

NorthNet Library System

Council of Librarians

Adobe Connect Meeting Agenda

Thursday, October 25, 2012
1:30 PM – 3:00 PM

To join the meeting:

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Conference Number(s):

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1. Welcome and Roll Call. Jennifer Baker, Chair
2. Public invited to address the Council.
- ACTION** 3. Approval of the Agenda. Jennifer Bake
4. Consent Calendar. Jane Light
- ACTION** A. Minutes from August 27, 2012 Meeting.
5. News from the State Library. Darla Gunning
- ACTION** 6. Recommendations re FY12/13 Budget Allocations. Jennifer Baker
7. System Administration Report. Linda Crowe
 - A. Innovation and staff development Grant Applications and Timeline.
 - B. Financial Statement ending September 30, 2012.

8. Adjourn.

*Ralph M. Brown Act
Section 54953*

Meetings to be public; attendance by phone

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations and conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public.

A reminder for all Council members: All votes must be by roll call. If a member is not in a location that provides access to the public the member may not participate or vote.

Meeting Locations

Alpine County Library, 270 Laramie Street, Markleeville, CA 96120
Belvedere-Tiburon Public Library, 1501 Tiburon Boulevard, Tiburon, CA 94920
Benicia Public Library, 150 East L Street, Benicia, CA 95410
Butte County Library, 1820 Mitchell Avenue, Oroville, CA 95966
Colusa County Library - 738 Market Street Colusa, CA 95932
Del Norte County Library District, 190 Price Mall, Crescent City, CA 95531
Dixon Public Library - 230 North First Street Dixon, CA 95620
Dominican University Library – 50 Acacia Ave., San Rafael, CA 94901
El Dorado Public Library - 345 Fair Lane Placerville, CA 95667
Folsom Public Library – 411 Stafford St., Folsom, CA 95630
Humboldt County Library – 1313 Third Street, Eureka, CA 95501
Lake County Library – 1425 High St., Lakeport, CA 95453
Larkspur Public Library – 400 Magnolia Avenue, Larkspur, CA 94939
Lassen Library District – 1618 Main Street, Susanville, CA 96130
Lincoln Public Library – 485 Twelve Bridges Dr., Lincoln, CA 95648
Marin County Free Library - 3501 Civic Center Drive, #414 San Rafael, CA 94903
Mendocino County Library – 105 Main St., Ukiah, CA 95482
Mill Valley Public Library – 375 Throckmorton Avenue, Mill Valley, CA 93941
Modoc County Library - 212 W. 3rd Street Alturas, CA 96101
Mono County Library – 400 Sierra Park Rd., Mammoth Lakes, CA 93546
Napa City-County Library – 580 Coombs St., Napa, CA 94559
Napa Valley College Library – 2277 Napa-Vallejo Hwy, Napa, CA 94558
Nevada County Library – 980 Helling Way, Nevada City, CA 95959
NorthNet Library System – 55 E Street, Santa Rosa, CA 95404
Orland Free Library - 333 Mill Street Orland, CA 95963
Placer County Library – 350 Nevada Street, Auburn, CA 95603
Plumas County Library – 455 Jackson Street, Quincy, CA 95971
Roseville Public Library – 225 Taylor Street, Roseville, CA 95678

Sacramento Public Library – 828 I Street, Sacramento, CA 95814
St. Helena Public Library - 1492 Library Lane St. Helena, CA 94574
San Anselmo Public Library – 10 Tunstead Ave., San Anselmo, CA 94960
San Rafael Public Library – 1100 E Street, San Rafael, CA 94901
Shasta Public Libraries – 1100 Parkview Avenue, Redding, CA 96001
Sausalito Public Library – 420 Litho Street, Sausalito, CA 94965
Shasta Public Libraries – 1100 Parkview Avenue, Redding, CA 96001
Siskiyou County Library – 719 4th Street, Yreka, CA 96097
Solano County Library – 1150 Kentucky Street, Fairfield, CA 96097
Sonoma County Library – 211 E Street, Santa Rosa, CA 95404
Sutter County Library – 750 Forbes Ave., Yuba City, CA 95991
Tehama County Library – 645 Madison Street, Red Bluff, CA 96080
Trinity County Library – 211 N. Main St., Weaverville, CA 96093
Willows Public Library – 201 N. Lassen Street, Willows, CA 95988
Woodland Public Library – 250 First Street, Woodland, CA 95695
Yolo County Library – 226 Buckeye, Woodland, CA 95695
Yuba County Library – 303 Second Street, Marysville, CA 95901

NorthNet Retreat and Administrative Council Meeting
Four Points by Sheraton Sacramento international Airport
4900 Duckhorn Drive, Sacramento, CA

August 27, 2012

9 a.m. - 4 p.m.

