



CALIFORNIA LIBRARY SERVICES ACT  
Annual Report

For use with 2024-2025 Communication, Delivery & Resource Sharing Program

California State Library  
Sacramento  
September 09, 2025

Greg Lucas, Chief Executive Officer  
California Library Services Board

## FINAL REPORT INSTRUCTIONS

### BASIC INFORMATION

INFORMATION REQUESTED	GUIDE TO PROVIDING THE REQUESTED INFORMATION
Applicant Organization Name	
<b>Response:</b> NorthNet Library System	
Organization Name	
<b>Response:</b> N/A	
Project Title	
<b>Response:</b> NorthNet Library System CLSA Communication and Delivery Program 2024-2025	

## PROJECT INFORMATION

INFORMATION REQUESTED	GUIDE TO PROVIDING THE REQUESTED INFORMATION
<b>1. Project Description</b>	
<p><b>Response:</b>            The NorthNet Library System provided shared resources, including shared courier services and eCollections, for its member libraries with the benefit of providing NorthNet residents with the opportunity to obtain from their public libraries needed materials and informational services by facilitating access to these physical and digital resources.</p>	
<p><b>2. Success Story</b>            Detail a success story or stories that we should share with stakeholders.            (Word limit: 300)</p>	
<p><b>Response:</b>            CLSA funds are a lifeline to the people who live in Humboldt County. The Humboldt County Library strives to provide dynamic electronic resources to our rural residents who are isolated and who have difficulty accessing libraries and bookstores. The library offers OverDrive titles in Spanish to serve the County's growing and increasing diverse Latin-A community. There is a paucity of public transportation options in Humboldt County. Free digital content funded by CLSA helps remove some of the obstacles for individuals with accessibility or transportation barriers.</p> <p>The underserved groups in our jurisdiction (Willows Public Library) include rural, Spanish-speaking, geographically isolated and economically disadvantaged populations. Many of our patrons report having transportation issues that prevent them from visiting the library building to check out physical materials, so they rely on the OverDrive digital collection to fill their needs. We use CLSA funds to purchase OverDrive Spanish language materials and patron requested materials from those who cannot physically visit the library.</p>	
<b>3. Project Intent</b>	Intent pre-populated by the State Library
<p><b>Response:</b>            Information Access: Improve access to information</p>	
<b>4. Subject of Intent:</b>	
<p><b>Response:</b>            Resource Sharing</p>	
<p><b>Outputs</b></p>	

5. List the outputs of this project. Indicate if they align with those you planned in your application. If they do not, explain.

**Response:**

One shared subscription to OverDrive for 27 libraries called Library-to-Go for eBooks, eAudio, and eMagazines. Circulation among the 27-member library systems totaled 1,761,936 million items (including eMagazines). The shared eMagazine collection circulation among 23-member library systems totaled 301,024 items. In addition, Library-to-Go saw a total of 29,824 new users in the FY 2024-25 year with a monthly average of new users joining OverDrive at 2,485 per month.

Contract with two couriers for delivery service. Right Now Courier is contracted for the North Bay Cooperative Library System serving 6 libraries (735,735 items moved). Am-Tran is contracted for the Mountain Valley Library Cooperative, serving 10 libraries (17,992 items moved).

Development of one measurement tool to gather statistics and impact for the shared eResources.

Review of current menu of services for libraries to choose from, for their local CLSA allocation, including local shared eResources, Palace eBooks-for-all, Link+ subscription, other ILL, broadband hardware, and broadband telecommunication costs.

All of the outputs aligned with those planned in the application.

**Outcomes**

6a. Did you measure outcomes for this project?

**Response:**  
Yes

6b. What, if any, outcome tools did you develop for this project?

**Response: Survey**  
NLS formed an Ad Hoc Committee to develop survey questions regarding the impact of CLSA funds in member communities. The following 3 questions were added to the FY 24/25 NLS CLSA Claim Form to collect outcomes of CLSA for NLS. Questions asked the following:  
1. Describe how CLSA funds help your library to serve underserved groups in your jurisdiction. Examples of underserved may include: geographically isolated populations; persons with disabilities; adults with limited literacy skills; immigrant populations, etc.

2. Describe how you promote services funded with CLSA to the underserved groups in your jurisdiction. If you have not specifically promoted to the underserved, how would you promote going forward?
3. Describe how you will, in the next 12 months, measure the *impact* of the services to the underserved groups in your jurisdiction. (Outcomes versus Outputs)

The NLS Executive Committee will review the responses annually and will continue to evaluate the survey tool for collecting outcomes of CLSA.

7. Briefly describe the importance of these outcomes and findings for future program planning. (Up to 150 words)

**Response:** Nearly 50% of NLS members responded that CLSA funds most significantly impact their ability to serve geographically isolated customers or those who live a significant distance from a library outlet, and for serving customers who have limited or no transportation. One quarter of members also noted that CLSA positively impacts their ability to serve customers with limited English skills and customers with disabilities.

8. Explain one or two of the most significant lessons learned. (Up to 150 words)

**Response:** Allowing member libraries to choose how to use CLSA funds to benefit their local needs makes a lasting impact on their communities, particularly since so many NLS members are rural.

The Colusa Library notes, "Five of our branch libraries are in rural locations that have limited services outside of the public library, including no grocery stores, cultural institutions or extracurricular/leisure activity centers. Coupled with a large immigrant population, the second lowest literacy rates in the State of California, and high poverty, the CLSA funds go a very long way in serving underserved groups in Colusa County."

The Lake County Library Director notes, "Lake County is a rural area and considered one of the lowest income areas in the state of California. We have a large population of older adults. Our CLSA distribution contributes to delivery of print materials between our County and Sonoma and Mendocino County, which makes a wider array of materials available than we could provide with our own budget."

