

**NLS Administrative Council Mid-Year Meeting
Friday, January 29, 2021 - 10:00 a.m.**

Zoom Meeting

<https://us02web.zoom.us/j/84342349742?pwd=WWd1cjh2TTlzWDlpNW9qRTRpeGRadz09>

Meeting ID: 843 4234 9742

Passcode: 573774

Phone Access: +1 669 900 6833

- | | | |
|--|----------------|--------------------|
| 1. Welcome and Roll Call | Olawski, Chair | |
| 2. Public Invited to Address the Council | Olawski | |
| 3. Approval of Consent Calendar (Action Item) | | |
| A. Approval of the Agenda | Olawski | |
| B. Approval of Minutes of June 12, 2020
Administrative Council Meeting | Brinkley | Attachment 1 p. 3 |
| 4. Old Business | | |
| A. Update on LSTA "Preparing to Respond and
Recover Together" Grant and Application for
FY 2021/22 for Statewide Grant | Olawski | Attachment 2 p. 10 |
| B. Discussion of Formation of CLA Disaster Recovery
Interest Group (Action Item) | Olawski | Attachment 3 p. 12 |
| 5. New Business | | |
| A. Update on State Budget and NLS CLSA Funds | Olawski | Attachment 4 p. 13 |
| B. NLS Distribution of CLSA Funds and Background of
How Funds Can Be Spent | Wilczek | Attachment 5 p. 15 |
| C. Review of CLSA Survey Results and Establishing
Priorities for FY 2021/22 CLSA Funds (Action Item) | Wilczek | Attachment 6 p. 22 |
| 6. Discussion/Sharing About COVID/REALM Responses
and Changes to Service Delivery | All | |
| 7. State Library Report | Lena Pham | Attachment 7 p. 45 |

8. Presentations
Common Knowledge – Preparing to Respond & Recover Together FY 2020/21 LSTA Project.
Susan Clark and William Cooley Will Provide an Update on the NLS LSTA Grant.
9. Library Program Sharing
10. Adjournment

**Due To The State Of California's Declaration Of Emergency – This Meeting Is Being Held Pursuant
To Authorization From Governor Newsom's Executive Order N 29-20**

The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code §54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

- (1) it must comply with all of the Act's requirements applicable to other meetings;
- (2) all votes must be taken by roll call;
- (3) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Code § 54953(b).



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DRAFT MINUTES

NLS Administrative Council Annual Meeting

June 12, 2020

Zoom Meeting – All votes taken by roll call

Meeting called to order by NLS Chair, Deck, at 10:06 a.m.

Deck welcomed attendees and roll call taken.

Name	Library
Rita Lovell	Alpine County Library
David Dodd	Benicia Public Library
Narinder Sufi	Butte County Library
Stacey Costello	Colusa County Library
Carolyn Brooks	El Dorado County Library
Lori Easterwood	Folsom Public Library
Christopher Cooper	Humboldt County Library
Christopher Veach	Lake County Library
Franklin Escobedo	Larkspur Public Library
Heather Blevins	Lassen Library District
Kathryn Hunt	Lincoln Public Library
Sara Jones	Marin County Free Library
Christopher Platt	Mono County Library
Anthony Halstead	Napa County Library
Elise Strickler	Nevada County Library
Mary George	Placer County Library
Lindsay Fuchs	Plumas County Library
Natasha Martin	Roseville Public Library
Kathy Barsotti	Roseville Public Library
Rivkah Sass	Sacramento Public Library
Linda Kenton	San Anselmo Public Library
Henry Bankhead	San Rafael Public Library
Elizabeth Kelley	Shasta Public Libraries
Michael Perry	Siskiyou County Library
Bonnie Katz	Solano County Library
Suzanne Olawski	Solano County Library
Ann Hammond	Sonoma County Library
Chris Kreiden	St. Helena Public Library
James Ochsner	Sutter County Library
Todd Deck	Tehama County Library

Mark Fink	Yolo County Library
Rebecca Wendt	California State Library
Carol Frost	NorthNet/Pacific Library Partnership
Andrew Yon	Pacific Library Partnership
Jacquie Brinkley	NorthNet/Pacific Library Partnership

Also attending: Susan Clark (Presenter, Common Knowledge), and William Cooley (Presenter, Common Knowledge).

No Public in attendance.

Motion to approve Consent Calendar.

(Meeting Agenda, Minutes of AC Meeting of January 31, 2020)

Sass moved; Escobedo seconded.

Vote taken by roll call, all votes in favor, motion passed unanimously.

Old Business

Olawski reported on the NLS/CLSA Link+ Grant and the current status of expanding Link+ to other libraries in CA and expending grant funds. She also referred to the memo from NLS to the California Library Services Board (CLSB) included in this meeting packet for the CLSB June 25, 2020 meeting advising the Board of the grant status and requesting their direction for moving forward.

Frost commented that while significant efforts have been made by the Link+ Ad Hoc Committee and NLS staff to reach out to libraries who had expressed interest in joining Link+, at this time most libraries are finding it difficult to justify new services. Frost thanked Olawski and Fink for speaking at past CLSB meetings in support of Link+.

Fink stated that the options presented in the memo to the CLSB are good for their consideration and demonstrates their priority to expend the funds according to the grant timeline.

New Business

Perry reported on his inquiry to NLS membership via Survey Monkey regarding past participation and interest in Day in the District event and expressed his interest in exploring the value of a NLS consortia agenda. Nine responses were received from the Survey with a mix of experience, but most reported an interest in learning more.

Deck commented that he has found the relationships with his state legislators to be of great value.

Frost thanked Perry and Deck for putting this item on the NLS agenda. She continued to report that in the past, the California Library Association (CLA) used to encourage directors to visit their legislators in their Sacramento offices, however the push in the past few years is to visit

local legislators in their district offices with the goal to get to know your legislators. CLA encourages directors to invite local legislators to library programs and to build connections to get them engaged. Frost also commented that now is an important time to be advocating for your library. Frost noted that all NLS libraries benefit from state funded projects such as Lunch at the Library and Zip Books, both of which are to be zeroed out in the FY 2020/21 state budget. She continued to say that all but NLS member CSU Chico benefits from California Library Services Act (CLSA) funds.

Frost reported that CLA received an endowment to train library staff on advocacy skills and that PLP held a regional advocacy training for staff, Board members and Friends. She suggested that NLS consider this same opportunity for advocacy training. Frost also encouraged members to take photos of current alternate service delivery means, i.e. curbside pickup to demonstrate the value of library services to the community and the patrons and send those photos with narrative to local legislators.

Deck noted that he had reached out to local media with success to capture services as they are now being provided at his library.

Fink mentioned that Sonoma County Library coordinated a legislative meet and greet in 2019 for their region that was valuable.

Deck stated that NLS would continue to build on this idea.

Motion to Elect the slate of FY 2020/21 Executive Committee Members.

It was noted that Nick Wilczek, formerly of Humboldt County Library, will be the new director at Nevada County effective June 22, 2020. Perry requested that NLS consider a balanced reflection of the legacy systems on the Executive Committee.

Perry moved to elect the slate, with revision to Wilczek's location; Dodd seconded.

Vote taken by roll call, all votes in favor, motion passed unanimously.

Deck presented the NLS *Preparing to Respond and Recover Together* LSTA application and noted this application is a continuation of the current NLS *Recovering Together* LSTA grant project.

Frost noted that all regional grants are included in meeting packets for approval and while this application has not yet been approved for funding by the State Library, the Administrative Council may make the motion to approve as presented.

Motion to accept the LSTA Regional Grant *Preparing to Respond and Recover Together*.

Olawski moved; Fink seconded.

Vote taken by roll call, all votes in favor, motion passed unanimously.

Deck presented the CLSA Zip Books Agreement for FY 2020/21 and NLS to continue as Administrator on this grant.

Motion to accept the CLSA Zip Books Statewide Expansion Project Administrator for

FY 2020/21.

George moved; Sass seconded. Vote taken by roll call, all votes in favor, motion passed unanimously.

Frost presented the Attachment 7 memo and reviewed the FY 2020/21 NLS/PLP Administrative Baseline Contract and Additional Work including highlights of work completed in FY 2019/2020. Frost commented that her observation was that when NLS and PLP work together, that NLS has a stronger voice in advocating for grants and/or CLSA funding. Frost continued to say that PLP appreciates being the fiscal agent for NLS.

Olawski expressed her thanks to PLP for their support in keeping NLS on-track and to be thinking of NLS as opportunities or issues arise.

Motion to approve the FY 2020/21 NLS/PLP Administrative Baseline Contract and Additional Work. Perry moved; Hammond seconded. Vote taken by roll call, all votes in favor, motion passed unanimously.

Frost presented Attachment 8 and the memo regarding CLSA funding for FY 2020/21. Frost reviewed the memo that details the 50% proposed cut in CLSA funding in the preliminary State budget. The Governor's budget proposal indicated that if Federal funds were received, CLSA would be made whole again. The State Senate, however, has proposed an alternative budget that would reduce CLSA funding by \$1.5 million, taking the Baseline to \$2.1 million. This reduction would be permanent and any Federal funds received would not affect the reduced CLSA funding.

The NLS budget presented in this meeting packet is based on a 50% reduction in CLSA funding to NLS. The CLSB meets on June 25th, 2020. The State Budget may be approved by that date and amount for CLSA funds would be known at that time.

Frost reminded members that by law, CLSA is allocated to systems for their use in System Administration at 20% of allocation, and Communications & Delivery (C&D) at 80%. With a 50% reduction to the 20% of what can be used for System Administration, NLS membership fees will be required to cover the balance of this FY 2020/21 administrative contract. Frost noted that a portion of CLSA Communications & Delivery funds cover system expenses such as the NLS Zoom account, the 800#, and the NLS website and these expenses are paid first, with the balance of C&D funds allocated to NLS members. Frost reviewed the allowable C&D costs being those that allow for resource sharing among 3 or more library jurisdictions and the cost of delivery. Recently, much of NLS's CLSA allocation was directed to the NLS OverDrive consortia since resource sharing options are limited. Frost noted that by Executive Committee approval, \$120,000 of NLS funds currently held for OverDrive will be rolled over and applied to FY 2020/21 for NLS C&D expenses.

Frost thanked the NLS Executive Committee and Perry for their thoughtful review of balancing the needs of shared resources and all individual NLS member budgets. Frost noted that a preliminary survey was conducted to determine anticipated FY 2020/21 allocations from

members to the OverDrive consortia and it was determined that an estimated \$54,000 would be available.

Frost stated that, if the NLS Administrative Council wished to make any changes to the Executive Committee's decision, a motion could be made for approval.

Perry reviewed the consortia's RB Digital plan (formerly Zinio) and described a new all-in-one platform available. The cost to participate in this new plan would exceed the \$32,000 the Executive Committee has allocated to this resource. That amount would only cover the platform costs, with members needing to make up the difference for content.

Platt thanked all for their work to develop this budget and asked if additional funds were later made available from Federal funding triggers, would those funds add to the current budget. Frost confirmed that additional funds would add to the budget and that the Executive Committee would work with the consortia to determine how to allocate additional funds.

Discussion ensued regarding the consortia funding and the intent of members' prior allocations to OverDrive and RB Digital.

Frost suggested that staff will develop a more detailed survey to determine how members will allocate their additional CLSA funds for FY 2020/21. Frost noted here that a memo from NLS has been submitted to the CLSB for their June 25th meeting asking for their consideration to expand the definition of Broadband and other allowable C&D costs, including software to allow for curbside pickup. The Executive Committee will work on revising the Claim Form and any approved options or new items will be added.

