

NORTH STATE COOPERATIVE LIBRARY SYSTEM
System Advisory Board Meeting
March 4, 2005

- CONVENING:** The System Advisory Board of the North State Cooperative Library System (NSCLS) met this date at the Chico Branch of the Butte County Library in Chico, California with Chair Adrienne Haylor presiding. The meeting convened at 9:15 a.m.
- ROLL CALL:** Adrienne Haylor, Willows Public Library – SAB Chair
Laura Ashkin, Plumas County Library – SAB Representative
Pat Bunnell, Shasta County Library - SAB Representative
Robyn Stuart, Tehama County Library – SAB Representative
Rose Boulade, Modoc County Library – SAB Representative
David Wilkinson, Butte County Library – SAB Representative
Jan Mountjoy, Trinity County Library – SAB Representative
Pat Harper, Siskiyou County Library – SAB Representative
- ALSO PRESENT:** Annette Milliron DeBacker, NSCLS Administrator
Laura Salisbury, NSCLS Reference Center
Luozhu Cen, Butte College – Acting Director
Carolyn Dusenbury, CSU Chico - Director
Cheryl Baker, Modoc County Library - Director
Marilyn Cochrane, Orland Public Library - Director
Carolyn Chambers, Shasta County Library – Director
Carla Lehn, CA State Library - Consultant
- APPROVAL OF AGENDA:** The Agenda was adopted by consensus.
- APPROVAL OF MINUTES OF 12/10/04:** A correction to the file copy of the December 10, 2004 meeting minutes was noted. The December meeting was held at Tehama County Library, not Shasta County Library. Motion to approve the minutes as amended was made by Jan Mountjoy and seconded by Robin Stuart. The motion passed unanimously.
- INTRODUCTIONS:** The Board introduced themselves to Judy Schmidt, the new Orland SAB member. Ms. Milliron-DeBacker announced the appointment of a new Siskiyou County SAB member, Patricia Williams.
- ACTION ITEMS:**
- a. Reports to Appointing Authorities** Ms. Milliron-DeBacker will get the reports out to everyone by mid-March.
- b. Appointment of SAB Planning Committee** Adrienne Haylor asked for volunteers. Robyn Stuart, Adrienne Haylor, and David Wilkinson will serve on the committee to draft the Plan of Service for FY 2005/06. Rose Boulade and Jan Mountjoy would like to review the current 2004/05 POS by email and offer comments. The SAB Planning Sub-committee meeting will be held on Friday, April 1 at 2 p.m. in Corning Public Library to work on the State 2004/05 Plan of Service draft. Ms. Milliron-DeBacker will email the document to everyone for their review ASAP.
- c. Appointment of Nominating Committee** Laura Ashkin, Jan Mountjoy and Pat Bunnell will serve as the Nominating Committee for the Chair and Vice-Chair nominations for the next meeting in May.
- d. CLA Legislative Day** Ms. Milliron-DeBacker handed out a list of the upcoming CLA Legislative Day activities, which will

Activities be held this year on April 20th. North State will produce a list of legislators for distribution. David Wilkinson and Judith Schmidt will attend legislative day. It was noted that there is a registration fee. Ms. Milliron-DeBacker will remind them of the registration deadlines.

BUSINESS OF THE DAY:

a. Report on CLA Activities Adrienne Haylor attended the CLA conference and noted that she was very impressed; very well organized and well set-up. She noted that the Literacy Dinner was fabulous. She also attended the State Librarian's Breakfast and noted that two of the speakers were interesting: Peter Norvig from Google and author Lynne Lancaster, who spoke on bridging the generation gap. Discussion ensued.

b. NSCLS Workshops Attended There was nothing to report.

c. Report on Committee Meetings Attended There were no Committee meetings to report. It was noted that Brenda Crotts sends out the media development lists via delivery. Adrienne Haylor stated she reviews the lists and that two lists have been sent since the last SAB meeting.

ADMINISTRATOR'S REPORT:

Ms. Milliron-DeBacker handed out the budget and its various scenarios. She explained the new budget format. The System anticipates a 4.5% reduction in State funding; the State Library recently sent out the initial figures. Ms. Milliron-DeBacker reported that money has to be pulled out of the System's reserves in order to balance the budget. She reported that the SAB budget will be reduced by approximately 5% of what the SAB received in FY 2004/2005. The FY 2005/06 amount will be \$5,106; a loss of \$240 from the prior year. The SAB expenses were reviewed and discussed.

Delivery expenses were discussed. It was noted that the Butte College extension in Chico will use the internal daily campus-delivery.

Discussion was held regarding the web page. Ms. Milliron-DeBacker reported that Santa Rosa Junior College is unable to work on revising the NSLCS web page. She is in the process of completing a document, used with SRJC previously, that delineates what content, etc. is desired for the webpage before putting the project out to bid. It was discussed and agreed that the web page should contain a members-only side. The site should also contain the Council minutes and a workshop/event calendar, similar to the NBCLS web page.

