

**NORTH STATE COOPERATIVE LIBRARY SYSTEM**  
**COUNCIL OF LIBRARIANS MEETING**  
**May 5, 2010**

**CONVENING:**

The North State Cooperative Library System (NSCLS) Council of Librarians met this date via WebEx with Chair Margaret Miles presiding. The meeting convened at 9:33 a.m.

**ROLL CALL:**

PRESENT	ABSENT	MEMBER LIBRARY	REPRESENTATIVE
X		Butte County Library	Linda Mielke
X		Del Norte County Library District	Linda Kaufmann
X		Humboldt County Library	Victor Zazueta
X		Lassen Library District	Jeff Hawkins
X		Modoc County Library	Cheryl Baker
X		Orland Free Library	Jody Meza
X		Plumas County Library	Margaret Miles
X		Shasta Libraries	Jan Erikson
X		Siskiyou County Library	Lisa Musgrove
X		Tehama County Library	Caryn Brown
X		Trinity County Library	Oresta Esquibel
X		Willows Public Library	Sandie Hobbs
	X	Butte College Library	Luozhu Cen
	X	CSU Chico Library	Sarah Blakeslee
	X	College of the Redwoods Library	MaryGrace Barrick
	X	College of the Siskiyous Library	Dennis Freeman
	X	Feather River College Library	Tom Davis
X		Humboldt State University Library	Kathy Corridan for Wayne Perryman
X		Lassen College Library	Rosanna Brown
	X	Shasta College Library	Janet Albright
	X	Simpson University Library	Larry Haight
X		NSCLS System Headquarters – Exec. Dir.	Annette Milliron
X		NSCLS System Headquarters – Asst. Dir.	Patty Hector
X		California State Library	Linda Springer

**1. INTRODUCTIONS:**

No introductions were necessary.

**2. PUBLIC INVITED TO ADDRESS THE COUNCIL**

No public were present.

**3. APPROVAL OF THE AGENDA**

A Motion to approve the agenda was moved by Linda Mielke and seconded by Caryn Brown. The Motion passed unanimously.

#### **4. APPROVAL OF MINUTES – APRIL 26, 2010**

A Motion to approve the minutes of April 26, 2010 was moved by Linda Mielke and seconded by Sandie Hobbs. The Motion passed unanimously.

#### **5. DELIVERY ISSUES REVIEW**

Ms Milliron began the discussion with a review of the delivery issue. NSCLS' delivery expenses have always been more than the CLSA funding can cover for the past 10 years. This is due in part because there has not been an increase in the CLSA funding in the last 22 years. In fact, there's been an 11% decrease. With the closure of the Video Center and Listen-In, the amount of TBR that the system brings in isn't enough to fund delivery, Ill services, and administration.

A large amount of the delivery volume is actually intra-library and not inter-library, which is what the CLSA delivery funds are intended to cover. Without a new source of income, the system does not have enough money to fund delivery to each library's branches any more. Either the member libraries will need to help pay for their branch delivery or the system will have to stop delivering to branches and only deliver to the headquarters of each jurisdiction starting in July. Anyone who is interested in having the system handle their branch delivery should contact Ms. Milliron.

Ms. Baker asked Ms. Milliron to get a cost estimate for the following three scenarios:

- cost of delivery to branches by Sprint
- cost of delivery to branches by UPS
- cost of delivery of ILLs by UPS (this option would allow shipping to either a branch or headquarters)

Ms. Musgrove would like to have Ms. Milliron look for solutions on how the system can pay for delivery in the long term.

Ms. Baker would like system staff to explore how the Communications & Delivery money could be used if not all of it is necessary to pay for interlibrary delivery. Could it be used to pay for OCLC's ILL charges? Ms. Milliron has asked OCLC to review the ILL charges to see if they can be lowered. Ms. Milliron will review the CLSA Act and regulations to see what other services are permissible.

Ms. Erickson asked if anyone else is interested in having ILLs go directly to patrons instead of to a library. She envisions future delivery models to be digital and sent direct to the patron. She suggested this as a LSTA grant. Ms. Musgrove is also interested in direct delivery. The direct-to-patron delivery concept will be explored in the Spring 2011 LSTA grant proposal cycle.

Ms. Brown said she thinks Sprint is doing a great job and has very good drivers. Ms. Baker echoed that sentiment.

Ms. Baker said she also appreciates the work Ms. Milliron does when she is gathering all the information to present to the Council.

**6. BUDGET FY 2010/11**

Ms. Miles explained that several things will need to be cut from the budget in order to operate a deficit budget reserves next year. Discussion ensued and it was noted that decisions can't be made until Ms. Milliron has researched several things. A follow up meeting will be scheduled before the end of May.

**7. ELECTION OF NSCLS OFFICERS AND NLS STEERING COMMITTEE REPRESENTATIVES**

The Nominating Committee presented the following slate of officers: Cheryl Baker for Council Chair and Jody Meza for Vice Chair, and Victor Zazueta as the representative for the NLS Steering Committee.

A Motion to approve the slate of officers came from the Nominating Committee and required no second. The Motion passed unanimously.

**8. ANNOUNCEMENTS**

No announcements were made.

**9. ADJOURN**

There being no further business, the meeting was adjourned at 11:23 a.m.

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Annette Milliron DeBacker  
Clerk of the Board  
May 5, 2010