Perry requested that the Administrative Council restore \$120,000 back to the consortia to allow for funds to be allocated to RB Digital and to support funding in FY 2020/21 to OverDrive as originally allocated by participating libraries.

Deck noted that the Executive Committee in making this difficult decision considered the long-term impact to secure NLS. He acknowledged the need for OverDrive as its usage has significantly increased for the consortia participants. However, the Executive Committee made the decision to reduce the consortia funding to support all NLS members.

Yon presented the FY 2020/21 Membership Dues and Fees schedule, noting that budgets are estimated at this time and will need to be updated as the delivery costs for NBCLS are still pending while finalizing the new delivery contract. Yon noted that member dues reflect an increase adjusted to CPI of 2.5%.

Motion to approve FY 2020/21 Membership Dues and Fees with revision after NBCLS delivery contract is finalized.

Perry moved; Fink seconded. Vote taken by roll call, all votes in favor, motion passed unanimously.

Yon reviewed the memo of Attachment 10 and the NLS Budget. Yon noted that Communications and Delivery amounts need to be revised. He also noted that with Zip Books being defunded for FY 2021/22, the NLS budget of FY 2021/22 will have a reduction in revenue from what has been received from Zip Books grant administration fees.

Frost asked if the Administrative Council would approve this budget provisionally with an approval for PLP to work with the NLS Chair for possible changes.

Perry made the motion to amend the budget to restore the roll-over funds of \$120,000 from FY 2019/2020 to OverDrive and to reduce the FY 20/21 OverDrive budget by \$12,000 and increase the RB Digital budget by \$34,000 for FY 2020/21.

Strickler asked if libraries not participating in the consortia would be impacted if this was approved and effectively reducing the CLSA allocation to individual libraries.

Frost reviewed the C&D budget and how the requested motion would impact all libraries.

Perry reported that his proposal would reduce the total base by \$60,000 to each the base Population and base % of CLSA.

Strickler asked if a revised chart could be drafted to show the impact. She noted that that budget as is shows that the decision softens the blow for all members.

Deck asked for other comments.

Yon reiterated that members will have the option to allocate additional FY 2020/21 CLSA funds to OverDrive and RB Digital. Frost noted again that based on the preliminary survey, members are allocating \$54,000 to the consortia resources.

Motion to approve the FY 2020/21 NLS provisional budget as presented and approve PLP to work with the NLS Chair for any changes.

Veatch moved; Fink seconded. Vote taken by roll call. Perry voted nay, all others approved. Motion passed.

Common Knowledge presented on Recovering Together project progress. Also discussed next steps in continued support among NLS members and building the website resources for this purpose. Clark and Cooley asked for NLS members to submit photos from post-disaster and recovery periods for the handouts and website.

Olawski offered to ask the Executive Committee to reach out to NLS members to submit photos.

Clark and Cooley reported that the next Core Project Team meeting will be scheduled via Doodle Poll.

NLS meeting agendas will include Recovering Together/Preparing to Respond & Recover Together items in the future.

Meeting adjourned at 12:20 p.m.



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To: NLS Administrative Council
From: Jacquie Brinkley
Subject: Update on FY 2020/21 LSTA Preparing to Respond & Recover Together & FY 2021/22 Grant Application Process
Date: January 29, 2021

Project Updates

The NLS *Preparing to Respond & Recover Together* project has completed the *Cohort Community of Learning* activity and one statewide *Wildfire Preparation & Response* panel discussion as proposed in the FY 2020/21 LSTA grant application.

NLS Preparedness Cohort

The cohort training consisted of ten NLS libraries that participated in a community of learning and practice to draft and/or further develop their local disaster response plans and policies. The ten participating libraries were Del Norte Library District, Marin County Free Library, Napa County Library, Roseville Public Library, San Rafael Public Library, Shasta Public Libraries, Solano County Library, Sonoma County Library, Tehama County Library, and Yolo County Library. Teams participated in 3 online training sessions to share progress and learn best practices from other libraries. Teams also received individual coaching calls with consultants over the course of 3 months to further develop their local guidelines and policies. A culminating meeting was held December 8, 2020 to showcase outcomes from the library teams. NLS Directors (other than cohort participants), State Library staff, the NLS LSTA Project Advisor and other guests also took part to learn about the impact of this collaborative training model.

Statewide Panel Discussions

The Statewide *Wildfire Preparation & Response Panel*, held on October 21, 2020, was a moderated panel of 3 guest speakers from libraries with expertise and experience in wildfire disaster response and recovery. Panelists were from San Diego County Library, Camarillo Public Library, and Sonoma County Library. Eighty-five people attended this meeting and survey responses overwhelmingly reported that the information discussed was valuable and would affect positive change in their communities.

A second statewide panel discussion focusing on *Mental Health Supports in Disaster Preparedness and Recovery* is currently being planned for spring 2021. The meeting will respond to the 2019 NLS survey, which indicated that mental health supports for staff, volunteers and patrons are a high need in most NLS communities. A save-the-date email and formal invitation will be sent out in coming weeks.

Expanding the Project Statewide

NLS submitted an *Intent to Apply* for FY 2021/2022 LSTA funding and received an invite to complete a full application, due February 24, 2021, to expand the *Preparing to Respond and Recover Together* project. The proposed Year 3 project will expand the NLS cohort training to a statewide model and will include a second NLS cohort, as well as 2 other cohorts from other CA public library systems. In addition, the statewide project will assist cooperative library systems in creating their own versions of NorthNet's "buddy system." Two new statewide convenings will help libraries develop skills in equity and inclusion to address the uneven impacts of disasters on underserved communities, in alignment with the State Library's focus areas. LibraryRecovery.org will also expand to share resources from across the state, staying relevant to changing

circumstances. The project administration team will be developing the draft application for review by the NLS Executive Committee before submitting on or before February 24, 2021.

Inviting Blog Posts and Contributions

NLS is particularly interested in highlighting the ways that member libraries are preparing for disasters and supporting their communities during COVID-19. If you have a story, example or resource you'd like to share on LibraryRecovery.org, please email William Cooley at wcooley@ckgroup.org.

On January 29, Susan Clark and William Cooley from Common Knowledge will present to the NLS Administrative Council to share updates on the NLS *Preparing to Respond & Recover Together* project. Their presentation will include:

- Insights from the recent NLS Preparedness Cohort
- Information about NLS's upcoming statewide panel discussion on mental health supports
- Small-group discussion on COVID-19 recovery and wildfire preparedness needs



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To: NLS Administrative Council
From: Jacquie Brinkley
Subject: Discussion of Formation of CLA Disaster Recovery Interest Group
Date: January 29, 2021

Background

At the June 2020 NLS Administrative Council, it was suggested that the NLS libraries consider developing a California Library Association Interest Group around disaster recovery.

The requirements for form an Interest Group include:

- ✓ Two or more CLA members that share a common interest may form an interest group. One of the two individuals must complete the application, and register as the official leader of the Interest Group.
- ✓ The application will be reviewed by the CLA Board for approval.
- ✓ The Interest Group must define the contribution that it will make to CLA and to the California library Community, and explain why there is a need for the Interest Group.

The formation of the group was discussed by the NLS Executive Committee. Suzanne Olawski from Solano County volunteered to be the lead agency in forming the Interest Group. It was requested that this be discussed by the Administrative Council to determine interest and at least one other CLA member willing to be a co-lead of the Interest Group.

Option: Join CLA Climate Justice Interest Group

Subsequent to the NLS Executive Committee meeting, a new Interest Group has been established: the CLA *Climate Justice* Interest Group. NLS staff recently spoke with the co-leader of the new Group. From this discussion we determined that there are mutual and shared goals in both the Climate Justice mission (<https://www.cla-net.org/page/1191>) and a statewide disaster preparedness, response and recovery group, and that combining efforts may strengthen the mission of both.

NLS is invited to attend an Orientation Meeting on February 4, 2021, at 6:00 p.m. to learn more about how we can collaborate to build on shared objectives incorporating both Climate Justice and Disaster Preparedness. (Meeting access information will be shared when available via email notification.)

Should this be considered a viable option for NLS, it is recommended that at least 2 NLS members agree to register as Interest Group members in order to codify the representation for NLS.

Note: Interest Group members are required to hold current membership with CLA.



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To: NLS Administrative Council
From: Carol Frost
Subject: Update on State Budget and NLS CLSA Funds
Date: January 29, 2021

UPDATE ON GOVERNOR'S BUDGET

On Friday, January 8, 2021, the Governor released the draft FY 2021/22 budget, which included:

- **\$8 million in one-time funds to support “Shared Vision” grants.** An initial round of funding was conducted in the fiscal year that ended June 30, 2020 to boost early learning opportunities and outside-of-school programming at libraries and deliver library services to harder-to-reach Californians – an even more acute need in the wake of the COVID-19 pandemic. There were \$25 million in proposals submitted by libraries across the state for the initial \$8 million. This second round of funding will help address some of the unmet need.
- **\$1 million to support delivering books and other materials through the online marketplace. (Zip Books)** Faster and cheaper than traditional book delivery, the program has been used during the pandemic as a lifeline to community members -- often the elderly -- incapable of visiting the library.
- **\$800,000 in ongoing funding to support summer lunch programs at local libraries.** In 2019, 220 local libraries served 289,000 meals. During the pandemic, libraries served “Grab-and-Go” meals and learning kits. The State Library looks forward to working with other summer meals providers to ensure more of the 3 million school-age children eligible receive the nutrition they need to learn and thrive.
- **\$500,000 in ongoing financial aid to defray higher broadband connectivity costs for local libraries.**
- **\$500,000 to support the Braille Institute, the state’s partner in Southern California, in delivering library services to the visually impaired.**
- **Although not called out specifically, the budget does indicate \$1.8M which may be for CLSA.** This remains a 50% reduction, carried over from the current budget.

Last year, the Governor’s January preliminary budget included funding for Zip Books and Lunch at the Library, along with full CLSA funding, which were then removed or reduced in the Governor’s May Budget Revise. Although lobbying was done for restoration, they were not included in the June finalized budget. Although we should remain hopeful that the above items remain in the budget, we should also be aware that this is a preliminary budget. Both Zip Books and Lunch at the Library funding has been identified as ongoing in the Governor’s budget just released.

REMAINING AND FUTURE CLSA FUNDS

In FY 2020/21 the approved California State budget included a 50% reduction of CLSA funds. NLS was able to reallocate \$120,000 of prior-year funds to increase the allocations to libraries. In FY 2021/22, there are no prior-year funds available.

	FY 2019/20	FY 2020/21 50% Reduction	FY 2021/22 50% Reduction (estimate)
NLS CLSA Distribution			
Total Funding			
System Administration	\$156,716	\$83,586	\$83,586
Baseline Communications and Delivery	\$663,402	\$334,343	\$334,343
Total	\$820,118	\$417,929	\$417,929
Communications & Delivery			
Baseline services			
Office supplies	\$1,200	\$450	\$450
Web hosting, telecommunications	\$2,500	\$4,000	\$4,000
Postage	\$1,800	\$1,000	\$1,000
SUBTOTAL	\$5,500	\$5,450	\$5,450
Services			
Delivery	\$146,548	\$146,548	\$146,548
OverDrive	\$86,600	\$30,000	\$30,000
RBDigital	\$56,249	\$32,000	\$32,000
Use of carryover funds	\$200,000	\$120,000	
Allocated to libraries	\$368,505	\$120,345	\$120,345
Total C&D Baseline	\$868,902	\$454,343	\$334,343

POTENTIAL NEXT STEPS

The NorthNet Library System may consider taking advocacy steps for a restoration of CLSA funds. Those steps could include:

- Gathering compelling stories from NLS libraries about the value and impact of these funds
- Writing a letter to the Chairs of the Finance Committees for their February hearings



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To: NLS Administrative Council
From: Nick Wilczek
Subject: NLS Distribution of CLSA Funds and Background of How Funds Can Be Spent
Date: January 29, 2021

OVERVIEW

The NorthNet Library System (NLS) is one of the nine cooperative library systems in California. A map of the nine cooperative systems is included at the end of this memo for reference. NLS receives funds from the California Library Services Act (CLSA), and the funds are distributed by an agreed-upon menu of items. Some members have asked for a review of how these funds are distributed and requested that NLS review the menu of items. The NLS Executive Committee has asked that this document be developed to explain this background.

