Committee Charges

Steering Committee
Purpose
The Steering Committee shall consider all matters referred to it by the Board of Directors. It shall also consider items which in the opinion of the Chair or Administrator require discussion or preparation prior to inclusion on the agenda of the meeting of the Board of Directors.

Members
The Chair, vice-chair, past chair, plus four members of the Board of Directors are invited to serve by the Chair for a one-year term. The four members are selected to represent academic, special, large and small public libraries.

Staff Liaison
Administrator.

Frequency of Meeting
Prior to each regular Board Meeting and additionally as required.

Potential Activities
Reviewing programs, policies, and/or services making recommendations to the full Board at the Board Meeting.

Reference Committee
Purpose
To provide guidance and assistance in implementing the System's Reference program, including resource development, interagency referrals and staff training.

Members
To be comprised of a staff member designated by the Director of each member library to represent that library.

Staff Liaison
Joe Cochrane.

Frequency of Meeting
Quarterly.

Potential Activities
Share newly discovered or acquired reference materials at a Reference Materials Exchange.

Interlibrary Loan Committee
Purpose
To provide guidance and assistance in implementing the System's ILL program, including evaluation of systems and procedures. To provide a forum in which the ideas, experience and concerns of local ILL technicians can be expressed and addressed.

Members
To be comprised of a staff member designated by the Director of each member library to represent that library.

Staff Liaison
Ann Amman.

Frequency of Meeting
Quarterly.

Potential Activities
Review changes in on-line System programs for both OCLC and local systems.

Children's Services Committee
Purpose
To assess the status of library services to children within the region. To suggest ways and means by which library services to children can be enhanced within that region, including appropriate System activities. To provide guidance and assistance in implementing the System's Juvenile Review Program. To carry out any additional charges from the NBC Board of Directors.

Members
To be comprised of a staff member designated by the Director of each member library to represent that library.

Staff Liaison
Joe Cochrane.

Frequency of Meeting
Quarterly.

Potential Activities
Coordinate summer reading program themes and activities.