

NORTH BAY COOPERATIVE LIBRARY SYSTEM

Board of Directors Meeting

Tuesday, May 30, 2017

2:00 PM – 3:00 PM

Adobe Virtual Meeting

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| 1. Call to Order | Bankhead | |
| 2. Roll Call | Bankhead | |
| 3. Public invited to address the Council | | |
| 4. Approval of Agenda (Action Item) | Bankhead | |
| 5. Approval of Minutes of August 22, 2016 Meeting (Action Item) | Bankhead | Attachment 1 |
| 6. Adoption of FY 2017/18 Budget (Action Item) | Brinkley | Attachment 2 |
| 7. Setting 2018 system payments for Retiree Health Insurance (Action Item) | Brinkley | Attachment 3 |
| 8. Adoption of Resolution regarding Retiree Health Insurance (Action Item) | Brinkley | Attachment 4 |
| 9. Election of Chair and Vice Chair FY 2017/18 | Bankhead | |
| 10. Adjournment | Bankhead | |

Conference Call Information

US: 1-888-850-4523

Participant Code: 337190

To join the meeting:

<http://infopeople.adobeconnect.com/ru6quu1tdlbz/>

Brown Act:

The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code §54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

- (1) it must comply with all of the Act's requirements applicable to other meetings;
- (2) all votes must be taken by roll call;
- (3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;
- (4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;
- (5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and
- (6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Code § 54953(b).

Meeting Locations

Belvedere-Tiburon Library	1501 Tiburon Boulevard, Tiburon, CA 94920
Benicia Public Library	150 East L Street, Benicia, CA 94510
Dixon Public Library	230 North First Street, Dixon, CA 95620
Lake County Library	1425 N. High Street, Lakeport, CA 95453
Larkspur Public Library	400 Magnolia Avenue, Larkspur, CA 94939
Marin County Free Library	3501 Civic Center Drive, #414, San Rafael, CA 94903
Mendocino County Library	105 North Main Street, Ukiah, CA 95482
Mill Valley Public Library	375 Throckmorton Avenue, Mill Valley, CA 94941
Napa County Library	580 Coombs Street, Napa, CA 94559
St. Helena Public Library	1492 Library Lane, St. Helena, CA 94574
San Anselmo Public Library	110 Tunstead Avenue, San Anselmo, CA 94960
San Rafael Public Library	1100 E Street, San Rafael, CA 94901
Sausalito Public Library	420 Litho Street, Sausalito, CA 94965
Solano County Library	1150 Kentucky Street, Fairfield, CA 94533
Sonoma County Library	211 E Street, Santa Rosa, CA 95404
Dominican University	50 Acacia Avenue, San Rafael, CA 94901
Napa Valley Community College	2277 Napa-Vallejo Highway, Napa, CA 94558
Solano Community College Library	4000 Suisun Valley Road, Bldg. 100, Fairfield, CA 94534-3197

NORTH BAY COOPERATIVE LIBRARY SYSTEM DRAFT

Board of Directors Meeting Minutes
Monday, August 22, 2016
Adobe Virtual Meeting

1. Call to Order
Meeting was called to order by Chair Henry Bankhead at 1:00 PM.
2. Roll Call
Present were: Henry Bankhead (San Rafael Public Library), Linda Kenton (San Anselmo Public Library), Diane Smikahl (Benicia Public Library), Danis Kreimeier, (Napa County Library), Abbot Chambers (Sausalito Public Library), Bonnie Katz (Solano County Library), Brett Lear (Sonoma County Library). Also present was Jacquie Brinkley, Pacific Library Partnership.
3. Public invited to address the Board
No members of the public were present.
4. Approval of Agenda
Kreimeier moved, Kenton seconded approval of the agenda. Motion passed unanimously by voice roll.
5. Approval of Minutes of October 14, 2015 Meeting
Action Taken. Approved.
6. Adoption of FY 2016/17 Budget
Bankhead called for any discussion.
Kreimeier asked that fund balance be provided for review in future.
Attachment does not provide complete information as to fund balance.
Brinkley will retrieve this budget information and distribute to NBCLS Directors immediately following this meeting.

Motion to approve FY 2016/17 Budget.
Chambers moved adoption, Kenton seconded.
Motion passed unanimously by voice roll.
7. Setting 2017 System payments for Retiree Health Insurance

Kreimeier moved and Smikahl seconded that NBCLS continue offering the currently covered retirees health insurance for calendar 2017 with NBCLS paying a maximum of the \$580 Single (Medicare supplement) rate and that retirees may elect to cover dependents at their own expense and must notify

the System Office of their intent to do so before the 2017 Open Enrollment period (retirees will be notified of exact date) and make payment to the System prior to the first day of each month.

Motion passed unanimously by voice roll.

8. Adoption of replacement Resolution regarding Retiree Health Insurance

A motion to replace Resolution #534 with Resolution #535 was made by Bankhead and seconded by Lear. It was adopted by unanimous vote. It states that the Board will annually determine if it will provide retiree health insurance for the upcoming calendar year. If it decides to provide such insurance, it will decide how much it will pay toward the monthly premium and how much retirees will pay toward their monthly premiums.