The purpose of this memo is to provide the members with an overview of the CLSA and how funds can be spent, so that they can feel more confident in making decisions on how CLSA funds are allocated to the public libraries within NLS.

BACKGROUND OF CLSA FUNDS

One of the major reasons that the nine library cooperatives throughout the state were formed was to receive funds from the California Library Services Act to support resource sharing. Only cooperatives can receive these funds – an individual library may not directly receive them. In or about 2008, the California State Library requested that cooperatives consolidate to form larger cooperatives. The North State Cooperative Library System, Mountain Valley Library System and North Bay Cooperative Library System joined together to form the NorthNet Library System in 2009.

The California Library Services Act is defined in Title 5 of the California Code of Regulations, sections 20100 – 20265. The distribution and oversight of the funds is done by the California Library Services Board. Only public libraries may receive these CLSA Communication and Delivery funds.

CLSA funds can only be spent as defined in the Communications and Delivery section of California Law.

Beginning in FY 2011/12, funding for CLSA began to shrink, with the loss of a central System Reference and reimbursement for Transaction Based Reimbursement (TBR). In FY 2011/12, there was no funding for CLSA, and much hard work was done by several stakeholders and the CLA Lobbyists to restore funding, although at a significantly reduced level.

In FY 2016/17 and 2017/18, the cooperative systems and the California State Library staff worked with the California Library Services Board to update the regulatory language. The references to funding to support system reference and inter-library loans has been removed, and the definition of Communications and Delivery was updated. This allowed the systems to be more flexible in sharing resources and expand sharing of digital items.

By law, the funds are distributed as follows:

- 20%** System Administration
- 80%** Baseline for Communications and Delivery (C&D)

Each section is clearly defined for allowable costs. Below is a very brief checklist of how CLSA funds may and may not be used. The list is used for illustrative purposes, and if a system wants to use funds in a new way, it must first be approved by the State Library staff, and, in some cases, approved by the California Library Services Board.

20% System Administration

Can be used to pay for some of the staff time for oversight of a system. For NLS this includes some of the time of the System Coordinator, PLP CEO and PLP Controller for administering CLSA activities.

80% Baseline Communications and Delivery (C&D)

Yes	No
Includes several items 'off the top,' before funds are then distributed to shared services. These include: office supplies, web hosting, 800 number, Zoom subscription, postage.	
Resources must be shared between 3 or more libraries.	Library cannot use the funds for their individual needs.
Funds can be used for courier costs between 3 or more libraries, as long as the courier is a primary way of sharing physical materials.	Funds cannot be used for courier costs between branches of a single library system.
Funds can be used to purchase shared digital resources between 3 or more libraries.	Funds cannot be used for one library's digital collection. It must be a shared collection.
The cooperative can use the funds for shared eResources, as long as the vendor can ensure the entire collection is shared among those libraries.	Digital archives, articles, newspaper and research databases are not eligible; daily news subscriptions are not eligible.
Funds can be used to support the cost of a library assessment tool subscription, which will assist the libraries in developing services and shared resources for the cooperative.	The library assessment tool must benefit 3 or more libraries, and CLSA funds can only be used for a limited duration (e.g. 2-3 years).

<p>CLSA funds may be used for an individual library or a cooperative to support the network, “which may also include telecommunications equipment and its installation along with service fees.” This was clarified at the June 2020 CLSB meeting to include one-time use of funds for network hardware purchases, and, <u>for rural libraries only</u>, for CENIC telecommunications costs and costs for covering warranties for network security software and hardware in data centers.</p>	<p>Based on the latest interpretation by the CLSB, libraries should not claim funds on an annual basis for ‘broadband.’ The NLS FY 2020/21 CLSA Claim form has been updated to reflect this, and to clarify that only rural libraries can claim funds ongoing to support their CENIC telecommunications and networking costs/warranties.</p>
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Although the law provides a framework for allowable expenses, it is up to each of the nine cooperative systems to determine the best way to allocate their funds. No two systems allocate them exactly the same.

Annually each of the nine cooperative library systems must submit a preliminary budget to the State Library for the CLSB approval by June. A full budget is submitted by September 1. An Annual Report and budget expenditure are also submitted by September 1.

ANNUAL AWARD AMOUNTS TO SYSTEMS FROM CLSB

At the August 2013 California Library Services Board meeting, the Board approved allocating the funds to the nine cooperative systems using the following formula:

- 30% awarded on the basis of the first three members of each System, equally;
- 45% for each System’s combined portion of the total state population and System membership, excluding the first three members per System;
- 25% of each System’s combined portion of full membership and round-trip mileage of the System’s service area.

Notes: The phrase ‘first three members’ is a complicated explanation that is not needed for the purpose of this memo. It has to do with the structure of the legacy systems within each of the nine cooperative systems. The roundtrip mileage in the third bullet pertains to the sharing of physical materials. This is why the law specifies that members in a system need to have contiguous borders between participating libraries, and not geographically distant.

In FY 2011/12, there was no funding for CLSA. With advocacy, funds were restored, and after several years, the annual total amount of CLSA funds to be shared among systems was approximately \$3,630,000 annually.

In FY 2020/21, due to the pandemic, the amount was reduced by 50%, to \$1,880,000 to be shared among all the nine cooperative systems. NLS's FY 2019/20 allocation was \$820,118, which included \$164,024 allocated to System Administration (20%) and \$656,094 for the Baseline Budget (80% C&D). In FY 2020/21 NLS's allocation was \$417,929, with \$83,586 allocated to System Administration (20%), and \$334,343 allocated to the Baseline Budget (80% C&D).

It is important to note that library systems have three years from the receipt of funds to spend the CLSA funds.

NLS CLSA FORMULA FOR LIBRARIES

In reviewing past NLS documents, it is not clear when NLS developed the cost share formula but it does appear that it has been in existence since FY 2012/13:

- 50% of funds divided by population of each member library
- 50% of funds divided among each member library

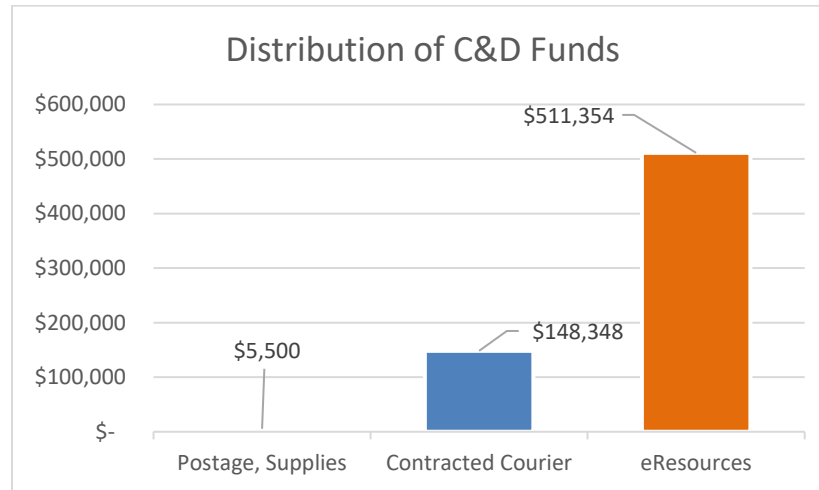
With the NLS distributed model, libraries may choose to allocate their portion as follows:

Consortia-managed Service – a library's allocation is primarily directed to fund this	Local Resources – libraries may choose from these items after they have allocated funds from the items in the first column
OverDrive	Additional OverDrive funds
RBDigital (Zinio)	Additional RBDigital funds
Delivery for NBCLS and MVLS using a shared contract for couriers.	Local courier costs for shared resources among 3 or more libraries
	Link+ (note: this is a consortia-managed purchase but is listed under local resources)
	enki, CloudLibrary, or other shared eResource between 3 or more members
	Local Broadband hardware costs (not recurring)

For each library, once costs for Delivery, OverDrive & RBDigital are claimed, the library may choose a disbursement to be used for limited, specific approved uses. If a library doesn't have enough CLSA allocations to cover their costs, they are invoiced for the difference. In most cases, this is because the cost of delivery exceeds their allocation.

CLSA FUNDS AND THE NLS BUDGET

The NLS FY 2019/20 CLSA allocation was \$820,118, with \$156,716 for System Administration, and \$663,402 for Baseline Communications and Delivery (C&D). Below is the budgeted allocation. eResources includes Link+.



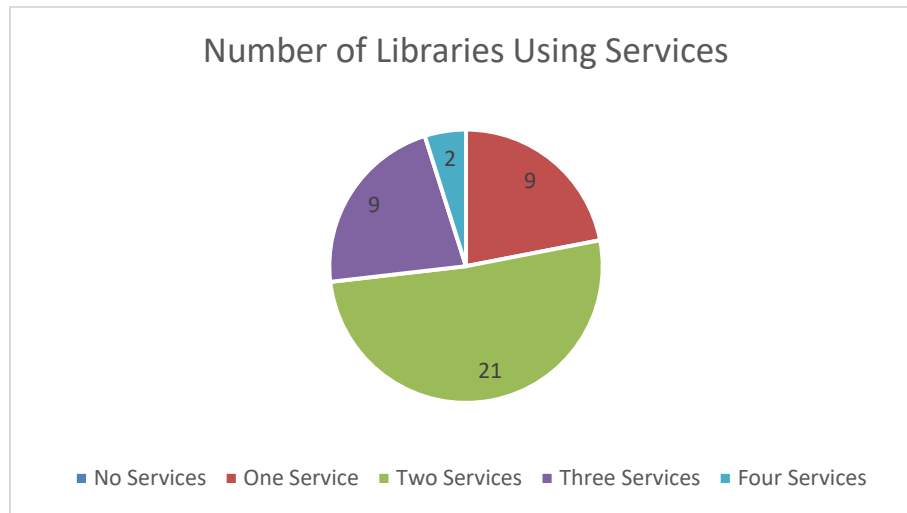
Below is an overview of the number of libraries participating in one of the choices.

	FY 2019/20	# Libraries	# Libraries allocating additional funds	Total additional CLSA Funds	Total Additional Local Funds
OverDrive	\$86,600	28	17	\$73,022	
RBDigital	\$56,249	22	1	\$200	
Delivery	\$232,424	17	7		\$85,875
Link+	\$230,570	17			\$230,570
Broadband	\$19,632	3			
Other eResources	Data not quantified	9			
Other Courier	Data not quantified	Data not quantified			
OCLC ILL	\$519	1			

Note the entire cost of delivery is not covered by CLSA funds for seven libraries. The additional revenue from the libraries to cover the remainder of costs.

In FY 2019/20, the OverDrive allocation was increased by the Committee as indicated above. Two libraries decided not to continue participation in RBDigital due to the increase in

OverDrive. One library decided not to continue participation in OverDrive. Below is a chart which indicates, of the 41 NLS public libraries, the number of libraries claiming CLSA funds for OverDrive, RBDigital and Delivery services.



