

**NORTH STATE COOPERATIVE LIBRARY SYSTEM  
COUNCIL OF LIBRARIANS MEETING  
January 12, 2011**

**CONVENING:**

The North State Cooperative Library System (NSCLS) Council of Librarians met via Webex/conference call at 1:14 pm on this date with Chair Jody Meza presiding.

**1. ROLL CALL:**

| <b>Present:</b> | <b>Absent:</b> | <b>Member Library</b>                 | <b>Representative</b>   |
|-----------------|----------------|---------------------------------------|-------------------------|
|                 | <b>x</b>       | Butte County Library                  | Interim                 |
| <b>x</b>        |                | Del Norte County Library District     | Linda Kaufmann          |
|                 | <b>x</b>       | Humboldt County Library               | Victor Zazueta          |
| <b>x</b>        |                | Lassen Library District               | Jeff Hawkins            |
| <b>x</b>        |                | Modoc County Library                  | Cheryl Baker            |
| <b>x</b>        |                | Orland Free Library                   | Jody Meza               |
| <b>x</b>        |                | Plumas County Library                 | Dora Mitchell           |
|                 | <b>x</b>       | Shasta Libraries                      | Jan Erickson            |
|                 | <b>x</b>       | Siskiyou County Library               | Michael Perry           |
|                 | <b>x</b>       | Tehama County Library                 | Interim Sally Ainsworth |
|                 | <b>x</b>       | Trinity County Library                | Oresta Esquibel         |
| <b>x</b>        |                | Willows Public Library                | Jody Meza               |
|                 |                | <b>Other Meeting Attendees</b>        |                         |
|                 | <b>x</b>       | State Library Representative          | Linda Springer          |
| <b>x</b>        |                | State Library Representative          | Darla Gunning           |
| <b>x</b>        |                | NSCLS System Headquarters -Exec. Dir. | Annette Milliron        |

**2. PUBLIC INVITED TO ADDRESS THE COUNCIL**

No members of the public were present.

**3. APPROVAL OF THE AGENDA**

It was noted that only 6 libraries, 50%, were represented, therefore no quorum. Agenda was recommended by acclimation.

**4. Consent Calendar**

**A. APPROVAL OF MINUTES – June 9, 2011 COUNCIL MEETING**

**B. FINANCIAL STATEMENT ending NOVEMBER 30, 2011**

Jeff Hawkins noted correction to agenda: financial statement should be 2011. Annette Milliron noted that retiree health costs were lower due to withdrawals from several former employees which should help with extra costs due next month. Motion to recommend approval of the consent calendar at the next meeting was moved by Cheryl Baker and seconded by Linda Kaufman. The Motion passed unanimously.

**5. NLS System Operations- Annette Milliron**

**A. 1/01-6/30/12 Membership/Delivery Discussion- Annette Milliron**

Annette Milliron reminded members that invoicing for 75% of OCLC cataloging fee would be going out. Discussion ensued about members absorbing cost of delivery. Several member libraries stated that they would be seeking approval from local boards/councils to implement cost recovery from patrons for postage fees. It was asked if libraries needed to continue

keeping ILL statistics to track information. Darla Gunner recommended keeping track in order to provide information to State Library if needed, and to show how resources are being used in order to argue for restoring funding.

#### **B. Re-location of NSCLS Keep Forever Files**

Annette Milliron advised that the puppet collection has been relocated to Redding but there are 2 filing cabinets w/ approximately 8-10 boxes that still need to be relocated. Some files are being stored at the InfoStore and can stay at that location at this time. Jody Meza offered to store files at the Willows Public Library.

#### **C. NLS Steering Committee Representative**

Linda Kaufman volunteered to serve on committee.

A Motion was made by Cheryl Baker and seconded by Jeff Hawkins to recommend approval at next council meeting for libraries to absorb cost of delivery due to lack of funding from state, to relocate permanent files to Willows Library and for Linda Kaufman to serve as NLS Steering Committee Representative. The motion passed unanimously.

### **6. Announcements: Council Members**

Ms Baker announced that there have been heavy cuts to Modoc County Library resulting in a reduction of hours and closures.

Mr. Hawkins announced the literacy program has been terminated at the Lassen Library District and they are also experiencing closures on Fridays and anticipate further cuts.

Ms. Mitchell also announced reduction of hours and closures on Fridays at the Plumas County Library.

Ms. Gunning gave a reminder about the Public Library Summit to be held January 17, 2011 in Sacramento and the focus group meetings that are scheduled for various areas around the state to develop a new 5 year plan for LSTA.

### **9. ADJOURNMENT**

The meeting was adjourned at 1:40 p.m.