

**NORTH STATE COOPERATIVE LIBRARY SYSTEM  
Officer and Committee Chair Responsibilities**

**Council Chair responsibilities:**

Conduct meetings of the committee

Work with NLS staff to schedule meetings both virtual and on ground.

Encourage all North State area libraries to participate in committee activities.

Assist in selection of training and discussion topics throughout the year.

Report committee activities to NLS Community of Practice and to NSCLS Council.

Participate in NLS Community of Practice.

**Committee Chairs**

Committee chairs are appointed by the Council chair in coordination with system staff to serve one-year terms that begin July 1 to coincide with the fiscal year.

**BUDGET AND PERSONNEL COMMITTEE**

Responsible for producing the annual NSCLS budget in coordination with system goals and objectives, as well as matters related to retirees.

**COLLECTIONS, TECHNOLOGY, AND SERVICES COMMITTEE**

Responsible for providing input on training and information sharing related to system-wide reference activities. Assist in coordinating reference training for system members; recommending purchases of printed and electronic materials (including system-sponsored electronic databases and audio/video collections); ILL activities and technology, as well as recommendations regarding delivery.

**YOUTH SERVICES COMMITTEE**

Responsible for annual staff development workshop focused on children's services, as well as summer reading planning and other system-wide initiatives for children and youth.

**Ex officio on all committees:**

NSCLS Chair

NSCLS Staff