CALIFORNIA LIBRARY SYSTEMS



5. Black Gold Cooperative Library System - 6 library jurisdictions; includes Santa Paula in Ventura
6. Southern California Library Cooperative - 38 library jurisdictions
7. Santiago Library System - 10 library jurisdictions
8. Inland Library System - 19 library jurisdictions
9. Serra Cooperative Library System - 13 library jurisdictions

Updated: March 16, 2015
R:/CLSA/System map

Q1. Please indicate your library**Libraries Responding**

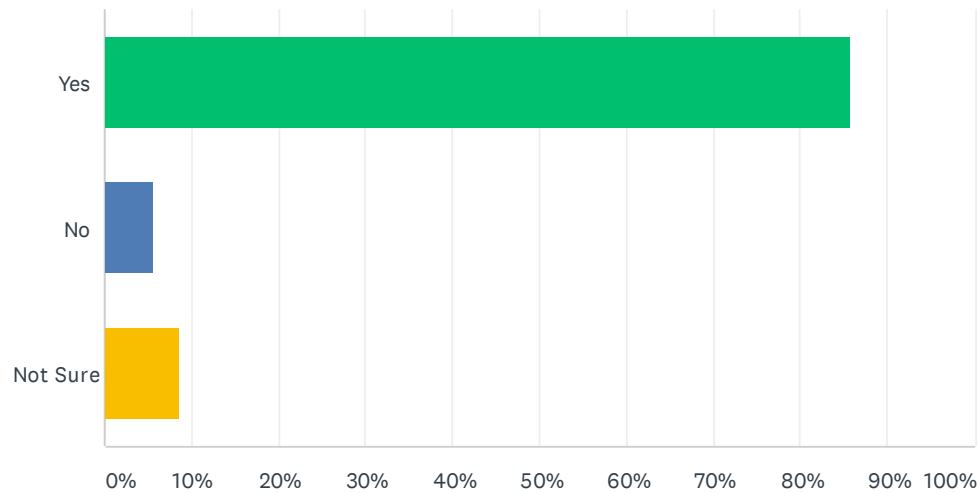
Alpine County Library
 Benicia Public Library
 Butte County Library
 Colusa County Library
 Del Norte County Library District
 El Dorado County Library
 Folsom Public Library
 Humboldt County Library
 Lake County Library
 Lassen Library District
 Lincoln Public Library
 Marin County Free Library
 Mendocino County Library
 Mill Valley Public Library
 Mono County Free Library
 Napa County Library
 Nevada County Library
 Orland Free Library
 Placer County Library
 Plumas County Library
 Roseville Public Library
 Sacramento Public Library
 San Anselmo Public Library
 San Rafael Public Library
 Sausalito Public Library
 Siskiyou County Library
 Solano County Library
 Sonoma County Library
 St. Helena Public Library
 Sutter County Library
 Tehama County Library
 Trinity County Library
 Willows Public Library
 Woodland Public Library
 Yolo County Library
 Yuba County Library

Libraries No Response

Belvedere-Tiburon Public Library
 Larkspur Public Library
 Modoc County Library
 Shasta Public Libraries

Q2 The currently approved NorthNet CLSA menu includes the following:
 NLS shared OverDrive collection NLS shared RBDigital collection Locally
 shared OverDrive collection between 3 or more libraries enki, CloudLibrary
 or other collection shared between 3 or more libraries (purchased locally)
 Delivery for the NBCLS and MVLS Systems Link+ Broadband hardware
 costs (not be be claimed multiple years in a row) CENIC
 telecommunications costs and warranties for items in data center (rural
 libraries only) Is your library satisfied with the current choices?

Answered: 35 Skipped: 0



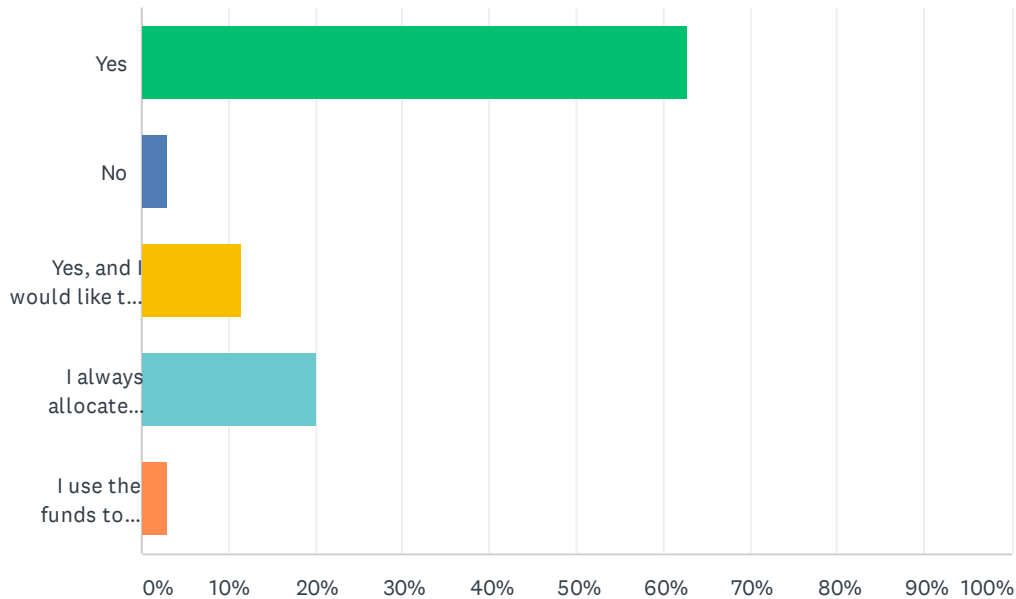
ANSWER CHOICES	RESPONSES	
Yes	85.71%	30
No	5.71%	2
Not Sure	8.57%	3
TOTAL		35

NLS Menu of Approved Services Using CLSA Funds

#	COMMENTS	DATE
1	Having the CENIC Costs has been a very helpful development for the Tehama County Library.	1/4/2021 11:59 AM
2	In the absence of more state library support, perhaps other db's or an option to use these funds to join a shared ILS would be enticing. Unsure if those are allowed.	1/4/2021 11:57 AM
3	Needs to be more options so our library doesn't end up giving most of our allocation back	12/29/2020 11:22 AM
4	It's very weighted to shared services we don't participate in	12/22/2020 7:35 AM
5	If there was an influx of funding, we might wish there were additional options, but as it stands - based on our participation - these are more than sufficient.	12/21/2020 11:29 AM
6	I'm extremely glad we have access to Overdrive and RB Digital--especially now. However, we've had OverDrive for at least 10 years, and the usage stats have proved underwhelming for our communities(Pre-COVID that is). I wonder if there are other resources that would better capture the needs of our demographic--such as "dial a story" or access to continuing education, or...?	12/15/2020 4:57 PM
7	Most of these are helpful to most libraries, some target libraries in specific regions, not sure if region-specific support is ongoing, Link + is better suited to urban/suburban scenarios, I like the RB Digital/OD support,	12/14/2020 11:02 AM
8	Delivery services consume St. Helena's CLSA allocation.	12/11/2020 5:54 PM
9	Including CENIC costs for rural libraries could be a game-changer as to how many options I have to direct my CLSA funds. Prior to this option, the only option was Overdrive.	12/11/2020 3:57 PM

Q3 Is your library able to select items from the current menu of resources?

Answered: 35 Skipped: 0

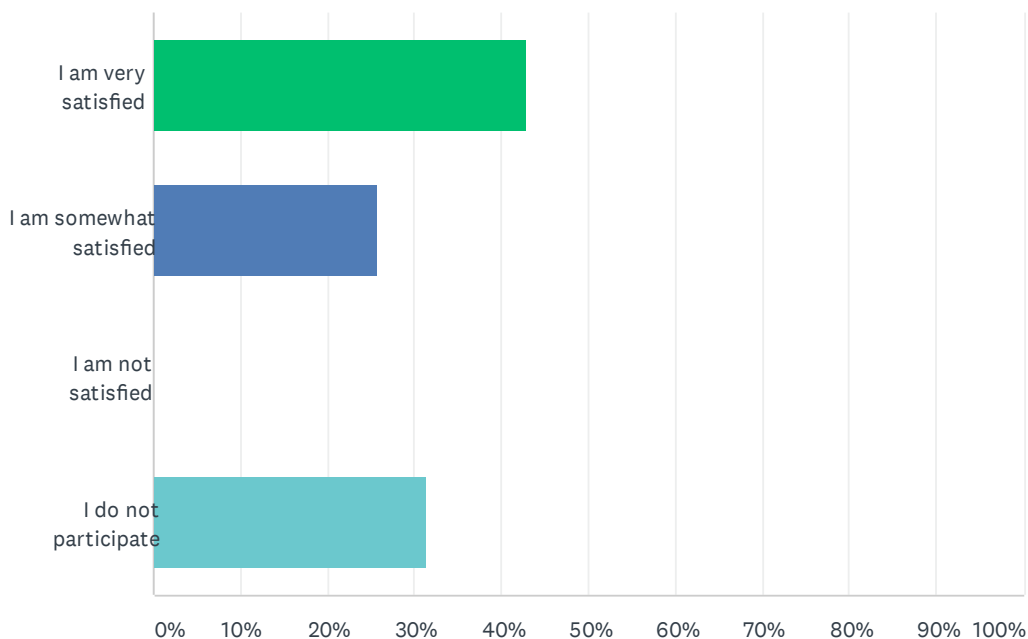


ANSWER CHOICES	RESPONSES	
Yes	62.86%	22
No	2.86%	1
Yes, and I would like to see more options	11.43%	4
I always allocate additional funds to OverDrive because I need to spend the money and there are no other options for me.	20.00%	7
I use the funds to support our regional shared resource (Link+, OverDrive) and don't participate in any NLS shared eResource (OverDrive, RBDigital)	2.86%	1
TOTAL		35

#	COMMENTS	DATE
1	I don't always, but I do tend to allocate additional funds to OverDrive.	1/4/2021 2:24 PM
2	Sutter County Library rarely has funds available after paying for delivery.	1/4/2021 1:23 PM
3	Being a remote rural library, NLS is our only option to share with 3 or more libraries	12/15/2020 4:57 PM
4	Love RB Digital resources, would like additional options- not Link +	12/14/2020 11:02 AM
5	Prior to this fiscal year, Overdrive was my only legitimate option - though that may change this year and in the future.	12/11/2020 3:57 PM

Q4 If your library currently participates in the shared NorthNet OverDrive eBook platform, how satisfied are you with this group purchases?

