

**NORTH STATE COOPERATIVE LIBRARY SYSTEM  
COUNCIL OF LIBRARIANS MEETING  
April 5, 2012**

**CONVENING:**

The North State Cooperative Library System (NSCLS) Council of Librarians met via WebEx/conference call at 2:00 pm on this date with Chair Jody Meza presiding.

**1. ROLL CALL:**

<b>Present:</b>	<b>Absent:</b>	<b>Member Library</b>	<b>Representative</b>
x		Butte County Library	Jan Christofferson
x		Del Norte County Library District	Linda Kaufmann
x		Humboldt County Library	Victor Zazueta
x		Lassen Library District	Jeff Hawkins
	x	Modoc County Library	Cheryl Baker
x		Plumas County Library	Dora Mitchell
x		Orland Free Library	Jody Meza
x		Shasta Libraries	Jan Erickson
x		Siskiyou County Library	Michael Perry
x		Tehama County Library	Interim Sally Ainsworth
x		Trinity County Library	Oresta Esquibel
x		Willows Public Library	Jody Meza
		<b>Other Meeting Attendees:</b>	
x		NLS Representative	Wendy Burke
x		NLS Representative	Jeanne Amos
x		State Library Representative	Darla Gunning
x		NSCLS System Headquarters - Exec. Dir.	Annette Milliron

**2. PUBLIC INVITED TO ADDRESS THE COUNCIL**

No members of the public were present.

**3. APPROVAL OF THE AGENDA**

Motion to recommend approval of the agenda was moved by Michael Perry and seconded by Oresta Esquibel. The Motion passed unanimously.

**4. Consent Calendar**

**A. APPROVAL OF MINUTES – January 12, 2012 COUNCIL MEETING**

**B. FINANCIAL STATEMENT ending February 29, 2012**

Annette Milliron noted that interest income is less than expected due to low interest environment nationally and that expenses for retire health costs were lower.

Motion to recommend approval of the Consent Calendar was moved by Michael Perry and seconded by Linda Kaufman. The motion passed with five yes votes and 3 abstentions (Jan Christofferson, Jan Erickson, Oresta Esquibel).

## 5. NSCLS Operations - Annette Milliron

### A. CalPERS Employer Contribution for FY 2011/12 - Annette Milliron

CalPERS market losses due to the recent/current recession have to be covered by premium payers (NSCLS). The amount due for FY 2010-11 is \$16,131. There are sufficient funds to cover this expense.

### B. Revised FY 2011/12 budget

A budget adjustment is required to fund the CalPERS liability payment from the cash available. The following resolution was put to the members for consideration.

North State Library System 791319 has char 46-4645 appropriations of \$15,629 that are no longer anticipated. An appropriation of \$25,571 is approved for release from the undesignated, unreserved fund balance FB 320 for use to pay NSCLS expenses.

Motion to recommend approval of the above resolution to pay the CalPers Employee Retirement liability of \$16,131 for the fiscal year 2011-2012 and to change the 2011-2012 budget to reflect this expense was moved by Jan Christofferson and seconded by Michael Perry. The Motion passed unanimously.

### C. Retiree medical insurance costs for FY 2012/13 – Annette Milliron

Annette explained that NSCLS revenues are not sufficient to cover the estimated \$6,272 costs for the 2012-2013 fiscal year needed to cover the four remaining people on the plan at the minimum level required. Previously, NSCLS members agreed to the original retirement plan contract in 1972 (and subsequently if membership was entered into thereafter) and had agreed to pay these retirement costs through the 2013-2014 fiscal year. Options were discussed. NSCLS members will need to take action at a future meeting to determine how the group will provide the funds for this expense – perhaps via a special assessment for just this purpose. Members were advised to seek legal advice as their individual agency's liability for covering the insurance premiums. No decision was made. This item will be placed on the agenda of the next Council Meeting.

### D. CalPERS retirement contract buyout update

The required actuarial study for CalPERS to buyout our retirement contract is due for completion in May 2012.

## 6. Discuss FY 2012/13 NLS Dues

Jeanne Amos explained the structuring of the current dues proposal being presented to the NLS members. Dues plans of other library consortiums were studied. The current proposal is offering a baseline level of dues for all NLS members based on member budget and population served with additional dues added based on services (such as Overdrive) being used by each individual member. The dues presented are for a \$100,000 assumed budget which can then be adjusted proportionally according to the ultimately approved budget level. Questions were asked and answered. Wendy Burke will provide NSCLS members a previously circulated memo that explains some of the benefits of membership that will be available to paying members. Final action on a dues structure will be taken by the NLS leadership after all members have been briefed on it.

## 7. Announcements: Council Members

There were no announcements by the members.

9. ADJOURNMENT

The meeting was adjourned at 3:35 p.m.