

NORTH BAY COOPERATIVE LIBRARY SYSTEM
Board of Directors Meeting
May 8, 2009

1. CONVENING:

The Board of Directors of the North Bay Cooperative Library System (NBCLS) met this date at the Upper Valley Campus of the Napa Valley College in St. Helena, California with Chair David Dodd presiding. The meeting convened at 9:17 a.m.

ROLL CALL:

PRESENT	ABSENT	MEMBER LIBRARY	REPRESENTATIVE
	X	Belvedere-Tiburon Library	Deborah Mazzolini
X		Benicia Public Library	Diane Smikahl
X		Dixon Public Library	Gregg Atkins
X		Lake County Library	Susan Clayton
	X	Larkspur Public Library	Frances Gordon
X		Marin County Free Library	Gail Haar
	X	Mendocino County Library	Melanie Lightbody
	X	Mill Valley Public Library	Anji Brenner
X		Napa City-County Library	Danis Kremeier
X		Napa Valley College Library	Bonnie Thoreen
X		St. Helena Public Library	Jennifer Baker
	X	San Anselmo Public Library	Sara Loyster
X		San Rafael Public Library	David Dodd
	X	SRJC – Plover Library	Will Baty
	X	Sausalito Public Library	Mary Richardson
	X	Solano Community College Library	Jay Field
	X	Solano County Library	Ann Cousineau
	X	Sonoma County Library	Sandy Cooper
	X	Sonoma Developmental Center	Vacant
X		NSCLS – Modoc County Library Director	Cheryl Baker
X		NSCLS – Plumas County Library Director	Margaret Miles
X		NBCLS System Headquarters – Executive Director	Annette Milliron
X		NBCLS System Headquarters – Assistant Director	Patty Hector
X		NBCLS System Headquarters – Administrative Assistant	Kelli Logasa

2. INTRODUCTIONS:

The Board introduced themselves.

3. PUBLIC INVITED TO ADDRESS BOARD:

None.

4. APPROVAL OF AGENDA:

A Motion to approve the agenda was moved by Danis Kremeier and seconded by Diane Smikahl. The Motion passed unanimously.

5. MINUTES OF APRIL 2, 2009 BOARD MEETING:

A Motion to approve the April 2, 2009 minutes was moved by Danis Kremeier and seconded by Diane Smikahl. The Motion passed unanimously.

6. CONSENT CALENDAR:

A Motion to approve the consent calendar was moved by Gregg Atkins and seconded by Danis Kremeier. The Motion

passed unanimously.

7. CORRESPONDENCE:

None.

8. FY 2007/08 AUDIT:

Ms. Milliron explained that she and NBC's Account Clerk Myra Lazio met with the County Auditor and found that the \$143,000 our auditor had brought to our attention had actually been moved from a designated reserve to a general reserve. Ms. Lazio is now going to do a monthly report for the Board that reconciles NBC's internal monthly financial statement with the County's monthly ledgers. A Motion to approve the FY 2007/08 audit was moved by Gail Haar and seconded by Bonnie Thoreen. The Motion passed unanimously.

9. MOVE TO CLOSED SESSION

A. DISCUSSION OF SEIU LABOR NEGOTIATIONS

A Motion to convene to closed session was made by Diane Smikahl and seconded by Danis Kremeier. The Motion passed unanimously. The meeting convened to closed session at 9:35 a.m.

10. MOVE TO OPEN SESSION

A Motion to reconvene to open session was made by Diane Smikahl and seconded by Danis Kremeier. The Motion passed unanimously. The meeting reconvened to open session at 9:40 a.m. No action was taken during the closed session.

11. BUDGET FY 2009/2010:

The FY 2009/10 budget was discussed. Ms. Milliron reported that there is money listed under the SuperSearch program because it is currently a program just for NBCLS members so it needs to remain in the NBC budget. She noted that payroll is included in the budget as NLS will contract with NBC for employees. The money that NBCLS needs to transfer to NLS is also listed in the budget. Under "Other Professional Services", Ms. Milliron placed the cost of an audit for FY 2008/09 for NBCLS. Ms. Milliron noted that SuperSearch seems to be going well, but she and Ms. Hector are continuing to research other options. A Motion to approve the FY 2009/10 budget was moved by Bonnie Thoreen and seconded by Gregg Atkins. The Motion passed unanimously.

12. ACCEPTING NEW MEMBERS INTO NBCLS:

Ms. Milliron reported that Amador and Calaveras Counties may be interested in leaving the 49-99 Library System to join another system. She noted that since those counties do not reside next to any of the North Bay counties, they are unable to join NBC as NBC membership counties and/or cities must be contiguous. The two counties might be eligible to join MVLS so Ms. Milliron will discuss this at their Council meeting next week. Discussion ensued.

13. BOARD MEMBER ITEMS:

Gregg Atkins reported that the May Fair parade in Dixon is being held tomorrow and the Dixon Public Library will have a float. The parade begins at 10 a.m.

Susan Clayton reported that Lake County Library is in the beginning stages of designing a new library branch building in Middletown.

Danis Kremeier reported that Napa City-County Library has a new branch building in Yountville. She further reported that she presented the Life Works program to her Board and they approved it. The Life Works program will include homework help, literacy and an annex of work training. She noted that the Board approved Life Works unanimously and explained

that her library is using contingency money for the program, that would normally roll over into the library's reserves.

Bonnie Thoreen reported that there is a banner on Highway 121 that advertises the upcoming opening of the new NVC library.

14. ANNOUNCEMENTS:

Ms. Milliron discussed upcoming workshops that NBC member libraries might be interested in. Ed Otis, a renowned trainer known for addressing the following topics: Dealing with Difficult People: Making Libraries Safe, Making Difficult Conversations Easier and Stress Management in the Library Workplace. Mr. Otis always receives excellent reviews for his workshops. Discussion ensued. Ann Cousineau has booked one of these workshops for Solano County Library in October.

Ms. Milliron reported that for the first time this year, NBC is going to have the funds to hold Infopeople workshops at no charge to NBC member libraries. NBC would need to decide which workshops they would like to hold. It was suggested that NBC could possibly do all three workshops and hold them consecutively. Ms. Milliron will contact Bonnie Webster at Napa City-County to see if their meeting room is available.

15. NEXT MEETING:

Ms. Milliron reported that she and AnneMarie Gold have started to review key items that should be addressed in the contract between NBC and NLS and noted that the NBC Board needs to plan a meeting for June to discuss their findings. Discussion ensued. The next Board meeting will be held via GoToMeeting on Thursday, June 11th.

16. ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:53 a.m.

Annette Milliron DeBacker
Clerk of the Board
May 8, 2009