Minutes and Summary Notes

Attendees:

- | | |
|---------------------------------------------------------|-----------------------------------------|
| Jeanne Amos, El Dorado County Library | Joan Frye Williams |
| Cheryl Baker, Modoc County Library | Darla Gunning, California State Library |
| Jennifer Baker, St Helena Public Library, Chair | Linda Crowe, PLS |
| Wendy Burke, Colusa County Library | Jane Light, PLS |
| Sandy Cooper, Sonoma County Library | Donna Truong, PLS |
| Annette DeBacker, Mendocino County Library | Terry Jackson, PLS |
| Jan Erickson, Shasta Public Libraries | |
| Greta Galindo, Folsom Public Library | |
| Mary George, Placer County | |
| Elizabeth Gray, Yolo County Library | |
| Gail Haar, Marin County Free Library | |
| Jeff Hawkins, Lassen Library District | |
| Coral Henning, Sacramento County Public Law Library | |
| Debbie Holmes, Butte County Library | |
| Jessica Hudson, Nevada County Library | |
| Danis Kreimeier, Napa County Library | |
| Patricia Lakie, Woodland Public Library | |
| Mel Lightbody, Butte County Library | |
| Rita Lovell, Alpine County Library & Archives | |
| Jody Meza, Orland Free Library & Willows Public Library | |
| Bill Michael, Mono County Library | |
| James Ochsner, Sutter County | |
| Michael Perry, Siskiyou County Library, Vice-Chair | |
| Diane Smikahl, Benicia Public Library | |
| Jon Torkelson, Lincoln Public library | |
| Lynne Williams, Solano County Library | |
| Eliza Wingate, Mendocino County | |
| Victor Zazueta, Humboldt Library | |

NorthNet Chair Jennifer Baker called the meeting to order at 9:05 and everyone was asked to introduce themselves.

HOW NORTHNET DOES BUSINESS

1. Making the Case for Cooperation in Challenging Times: Joan Frye Williams asked the group to form five small groups and to discuss and report back on the rationale for cooperation in five areas.
 - a. Collection Sharing
 - Increased access to a wide variety of print and electronic materials
 - Access to a wider range of resources for less cost with further cost reductions possible in a virtual world
 - b. Technology Sharing
 - Sharing infrastructure - makes it possible to share that infrastructure with customers
 - Saves money by reducing duplication of effort
 - Helps develop staff expertise
 - c. Identification/Incubation of new services
 - Shared risk
 - Capacity to test, push the envelope
 - Establish best practices
 - d. Group Discounts
 - Can't afford not to cooperate, e.g. subscriptions to e-books that are only financially feasible through a group discount
 - e. Learning Opportunities and idea Sharing
 - Formally, e.g., common set of ideas/expectations
 - Chance to talk to colleagues, share ideas/learning
2. Organizing for Effective Cooperation
 - a. Given where NorthNet is, Joan identified current issues:
 - (1) the double process of meetings to accomplish an item of business, i.e. first to the legacy system and then to NorthNet
 - (2) cascading by-laws
 - (3) the different ways of doing business, primarily around dollars
 - (4) ability of members to join directly as individual jurisdictions
 - (5) ability to withdraw directly

