

# AGENDA

**NSCLS COUNCIL OF LIBRARIANS  
Special Meeting  
Thursday, June 27, 2017**

**Adobe Virtual Meeting  
9:00 AM – 9:30 AM**

Please join me in an Adobe Connect Meeting.  
Meeting Name: NSCLS  
To join the meeting:  
<http://infopeople.adobeconnect.com/rvr1h4wk2o4b/>  
Conference Number(s):  
US: 1-888-850-4523  
Audio Conference Details:  
Participant Code: 685185  
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If you have never attended an Adobe Connect meeting before:  
Test your  
connection: [https://infopeople.adobeconnect.com/common/help/en/support/meeting\\_test.htm](https://infopeople.adobeconnect.com/common/help/en/support/meeting_test.htm)

1. Enter your name  
2. Click "Enter Room"

## Agenda

1. Call to order: Michael Perry, Chair
2. Roll Call
3. Public invited to address the Council
4. Approval of Agenda (ACTION ITEM)
5. Approval of April 25, 2017 Special Meeting Minutes (ACTION ITEM) Attachment 1
6. Approval of FY2017/18 OCLC Contract (ACTION ITEM) Attachment 2
7. Adjournment

**Brown Act:** The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code § 54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

- (1) it must comply with all of the Act's requirements applicable to other meetings;
- (2) all votes must be taken by roll call;
- (3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;
- (4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;
- (5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and
- (6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Code § 54953(b).

### **Meeting Locations**

Butte County Library, 1820 Mitchell Avenue, Oroville, CA 95966  
Del Norte County Library District, 190 Price Mall, Crescent City, CA 95531  
Humboldt County Library, 1313 Third Street, Eureka, CA 95501  
Lassen Library District, 1618 Main Street, Susanville, CA 96130  
Modoc County Library, 212 W. 3rd Street, Alturas, CA 96101  
NorthNet Library System, 2471 Flores Street, San Mateo, CA 94403  
Orland Free Library, 333 Mill Street, Orland, CA 95963  
Plumas County Library, 455 Jackson Street, Quincy, CA 95971  
Shasta Public Libraries, 1100 Parkview Avenue, Redding, CA 96001  
Siskiyou County Library, 719 4<sup>th</sup> Street, Yreka, CA 96097  
Tehama County Library, 645 Madison Street, Red Bluff, CA 96080  
Trinity County Library, 211 N. Main Street, Weaverville, CA 96093  
Willows Public Library, 201 N. Lassen Street, Willows, CA 95988

**DRAFT****NORTH STATE COOPERATIVE LIBRARY SYSTEM****Administrative Council Special Meeting****April 26, 2017****1. WELCOME**

The meeting was called to order by Michael Perry at 2:05 PM.

**2. ROLL CALL OF ATTENDEES:**

PRESENT	ABSENT	Public Library MEMBER LIBRARY	NAME
X		Butte County Library	Mel Lightbody
	X	Del Norte Co. Library District	Shane Pipinos-Gausepohl
	X	Humboldt County Library	Vanessa Christman
	X	Lassen Library District	Deborah Probst
	X	Modoc County Library	Cheryl Baker
X		Orland Free Library	Jody Meza
X		Plumas County Library	Lynn Sheehy
	X	Shasta Libraries	Erin Francoeur
X		Siskiyou County Library	Michael Perry
X		Tehama County Library	Todd Deck
X		Trinity County Library	Oresta Esquibel
X		Willows Public Library	Jody Meza
	X	Pacific Library Partnership	Carol Frost
	X	Pacific Library Partnership	Donna Truong
	X	NLS/Pacific Library Partnership	Jacque Brinkley

WITH 7 OF 12 VOTING MEMBERS PRESENT A QUORUM WAS ESTABLISHED.

**3. Public Invited to Address the Council:** There were no members of the public present.

**4. Approval of Agenda:** Meza Moved; Sheehy Seconded; motion carried unanimously by roll call vote.

**5. Approval of March 14, 2017 Special Meeting Minutes:** Esquibel Moved; Deck Seconded; motion carried unanimously by roll call vote.

**6. Approval of FY2017/18 NSCLS CalPERS Cost Distribution**

The cost distribution budget was reviewed, it was noted that with the exception of Siskiyou Library base rates stayed the same. Sheehy moved, Esquibel seconded; motion carried unanimously by roll call vote.

**7. Building of North State Reserves for Initiating Legal Action**

Discussion ensued, Lightbody inquired about waiting to see how NorthNet executive committee's legal research with attorney turns out. It was clarified that the reserve fund could be used to address any internal legal matters, not just CalPERS issues. An inquiry was made about how other systems fund their legal issues, response that most systems use available reserves. Lightbody moved, Meza seconded; motion carried unanimously by roll call vote.

