

CITY OF FOLSOM
50 Natoma Street
Folsom, California 95630



July 6, 1993

Diane Brigham, Chair
Administrative Council
Mountain Valley Library System
828 I Street, Suite 524
Sacramento, CA 95814

Dear Ms. Brigham:

The City of Folsom is interested in receiving the full benefits of the California Library Services Act for its residents. It is our intention, at this time, that the Folsom Public Library will participate in the Act and will also affiliate with the Mountain Valley Library System (MVLS). Please be assured that we are committed to the effective sharing of resources and services among all the library members of MVLS. At your convenience, please outline to us the procedures to complete the steps for participation and affiliation.

If you have any questions or require additional information, please feel free to call me.

Sincerely,

DOUGLAS L. UDELL
Acting City Manager

DLU:wlf

WLF\DUMVLS.LTR

ORDINANCE NO. 770

AN ORDINANCE TO ADD
SUBCHAPTER 2.11.400
OF CHAPTER 2.11, CREATING THE
DEPARTMENT OF LIBRARY SERVICES,
TO THE FOLSOM MUNICIPAL CODE
RELATIVE TO THE CREATION OF A
DEPARTMENTAL ORGANIZATION STRUCTURE

THE CITY COUNCIL OF THE CITY OF FOLSOM DOES HEREBY
ORDAIN:

Section 1. The purpose of this ordinance is to add Subchapter 2.11.400 (the "Subchapter") to Chapter 2.11 of the Folsom Municipal Code (the "Code") creating the Department of Library Services. Chapter 2.11 was passed and adopted on September 25, 1990, by the City Council of the City of Folsom (the "City Council") for the purpose of establishing the administrative organization of the City of Folsom (the "City"), and to assign and define the powers and duties of the officers and departments of the City of Folsom.

Section 2. Chapter 2.11 is hereby amended to add the Folsom Department of Library Services, which shall read as follows:

2.11.400 Librarian: The Librarian shall be the head of the Library Department, and shall perform the following duties:

A. Act as Clerk to the Library Commission, attending all Library Commission meetings and recording the items before the Commission and action taken regarding, or the disposition of all such items, and maintaining the official minutes of the proceedings.

B. Supervise the Department and all its activities including planning, directing, and administering all activities.

This ordinance was introduced and the title thereof read at the regular meeting of the City Council on May 11, 1993, 1993, and on a motion by Council Member Kipp,

and seconded by Council Member Myers, was
passed and adopted by the City Council on this 25th day, of
May, 1993, by the following roll-call vote:

AYES: Council Members: KIPP, MYERS, ACEITUNO

NOES: Council Members: NONE

ABSENT: Council Members: ROSAAEN, HOLDERNESS

ABSTAIN: Council Members: NONE

Robert Y. Holderness
MAYOR

ATTEST:

Liane Budder
CITY CLERK

ORDINANCE NO. 768

AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF FOLSOM
ENACTING CHAPTER 8.50
OF THE FOLSOM MUNICIPAL CODE,
ESTABLISHING CITY OF FOLSOM LIBRARY COMMISSION

THE CITY COUNCIL OF THE CITY OF FOLSOM hereby ordains as follows:

1. Chapter 8.50 is added to Folsom Municipal Code to read as follows:

8.50.010 Establishment. A Library Commission is established for the City of Folsom, such commission to be known as the Library Commission.

8.50.020 Members--Appointment. The commission shall consist of seven (7) members. Commission Members shall be appointed by individual City Council Members. Each City Council Member shall appoint one (1) Commission Member and two (2) members shall be appointed at large. The at-large Commissioners shall be appointed by not less than a majority of the members of the City Council present at a regular, adjourned, or special meeting of the City Council. Such appointments shall be announced at a meeting of the City Council and entered into the minutes of that meeting.

8.50.030 Members--Term. Each Commissioner's term shall run concurrent with that of the Council Member so appointing. The at-large Commissioners shall be appointed by the Council for two-year terms.

8.50.040 Members--Rules. Members of the Library Commission shall serve in an administrative capacity consistent with this ordinance in all matters relating to the operation of the Folsom Library. Rules of procedure to be followed by the commission shall be adopted by it and submitted to the City Council for approval by resolution. Any changes in the rules of procedure of the commission shall likewise be approved by the City Council by resolution.