ANNOUNCEMENTS:

Judith Schmidt introduced herself again as the new Orland Free Library SAB member. She reported that Marilyn Cochrane is doing a remarkable job. She noted that Willows Public Library "works miracles" with the funding that is received.

Laura Ashkin reported that Plumas County has received a grant for a new library building in Sierra County, which will be a combination of a community center and a library. March 2006 is when the library is slated to open. Of the 72 grant submissions, only 12 grants were actually given. She further reported that they also received funding from the Department of Education.. The project will go to bid in May 2005. Ms. Ashkin noted that Greenville is holding a poetry workshop funded by Center for the Book. Portola Library has a new branch assistant that is working out well. She reported that the Plumas County Board of Supervisors has two new members who are friendly to libraries.

Pat Bunnell reported that the Shasta County Anderson Branch has a new technology center, due to a grant that was received by the Anderson High School. The Friends of the Library will present a Latino program fundraiser/cultural experience in April. Information regarding the new building can be found at www.newlibrarynow.com. The bid will go out in June. Ms. Bunnell stated that if any libraries were looking for a group to perform for their Summer Reading Program, she recommends the Carnival of Chaos performers. She handed out information to the SAB and asked that interested

parties go to the website www.carnivalofchaos.org for pricing information, etc.

Robin Stuart reported that the Tehama County Friends of the Library decided to extend the time of their book sale to 2 ½ days and raised over \$2,000. Tehama Friends also received a \$300,000 endowment. The Corning building expansion is progressing. Currently they are working on the plans with the architect.

Rose Boulade reported that the Modoc County Friends of the Library have started a new book club; it's called the Third Thursday Book Club. The Friends also gave a memorial bench to the main library that was built by the local conservation camp and the Friends paid for the engraving of the library's name. The Friends are holding their first endowment dinner called "Evening with Mark Twain" to be held on March 18th. Seating was limited to 100 tickets, of which only 8 are left. In lieu of attending, donations are also being accepted, and are currently at \$700. A raffle with themed baskets for auction is also going to be held. The library is going to hold a poetry writing workshop. Ms. Boulade passed out an article on the State of Nevada's "I love to read" license plate program. Proceeds of the program will be used to fund Nevada's summer reading clubs and library professional development throughout the State. A petition was circulated; 1,000 signatures were needed, but over 1,300 were actually turned in! It was noted that this should be tried in California.

Jan Mountjoy reported that the Trinity County Friends of the Library held their first benefit in December 2004. It was a holiday musical held at the Weaverville Golden Age Center and was attended by more than seventy supporters and raised \$1,600, after deducting \$200 in expenses. The intention of the fundraiser was to inform the public of the library system's needs after the drastic cut to the library's budget made by the County's Board of Supervisors. An M.O.U. was approved by the County to allow the Friends of the Library to hire independent contractors to work as part-cataloguer and substitute for absent staff. She noted that this is a temporary measure and that the library director will pursue the restoration of the positions, possibly changing the status to part-time, in the next fiscal year. She reported that the Hayfork Branch is considering changing its public use hours in order to provide services to school children and working adults. The present hours are 10:30 a.m. to 4:30 p.m. The Trinity County Library was the recent recipient of a \$3,800 grant from the Trinity Child Abuse Prevention Council. The money will be used to pay for program coordinators in Weaverville and to purchase supplies and equipment for the system's annual children's summer reading program. Ms. Mountjoy reported that she had visited two other libraries since the last meeting: Cerritos Library in Southern California's Orange County industrial area and Saratoga Library in the South San Francisco Bay Area. She noted the two libraries were quite different in their size, funding sources, programs, and scope of volunteer and community support but that both are a credit to their communities.

David Wilkinson of the Butte County Library reported that Chico circulation is up and that the Friends of the Library book sale is doing extremely well. He noted that on the undesirable side, there is heavy use of the meeting room. The City of Chico augments the budget for library operations which has been \$120,000 until now, but may go decrease. The book sale provides money to purchase books for Chico.

Adrienne Haylor reported that the Willows Public Library Friends group is being reinvigorated by its new officers. The library had an author reading recently. The Friends book sale will be held April 18th. The NSCLS Orientation Tour took place yesterday and the luncheon was hosted by Willows Friends. During National Library week, some of the better books that have been donated will be used in a drawing for library patrons. Elk Creek and Bayliss Branches currently have "Save our Library" committees and are very active. Recently Willows received a \$19,000 donation that will be used for books and a \$72,000 endowment from a local woman. The County received approval on a grant to renovate the Bayliss Branch, which has the oldest operating Carnegie Library in the State. Discussion ensued. Willows also received \$170,000 in funds to renovate the library.

NEXT MEETING: was noted that the agenda will remain the same for the next meeting.

ADJOURNMENT: There being no further business, the meeting adjourned at 10:55 a.m.

Adrienne Haylor
Chair of the Board
March 4, 2005

Annette Milliron DeBacker
Clerk of the Board
March 4, 2005