Answered: 35 Skipped: 0



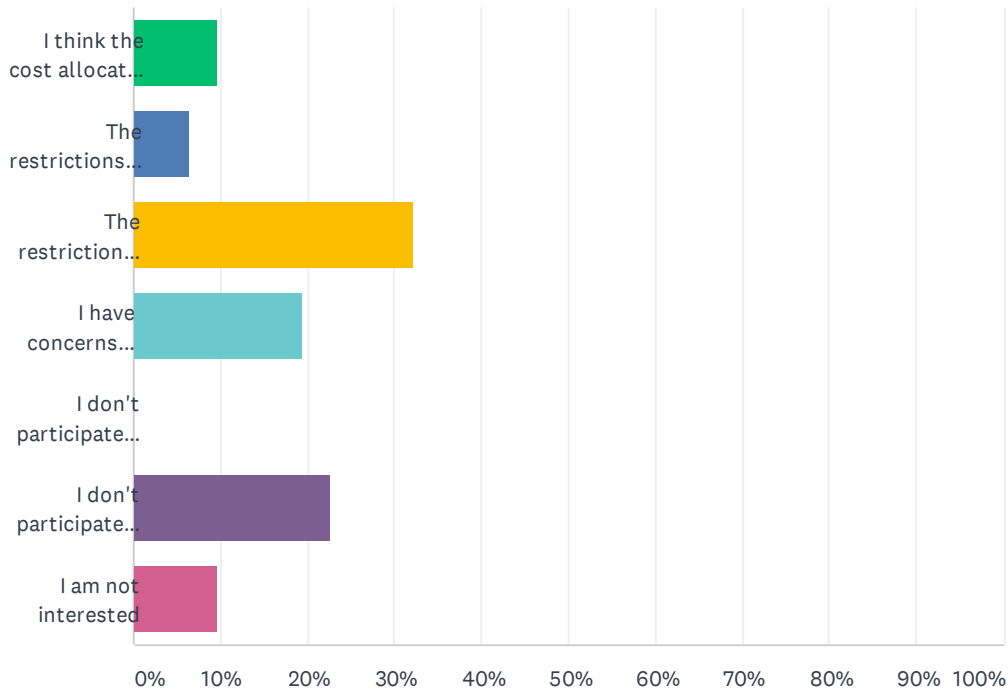
ANSWER CHOICES	RESPONSES	
I am very satisfied	42.86%	15
I am somewhat satisfied	25.71%	9
I am not satisfied	0.00%	0
I do not participate	31.43%	11
TOTAL		35

NLS Menu of Approved Services Using CLSA Funds

#	COMMENTS	DATE
1	Funding continues to be challenging, resulting in long wait times. Michael does a great job with the allocated resources.	1/4/2021 2:35 PM
2	Question does not entirely parse. How satisfied am I with (what) this group purchases?	1/4/2021 1:25 PM
3	Hold lists are quite long, but I suspect that is unavoidable and it beats the alternative.	1/4/2021 12:26 PM
4	NorthNet / OverDrive has done a very good job. We have a very small group of eBook readers and I receive mostly positive feedback about the experience. In fact a columnist just wrote about his NorthNet OverDrive experience here https://www.redbluffdailynews.com/2020/12/16/more-on-books-and-libraries/	1/4/2021 11:59 AM
5	I believe that the bridge between the larger group & the Overdrive mgmt could be tightened up as there appear to occasionally be decisions made in the subcommittee that impact the larger org without it being properly reviewed. OR the subcommittee could be given clear authority up to X (?\$) to make decisions.	12/21/2020 11:29 AM
6	The selection is great, but the holds queue can be excessive	12/15/2020 4:57 PM
7	Would love more pre-orders.	12/11/2020 5:54 PM
8	The consortia budget cut really impacted how the consortia was able to respond to demand	12/11/2020 3:57 PM

Q5 What things prevent you from participating in the NorthNet OverDrive shared eBook platform, or would you change regarding the rules of the shared collection?

Answered: 31 Skipped: 4



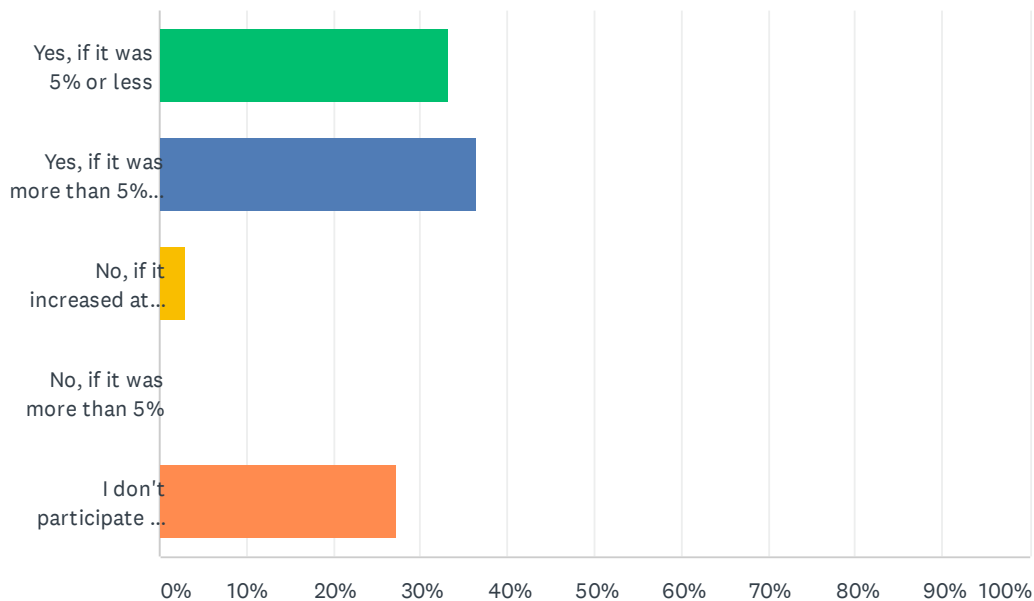
ANSWER CHOICES	RESPONSES	
I think the cost allocation is too high	9.68%	3
The restrictions on the number of holds a patron can place	6.45%	2
The restriction that a patron does not know where they are in the holds queue	32.26%	10
I have concerns regarding the collection development	19.35%	6
I don't participate because it's a budget issue	0.00%	0
I don't participate because I already participate in another shared eResource	22.58%	7
I am not interested	9.68%	3
TOTAL		31

NLS Menu of Approved Services Using CLSA Funds

#	OTHER/COMMENTS	DATE
1	We are very happy with our own managed OverDrive collection and our cultivated content.	1/12/2021 9:29 AM
2	we do participate.	1/7/2021 10:05 AM
3	Sonoma, Lake, and Mendocino County Libraries share the Overdrive platform.	1/5/2021 10:22 AM
4	i do participate in overdrive	1/5/2021 9:53 AM
5	We have more flexibility with our own local Overdrive collection.	1/4/2021 3:13 PM
6	I participate and understand the reason for the hold limits.	1/4/2021 2:35 PM
7	We do participate. This question forced me to answer, but I would not have checked any of the boxes. Sigh.	1/4/2021 1:25 PM
8	Our patrons seem to be satisfied.	1/4/2021 1:23 PM
9	I don't see a collection development policy for NorthNet OverDrive. A policy in place could really help with EDI from a digital collection perspective.	1/4/2021 11:59 AM
10	we prefer local control over titles purchased, quantity available (our hold to copy ratio commitment is currently 4:1 but we change it from time to time), weeding decisions and circulation rules such as # of holds and # of checkouts allowed.	12/30/2020 9:38 AM
11	I do participate and would not change anything but the form is making me select an option	12/29/2020 9:27 AM
12	We do participate.	12/21/2020 1:03 PM
13	All seems fine to me.	12/18/2020 10:54 AM
14	Question doesn't apply as I participate already but some libraries cannot join the platform because Overdrive prevents them (i.e. they are too big to join).	12/11/2020 3:57 PM
15	I'm fine with Overdrive. My only wish is libraries would automatically share all materials with the rest of the consortium.	12/11/2020 2:20 PM
16	The restrictions on the number of holds a patron can place The restriction that a patron does not know where they are in the holds queue I have concerns regarding the collection development	12/11/2020 8:35 AM

Q6 If the cost of participating in the NorthNet OverDrive shared eBook platform increased, would you still participate?

Answered: 33 Skipped: 2

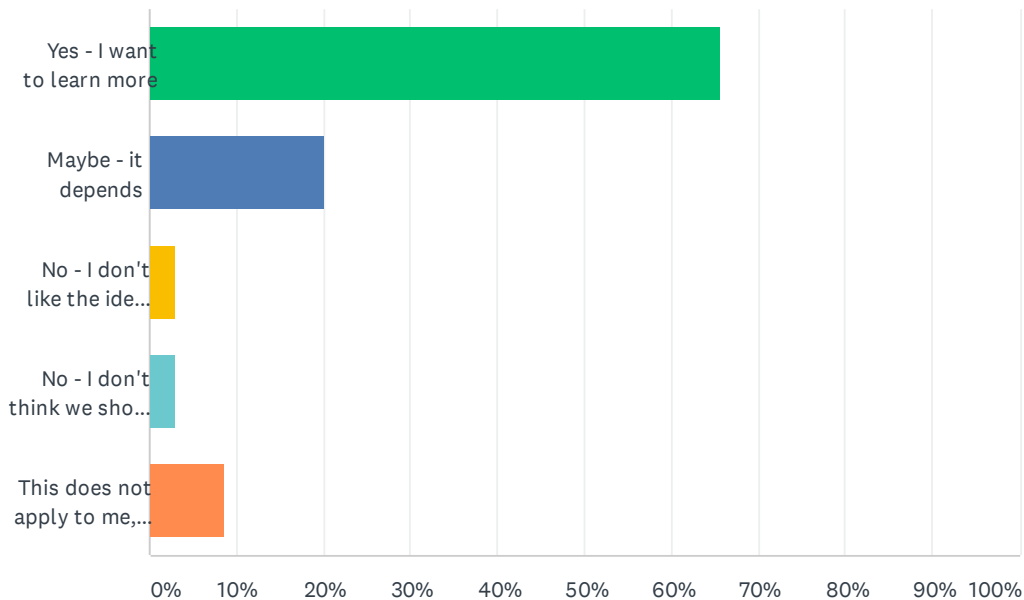


ANSWER CHOICES	RESPONSES	
Yes, if it was 5% or less	33.33%	11
Yes, if it was more than 5% and less than 10%	36.36%	12
No, if it increased at all	3.03%	1
No, if it was more than 5%	0.00%	0
I don't participate in this collection	27.27%	9
TOTAL		33

#	OTHER/COMMENTS	DATE
1	I would research the cost to leave, but make a decision based on budget and patron satisfaction assessed by the Collection Development Librarian	1/4/2021 2:24 PM
2	Given Mono County's current situation re CLSA \$s we do this anyway	1/4/2021 11:57 AM
3	Our funds are so severely limited that any significant increase would be catastrophic	12/29/2020 9:27 AM
4	At some point, the benefits of self management would be worth it. I believe at less than 10%, it behooves us to continue as is.	12/21/2020 11:29 AM

Q7 OverDrive has come out with a new model of reciprocal lending. In this model, shared collections (such as MariNET, NLS, SPLASH, for example) could share their collections. In this model, a patron could borrow an item from another collection, but would not be able to place a hold on an item from another collection. The only patrons that can place holds on items are the patrons that belong to that shared collection. OverDrive is looking for similar-sized collections to share. Would you be interested in exploring this more, to expand your collection, assuming there were no additional costs?