- b. NorthNet JPA - the current JPA was discussed and it was generally agreed that changes needed to be made to the document to allow member libraries to join individually and also to allow potential new members to join the system. Discussion ensued as to how best to make changes: 1) start new or b) modify the existing JPA. Jane Light advised that an initial legal opinion indicated that we did have the option to modify. The pros and cons of both were discussed. A new JPA would symbolize a fresh start but would necessitate going to each jurisdiction for approval. Concerns were expressed about the lengthy process and an inability at this time to fully explain the liability that each legacy system has regarding former employees. General consensus was to move forward with modification.
 - c. NorthNet By-Laws - the group agreed the by-laws also needed changing to better reflect current practice.
 - d. Legacy System JPAs and By-laws -Jane Light explained her role is to assist with the JPA and by-laws revisions as well as to fully identify the issues regarding the existing liabilities of the legacy systems. Because of the outstanding obligations, the legacy systems JPAs need to continue to exist. She will obtain legal advice and then outline the options that are available for each system to move forward to manage and/or discharge their obligations. The group agreed with the concept of “mothballing” the legacy systems, with the JPAs in force only for the purposes of the individual liabilities that currently exists and that the by-laws be changed to reflect this.
 - e. Process and Timeframe- A Task Force was created and charged with modifying the JPA and revising the by-laws. The Task Force members are: System Chair Jennifer Baker, Jon Torkelson, Melanie Lightbody, Greta Galindo and Wendy Burke. Patty Wong will also be asked to serve. Jane Light will be the primary staff contact. The goal is to have this to the membership for review by November 1, 2012 and then to the attorney by December 1, 2012. Jane and Jennifer will be responsible for calling the Task Force together.
3. Management of Funds
- a. Status of NorthNet and legacy systems fund balances -Donna Truong distributed a list of the fund balances (see attachment). There was general consensus that the fund balances not be used for any NorthNet purposes until the outstanding obligations are addressed.
 - b. Resolution to join Local Agency Investment Fund (Action Item) - The Council voted (M/S Cooper/Torkelson) to approve the resolution to join the Local Agency Investment Fund.
 - c. The Council approved the motion (Cooper/Kreimeier) to transfer the NorthNet fund balance to the LAIF account. The legacy systems will have to approve the transfer of their respective funds at their next individual Council meetings.
4. Ongoing obligations of legacy systems - PLS staff with Jane Light as the lead will analyze the current obligations, be responsible for attorney communications and then report back to the Councils with a summary statement and options for moving forward.

2012-2013 NorthNet Operations

1. CLSA Plan of Service for 2012-13(Action Item) - now that there is CLSA funding, the CLSA Plan of Service was presented for approval. The Council approved (M/S Burke/Lovell) the 2012-13 CLSA Plan of Service.
2. Use of CLSA 2012-13 Funding - There was discussion as to how to use this funding which is considered one time and must be spent by June 30, 2012. Since it can only be spent in administration and communications and delivery, it was agreed to use it in these categories and free up member funding for other projects. There is also approximately \$83,000 remaining in CLSA after funding administration and communications and delivery. Three existing projects were presented as possible recipients of funding:
 - a) Evergreen Project - Jeanne Amos described their existing work under the LSTA grant "Open Source, Open Libraries" and presented the potential benefits to all members if the project moves forward. Funds are needed for real migration work.
 - b) Fulfillment Open Source Project - Sandy Cooper presented information on their cooperative efforts to pilot Fulfillment, a resourcing sharing ILL Open Source product that could be a valuable tool to NorthNet in the future.
 - c) Zip Book Project - presented information about their "Pitch an Idea" grant that funded the purchase of printed material or e-content with loanable Kindles instead of traditional ILL. This could be scaled up for all of NorthNet.

Joan summarized the discussion and asked that the Council identify projects that would serve NorthNet well at the end of next year and take NorthNet to another level. The group agreed that R&D was an appropriate and valuable use of the funds. The Steering Committee was charged with looking at the budget and projects and making recommendations back to the Council by mid- October 2012. The list for consideration is:

- Materials delivery
 - Overdrive
 - Current Projects /R&D
 - Patron-driven acquisition of eBooks
 - Open Source migration for five libraries
 - Fulfillment - connections for different library management systems
 - Future R&D
 - Reserves
3. 2012-13 Dues - The Council was supportive of the 2012-13 dues structure and the manner in which it was calculated. While there was some confusion over payment of these dues because of subsequent CLSA funding, Joan urged the group to continue to pay their dues in order to

become a sustainable system and to provide projects of value to system members. Councilmembers who may have trouble paying the dues due to the good faith misunderstanding were asked to contact Terry Jacksons at jackson@plsinfo.org to see what accommodations could be made. The Council agreed with this approach.