8.50.050 Members--Duties. Members of the Library Commission shall:

- A. Provide oversight of Librarian.
- B. Develop and implement Department goals and objectives.
- C. Develop and implement policies and procedures necessary to provide library services.
- D. Develop and submit to the City Council, for approval, an annual budget for the next fiscal year.
- E. Participate in the development of library programs of service to meet community needs.
- F. Provide technical and professional advice and recommendations related to levels of service.

8.50.060 Eligibility for Office. A person is not eligible to hold office as a Library Commissioner unless he or she is, at the time of appointment, a resident and registered voter of the City. If, during his or her term of office, a member of the Library Commission moves his or her residence outside the City limits, or ceases to be a registered voter of the City, such member's office shall immediately become vacant.

8.050.070 Vacancies in Office. If the office of a member of the Library Commission appointed by a Council Member becomes vacant, the appointing Council Member shall fill the vacancy by appointing a Library Commission member whose term shall run concurrent with that of the appointing Council Member. If the office of a member of the Library Commission appointed by the Council becomes vacant, the Council shall fill the vacancy by appointing a Library Commission member whose term shall run for the unexpired term of the former incumbent.

8.050.080 Removal from Office. The members of the Library Commission who are appointed by a Council Member may be removed from office by an affirmative vote of not less than four members of the Council. The members of the Library Commission appointed by the City Council at large shall serve at the pleasure of the City Council. No public hearing need be held prior to removal and no cause for removal need be shown.

8.50.090 Members--Compensation and Expenses. Members of the Library Commission shall serve without compensation. Necessary expenses incurred by them may be paid by the City, provided the approval of such expenses shall be obtained from the City Council prior to the time that such obligations are actually incurred.

On a motion by Council Member Myers,
seconded by Council Member Kipp, the
foregoing Ordinance was passed and adopted by the City Council of
the City of Folsom at a regular meeting thereof, this 25th day

May, 1993

MOUNTAIN-VALLEY LIBRARY SYSTEM

828 I Street, Suite 524, Sacramento, CA 95814-2508
(916) 552-8400 FAX(916) 441-3425

Gerald Maginnity, Coordinator

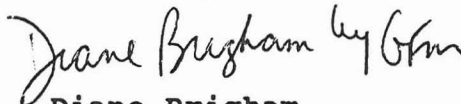
July 15, 1993

Adelia Lines, President
California Library Services Board
Library-Courts Building
P.O. Box 942837
Sacramento, CA 94237-0001

Dear Adelia,

Attached please find a letter from the City of Folsom requesting participation for the Folsom Public Library in the CLSA and affiliation with MVLS. We look forward to working with the Board and staff in helping the Folsom Public Library become a part of the library community in California. Please forward any information or questions to the MVLS Coordinator, Gerry Maginnity. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Diane Brigham by Gm".

Diane Brigham
Chair, Administrative Council

CALIFORNIA STATE LIBRARY

LIBRARY—COURTS BUILDING • P.O. BOX 942837 • SACRAMENTO, CA 94237-0001



TELEPHONE: (916) 445-2585

July 23, 1993

Diane Brigham, Chair
MVLS Administrative Council
828 I Street
Sacramento, CA 95814

Dear Diane:

I am acknowledging receipt of your cover letter and acting City Manager Udell's letter to you giving notice of intent regarding the proposed affiliation of the Folsom Public Library as a member of the Mountain-Valley Library System. The notice was received prior to the September 1, 1993 deadline which would allow affiliation to be effective for the 1994/95 fiscal year.

I understand that this is contingent upon the official establishment of the Folsom Public Library as a jurisdiction that has full authorization to affiliate with MVLS.

CLSA Program staff are also available to answer questions, and I understand that they are currently undertaking to estimate the system allocation under CLSA that would result if the affiliation is completed. They will make sure that the matter comes before the California Library Services Board in the appropriate manner.

Please feel free to write to me again.

Sincerely,

A handwritten signature in blue ink, appearing to read "Gary E. Strong".