Answered: 35 Skipped: 0



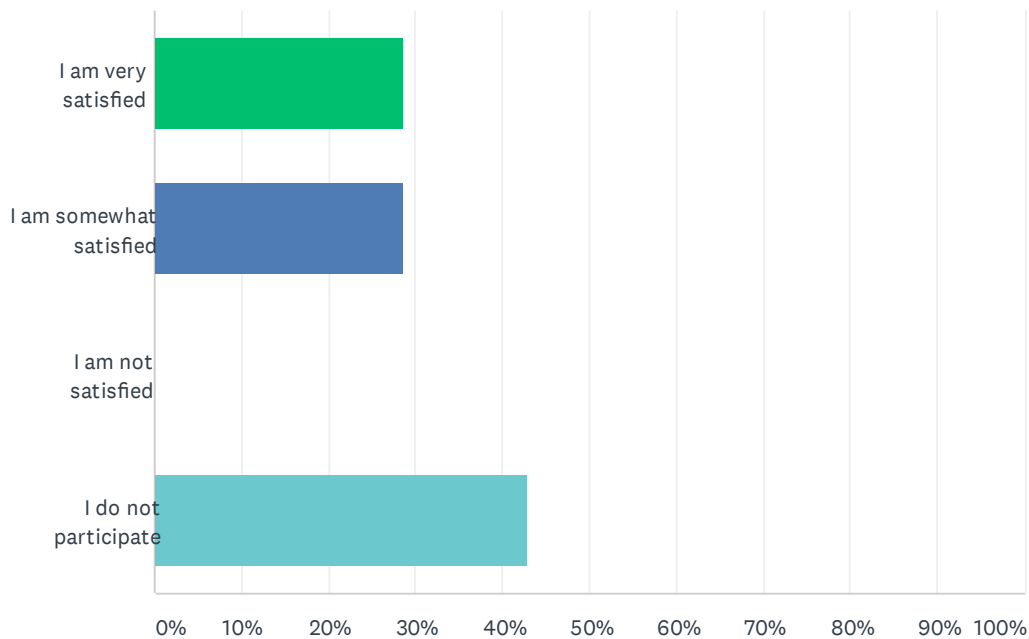
ANSWER CHOICES	RESPONSES	
Yes - I want to learn more	65.71%	23
Maybe - it depends	20.00%	7
No - I don't like the idea of not placing holds	2.86%	1
No - I don't think we should share our collections	2.86%	1
This does not apply to me, as I do not participate in a shared collection	8.57%	3
TOTAL		35

NLS Menu of Approved Services Using CLSA Funds

#	COMMENTS	DATE
1	We do not participate in a shared collection, although we provide content to many patrons outside of our service area due to our robust catalog and generous loan limits. We would explore participating, if possible and with further information.	1/12/2021 9:29 AM
2	We are probably going to participate through our Tri_County system.	1/5/2021 10:22 AM
3	Patrons would not understand why they could not place a hold, which would cause customer service issues (and no, they will not read whatever explanation we put in--just reality and experience)	12/29/2020 9:27 AM
4	I selected Maybe however I really don't like the idea of letting patrons see an item and then not allowing them to place holds.	12/11/2020 5:54 PM

Q8 If your library currently participates in the shared NorthNet RBDigital eMagazine platform, how satisfied are you with this group purchases?

Answered: 35 Skipped: 0

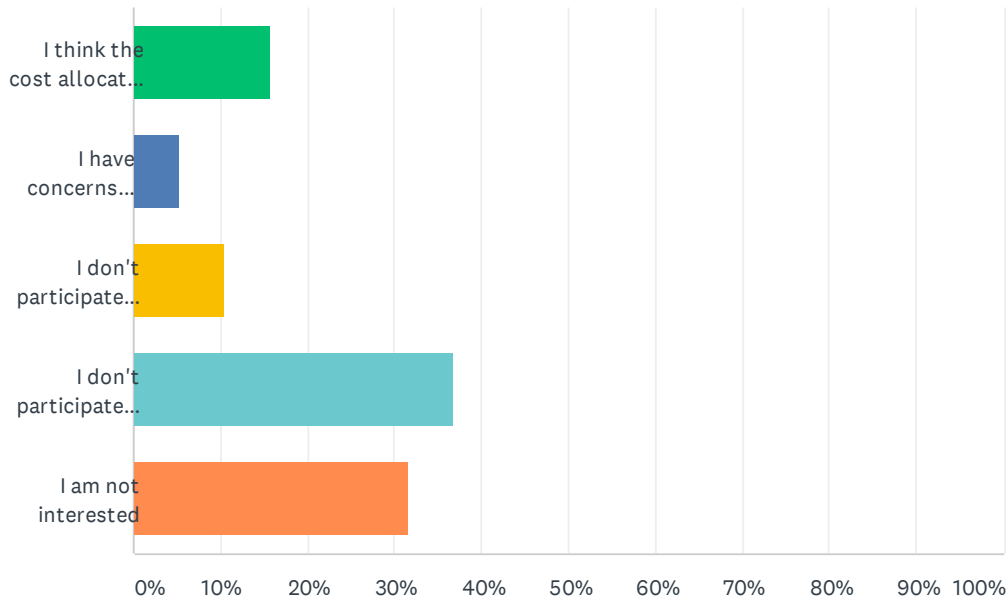


ANSWER CHOICES	RESPONSES	
I am very satisfied	28.57%	10
I am somewhat satisfied	28.57%	10
I am not satisfied	0.00%	0
I do not participate	42.86%	15
TOTAL		35

#	OTHER/COMMENTS	DATE
1	Cost is becoming a factor for us...	12/29/2020 9:27 AM
2	Our patrons love this resource--usage is through the roof	12/15/2020 4:57 PM
3	This is the first year with access to all RB Digital titles, which expanded use. Given Overdrive's acquisition, it's not clear what the future holds. The services seems decently used but also one that would not raise a ton of negative feedback if discontinued.	12/11/2020 3:57 PM
4	This is migrating in January to be part of Overdrive	12/11/2020 8:12 AM

Q9 What things prevent you from participating in the NorthNet RBDigital eMagaize platform, or would you change regarding the rules of the shared collection?

Answered: 19 Skipped: 16



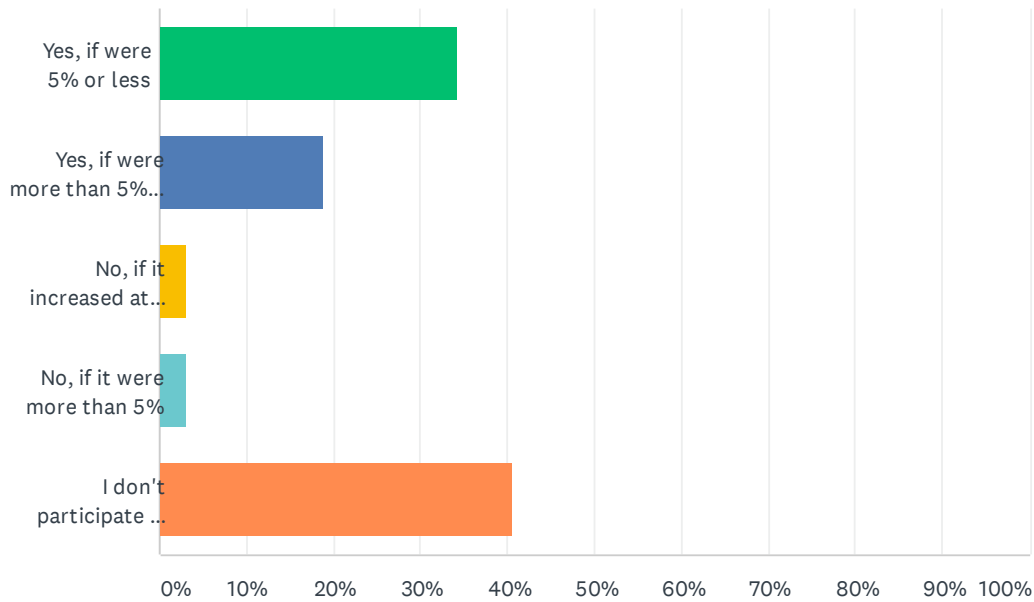
ANSWER CHOICES	RESPONSES	
I think the cost allocation is too high	15.79%	3
I have concerns regarding the collection development	5.26%	1
I don't participate because it's a budget issue	10.53%	2
I don't participate because I already participate in another shared eResource	36.84%	7
I am not interested	31.58%	6
TOTAL		19

NLS Menu of Approved Services Using CLSA Funds

#	OTHER/COMMENTS	DATE
1	Again, we are happy with our current Flipster platform and cultivated content.	1/12/2021 9:29 AM
2	i do participate	1/5/2021 9:53 AM
3	Michael has sent more information out about lower prices, but I haven't been able to investigate with covid demands	1/4/2021 2:35 PM
4	I participate	1/4/2021 2:24 PM
5	No concerns	1/4/2021 12:26 PM
6	I would like to promote this more in the COVID environment but unsure on how that might impact costs	1/4/2021 11:57 AM
7	We used to participate in the NorthNet RBDigital platform but switched to an individual contract about 2 years ago. At the time, we paid a larger portion of the shared cost than if we went out on our own. We also liked the idea of having more local control of the titles, contract terms, and we experienced several billing/renewal/contract errors through NorthNet. Savings would need to be significant to want to go back to NorthNet for this service.	12/30/2020 9:38 AM
8	We may have to consider dropping RBDigital eMagazines so that we can keep Overdrive if the budget continues to be so constrained	12/29/2020 9:27 AM
9	we participate	12/15/2020 4:57 PM
10	No constructive criticism of RBD	12/14/2020 11:02 AM
11	Already participate but cost is a concern	12/11/2020 3:57 PM

Q10 If the cost of participating in the NorthNet RBDigital eMagazine platform increased, would you still participate?

Answered: 32 Skipped: 3

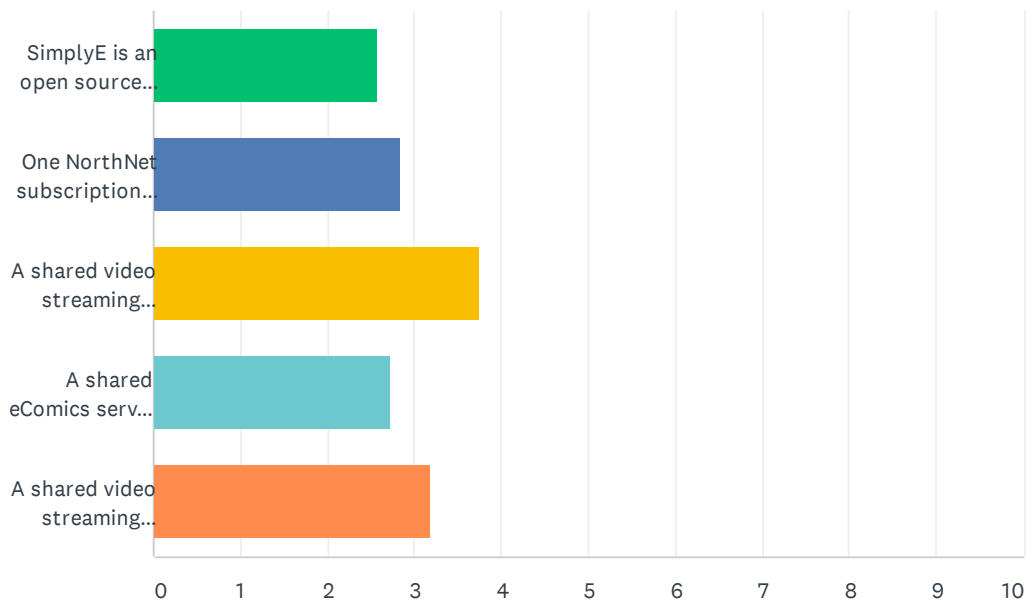


ANSWER CHOICES	RESPONSES	
Yes, if were 5% or less	34.38%	11
Yes, if were more than 5% and less than 10%	18.75%	6
No, if it increased at all	3.13%	1
No, if it were more than 5%	3.13%	1
I don't participate in this collection	40.63%	13
TOTAL		32

#	OTHER/COMMENTS	DATE
1	I would research leaving/other options and then make a decision	1/4/2021 2:24 PM
2	There are significant competitors in the marketplace. I believe a formal review is warranted.	12/21/2020 11:29 AM
3	I say yes, but it all depends on my (general fund) budget	12/15/2020 4:57 PM

Q11 Below are some possible additions to the current NorthNet CLSA Menu. Please rank them in order of interest.