4. Operational Issues

- a) Contract with PLS- PLS will clarify and communicate via email who on their staff is responsible for what function and whom to contact about NorthNet business. PLS will also review the existing listservs and update them as well as provide the members the best practice for informing PLS of changes. PLS will communicate regularly on the status of projects. This will include a review of the contract and what PLS has agreed to provide under the terms of the contract
- b) Delivery - current emails indicated a problem with delivery providers, PLS will look into this.

Members thanked Wendy Burke for her effective leadership this past year and welcomed Jennifer Baker to her new role as chair. Michel Perry asked the membership to focus on sustainability system-wide benefit in the coming year. Councilmembers expressed the value of on-ground meetings and hoped there could be funding for more of them. The meeting was adjourned at 3:55 p.m.



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www.northnetlibs.org

NorthNet Library System

To: NorthNet Library System Administrative Council

From: Jane Light

Subject: NLS FY2012/13 Budget Allocations

Date: October 22, 2012

Recommendation:

The NLS Steering Committee recommends that the Administrative Council approve the proposed changes to the NLS FY2012/13 Budget allocations.

Background:

At the August 27, 2012 Administrative Council meeting/retreat, the Steering Committee was charged with making recommendations to the Administrative Council regarding budget allocations for FY12/13 based on the discussion at that meeting.

System Chair Jennifer Baker worked with PLS staff to develop recommendations for both local funds and for CLSA funding in excess of that included in the adopted budget for Communications and Delivery (C&D).

On October 3, 2012, the NLS Steering Committee met via Adobe Connect to discuss and make recommendations to the full Administrative Council. The Steering Committee recommended that the Administrative Council approve the budget allocations contained in this report.

Analysis:

Assumptions:

1. CLSA funding is one-time; it is unknown if any funding will be available in FY 13-14.
2. In future years, local funds may be required to be used for services funded this year by CLSA.
3. System funding should be used to benefit the maximum number of members and the cooperative system itself.
4. Special projects and activities funded should have a clearly articulated benefit for the NorthNet Library System.

A total of \$350,156 of local funding can be reallocated by Administrative Council action. This includes \$264,362 (currently in C&D) and \$85,794 of the local funds budget for System Administration.

In addition, \$78,814 of CLSA funding remains after shifting Communications and Delivery costs (C&D) and the maximum allowable administration costs from local funding. These funds must be used for a CLSA program purpose and approved by the State Library.

Possible uses for all these funds discussed at the 8/28 Administrative Council meeting/retreat included:

- **Open source ILL fulfillment** (could be funded by CLSA C&D) (no \$ discussed at that time.) On October 3, Sonoma County Librarian Sandy Cooper sent System Chair Jennifer Baker a proposal for Sonoma County Library to implement a pilot project to evaluate Fulfillment's effectiveness in supporting resource sharing among NorthNet libraries that use different local systems. That proposal requested \$130,000 from NLS. Because the proposal was received just before the Steering Committee meeting, the Committee indicated a favorable response to the concept but had questions about the amount requested. It requested that Chair Baker get more information from Sonoma County Library and make a recommendation to the full Administrative Council. **Chair Baker is recommending a total of \$60,000, of which \$30,000 is from CLSA C&D funding and \$30,000 from local funding.**
- **Patron-driven e-book acquisition** (possibly with e-readers) (no \$ amount discussed). This would be an extension and expansion of an LSTA Pitch-an-Idea grant several libraries participated in. **The Steering Committee recommended that libraries interested in this could submit a proposal for the Innovation Grants recommended below.**
- **Multi-member Evergreen open source ILS project** – data migration phase for five libraries (estimated total cost of \$225K, discussed five participating members @ \$20K each (including Lincoln, Placer and El Dorado County libraries; system funding of up to \$125K). This project would establish a new subgroup of members sharing an open source ILS not presently being used by any NLS members. **The Steering Committee recommended \$50,000.**
- **An increase in System fund balance** (now \$185K, down from initial \$300K) by planning for an end of year fund balance of local funding that can be re-budgeted in FY 13-14 or kept in reserve. The Steering Committee recommended
- **Administrative Council members expressed an interest in improving communication about NLS and member library activities**, including maintaining various listservs and keeping participants informed (e-newsletters and listserv maintenance–CLSA C&D eligible). **The Steering Committee recommended \$6646 of CLSA C&D funding be allocated and added to the PLS contract for services.**
- **Administrative Council members also expressed an interest in more frequent in-person meetings**, citing the successful outcome of the August retreat/meeting. **The Steering Committee recommended that \$6500 be allocated from local funding for an in-person Spring 2013 meeting.**

