

SUSANVILLE LIBRARY DISTRICT

JANUARY 11, 1995

The Susanville Library District Board of Trustee's Organizational Meeting convenes on Wednesday, January 11, 1995. Present: Appointed Trustees Tim I. Purdy, Emma Sezzi, Joel Stovall, Marshall Leve, and Keith Powell; and County Clerk Theresa Nagel.

County Clerk Theresa Nagel calls the Organizational Meeting to order at 3:05 p.m.

AGENDA APPROVAL

It is moved by Keith Powell, seconded by Emma Sezzi and carried to approve the agenda as posted.

TEMPORARY BY-LAWS

Copies of the proposed temporary by-laws are distributed for review. It is moved by Marshall Leve, seconded by Joel Stovall and carried to adopt the proposed temporary by-laws as presented.

ELECTION OF OFFICERS

The Clerk calls for nominations for President of the Board of Trustees and Keith Powell nominates Marshall Leve for President. It is moved by Joel Stovall, and seconded by Emma Sezzi to close the nominations and call for a vote for President. The motion carries unanimously.

The Clerk calls for nominations for President Pro Tem of the Board of Trustees and Emma Sezzi nominates Keith Powell for President Pro Tem. It is moved by Marshall Leve and seconded by Emma Sezzi to close the nominations and call for a vote for President Pro Tem. The motion carries unanimously.

The Clerk calls for nominations for Secretary of the Board of Trustees and Keith Powell nominates Joel Stovall for Secretary. It is moved by Emma Sezzi and seconded by Marshall Leve to close the nominations and call for a vote for Secretary. The motion carries unanimously.

The Officers of the Susanville Library District are: President - Marshall Leve, President Pro Tem - Keith Powell, Secretary - Joel Stovall.

REGULAR MEETING DATE, TIME, LOCATION

Discussion is held on various proposals for meeting dates. It is moved by Keith Powell, seconded by Emma Sezzi and carried unanimously to designate the third Thursday of each month at 7:00 p.m. as the regular meeting date and time, with the meetings held at the Susanville District Library.

CLASSIFICATION OF TERMS OF OFFICE

County Clerk Nagel utilizes numbers contained within plastic cylinders to classify the trustees to provide that two trustees terms of office expire on the first Friday in December of the first odd-numbered year next succeeding appointment and three members terms of office expire two years thereafter.

The three lowest numbers will designate the long terms and the two highest numbers will designate the short terms. Cylinders are picked with the following results: Tim I. Purdy - #1, Emma Sezzi - #2, Joel Stovall - #4, Marshall Leve - #3, and Keith Powell - #5.

The terms of office for Tim I. Purdy, Emma Sezzi, and Marshall Leve, will expire December 3, 1999 and the terms of office for Keith Powell, and Joel Stovall will expire on December 5, 1997.

County Clerk Nagel turns the meeting over to President Leve and the duties of minute taking over to Secretary Stovall and departs the meeting.

PUBLIC INPUT

Janis Hessleton of the Literacy Council noted that she will be a guest on the KSUE Talkback program on Thursday, Jan. 12 and asked the board members for parameters regarding what she could say about the library's new location and timetable for moving to the new location. President Leve responded by saying that it is okay for the Literacy Council to say it will be associated with the library but no new building location or timetable for moving are to be specified at this time. Other members of the public present: Dave Moller, Lassen County Times; Shayla Gill, KCMT radio station.

STAFF REPORT

President Leve read a report prepared by Library Manager Wendy Langslet regarding the need for, and cost of, wall shelving for the new library location. Also part of Langslet's report were discussions of a book drop at the new location; estimates on the cost of moving boxes (approximately 2,500 needed to move books and other materials); transportation needs, including the possibility of using U.S. Army National Guard equipment and manpower from the Lassen County Adult Detention Facility (and possibly private contractors) to move approximately 100 tons of books and related materials and equipment. It was agreed that the library move needs to be placed on an upcoming agenda for action. President Leve also presented a written report concerning the weeding of library books, a process which has already begun with the help of volunteers. Leve noted that, because the new library location will in all likelihood be smaller in size than the current library, as many as 10,000 to 15,000 books may need to be placed in storage.

LIBRARY BUDGET

President Leve noted that the library district has a budget of approximately \$80,000, with roughly \$18,000 spent to date. This year's budget of \$80,000 includes money set aside for the appointment of a Library Director as early as May 1, 1995.

ITEMS FOR DISCUSSION

Items discussed by the board included: Long/short term library housing; library move and new facility renovation; sharing library space with the Literacy Council and Historical Society; library transition to District from City/County; interim library regulations; library hours; library board committees; library goals; Federal/State library construction application process.