Resolution was adopted with all present voted yes by voice roll.

9. Election of Chair and Vice Chair

Bankhead volunteered to continue to serve as Chair and Kenton volunteered to serve as Vice Chair FY 2016/17.

Kreimeier nominated Bankhead as Chair. Bankhead accepted.

Smikahl nominated Kenton as Vice Chair. Kenton accepted.

Approved unanimously by voice roll.

Smikahl publicly thanked Bankhead and Kenton for serving.

10. Adjournment

Bankhead adjourned the meeting at 1:20 PM.

**2471 FLORES STREET, SAN MATEO, CA 94403
650-349-5538**

NORTH BAY BUDGET**FY 16/17** **FY 17/18**

3601	From NBCLS Fund Balance	28,085	\$	36,491
3510	Interest Income	400	\$	500
3674	Reimbursement-retires	216	\$	200

GRAND TOTAL REVENUES		28,701	\$	37,191
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4302	Membership Fees & Dues	100	\$	100
4105	Retire Benefits	26,585	\$	37,091

\$21234 CalPERS, \$650 GASP report
\$14,500 medical and \$1357 Medicare-LS

GRAND TOTAL EXPENDITURES		26,685	\$	37,191
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Fund balance as of 6/30/16	\$	267,849.94	
Amount spent FY 16/17 (est)		26,685	
Fund balance as of 6/30/17 (est)	\$	241,164	estimated

NORTHBAY COOPERATIVE LIBRARY SYSTEM

TO: NBCLS Board of Directors
FROM: Jacquie Brinkley, NLS System Coordinator
SUBJECT: 2018 Retiree Health Insurance
DATE: May 15, 2017

Background:

NBCLS currently provides retiree health insurance for two former employees that retired directly from NBCLS. In the fall of 2014 the Board of Directors decided to annually approve continuing retiree health insurance and to pay only the rate set for single people receiving Medicare. The retirees have the option of selecting a different plan (for example to cover a dependent) at their own expense for the difference in cost.

One of the retirees is age 95 and has been retired for more than 30 years. The other retiree is a former executive, now retired. For calendar 2017 both chose coverage only for themselves.

The health insurance is provided through an MOU between NBCLS and Golden State Risk Management Authority, an organization that provides services to small public agencies in California. GRSMA administers a program of the California State Association of Counties Excess Insurance Authority (EIA) called EIAHealth Program. GSRMA staff indicated that agencies are expected to pay for each covered retiree a minimum of the Single rate for the applicable plan.

Rates for 2018 have been set and have increased slightly over 2017 rates. One retiree is in a plan that will cost \$502 per month (2017 cost was \$483 per month). Additionally, per your direction the System reimburses her for the monthly cost of Medicare, slightly over \$100 per month. The second retiree is enrolled in a different plan at a monthly cost of \$602 per month (2017 cost was \$580/month); she is not reimbursed for Medicare. The System's cost for 2018 will be approximately \$16,000, paid from the System's fund balance.

NBCLS can discontinue coverage by notifying GSRMA of a decision to do so. It can withdraw from the program (a step further than discontinuing coverage) by notifying both GSRMA and the EIA Health Program of its intent to withdraw at least 180 days prior to July 1.

Recommendation:

It is recommended that the Board of Directors adopt a resolution that states:

(a) It will annually determine by Board action if it will provide retiree health insurance for the following calendar year, and

(b) If so, it will determine how much the System will pay toward the monthly premium for each retiree during that calendar year.

It is further recommended that the Board of Directors pass a motion to continue offering the currently covered retirees health insurance for calendar 2018 with NBCLS paying per month \$602 for the EPO Plan and \$502 for the gold plan and that retirees may elect to cover dependents at their own expense and must notify the System Office of their intent to do so before 2018 open enrollment (retirees will be notified of exact date) and make payment to the System prior to the first day of January, 2018 and the first day of each month thereafter.

NORTH BAY COOPERATIVE LIBRARY SYSTEM
2471 FLORES STREET, SAN MATEO, CA 94403
650-349-5538

RESOLUTION # 536

It is resolved by the Board of Directors of the North Bay Cooperative Library system to annually determine if it will provide retiree health insurance for the upcoming calendar year.

And it is further resolved that if the Board of Directors determines that it will provide retiree health insurance for a given calendar year it will decide by motion how much the System will pay toward the monthly premium and how much the retirees will pay toward their premium for the upcoming year.

The foregoing resolution was introduced by Director _____ and seconded by Director _____ and adopted by (a unanimous vote OR an "aye" vote) of the following directors:

[List all aye votes here]

[Note any "no" votes and names of directors here]

WHEREUPON the Chairperson declared the foregoing resolution adopted and SO ORDERED.

Date:

Attested:

Signature _____
Jacquie Brinkley, Secretary

Signature _____
Chair, NBCLS Board of Directors