Not discussed at the retreat but approved by the Steering Committee and recommended to the Administrative Council are:

1. **Grants to member libraries for innovative projects and for travel to conferences and other professional development opportunities.** Innovation grants would be based on successful experiences by BALIS and PLP in providing small grants, simple to apply for and report on, to member libraries that allow them to develop a new service or program that provides a new service delivery model or fresh interpretation of an existing service model and that may be of benefit to other NLS members. Professional development grants to member libraries would provide travel, lodging and registration expenses for one or more staff members. Both types of grants would be awarded through an application process.
2. **Additional Services for the basic System Administration contract with PLS.** The original contract amount of \$74,436.66 was based on a budget for NLS that was about a quarter the size of the current, amended one. Additional services include increased accounting support and payables/receivables for the larger budget; CLSA and LSTA grant administration; and for the legacy systems additional services include audit support, required State Controller reports, and Form 700 administration. **\$31,572 is recommended for this purpose.**
3. **Additional Services for special projects resulting from decisions made at 8/27 Administrative Council retreat/meeting.** These include: a) working with System Chair and Steering Committee to develop recommendations for approval by Admin Council and CSL for FY12/13 special projects and budget changes and managing activities and contracts that result; b) working with legal counsel, the System Chair and a Task Force of library directors to develop recommendations regarding changes to the NorthNet JPA and bylaws to be approved by the Administrative Council; and c) working with legal counsel, the System Chair and the Task Force to make recommendations for approval by the legacy systems' Administrative Councils regarding modifying the bylaws of the legacy systems to reflect their current status and for carrying out their remaining responsibilities. **The Steering Committee recommended that local funds of \$15,296 be approved.**
4. **An augmentation of the NLS Library-to-Go contract with Overdrive.** Currently 27 libraries participate. Although started with grant funding, this activity is now funded by the participants. Using CLSA funding, for the Reference program, would permit licensing of additional titles and perhaps participation in Overdrive's Local Advantage program. **The Steering Committee recommended \$42,368 of CLSA funds for Overdrive augmentation and further that the Administrative Council assign specific decisions about spending the funds to the group overseeing the Overdrive contract.**

Recommended allocation of \$78,814 in CLSA funding:

CLSA \$	Purpose
6,446	PLS contract additional services - C&D to manage NorthNet listservs and produce 8 newsletters distributed via listservs
30,000	Pilot of Equinox ILL Fulfillment - C&D
42,368	Overdrive contract augmentation -- CLSA Reference
78,814	Total

Recommended allocation of \$350,156 local funding:

Local \$	Purpose
31,572	PLS Base Contract Augmentation (does not include CLSA C&D \$ below)
15,296	PLS Contract Augmentation for Special Projects
50,000	Evergreen migration project
150,000	Innovation and staff development grants
6,500	Spring Administrative Council in-person meeting
66,788	Planned end of year fund balance
30,000	Pilot of Equinox ILL Fulfillment
\$350,156	Total

A summary of the current PLS contract and proposed additions is included on the next page.

NORTHNET-PENINSULA LIBRARY SYSTEM CONTRACT FY 12-13

		Current Contract	Proposed Services	
Staff	Administration	51,973.28	6,989.35	
System Director	12 hours/month @111.52/ho	16,058.88		
Coordinator	20 hours/month @75/hour	18,000.00	4,886.00	Produce 8 newsletters- CLSA Fund
Office Manager	20 hours/month @ 44.56/hour	10,694.40	1,559.60	Manage listservs-CLSA Fund
Secretary	12 hours/month @36.25/hour	5,220.00	543.75	Prepare form 700s for legacy systems
Website conversion		2,000.00		
	Accounting	16,391.40	21,712.47	
Finance Director	10 hours/month@81.35/hour	9,762.00	15,083.07	grant supports for FY 11/12, FY 12/13 audit works, controller report for legacy system handling delivery/database issues
Account Clerk	15 hours/month@36.83/hour	6,629.40	6,629.40	additional accounting support additional receivables/payables for increase in budget (from 200,000 to 1,500,000)
	Mileage	727.00		
	Total	69,091.68	28,701.82	
	10% Overhead	6,909.17	2,870.18	
	Grand Total	76,000.85	31,572.00	
Special Projects				
Coordinator	163 hours @75/hour	12,225.00		Budget allocations and administration of Innovation and Staff Development Grants;
Secretary	46 hours @ 36.25/hour	1,680.00		revise JPA/bylaws; legacy system bylaws, etc
	Total		13,905.00	
	10% Overhead		1,529.50	
	Total Special Projects		15,295.00	
	Total Additional Services		46,867.00	
	<u>Total Proposed Contract Amount</u>		<u>122,867.85</u>	