ACTION ITEMS

A. Consideration of library move timeline: As a new site has not been selected, it was decided after discussion that it would be premature to adopt a timeline at this time. This item was deferred to a future meeting.

B. Sharing of library space: Discussion is held regarding the sharing of space in the new library location with the Literacy Council and Historical Society. It is moved by Keith

Powell, seconded by Emma Sezzi and carried unanimously to set aside space for the Literacy Council, the exact amount of said space to be designated at a future meeting.

C. Transition to library district: Following discussion, it is moved by Keith Powell, seconded by Emma Sezzi and carried unanimously to submit to the Susanville City Council a Memorandum of Understanding to allow the library board to assume full operational control of the library district in a timely and rational manner, with two areas of assistance required by the library board added to the original MOU: That the City Council consider the status of the Board of Trustees of the Susanville Municipal Library; and that the City Council provide title to the library's properties.

D. Designation of library hours: Following discussion, it is moved by Keith Powell, seconded by Joel Stovall and carried unanimously to increase the hours the library is open to the public from its current 16 hours per week up to 25 hours per week, such increase to take effect after the library moves to a new location. The Library Manager will be directed to return to the board with a recommendation for the increased hours, with the board to make final approval.

E. Appointment of library committees: Following discussion, it is moved by Keith Powell, seconded by Emma Sezzi and carried unanimously to appoint library board members to nine temporary, duty specific Board of Trustees committees (see attached list of committees).

F. Participation in the North State Cooperative Library System: Following discussion, it is moved by Tim Purdy, seconded by Keith Powell and carried unanimously to participate in the North State Cooperative Library System and the programs of the California Library Services Act; and further, to designate Tim Purdy to be a member of the North State Cooperative Library Advisory Board.

G. Acceptance of Deed and Acquisition of Property: Following discussion, it is moved by Keith Powell, seconded by Joel Stovall and carried unanimously to allow the Susanville Library District to exercise its authority to acquire real property by the acquisition of site(s) in Susanville, CA; and further, to designate the following officers to receive the deeds to said site: president, president pro tem, and/or secretary.

CLOSED SESSION: The board went into closed session at 5:30 p.m. to discuss property negotiations for the new library site, following which the board recessed until 9 a.m. Thursday, Jan. 12.

JANUARY 12, 9 A.M.: Board members Marshall Leve, Keith Powell, Tim Purdy and Joel Stovall reconvened at the former Dixon Drug Store site for a tour of the premises, after which all four walked through the Morrison Outlet for an overview of that location.

The board adjourned at 10 a.m.

SUSANVILLE LIBRARY DISTRICT STAFF, OFFICERS, and COMMITTEES

Library Manager Wendy Langslet

Board Officers		
President	Marshall Leve	(2000)
President pro tem	Keith Powell	(1998)
Secretary	Joel Stovall	(1998)

Board Members	Tim Purdy	(2000)	Emma Sezzi	(2000)
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Board Committees	Members			Alternate
Administration	Sezzi	Purdy		Stovall
Books-Materials	Purdy	Stovall		Powell
Facilities	Leve	Sezzi		Powell
Finance	Powell	Leve		Sezzi
Library Move	Stovall	Purdy		Sezzi
Personnel	Sezzi	Stovall		Purdy
Technology	Stovall	Leve		Purdy
Negotiations	Powell	Leve		Sezzi
State Grant App	Leve	Purdy		Purdy
Private Grants	Stovall	Powell		

Board Representatives

Literacy Council	Sezzi
N. S. Coop Library	
Advisory Board	Purdy

Contact phones

Marshall Leve	257-5906
Keith Powell	251-5324
Tim Purdy	257-6747
Emma Sezzi	257-4623
Joel Stovall	257-2680

Library	251-8127
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Wendy Langslet

SUSANVILLE LIBRARY DISTRICT
COURTHOUSE ANNEX
SUSANVILLE, CA

January 12, 1995

Dr. Kevin Starr, State Librarian
Library - Courts Building
P.O. Box 942837
Sacramento, CA 94237-0001

Dear Dr. Starr,

I am writing to advise you that the Susanville Library District is now operational. The district board of trustees was sworn in on January 11, 1995. By unanimous board resolution we have agreed to join the North State Cooperative Library System. By resolution we will also participate in the California Library Services Act provisions. We designated Mr. Tim Purdy as a district representative to the North State Cooperative Advisory Committee.

We ask that this district be considered the successor to the Lassen County Library and its interim successor the City of Susanville Municipal Public Library which have provided an eighty year tradition of library service to the people of this county. We would appreciate your written recognition of this relationship and of the new district's existence as a member of this state's library service system.

