

North Bay Cooperative Library System

RESOLUTION # 521

The attached Budget Fiscal Year 2005/2006 was adopted at the June 2, 2005 Board meeting after being introduced by Director Angie Brunton, seconded by Director Bonnie Thoreen and adopted by a unanimous vote.

WHEREUPON, the Chairperson declared the foregoing resolution adopted and SO ORDERED.

Date: June 2, 2005

Attested:

Signature



Signature

Larry Hlavsa, Chair
NBCLS Board of Directors

July 1, 2006 as the library will need to go through the State to change her membership listing. Ms. le Conge stated that it was not because of bad service from NBC but because of morale. Ms. le Conge would like to remain as a member of SuperSearch, which NBC currently doesn't have as an option, so Ms. Milliron noted the Board will need to look at a fee structure for this service as well as review affiliate dues structure.

**15. BUDGET FY
2005/06:**

Ms. Milliron referred the Board members to the budget that was included in their Board packet. She noted that the money from the North State was in the budget, but the amount needs to be increased. The money from the PLS contract will also need to be added as well. Ms. Milliron noted that the budget must be into the County by June 30th. She asked the Board to allow her to make technical adjustments when approving the budget so she can make the two changes she mentioned. A Motion to approve the FY 2005/06 budget, with authorization for Ms. Milliron to make technical adjustments, was made by Angie Brunton and seconded by Bonnie Thoreen. The Motion was approved unanimously.

**16. CHAIR/VICE-
FOR FY CHAIR
2005/06:**

Mr. Hlavsa reported that a new Chair needs to be elected for the 2005/06 year and that Carol Starr has volunteered for that position. Ms. Starr reported that her Board of Supervisors had asked her to get more involved in the community in various different ways; one of which was for her to apply for a non-profit year long leadership position that meets the 1st Thursday of every month. She has not been told if she's been accepted into that position as of yet. Ms. Starr stated that she is willing to accept the Chair position but asked if the Board meeting dates could be changed to the second Thursday of the month. Discussion ensued. Precedent dictates that the NBC Chair find their Vice-Chair, so Ms. Starr asked if there were any volunteers. Gregg Atkins will check his commitments for the year and let Ms. Starr know if he can serve. Discussion ensued. A Motion to elect Carol Starr as Chair for 2005/06 was made by Bonnie Thoreen and seconded by Sara Loyster. The Motion passed unanimously.

**17. MEETING
SCHEDULE FOR
FY 2005/06:**

The Board decided on the following 2005/06 meeting schedule: September 8, 2005 at the Petaluma Branch of the Sonoma County Library, November 10, 2005 at the Napa Valley College Campus in St. Helena, February 9, 2006 at Belvedere - Tiburon Public Library and May 11, 2006 at the Fairfield Branch of the Solano County Library.

**18. BOARD MEMBER
ITEMS:**

Carol Starr reported that Marin County Library stopped being a Federal Depository as of April 30th and are in the process of throwing away the items they no longer need. She further reported that Patricia Harper was hired as the Administrative Librarian and will start August 19th.

Cathy Blumberg reported that she is retiring and that this is her last NBC Board meeting. She will be on vacation over the summer, so Anji Brenner will be the Acting Library Director.

Ann Cousineau reported that Solano County Library currently has an issue with internet filtering at the library. The Board of Supervisors want the filtering; patrons don't. She noted that this issue has been in the news.

Angie Brunton reported that she has been with the State for 33 years and she only has 2 more years to go. She noted that Larry Hlavsa had done a fantastic job as Board Chair and the Board agreed.

ANNOUNCEMENTS: No announcements.

NEXT MEETING: Next meeting scheduled for September 8, 2005 at the Petaluma Branch of the Sonoma County Library.

Budget05/06
rev:08/01/05

NORTH BAY COOPERATIVE LIBRARY SYSTEM
Budget FY 2005/06
Adopted June 2, 2005

REVENUES

	LSTA BIZ	LSTA ROR	LOCAL	SUPERS	ContEd	REF	C&D	SAB	ADMIN	RETIRE :	PROJECTED BUDGET
Rev Carried Forward											
4645 Trust to General Fund	0	0	0	43,224	0	0	0	0	15,036	0 :	58,260
				0	0	0	0	0	0	0 :	0
1700 Interest Earned	0	0	0	0	0	0	0	0	15,500	0 :	15,500
TOTAL INTEREST	0	0	0	0	0	0	0	0	15,500	0 :	15,500
2560 CLSA Reference	0	0	0	0	0	0	0	0	0	0 :	0
2562 CLSA SAB	0	0	0	0	0	97,408	0	0	24,352	0 :	121,760
2563 CLSA TBR-ILL	0	0	0	0	0	0	0	745	186	0 :	931
2564 CLSA Data Base	0	0	0	0	0	4,560	0	0	0	0 :	4,560
2565 CLSA Comm. & Del.	0	0	0	0	0	0	0	0	0	0 :	0
TOTAL CLSA	0	0	0	0	0	0	66,212	0	16,553	0 :	82,765
						101,968	66,212	745	41,091	0 :	210,016
LSTA BIZ	340,248	0	0	0	0	32,000	0	0	43,678	0 :	415,926
LSTA ROR	0	96,866	0	0	0	0	0	0	34	9,653 :	106,553
2803 LSTA	340,248	96,866	0	0	0	32,000	0	0	43,712	9,653 :	522,479
3480 Tech. Serv. Fees	0	0	0	98,268	0	0	180,930	0	0	0 :	279,198
3482 Contract Fee/	0	0	0	0	0	0	0	0	90,169	0 :	90,169
Black Gold Contract	0	0	0	0	0	14,000	0	0	2,985	0 :	16,985
North State Contract	0	0	0	0	0	12,871	842	0	41,207	0 :	54,920
PLS Contract	0	0	0	0	0	37,500	0	0	0	0 :	37,500
4025 Sales - Pers.Prop.	0	0	0	0	0	0	0	0	0	0 :	0
4030 Sales - Taxable	0	0	0	0	0	0	0	0	0	0 :	0
4040 Miscellaneous	0	0	100	0	0	0	0	0	0	0 :	0
4102 Donations/Reimb	0	0	0	0	0	0	0	0	100	0 :	200
4157 Member Reimb	0	0	250,000	0	700	0	0	0	3,000	5,207 :	8,907
TOTAL LOCAL	0	0	250,100	98,268	700	64,371	181,772	0	137,461	5,207 :	737,879
Equip. Reserve											0
GRAND TOTAL REVENUES	340,248	96,866	250,100	141,492	700	198,339	247,984	745	252,800	14,860 :	1,544,134