To: NorthNet Library System Administrative Council

From: Jane Light

Subject: Suggested Parameters and timeline for Innovation and Staff Development Grants

Date: October 22, 2012

Included in Agenda Item 6, the recommendations for budget allocations for FY12/13, is a recommendation from the Steering Committee that \$150,000 be allocated for grants to member libraries. Two types of grants are proposed.

\$120,000 is for an Innovation and Technology Grant Program. Based on a successful model developed by BALIS and currently being used by PLP, these relatively small, easy to apply for and manage grants will bring significant results for recipients. To the extent the results are shared among NorthNet members or replicable, all the member libraries will benefit.

Criteria include:

- Service that introduces a new idea, program, technology or vision that is currently not used by the member library or by NorthNet libraries
- Service or project that may benefit other NorthNet libraries
- Service or project that may benefit other California libraries

Requirements:

- Completion of an application
- Grant application not to exceed \$15,000
- When grant completed, submission of a brief description of the project, its results, and lessons learned that will be disseminated to the NorthNet member libraries

Review Panel:

PLS Executive Director will recruit a three person panel of library directors from outside NorthNet to review applications.

Timeline:

Application form and information distributed to NLS Administrative Council and the various NLS listservs by November 15. Applications due to PLS office by January 11, 2013. Grants announced on or about February 1, 2013.

Second, the Steering Committee recommended that \$30,000 be allocated for grants to member libraries for developing staff by providing opportunities for individuals to attend conferences and meetings during 2013.

Member libraries will submit a brief application at least 90 days prior to the date of the event or meeting. Funding between \$300 to \$3000 can be requested and used for registration and travel expenses. Recipients will submit a very brief report stating what they gained from attending and how they have applied or plan to apply the knowledge gained.

Applications will be reviewed and approved by the PLS Executive Director in the order in which they are received.

An application form will be posted on the NLS website and distributed to the Administrative Council by December 1, 2012.

NorthNet
Balance Sheet
As of 9/30/2012

Item # 7 B

001 - General Fund

	<u>Current Year</u>	<u>Prior Year</u>
Assets		
Current Assets		
Cash & Cash Equivalents		
Cash	<u>740,127.41</u>	<u>640,638.37</u>
Total Cash & Cash Equivalents	740,127.41	0.00
Accounts Receivable		
Accounts Receivable	<u>248,765.00</u>	<u>0.00</u>
Total Accounts Receivable	<u>248,765.00</u>	<u>0.00</u>
Total Current Assets	<u>988,892.41</u>	<u>0.00</u>
Total Assets	<u>988,892.41</u>	<u>640,638.37</u>
Reserves & Fund Balance		
NBCLS Fund	272,497.66	281,088.06
NSCLS Fund	1,509.57	3,505.36
MVLS Fund	144,246.40	144,246.40
NORTHNET	<u>570,638.78</u>	<u>211,798.55</u>
Total Reserves & Fund Balance	<u>988,892.41</u>	<u>640,638.37</u>