In the coming months our board will work with city and county representatives through a memorandum of understanding to acquire full title to prior agency books and equipment. With the support of the city and county we will be relocating the district library, probably prior to April 1, 1995. You and your state staff will be advised of our new mailing address as soon as it is established.

We look forward to a long and mutually beneficial working relationship in service to the diverse needs of the state and our local community for library services.

Sincerely,



Dr. Marshall S. Leve, Jr.
President, Board of Trustees.

SUSANVILLE LIBRARY DISTRICT
BOARD OF TRUSTEES

RESOLUTION AUTHORIZING PARTICIPATION
OF THE SUSANVILLE LIBRARY DISTRICT
IN PROGRAMS OF THE CALIFORNIA LIBRARY SERVICES ACT

WHEREAS, the Susanville Library District maintains the Susanville Library for the purposes of meeting the informational, educational, and recreational needs of its residents, and

WHEREAS, the Susanville Library District is desirous of improving those services while deriving the greatest possible benefits from the use of public funds by:

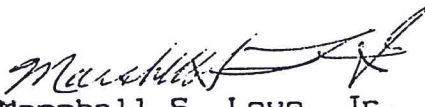
1. Providing to its residents access to the materials and services of other libraries in the state through resource sharing;
2. Obtaining the maximum state and federal funding in support of such sharing; and
3. Augmenting services to those segments of the community not presently served; and

WHEREAS, The California Library Services Board has funds available under the California Library Services Act (Title 1, Division 1, Part 11, Chapter 4 of the Education Code) to assist and support the sharing of library materials and services of California libraries,

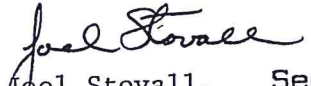
NOW, THEREFORE, BE IT RESOLVED that the Library Manager of the Susanville Library District be directed and authorized to annually apply for and accept funds under this California Library Services Act.

PASSED AND ADOPTED this 3rd day of January, 1995 by the following vote:

AYES: Trustees	Leve, Powell, Purdy, Sezzi, and Stovall
NOES:	None
ABSENT:	None


Marshall S. Leve, Jr. President
Board of Trustees
Susanville Library District

ATTEST:


Joel Stovall, Secretary
Board of Trustees
Susanville Library District

SUSANVILLE LIBRARY DISTRICT
COURTHOUSE ANNEX
SUSANVILLE, CA

January 12, 1995

James Kirks, System Administrator
North State Cooperative Library System
259 N. Villa Ave.
Willows, CA 95988-2607

Dear Jim,

The Susanville Library District Board of Trustees now exists!
We adopted the attached resolutions at our initial meeting on
January 11. The board appointed Mr. Tim Purdy, one of our board
members to the North State Cooperative Library System Advisory
Committee. Please take all steps necessary to ensure his early
entry onto your advisory committee.

We are working rapidly to selection of a new library site and are
planning immediate building improvements to meet varied code
requirements. As soon as a new address is available you will be
advised.

I am enclosing the North State and California Library Services
Act resolutions. Please do what is necessary to get us back into
the good graces of the State Library system and the inter-library
loan process and the other advantages of coop. and State Library
association. I am also enclosing a copy of my letter to the
State Librarian for your information.

Thanks for your assistance in these organization matters.



Dr. Marshall S. Leve, Jr.
President, Board of Trustees

SUSANVILLE LIBRARY DISTRICT
BOARD OF TRUSTEES

RESOLUTION AUTHORIZING PARTICIPATION
IN THE NORTH STATE COOPERATIVE LIBRARY SYSTEM

WHEREAS, a cooperative library system has been organized covering the counties of Butte, Colusa, Humboldt, Lassen, Modoc, Plumas, Shasta, Siskiyou, Tehama, and Trinity, together with the cities of Crescent City, Orland, and Willows; and

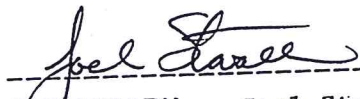
WHEREAS, the Susanville Library District has been recently formed to replace the public library operated by the City of Susanville which library was formerly operated by Lassen County; and

WHEREAS, the Plan of Service for such a cooperative library system is now operative, a copy of which is attached hereto and marked Exhibit "A";

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Susanville Library District, that the Library Manager of the Library District be, and is hereby authorized and directed to participate in the North State Cooperative Library System. The Plan of Service of said System is hereby incorporated by reference.

President, Marshall S. Leve, Jr.

ATTEST:



SECRETARY, Joel Stovall