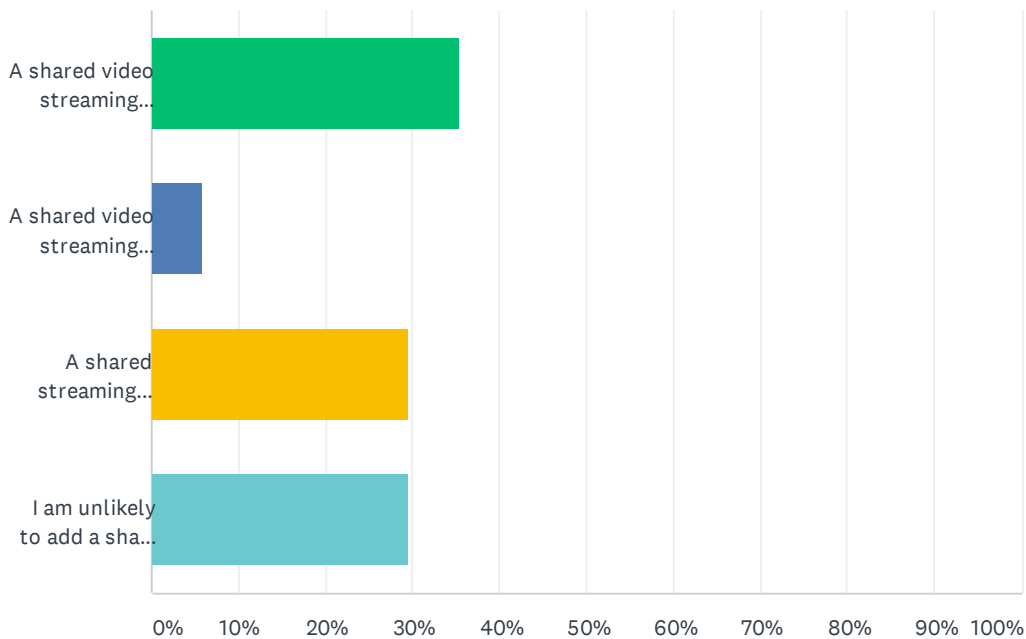
Answered: 34 Skipped: 1



	1	2	3	4	5	TOTAL	SCORE
SimplyE is an open source eReader app. A library can have all of its virtual content from various vendors available through just one app. (read more at https://califa.org/simplyE) Libraries currently participating through grant funds are ending. The annual expected cost is \$3,000.	15.15% 5	9.09% 3	24.24% 8	21.21% 7	30.30% 10	33	2.58
One NorthNet subscription to a software assessment tool which helps libraries analyze their communities. The tool may indicate the changes in populations, demographics, and needs of the communities. This data will allow libraries to modify their various ways of community engagement. An example is Analytics on Demand.	24.24% 8	12.12% 4	21.21% 7	9.09% 3	33.33% 11	33	2.85
A shared video streaming service through RBDigital/OverDrive	31.25% 10	34.38% 11	15.63% 5	15.63% 5	3.13% 1	32	3.75
A shared eComics service through RBDigital/OverDrive	6.45% 2	16.13% 5	29.03% 9	38.71% 12	9.68% 3	31	2.71
A shared video streaming service from a vendor other than through the NLS shared RBDigital/OverDrive collection	25.00% 8	28.13% 9	9.38% 3	15.63% 5	21.88% 7	32	3.19

Q12 Please check the possible shared video streaming services you would be interested in:

Answered: 34 Skipped: 1



ANSWER CHOICES	RESPONSES	
A shared video streaming service (wide-ranging content only)	35.29%	12
A shared video streaming service (niche content only, such as a site that only does documentaries)	5.88%	2
A shared streaming service (either wide-ranged content or niche content)	29.41%	10
I am unlikely to add a shared video streaming service	29.41%	10
TOTAL		34

#	OTHER/COMMENTS	DATE
1	I would be primarily intersted in popular, mass-market streaming. I think Kanopy and Hoopla do well for niche audiences.	1/4/2021 12:26 PM
2	We are testing HOOPLA this year with grant \$\$s, would very much be interested in putting CLSA \$\$s toward it	1/4/2021 11:57 AM
3	cost would definitely be a factor	12/29/2020 11:22 AM
4	Budget concern only	12/18/2020 10:54 AM
5	A service that doesn't charge a "per title viewing fee" like Canopy with a K	12/14/2020 11:02 AM
6	It's not clear that Siskiyou would be able to afford a streaming service	12/11/2020 3:57 PM

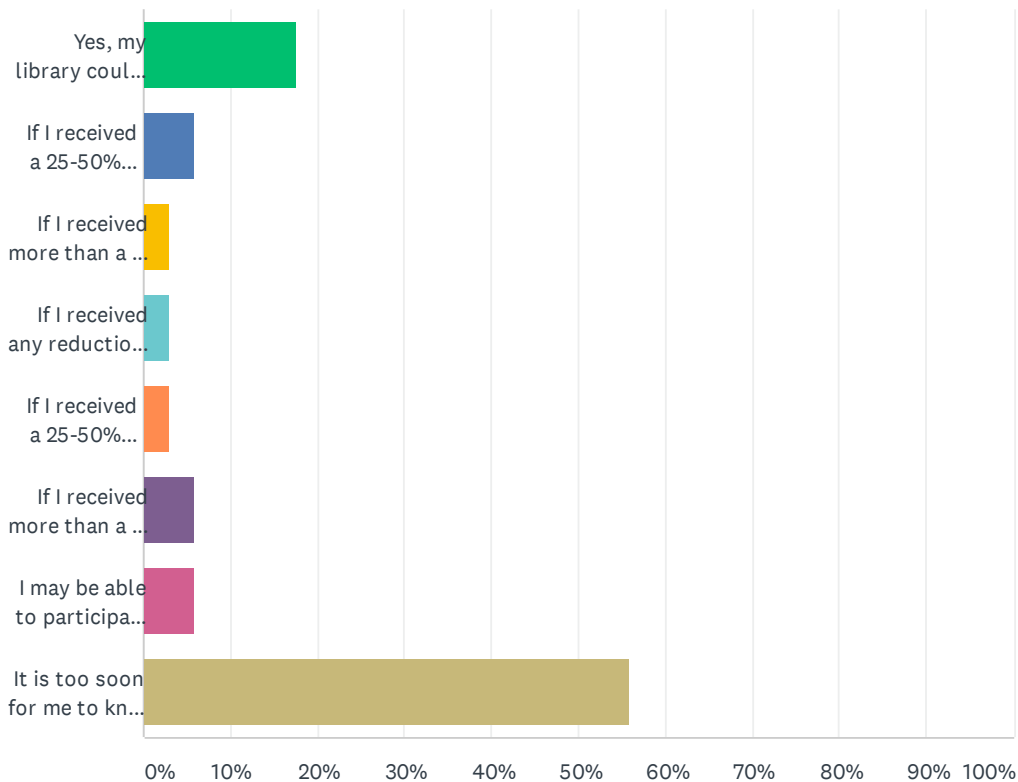
Q13 One of the challenges in finding a shared eResource is finding a vendor which can support the sharing of materials with three or more libraries. Are there any products or vendors you think NLS should explore purchasing? (please note that Hoopla is not eligible because of their sharing model)

Answered: 17 Skipped: 18

#	RESPONSES	DATE
1	No recommendations. We are NOT interested in Kanopy due to their overly aggressive sales tactics.	1/12/2021 9:29 AM
2	No, I do not know of anything at this time.	1/5/2021 10:22 AM
3	Kanapy	1/4/2021 3:13 PM
4	I have not looked into this.	1/4/2021 2:35 PM
5	I am not aware of any streaming products that provide the service I'm most interested in.	1/4/2021 12:26 PM
6	I don't know enough about the landscape to answer this question.	1/4/2021 12:19 PM
7	It would be really helpful for NLS to share with eachother what eResources are currently working for them. For a lot of smaller libraries we don't really have enough information to determine what eResource is a sound return on investment.	1/4/2021 11:59 AM
8	na	1/4/2021 11:57 AM
9	If it could work, we would be interested in exploring Access Video on Demand, WestonWoods streaming service from Scholastic, Acorn TV and Pongalo	12/30/2020 9:38 AM
10	no ideas	12/29/2020 11:22 AM
11	Please don't duplicate things already offered through Califa	12/22/2020 7:35 AM
12	Savannah from orangeboy	12/19/2020 9:17 AM
13	Dial a Story Gale Courses Learning Express Library Heritage Quest	12/15/2020 4:57 PM
14	Biblioboard if limited to 3-5 libraries w/a regional emphasis; Niche academy, Value-Line	12/14/2020 11:02 AM
15	None come to mind.	12/11/2020 3:57 PM
16	not at this time	12/11/2020 11:06 AM
17	None	12/11/2020 8:12 AM

Q14 We know that in FY 2020/21, the adopted budget from the Governor included a 50% reduction in CLSA funds. NLS was able to use prior year CLSA savings to make up the difference for FY 2020/21, so no NLS library received a reduced CLSA allocation. It is not known what the CLSA budget will be for FY 2021/22. If NLS receives a reduction in FY 2021/22, would you continue participating in NLS shared services (courier, OverDrive, Zinio, Link+)?

Answered: 34 Skipped: 1



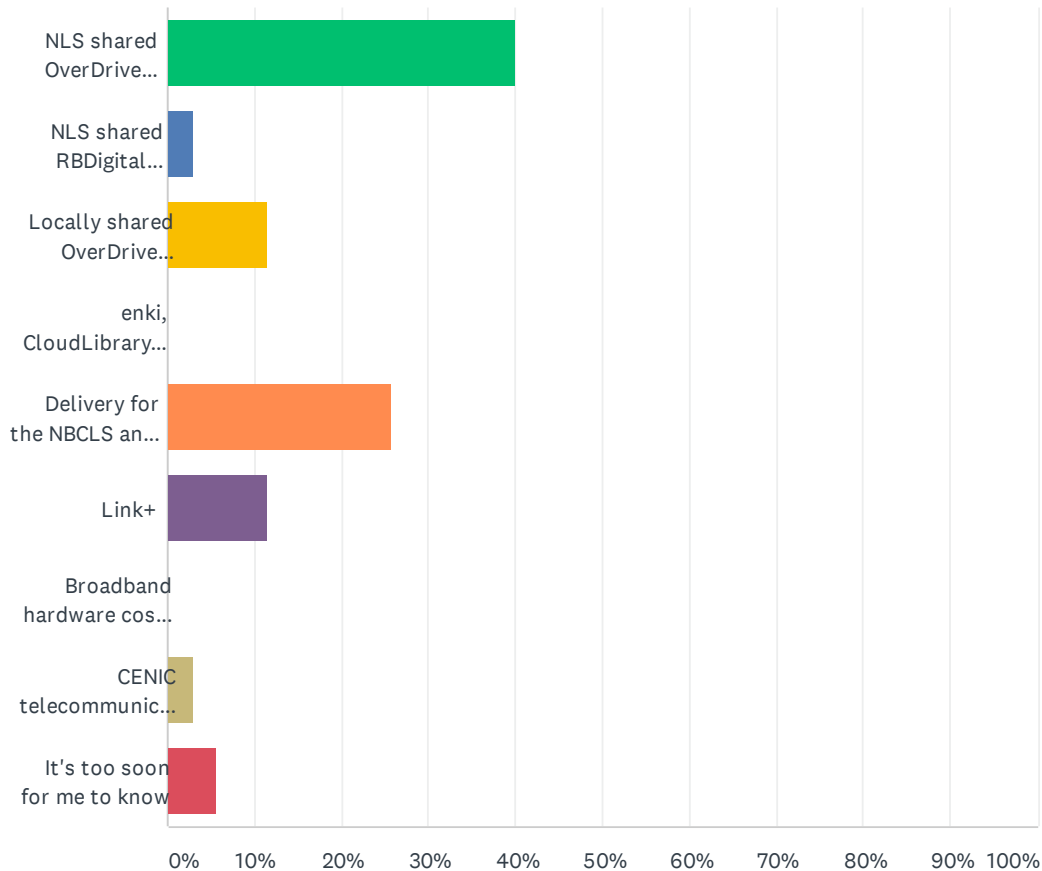
ANSWER CHOICES	RESPONSES	
Yes, my library could cover these costs	17.65%	6
If I received a 25-50% reduction, I would be able to cover the costs	5.88%	2
If I received more than a 50% reduction, I would be able to cover the costs	2.94%	1
If I received any reduction, I would need to amend my participation (Please use comment section below to explain)	2.94%	1
If I received a 25-50% reduction, I would NOT be able to cover the costs	2.94%	1
If I received more than a 50% reduction, I would NOT be able to cover the costs	5.88%	2
I may be able to participate in some of the services (Please use comment section below to explain)	5.88%	2
It is too soon for me to know I don't know my budget yet for FY 2021/22	55.88%	19
TOTAL		34