NorthNet
Statement of Revenues and Expenditures
From 7/1/2012 Through 9/30/2012

001 - General Fund
915 - LOCAL

	Current Year Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original
Revenue			
Other Income			
Other Agencies	17,682.14	0.00	17,682.14 receivable from last year
Reimbursale Costs	<u>82,636.00</u>	<u>115,105.00</u>	<u>(32,469.00)</u>
Total Other Income	100,318.14	115,105.00	(14,786.86)
Budgeted Fund Balance			
Budgeted Fund Balance	<u>0.00</u>	<u>33,863.00</u>	<u>(33,863.00)</u>
Total Budgeted Fund Balance	<u>0.00</u>	<u>33,863.00</u>	<u>(33,863.00)</u>
Total Revenue	<u>100,318.14</u>	<u>148,968.00</u>	<u>(48,649.86)</u>
Expenditures			
Other Charges			
Reimburseable - Library	<u>44,217.04</u>	<u>148,968.00</u>	<u>104,750.96</u> <u>databases, OverDrive</u>
Total Other Charges	<u>44,217.04</u>	<u>148,968.00</u>	<u>104,750.96</u>
Total Expenditures	<u>44,217.04</u>	<u>148,968.00</u>	<u>104,750.96</u>
Changes in Fund Balance	<u>56,101.10</u>	<u>0.00</u>	<u>56,101.10</u>

NorthNet
Statement of Revenues and Expenditures
From 7/1/2012 Through 9/30/2012

001 - General Fund
916 - Communication

	Current Year Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original
Revenue			
Fees			
Delivery Cost	256,775.00	263,146.00	(6,371.00)
Total Fees	256,775.00	263,146.00	(6,371.00)
Budgeted Fund Balance			
Budgeted Fund Balance	0.00	1,216.00	(1,216.00)
Total Budgeted Fund Balance	0.00	1,216.00	(1,216.00)
Total Revenue	<u>256,775.00</u>	<u>264,362.00</u>	<u>(7,587.00)</u>
Expenditures			
Services & Charges			
Communication	(252.90)	1,216.00	1,468.90 refund from AT&T
Contractual Services	47,643.09	263,146.00	215,502.91 BeavEx & Sprint payments
Postage	403.54	0.00	(403.54) <u>UP5</u>
Total Services & Charges	<u>47,793.73</u>	<u>264,362.00</u>	<u>216,568.27</u>
Total Expenditures	<u>47,793.73</u>	<u>264,362.00</u>	<u>216,568.27</u>
Changes in Fund Balance	<u>208,981.27</u>	<u>0.00</u>	<u>208,981.27</u>

NorthNet
Statement of Revenues and Expenditures
From 7/1/2012 Through 9/30/2012

001 - General Fund
918 - Administration

	Current Year Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	
Revenue				
Grant Revenue				
Federal Grants	800.00	0.00	800.00	Indirect from 21st Century
Total Grant Revenue	800.00	0.00	800.00	Cooperative Service model for NorthNet grant
Fees				
JPA Member Fees	95,820.00	92,880.00	2,940.00	
Total Fees	95,820.00	92,880.00	2,940.00	
Use of Money & Property				
Interest Income	0.00	1,500.00	(1,500.00)	
Total Use of Money & Property	0.00	1,500.00	(1,500.00)	
Budgeted Fund Balance				
Budgeted Fund Balance	0.00	3,068.00	(3,068.00)	
Total Budgeted Fund Balance	0.00	3,068.00	(3,068.00)	
Total Revenue	<u>96,620.00</u>	<u>97,448.00</u>	<u>(828.00)</u>	
Expenditures				
Services & Charges				
Professional Services	127.77	15,756.00	15,628.23	InfoStor
Contractual Services	20,650.00	76,000.00	55,350.00	PLS, Cherry Hill
Office Expense	645.80	2,000.00	1,354.20	checks, letterhead
Postage	0.00	2,000.00	2,000.00	
Service Fees	20.00	0.00	(20.00)	bank fees
Total Services & Charges	21,443.57	95,756.00	74,312.43	
Other Charges				
General Insurance	0.00	1,692.00	1,692.00	
Total Other Charges	0.00	1,692.00	1,692.00	
Total Expenditures	<u>21,443.57</u>	<u>97,448.00</u>	<u>76,004.43</u>	
Changes in Fund Balance	<u>75,176.43</u>	<u>0.00</u>	<u>75,176.43</u>	

