

North Bay Cooperative Library System

RESOLUTION # 524

The attached Budget Fiscal Year 2006/2007 was adopted at the September 7, 2006 Board meeting after being introduced by Director Bonnie Thoreen, seconded by Director Diane Smikahl, and adopted by a unanimous vote of the following directors: Gregg Atkins, Anji Brenner, Angela Brunton, Sandra Cooper, Ann Cousineau, David Dodd, Larry Hlavsa, Diane Smikahl, Bonnie Thoreen, Carol Starr.

WHEREUPON, the Chairperson declared the foregoing resolution adopted and SO ORDERED.

Date: September 7, 2006

Attested:

Signature



Signature

Gregg Atkins

Gregg Atkins, Chair
NBCLS Board of Directors

Coordinator stepped into the new assistant director position. The Reference Coordinator has since declined the position so this salary savings will not be realized. Discussion ensued. The Assistant Director position will be recruited from the outside. Discussion was held on where the new person would be located at the NBC offices.

Ms. Thoreen and Ms. Cousineau noted that they believed the starting salary for the assistant position was low. Ms. Starr concurred. It was noted that recruitment for the position was not going to be easy and that the Board needed to narrow the gap between the assistant and the director. It was decided that the salary ranges would be adopted and that they could always be modified at a later meeting. Ms. Cooper and Mr. Atkins will review the Assistant System Director salary schedule and bring back their revisions.

A Motion to establish the salary ranges as presented for the new positions of Executive Director and Assistant System Director was made by Carol Starr and seconded by Sandy Cooper. The Motion passed unanimously.

11. MOVE TO CLOSED SESSION:

The meeting moved to closed session at 12:17 p.m.

12. REPORT OF CLOSED SESSION ACTIVITIES:

The meeting reconvened to open session at 12:20 p.m. Mr. Atkins reported that the Board adopted the recommendation to appoint Ms. Milliron to the Executive Director position, placing her on Step 4 of the salary scale, effective July 1, 2006.

It was noted that Solano County Library pays their assistant directors 20% less than the Executive Director. It was recommended that the NBC assistant system director salary scales be changed to reflect this. Discussion ensued. The starting salary for the position would now be approximately \$87,000. A Motion was made for the Board to direct the Steering Committee to adjust the assistant system director salary scale prior to Ms. Milliron having to advertise and recruit for the position by Ann Cousineau and seconded by Angie Brunton. The Motion passed unanimously.

13. REVISED BUDGET FY 2006/07:

Ms. Milliron reported that she had placed the surplus money in the budget under Line 7000-Special Department Expenditures. She explained that she places the money there so it jumps out at the Board and lets them know what they have to work with. \$30,000 should be moved from SuperSearch into the equipment reserve fund in case a new server, etc. is needed. Currently the equipment reserve has \$10-12,000. \$25,798 should be placed in Communication & Delivery to be used to offset fuel charges, and \$34,709 can be moved from Reference as the amount budgeted for stringers was doubled over last year. The reference funds will be placed in the building reserve. Ms. Milliron noted that the building reserve currently has \$500,000 but \$150,000 of that money is set aside as a contingency for retiree benefits. Ms. Milliron noted that there will also be some salary savings of about \$25,000 as the assistant system director position will probably not be filled until the first quarter of 2007. Mr. Atkins noted that the Steering Committee felt this year's surplus offered a real opportunity to help build on NBC's reserve. A Motion to move \$34,709 into the building reserve and \$30,836 into the equipment reserve was made by Bonnie Thoreen and seconded by Diane Smikahl. The Motion passed unanimously.

14. BOARD MEMBER ITEMS:

Bonnie Thoreen – Napa Valley College has no report.

Larry Hlavsa reported that St. Helena Public Library opted to go with Useful OpenSource for their internet work stations. The stations were installed on July 4th and are working out well. Each workstation has an annual cost of \$450 to maintain. He noted that the library also went wireless. Discussion ensued.

Carol Starr reported that Marin County Free Library is in the process of finalizing a contract with Group 4 for the construction and remodeling of their branches, which are 35-40 years old. The library also hired a new electronic services librarian.

Sandy Cooper – Sonoma County Library has no report