

NORTH BAY COOPERATIVE LIBRARY SYSTEM  
Board of Directors Meeting Minutes  
May 30, 2012

1. The meeting convened at 2:05 p.m. Present:

Jennifer Baker, Chair	St. Helena Public Library
Diane Smikahl, Vice Chair	Benicia Public Library
Susan Clayton	Lake County Library
Gail Haar	Marin County Free Library
Mel Lightbody	Mendocino Co. Library
Danis Kreimeier	Napa City-County Library
Lynne Williams	Solano County Library
David Dodd	Sonoma County Library
Annette Milliron	NBC System Exec. Director

2. Plan for minute taking

Diane Smikahl, Benicia Public Library, volunteered to take minutes

3. Introductions

None needed

4. Public invited to address the Board

No public were present

5. Approval of agenda

A motion to approve the agenda was made by Danis Kreimeier and seconded by Lynne Williams. Motion passed.

6. Consent calendar

- a. Financials through April 30, 2012
- b. Minutes from April 17, 2012 Board Meeting
- c. Minutes from April 26, 2012 Board Meeting
- d. Preliminary NBCLS 2012/13 Budget.

Annette Milliron reported to the Board that the budget presented is preliminary and it will need to come back for final approval once the books are closed. Any remaining funds remain will go into item 7000 (see page 12 of the packet).

Ms. Milliron also reported that she has received PERS payout information from MVLS. The Return on Investment was changed from 7.75% to 2.7%. This will create a huge deficit for each of the systems to absorb. Annette will verify the

numbers. Donna will prepare the final report, and this item will come back on the August agenda.

A motion was made by Danis Kreimeier to approve the reports. Seconded by Diane Smikahl. The motion passed unanimously.

7. Resource Sharing Options Committee.

David Dodd presented an excellent report on behalf of the Resource Sharing & Delivery Options Task Force (RS&DOTF). (See Appendix 1) Committee recommendation is to use OCLC for patron initiated requests using World Cat. Libraries can take down defectors for selected libraries to help the process.

Discussion ensued on the costs of Link+ and Autographics' Agent Resource Sharing product. Fulfillment, an open source product used with Evergreen, may eventually be something to consider.

A motion was made by Danis Kreimeier to accept the report and recommendation of the RS & DOTF to use OCLC, with the options to be evaluated and reviewed when a viable option presents itself. Lynne Williams seconded. Motion passed.

Danis Kreimeier made an additional motion to reassign the taskforce to become the implementation taskforce. Seconded by Diane Smikahl. Motion passed.

8. ILL Statistics.

NBC has collected statistics on ILLs from the member libraries. These appear to no longer be needed. Diane Smikahl moved to discontinue compiling these statistics; Gail Haar seconded. Motion passed.

9. Database Contracts Renewals.

Jennifer Baker has been discussing database contracts with Wendy Burke, the current Chair of NorthNet Library System. Ideally, all database contracts would be renewed at the same time, so Ms. Baker proposed contacting vendors to prorate all NBC member's database contracts to expire June 30, 2013.

Lynne Williams moved to accept Ms. Baker's offer to contact and negotiate extension of contracts through 6/30/2013. Diane Smikahl seconded. Motion passed.

10. Sprint delivery contract renewal.

Discussion of renewing the Sprint contract for 3 months or 1 year at the current rate. Lake and Mendocino County requested additional delivery stops.

Moved by Danis Kreimeier to approve renewal for 1 year including the changes requested by Mendocino County Library and Lake County Library. Seconded by Lynne Williams. Motion passed.

11. Alternate Delivery: Campus Ship/Beav Ex

Dixon Library has been our exchange point for delivery to/from Mountain Valley Library System. Currently delivery stops are made two times each week. Discussion on whether this could be changed to delivery once a week.

Danis Kreimeier moved to reduce this service to once a week. Diane Smikahl seconded. Motion passed.

12. Associate members.

There are currently two Associate member libraries: Santa Rosa Junior College (SRJC) and Northern California Medical Libraries Group (NCMLG).

SRJC gets 1 day/ week delivery, and could potentially become a full member for an addition charge of approximately \$200/year. A recommendation was made that we ask Rebecca Scott, David Dodd, and Jennifer Baker to discuss the benefits of full membership in NBC with SRJC.

NCMLG has only one member still interested in retaining membership in NBC. The librarian at the Veterans Home in Yountville may be interested in becoming a full member as well. A recommendation was made that Jennifer Baker and Danis Kreimeier meet with the librarian in Yountville to discuss.

Danis Kreimeier moved that we eliminate the Association Membership Category. Lynne Williams seconded; motion passed.

13. NorthNet Report.

- a. General update.
- b. Election of an at-large representative to the NLS Steering Committee

Jennifer Baker, Chair-elect of NLS, and Wendy Burke, current Chair of NLS, both feel that the legacy systems should dissolve their existing JPAs and JRAs and create one all-inclusive JPA for the NorthNet Library System (NLS).

There are several reasons for this including creation of a single organization that could contract for service, report to the state, etc. The new JPA would need to be approved by each jurisdiction, and a document will be created to assist libraries in bringing this to their governing bodies.

The Steering Committee will have more authority and will be comprised of the Chair and Vice Chair of each legacy system plus the NLS Chair (7 members total).

Discussion of who would be good representatives. Jennifer will serve as Chair, and Mel will be on the Steering Committee as she will be Chair-Elect in 2012-13. Two at large members need to be selected. Jennifer will ask Abbott Chambers,

Sausalito Public Library, and Sarah Houghton, San Rafael Public Library, to serve.

14. Member updates

Members provided updates.

15. Next meeting

Next meeting will be held August 29.

One item for the agenda will be approval of the final budget.

16. Meeting adjourned at 3:35 p.m.

Attachment: Resource Sharing Options Committee memo