanimously.

5. Approval of Minutes of October 2, 2014 Meeting
   Bankhead moved, Smikahl seconded approval; motion passed with all voting “yes” except Forth who abstained.

6. Adoption of FY2015/2016 Budget
   Chambers moved adoption, Bankhead seconded. Motion approved unanimously.

7. Setting 2016 System payments for Retiree Health Insurance
   Bankhead moved and Chambers seconded that NBCLS continue offering the currently covered retirees health insurance for
calendar 2016 with NBCLS paying a maximum of the $580 Single (Medicare supplement) rate and that retirees may elect to cover dependents at their own expense and must notify the System Office of their intent to do so by November 15, 2015 and make payment to the System prior to the first day of each month. Motion passed with two abstaining (Forth and Halstead) and remaining members voting yes.

8. Adoption of replacement Resolution regarding Retiree Health Insurance

A motion to replace Resolution #533 with Resolution #534 was made by Smikahl and seconded by Bankhead. It was adopted by unanimous vote. It states that the Board will annually determine if it will provide retiree health insurance for the upcoming calendar year. If it decides to provide such insurance, it will decide how much it will pay toward the monthly premium and how much retirees will pay toward their monthly premiums. Resolution was adopted with all present voted yes except Halstead and Forth, who abstained.

9. Election of Chair and Vice Chair

Kenton volunteered to serve as Vice Chair and Henry Bankhead agreed to serve as Chair for FY2015/16 with the proviso that the San Rafael Library Director, Sarah Houghton, will appoint her designee to serve on the NBCLS Board of Directors for this period of time.

10. Adjournment

Kenton adjourned the meeting at 2:28 PM.
<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>FY 15/16</th>
<th>FY 16/17</th>
</tr>
</thead>
<tbody>
<tr>
<td>3000</td>
<td>Fund Balance</td>
<td>21,484</td>
<td>28,085</td>
</tr>
<tr>
<td>3510</td>
<td>Interest Income</td>
<td>400</td>
<td>400</td>
</tr>
<tr>
<td>3674</td>
<td>Reimbursement-retires</td>
<td>216</td>
<td>216</td>
</tr>
<tr>
<td></td>
<td><strong>Grand Total Revenues</strong></td>
<td><strong>22,100</strong></td>
<td><strong>28,701</strong></td>
</tr>
<tr>
<td>4302</td>
<td>Membership Fees &amp; Dues</td>
<td>100</td>
<td>100</td>
</tr>
<tr>
<td>4105</td>
<td>Retire Benefits</td>
<td>22,000</td>
<td>26,585</td>
</tr>
<tr>
<td></td>
<td><strong>Grand Total Expenditures</strong></td>
<td><strong>22,100</strong></td>
<td><strong>26,685</strong></td>
</tr>
</tbody>
</table>
NORTHBAY COOPERATIVE LIBRARY SYSTEM

TO: NBCLS Board of Directors  
FROM: Jacquie Brinkley, NLS System Coordinator  
SUBJECT: 2017 Retiree Health Insurance  
DATE: August 22, 2016

Background:

NBCLS currently provides retiree health insurance for two former employees that retired directly from NBCLS. In the fall of 2014 the Board of Directors decided to annually approve continuing retiree health insurance and to pay only the rate set for single people receiving Medicare. The retirees have the option of selecting a different plan (for example to cover a dependent) at their own expense for the difference in cost.

One of the retirees is age 94 and has been retired for more than 30 years. The other retiree is a former executive who retired recently. For calendar 2015 both chose coverage only for themselves.

The health insurance is provided through an MOU between NBCLS and Golden State Risk Management Authority, an organization that provides services to small public agencies in California. GRSMA administers a program of the California State Association of Counties Excess Insurance Authority (EIA) called EIAHealth Program. GSRMA staff indicated that agencies are expected to pay for each covered retiree a minimum of the Single rate for the applicable plan.

Rates for 2017 have been set and are the same as 2016. One retiree is in a plan that will cost $483 per month. Additionally, per your direction the System reimburses her for the monthly cost of Medicare, slightly over $100 per month. The second retiree is enrolled in a different plan at a monthly cost of $580; she is not reimbursed for Medicare. The System’s cost for 2017 will be approximately $14,400, paid from the System’s fund balance.

NBCLS can discontinue coverage by notifying GSRMA of a decision to do so. It can withdraw from the program (a step further than discontinuing coverage) by notifying both GSRMA and the EIAHealth Program of its intent to withdraw at least 180 days prior to July 1.


**Recommendation:**

It is recommended that the Board of Directors adopt a resolution that states:

(a) It will annually determine by Board action if it will provide retiree health insurance for the following calendar year, and

(b) If so, it will determine how much the System will pay toward the monthly premium for each retiree during that calendar year.

It is further recommended that the Board of Directors pass a motion to continue offering the currently covered retirees health insurance for calendar 2017 with NBCLS paying per month $580 for the EPO Plan and $483 for the gold plan and that retirees may elect to cover dependents at their own expense and must notify the System Office of their intent to do so before 2017 open enrollment (retirees will be notified of exact date) and make payment to the System prior to the first day of January, 2017 and the first day of each month thereafter.
RESOLUTION # 535

It is resolved by the Board of Directors of the North Bay Cooperative Library system to annually determine if it will provide retiree health insurance for the upcoming calendar year.

And it is further resolved that if the Board of Directors determines that it will provide retiree health insurance for a given calendar year it will decide by motion how much the System will pay toward the monthly premium and how much the retirees will pay toward their premium for the upcoming year.

The foregoing resolution was introduced by Director ___________ _______ and seconded by Director ______ _______ and adopted by (a unanimous vote OR an “aye” vote) of the following directors:

[List all aye votes here]

[Note any “no” votes and names of directors here]

WHEREUPON the Chairperson declared the foregoing resolution adopted and SO ORDERED.

Date:

Attested:

Signature _________________ Signature _________________
Jacquie Brinkley, Secretary ______ ________, Chair
NBCLS Board of Directors