Gary E. Strong
State Librarian

cc Douglas L. Udell
Folsom, Acting City Manager
Richard Terry
CLSA Program Coordinator

MOUNTAIN-VALLEY LIBRARY SYSTEM

828 I Street, Suite 524, Sacramento, CA 95814-2508
(916) 552-8400 FAX(916) 441-3425

Gerald Maginnity, Coordinator

January 31, 1994

Richard Terry
California Library Services Board
Library-Courts Building
P.O. Box 942837
Sacramento, CA 94237-0001

Dear Richard,

This letter is to serve as the notice of intent that the Mountain Valley Library System will accept the affiliation of the Folsom Public Library with MVLS. MVLS has been in contact with the City of Folsom since early 1993 regarding participation for the Folsom Public Library in the CLSA and affiliation with MVLS. In July, 1993 MVLS Administrative Council approved a resolution accepting the Folsom Public Library as a member even though the eligibility of the Folsom Public Library or MVLS to receive funds under provisions of the Act had not yet been determined. We look forward to working with the Board and staff in helping the Folsom Public Library become a part of the library community in California. Please forward any information or questions to the MVLS Coordinator, Gerry Maginnity. Thank you.

Sincerely,

Diane Brigham
Chair, Administrative Council

MOUNTAIN-VALLEY LIBRARY SYSTEM

828 I Street, Suite 524, Sacramento, CA 95814-2508
(916) 552-8400 FAX(916) 441-3425

Gerald Maginnity, Coordinator

June 29, 1993

Douglas Udell
Assistant City Manager
City of Folsom
50 Natoma St.
Folsom, CA 95630

Dear Mr. Udell,

Based on our recent conversation, I am enclosing a draft of a letter which would initiate the process for Folsom Public Library to participate in the benefits of the California Library Services Act.

Since the funding for this would not be put into place until July 1, 1994, my estimates for the Folsom Public Library to participate as a member for FY 93/94 would be as follows:

Basic annual membership fee:	\$ 250.00
<u>Pick up and deliveries, 4 times/week</u>	<u>2,200.00</u>
TOTAL	\$2,450.00

We would be able to begin service very quickly since our delivery service already travels to Placerville four times a week. I would like to take this to the MVLS Administrative Council for approval on July 15 and would appreciate hearing from you before this date.

Attached is a brief outline about MVLS which should be helpful. If you have any questions, please do not hesitate to contact me.

Sincerely,

Gerald Maginnity
Coordinator

cc: MVLS Administrative Council

***** DRAFT *****

Diane Brigham, Chair
Administrative Council
Mountain Valley Library System
828 I St., Suite 524
Sacramento, CA 95814

Dear Ms. Brigham,

The City of Folsom is interested in receiving the full benefits of the California Library Services Act for its residents. It is our intention at this time that the Folsom Public Library will participate in the Act and will also affiliate with the Mountain Valley Library System (MVLS). Please be assured that we are committed to the effective sharing of resources and services among all the library members of MVLS. At your convenience please outline for us the procedures to complete the steps for participation and affiliation.

Thank you very much etc.

Sincerely,

***** DRAFT *****

Mountain-Valley Library System (MVLS) is a consortium of northern California independent city, county, academic, and special libraries who have joined to form a cooperative network. Our basis for existence is the California Library Services Act (CLSA) which also relates to the operations of public libraries. There are other statutes besides this relating to provision of library services and since the City of Folsom is in the area covered by MVLS, I may be better able to answer any questions you have or refer you to the best source. Our main purpose is to improve local library service through interlibrary cooperation and through resource sharing. Our governing board is an Administrative Council made up of the head librarians of the member libraries. Here are some of the resource sharing activities:

Consulting: Staff has expertise to share, particularly in library automation and collection development.

Question-answering: When local libraries lack resources to fill information needs, they may refer requests to MVLS. Answers are found to all kinds of questions in all areas of interest, e.g. family health, education, small business, leisure, etc.

Delivery: A van and driver carry materials between libraries in MVLS.

Communications: Access to local and national databases is supported.

Union catalog database: Holdings of most member libraries are searchable on a CD-ROM catalog called IMPACT.

Training: Several workshops are held each year. Recent offerings were on selecting books on religion, art, and antiques, library service to the Spanish speaking community, automobile repair and restoration, business information sources, demonstrations on principles of good graphics, and library services to children at risk.