NorthNet
Statement of Revenues and Expenditures
From 7/1/2012 Through 9/30/2012

001 - General Fund
921 - NBCLS

	Current Year Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original
Revenue			
Use of Money & Property			
Interest Income	0.00	2,600.00	(2,600.00)
Total Use of Money & Property	0.00	2,600.00	(2,600.00)
Other Income			
Reimbursale Costs	3,985.44	13,338.00	(9,352.56) Reimburse from retirees
Total Other Income	3,985.44	13,338.00	(9,352.56)
Budgeted Fund Balance			
Budgeted Fund Balance	0.00	43,371.00	(43,371.00)
Total Budgeted Fund Balance	0.00	43,371.00	(43,371.00)
Total Revenue	<u>3,985.44</u>	<u>59,309.00</u>	<u>(55,323.56)</u>
Expenditures			
Personnel Expenses			
Health	9,970.44	59,209.00	49,238.56
Total Personnel Expenses	9,970.44	59,209.00	49,238.56
Services & Charges			
Membership Fees/Dues	0.00	100.00	100.00
Total Services & Charges	0.00	100.00	100.00
Total Expenditures	<u>9,970.44</u>	<u>59,309.00</u>	<u>49,338.56</u>
Changes in Fund Balance	<u>(5,985.00)</u>	<u>0.00</u>	<u>(5,985.00)</u>

NorthNet
Statement of Revenues and Expenditures
From 7/1/2012 Through 9/30/2012

001 - General Fund
923 - NSCLS

	Current Year Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original
Revenue			
Other Income			
Reimbursale Costs	<u>0.00</u>	<u>1,600.00</u>	<u>(1,600.00)</u>
Total Other Income	<u>0.00</u>	<u>1,600.00</u>	<u>(1,600.00)</u>
Budgeted Fund Balance			
Budgeted Fund Balance	<u>0.00</u>	<u>4,900.00</u>	<u>(4,900.00)</u>
Total Budgeted Fund Balance	<u>0.00</u>	<u>4,900.00</u>	<u>(4,900.00)</u>
Total Revenue	<u>0.00</u>	<u>6,500.00</u>	<u>(6,500.00)</u>
Expenditures			
Personnel Expenses			
Health	<u>1,904.30</u>	<u>6,500.00</u>	<u>4,595.70</u>
Total Personnel Expenses	<u>1,904.30</u>	<u>6,500.00</u>	<u>4,595.70</u>
Total Expenditures	<u>1,904.30</u>	<u>6,500.00</u>	<u>4,595.70</u>
Changes in Fund Balance	<u>(1,904.30)</u>	<u>0.00</u>	<u>(1,904.30)</u>

NorthNet
Statement of Revenues and Expenditures
From 7/1/2012 Through 9/30/2012

100 - Grant Fund
849 - NorthNet PLSEP Grant 11/12

	Current Year Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original
Revenue			
Grant Revenue			
Federal Grants	(234.00)	0.00	(234.00) PLSEP grant from last fiscal
Total Grant Revenue	(234.00)	0.00	(234.00) year
Total Revenue	(234.00)	0.00	(234.00)
Expenditures			
Services & Charges			
Contractual Services	1,928.00	0.00	(1,928.00) last payment from this grant
Total Services & Charges	1,928.00	0.00	(1,928.00)
Total Expenditures	1,928.00	0.00	(1,928.00)
Changes in Fund Balance	(2,162.00)	0.00	(2,162.00)

NorthNet
Statement of Revenues and Expenditures
From 7/1/2012 Through 9/30/2012

100 - Grant Fund
850 - 21st Century Cooperative Service
Model

	Current Year Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original
Revenue			
Grant Revenue			
Federal Grants	<u>19,200.00</u>	<u>0.00</u>	<u>19,200.00</u>
Total Grant Revenue	<u>19,200.00</u>	<u>0.00</u>	<u>19,200.00</u>
Total Revenue	<u>19,200.00</u>	<u>0.00</u>	<u>19,200.00</u>
Expenditures			
Services & Charges			
Contractual Services	11,210.00	0.00	(11,210.00)
Travel & Meetings	<u>6,811.56</u>	<u>0.00</u>	<u>(6,811.56)</u> retreat
Total Services & Charges	<u>18,021.56</u>	<u>0.00</u>	<u>(18,021.56)</u>
Total Expenditures	<u>18,021.56</u>	<u>0.00</u>	<u>(18,021.56)</u>
Changes in Fund Balance	<u>1,178.44</u>	<u>0.00</u>	<u>1,178.44</u>