Budget05/06
rev: 08/01/05

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EXPENDITURES		LSTA BIZ	LSTA ROR	LOCAL	SSearch	Cont Ed	REF	C&D	SAB	ADMIN	RETIRE	PROJECT.
												BUDGET
Salaries and Benefits:												
5900	Payoff Acct	0	0	0	0	0	0	0	0	0	0	0
5910	Perm. Positions	0	0	0	0	0	0	0	0	2,711	0	2,711
5911	Extra Help	0	0	0	29,472	0	112,253	17,745	0	148,605	0	308,075
5921	Retirement Cont.	0	0	0	0	0	0	0	0	0	0	0
5924	Medicare	0	0	0	2,652	0	10,103	1,597	0	13,374	0	27,727
5925	Deferred Comp.	0	0	0	427	0	1,628	324	0	2,155	1,404	5,938
5930	Health Insurance	0	0	0	0	0	0	0	0	0	0	0
5931	Disability Ins.	0	0	0	8,195	0	21,661	1,932	0	19,272	13,236	64,296
5932	Dental Insurance	0	0	0	595	0	2,268	421	0	3,002	0	6,286
5933	Life Insurance	0	0	0	621	0	2,334	493	0	1,970	0	5,418
5934	Vision Insurance	0	0	0	23	0	83	18	0	410	0	534
5935	Unemployment Ins	0	0	0	129	0	481	103	0	630	220	1,563
5940	Workers Comp	0	0	0	0	0	0	0	0	0	0	0
TOTAL	SAL. & BEN.	0	0	0	719	0	2,427	533	0	3,626	0	7,305
Services and Supplies:												
6040	Comm. - E Mail	0	0	0	0	0	0	0	0	0	0	0
6045	Comm. - Tphone	0	0	0	220	0	0	1,100	0	0	0	1,320
6085	Janitorial Service	0	0	0	9,000	0	177	6,183	0	0	0	15,360
6100	Insurance	0	0	0	309	0	0	1,500	0	0	0	1,809
6140	Maint. of Equip.	0	0	0	0	0	0	3,760	0	0	0	3,760
6280	Memberships	0	0	0	200	0	0	2,831	0	0	0	3,031
6302	Dept Revolving	0	0	0	0	0	0	0	0	0	0	0
6400	Office Expense	0	0	0	0	0	0	0	0	0	0	0
6410	Postage	0	8,050	0	500	100	100	4,733	180	50	0	50
6415	Library Mat.	0	0	0	0	0	0	2,000	0	0	0	13,663
6461	Purchases for Members	0	0	100	0	0	0	600	0	0	0	2,000
6500	Other Prof Serv	0	0	250,000	0	0	0	0	0	0	0	700
6516	Data Proc'ing Serv	340,248	88,816	0	35,000	500	37,329	179,130	0	0	0	250,000
6517	Online Serv, OCLC	0	0	0	0	0	0	0	0	8,000	0	689,023
6521	County Services	0	0	0	67	0	150	0	0	3,000	0	3,000
6800	Dup/Photocopy	0	0	0	0	0	0	0	0	0	0	217
6820	Rental of Equip	0	0	0	100	100	150	7,500	352	7,852	0	7,852
6840	Bldg.Rent/Lease	0	0	0	0	0	0	0	0	0	0	8,202
7000	Special Dept.Exp.	0	0	0	4,866	0	1,060	13,811	0	1,890	0	21,627
7110	Staff Devel.	0	0	0	42,292	0	0	0	0	21,603	0	63,895
7120	In-Serv Training	0	0	0	338	0	1,135	250	0	2,650	0	4,373
7302	Conf. & Travel	0	0	0	0	0	0	0	0	0	0	0
7303	Private Car Exp.	0	0	0	2,766	0	3,000	0	155	4,500	0	10,421
7320	Utilities	0	0	0	1,000	0	2,000	0	58	4,500	0	7,558
TOTAL	SERV & SUPPLIES	340,248	96,866	250,100	98,658	700	45,101	224,818	745	54,045	0	1,111,281
Fixed Assets:												
8560	Equipment	0	0	0	0	0	0	0	0	0	0	0
8800	Equip. Reserve	0	0	0	0	0	0	0	0	3,000	0	3,000
TOTAL	FIXED ASSETS	0	0	0	0	0	0	0	0	0	0	0
GRAND TOTAL EXPENDITURES												
		340,248	96,866	250,100	141,492	700	198,339	247,984	745	252,800	14,860	1,544,133