**8. Approve Membership Responsibility Proposal**

Discussion of the statement clarifying membership responsibility ensued. Lightbody inquired how the statement would be codified, response that it could become part of the bylaws but Perry will follow up with Jacquie Brinkley as to where the proposed language could be placed so it will become part of the record. Sheehy suggested that requirement for invoices to be submitted within 15 days be changed to 30 days. Perry moved to table the item, Lightbody seconded; motion carried unanimously by roll call vote.

**9. Approve Letter of Record from Plumas and Del Norte**

Deck moved, Esquibel seconded; motion carried unanimously by roll call vote.

**10. Updates from members**

Esquibel announced that the new Trinity County Librarian, Kacy Guill has been hired, will start June 1st.

**OCLC Group Services Pricing  
North State Cooperative Library System**

**April 5, 2017**

Michael Perry  
Siskiyou County Librarian  
North State Cooperative Library System  
719 4th Street  
Yreka, CA 96097

<b>Summary</b>	<b>July 1, 2017 - June 30, 2018</b>
OCLC Cataloging and Metadata Subscription	\$28,387.12
OCLC WorldShare ILL Subscription	\$19,043.99
OCLC Group Catalog	\$3,579.49
OCLC FirstSearch/WorldCat Discovery	\$9,105.75
<b>TOTAL GROUP SERVICES</b>	<b>\$60,116.35</b>

**Subscription Renewal Date:** July 1, 2017 - June 30, 2018  
**Billed To:** Individual Libraries

<b>Billing Frequency Annual:</b>	<b>Billing Frequency Monthly:</b>	
JQI	EHU	TEH
PLU	JRE	JTL
JRA	JRM	JTP
	CIY	

**Notes:**

Pricing is valid for 90 days.

OCLC FirstSearch/WorldCat Discovery must be maintained with the OCLC Group Catalog.

ILL Fee Management (IFM) Libraries: please note that IFM is not included in the above subscription, as activity for IFM is tracked on a transaction basis and pricing is set by the libraries involved.

Please see Attachment 1 for list of participating libraries.

**OCLC Group Services Pricing  
 North State Cooperative Library System  
 Subscription Period: July 1, 2017 - June 30, 2018**

**Attachment 1**

<b>North State Cooperative Library System Individual Pricing</b>				
<b>Symbol</b>	<b>Institution Name</b>	<b>Cataloging &amp; Metadata</b>	<b>WorldShare ILL</b>	<b>Total</b>
JQI	Butte County Library	\$7,310.22	\$6,751.73	\$14,061.95
EHU	Humboldt County Library	\$5,702.21	\$1,877.63	\$7,579.84
JRE	Modoc County Library	\$816.00	\$2,971.60	\$3,787.60
JRM	Orland Free Library*		\$1,290.35	\$1,290.35
PLU	Plumas County Library	\$4,265.29	\$1,191.24	\$5,456.53
CIY	Siskiyou County Free Library	\$6,893.02	\$2,037.82	\$8,930.84
JRA	Lassen District Library	\$1,326.25	\$377.22	\$1,703.47
TEH	Tehama County Library	\$2,074.13	\$926.34	\$3,000.47
JTL	Trinity County Free Library*		\$727.66	\$727.66
JTP	Willows Public Library*		\$892.40	\$892.40
<b>Grand Total</b>		<b>\$28,387.12</b>	<b>\$19,043.99</b>	<b>\$47,431.11</b>

\*These libraries do not currently subscribe to OCLC Cataloging.

<b>Symbol</b>	<b>Institution Name</b>	<b>FirstSearch/ WorldCat Discovery</b>	<b>Group Catalog</b>
JQI	Butte County Library	\$6,767.12	\$2,660.17
PLU	Plumas County Library	\$1,293.71	\$508.56
JRA	Lassen District Library	\$1,044.92	\$410.76
<b>Grand Total</b>		<b>\$9,105.75</b>	<b>\$3,579.49</b>

OCLC Online Computer Library Center, Inc. ("OCLC" ) wishes to amend the 2007 July 1 Group Services Agreement ("Agreement") by replacing the Agreement's current Group Services Pricing schedule with this April 5, 2017 Group Services Pricing.

If North State Cooperative Library System agrees to this amendment, please so indicate by signing below and returning a signed copy to legal@oclc.org. All other terms and conditions of the Agreement are ratified by the parties and remain unchanged.

Agreed to and accepted this \_\_\_\_ day of \_\_\_\_\_, 2017

By: \_\_\_\_\_

Printed Name and Title: \_\_\_\_\_