NLS Menu of Approved Services Using CLSA Funds

#	COMMENTS	DATE
1	We typically have extra funds; if the reduction was so great that we were unable to cover our current participation, we may need to amend our participation.	1/4/2021 2:35 PM
2	I suspect given the current offerings Mono is able to participate in, we'd be able to absorb this cut with no or little add'l cost to us.	1/4/2021 11:57 AM
3	We historically have used CLSA funds to offset courier costs (Sprint). We would not discontinue courier service and would cover these costs in full if we had to. More recently we have used CLSA funds toward getting started on LINK+ and understood we'd eventually need to take over funding this.	12/30/2020 9:38 AM
4	our library is not able to use most of our current allocation due to the lack of options so a reduction may not affect us much anyways.	12/29/2020 11:22 AM
5	We would need to drop RB eMagazines to cover Overdrive at the very least. We would probably also need to drop out of Link+ once our contract is over.	12/29/2020 9:27 AM
6	We don't participate	12/22/2020 7:35 AM
7	Although we do not have an approved budget for FY 21/22, we probably fit into this category: If I received more than a 50% reduction, I would NOT be able to cover the costs	12/21/2020 1:03 PM
8	I will if we can	12/15/2020 4:57 PM
9	HCL may be able to find other revenue streams to offset balance	12/14/2020 11:02 AM
10	The physical delivery of materials between Sonoma and Mendocino would still be a priority for me.	12/11/2020 8:12 AM

Q15 If CLSA funding were cut for FY 2021/22 by half or more, and your library's current allocation were reduced by 50% or more and you can only afford one service, which would you choose?

Answered: 35 Skipped: 0



ANSWER CHOICES	RESPONSES	
NLS shared OverDrive collection	40.00%	14
NLS shared RBDigital collection	2.86%	1
Locally shared OverDrive collection between 3 or more libraries	11.43%	4
enki, CloudLibrary or other collection shared between 3 or more libraries (purchased locally)	0.00%	0
Delivery for the NBCLS and MVLS systems	25.71%	9
Link+	11.43%	4
Broadband hardware costs (not to be claimed multiple years in a row)	0.00%	0
CENIC telecommunication costs and warranties for items in data center (rural libraries only)	2.86%	1
It's too soon for me to know	5.71%	2
TOTAL		35

NLS Menu of Approved Services Using CLSA Funds

#	OTHER/COMMENTS	DATE
1	Overdrive is a crucial service for us that would be difficult to pay for otherwise	1/4/2021 11:57 AM
2	Locally shared Overdrive between 3 or more libraries would be my second choice	12/29/2020 9:27 AM
3	RBD Digital is second	12/14/2020 11:02 AM

Q16 Do you have any other thoughts or comments you would like to provide regarding the use of CLSA funds?

Answered: 12 Skipped: 23

#	RESPONSES	DATE
1	We have concerns over the cost of the delivery service.	1/5/2021 10:22 AM
2	nope	1/4/2021 3:13 PM
3	Other than finding it beyond belief that we are having the CLSA budget cut by the State, no.	1/4/2021 1:25 PM
4	Generally speaking, I'm very happy with the ways that NLS uses CLSA funds.	1/4/2021 12:26 PM
5	E-resources are of paramount importance to our patrons at this time and, I suspect, into the future. Whatever we as libraries can do to support this, we should prioritize. Thank you!	1/4/2021 12:19 PM
6	Not at this time.	1/4/2021 11:57 AM
7	no	12/29/2020 11:22 AM
8	No	12/19/2020 9:17 AM
9	Thanks for the opportunity to provide input.	12/15/2020 4:57 PM
10	not at this time	12/14/2020 11:02 AM
11	I would like that NorthNet make clearer distinction about reserves and how they should be allocated. I strongly objected to the way the Overdrive's reserve (derived from CLSA re-directed funds meant for the Overdrive collection) was re-allocated to other libraries that don't participate. If a library system earmarks its allocation to a shared service, those funds should be treated as sacrosanct as funds that were distributed locally (and no longer in the NorthNet accounts). There was no discussion to ask Sacramento to give back some of its allocation from the previous year because that check had been deposited. It was out-of-reach. But a large portion of my CLSA funding - which went to Overdrive's budget and then was returned to the general fund to be re-distributed - was not treated with the same respect.	12/11/2020 3:57 PM
12	Thank you for this survey.	12/11/2020 8:12 AM

**California State Library, Library Development Services
Cooperative System Report, January 12, 2021**

Public Library Directors Forum

The Public Library Directors Forum is going online in April! The Forum will focus on racial equity and inclusion, preparing for and recovering from crises and disasters, and creating authentic community connections. Please look for more information shortly. If you have questions, please contact natalie.cole@library.ca.gov.

Stay & Play

Applications are now open for libraries to implement *Stay & Play*, a program that reaches and engages Family, Friends and Neighbors (also referred to as FFNs) and the children in their care in communities. Participating libraries will receive funds to support *Stay & Play* programming efforts, and participating library teams will receive significant and relevant professional development training to support the development and implementation of *Stay & Play* programs at their site(s). The application period closes on **Friday, January 29, 2021**. For more information about *Stay & Play*, please visit <https://www.library.ca.gov/services/to-libraries/elf/stayandplay/> or email shana.sojoyner@library.ca.gov.

California Library Literacy Services

The CLLS 2020-2021 Mid-year Report is open and **due January 29, 2021**. This is a new report and we have tried to keep it as brief and uncomplicated as possible. The report asks for your basic library information, a description of the Adult Literacy Program and Family Literacy Program activities conducted between July 1, 2020 and December 31, 2020. You are also being asked to detail your CLLS fund expenditures for that period.

To log into your Mid-year Report form in Counting Opinions, please follow these steps:

- 1) Go to the Counting Opinions login site at <https://ca.countingopinions.com>
- 2) Enter your Username and Password, then hit enter (Note: if you need help locating this information please contact Annly at annly.roman@library.ca.gov).
- 3) Select the red "Enter to complete a CLLS Mid-year Report" Button on the main page
- 4) If you have any problems locating or opening your report contact Annly Roman at annly.roman@library.ca.gov

Once you have completed and submitted the Mid-year Report form please print a copy, sign it and mail it along with the completed attached certification form to Annly Roman.

Networking Conversations

Networking conversations for California libraries continue, are posted on CLA's calendar as they are scheduled (https://www.cla-net.org/events/event_list.asp), and we encourage you to register to attend. There are calls for a variety of interest groups, including frontline staff, youth services staff, branch supervisors, assistant directors, and marketing and PR professionals. Directors' calls occur once a month in 2021. Upcoming calls include:

- Tuesdays, Jan. 19, Feb. 16, March 16, 3:30-5 p.m., **Library Directors**

- Wednesdays, Jan. 20, Feb. 3, Feb. 17, March 10, 2-3:30 p.m., **Literacy/CLLS**
- Thurs., Jan. 21, 10-11:30 a.m., **Youth Services**

Veterans

Nearly 7% of the adult population of California served in the military. Together with their families, this is a significant portion of the population.

On January 26, at noon, [Kristen Mulvihill](#), an army veteran, librarian, and the author of *Serving Those Who Served: Librarian's Guide to Working with Veteran and Military Communities* is giving an excellent free webinar on veterans and libraries as part of the VetConnect grant. The webinar will be useful for any public-facing staff, especially those working with veterans, jobseekers, adult learners, and those providing front-line reference. <https://infopeople.org/civicrm/event/info?id=952&reset=1>

Cultural Collections Protection Survey

The state is conducting a comprehensive survey of California's archives, galleries, historical societies, libraries, museums, and tribal nations to better understand and protect cultural collections in a time of increased risk and limited resources. The goal is for this survey to be an instrument to educate decision-makers about the value of investing in the state's arts and cultural heritage. The survey was sent out in November. **The State Library will be gathering survey data through February 22, 2021.**

The existence of these unique collections that help tell California's story is often unknown, particularly at the state level. Many rare and unique materials are at significant risk from natural disasters exacerbated by climate change, inadequate storage facilities, scarce resources, and simple decay over time. The Cultural Collections Protection Survey aims to close this information gap by gathering data on the nature and condition of California's culturally significant assets. It takes 30 minutes to 60 minutes to complete – and the result will be well worth the small time commitment.

- Registration link to receive the survey: <https://www.surveymonkey.com/r/CSLSurveyRegistration>
- Further information is available at: <https://www.library.ca.gov/Content/pdf/pressreleases/2020-10-12-CulturalCollectionSurvey.pdf>

California Libraries Learn (CALL)

For 2020-21, the California State Library and California Library Association offer a comprehensive training portfolio for your library staff members. California Libraries Learn (CALL) offers statewide, 24/7 online professional development. Read the weekly newsletter and visit www.callacademy.org to explore the options. Please note there will be some support for staff to attend the annual CLA conference in May. Contact [Bev Schwartzberg](#) for more information.

Library Services and Technology Act (LSTA) Grant Opportunities:

Local and Collaborative Grants, 2021-2022 Intent to Apply forms were due on Friday, November 20, 2020 and invitations to submit a full application have recently gone out. The funding period is July 1, 2021-June 30, 2022. For Local and Collaborative grant questions, please contact:

- LSTA Coordinator, Lynne Oliva: lynne.oliva@library.ca.gov

- Bureau Chief, Library Development Services, Natalie Cole: natalie.cole@library.ca.gov

Digital Navigator Training

Broadband Access, Adoption, and Training are essential components of digital equity for California's diverse populations. But with the variety of Internet Service Providers and maze of rules for subscribing to low-cost internet, those populations with low economic power and low technical literacy can be left on the wrong side of the digital divide.

Executive Order N-73-20 directs the state library to, in partnership with local libraries, **promote low cost internet subscription plans**. There was a Digital Navigator Webinar, which aims to instruct public libraries on how to help patrons find available offers, navigate signing up, and utilize already existing pathways on the road to internet connectivity. Email chris.durr@library.ca.gov for more information.

JobNow and VetNow

Segmented statistics are available for specific databases for each library system. They are available with a unique log-in that was sent to the person at each library designated at sign-up. Questions about this or anything else related to JobNow/VetNow/LearnNow can be directed to Jody.Thomas@library.ca.gov.

California COVID Diaries

Californians can share the impact the COVID-19 pandemic on their lives through a new community-based archive. The aim of [California COVID Diaries](#) is to collect, preserve and make available to the public materials created by Californians, documenting their personal experiences during the COVID-19 pandemic. A [Spanish-language version](#) of the submission form is also available. Visit <https://covididiaries.library.ca.gov/> or e-mail covididiaries@library.ca.gov for more information.