### Sustainability

9a. Do you anticipate continuing all aspects of this project after the grant period ends?

**Response:** The NLS Executive Committee is actively engaged in discussion of the sustainability of continued services as it anticipates the second year of reduced state revenue in FY 2025/26. Even without CLSA funds, however, the individual member libraries

benefit from shared and pooled resources. Individual member libraries also have to consider how local budgets will affect their ability to participate in NorthNet services, more so if there is a continued reduction in CLSA funding. By design, within the structure of NorthNet, there exists opportunity for each library to customize how it will take advantage of CLSA funds with the option to “opt out” or “pay in” for pooled services. If CLSA funds are further reduced or eliminated this would still be true, but many members report that this second year of reductions in funding have led to a reduction in service offerings to customers.

9b. Do you anticipate any change in level of effort in managing this project?

**Response:** Yes. An ongoing issue remains where CLSA funds are not increasing, and, in the case of FY 2024/25 and again in FY 2025/26, are being reduced, yet subscription costs continue to rise. Without restoration of funding, the sustainability of maintaining current levels of service is not tenable, and in many cases, the very small libraries do not have local funding to fill the gap. This results in a continued degradation of services.

9c. Do you anticipate changing the types of activities and objectives addressed by the project?

**Response:** Not at this time.

**Evaluation**

10a. Was an evaluation conducted of this project?

if no skip down to the “Communication, Delivery, & Resource Sharing” section.

**Response:** No

10b. Was a final written evaluation report produced?

**Response:** N/A

11. What data collection tools were used for any report outcomes and outputs

**Response:** N/A

12. How were participants (of items) selected?

**Response:** N/A

13. Did you collect any media for the data?

**Response:** N/A

15. What types of methods were used to analyze collected data?

**Response:** N/A

16a. What type of research design did you use to compare the value for any reported output or outcome?	
<b>Response:</b> N/A	
16b. Comparison of a reported output or outcome to an assigned target value.	
<b>Response:</b> N/A	
16c. Comparison for a reported output or outcome to another, non-randomly selected group not participating in the project.	
<b>Response:</b> N/A	
16d. Comparison for a reported output or outcome to another randomly selected group not participating	
<b>Response:</b> N/A	
16e. No comparison for any reported output or outcome.	
<b>Response:</b> N/A	
<b>Communications, Delivery, and Resource Sharing Program Information</b>	
17. Summary of library participation in resources, services, and programs	
<p>Resource/service/program name: <b>Shared eResources: OverDrive Subscription – Library-to-Go</b></p> <p>Participating libraries: All or Some (if "some", list participating jurisdictions) - Some One shared subscription to OverDrive for 27 libraries, called Library-to-Go, for eBooks, eAudiobooks, and eMagazines. The member libraries are: Alpine County, Benicia Public, Butte County, Colusa County, Del Norte Library District, El Dorado County, Folsom Public, Humboldt County, Lassen, Lincoln Public, Modoc County, Mono County, Napa County, Nevada County, Orland Public, Placer County, Plumas County, Roseville Public, Shasta, Siskiyou County, St Helena, Sutter County, Tehama County, Trinity County, Willows Public, Woodland Public and Yuba County.</p> <p>If applicable, why did some libraries not opt in to this resource/service/program: The other remaining 13 NLS libraries did not participate because of other local shared Collections, and having a choice from a menu of options that include other services.</p> <p>Resource/service/program name: <b>Shared eResources: eCollections</b></p> <p>Participating libraries: All or Some (if "some", list participating jurisdictions) – Some Libraries chose through the menu of services to purchase other shared eCollections, including: Kanopy (San Rafael) Palace eBooks for All (Butte)</p>	

Other Shared OverDrive Collections 13 libraries (Alpine County, Belvedere-Tiburon Public, Humboldt County, Larkspur Public, Marin County Free, Mill Valley Public, Orland Free, Plumas County, San Anselmo Public, Sausalito Public, Shasta Public, Trinity County and Willows Public)

If applicable, why did some libraries not opt in to this resource/service/program:  
Libraries had a choice from a menu of options that included other services.

Resource/service/program name: **Inter Library Loan Link+ Subscription Cost**

Participating libraries: El Dorado County, Napa County, and Yolo County

If applicable, why did some libraries not opt in to this resource/service/program:  
Libraries had a choice from a menu of options that included other services.

Resource/service/program name: **Inter Library Loan Other ILL**

Participating libraries: Trinity libraries used funds to support other ILL.

If applicable, why did some libraries not opt in to this resource/service/program:  
Libraries had a choice from a menu of options that included other services.

Resource/service/program name: **Intra-System Lending - Delivery**

Participating libraries: All or Some (if "some", list participating jurisdictions) - Some Contract with two couriers for delivery service among the North Bay Cooperative Library System (6 libraries), and Mountain Valley Library Cooperative (10 libraries), with 753,727 items being picked up and delivered.

North Bay libraries: Benicia, Solano County, Lake County, St Helena, Mendocino County and Sonoma County.

Mountain Valley libraries: Sacramento Public, Woodland Public, Solano County, Yolo County, Colusa County, Sutter County, Folsom Public, Roseville Public, Lincoln Public, and El Dorado County.

If applicable, why did some libraries not opt in to this resource/service/program:  
The other libraries did not participate because the North State region is too geographically isolated for courier service.

Resource/service/program name: **Broadband Telecommunication Costs**

Participating libraries: Modoc County, Sacramento and Tehama County

If applicable, why did some libraries not opt in to this resource/service/program:  
Libraries have a choice from a menu of options that include other services.

Resource/service/program name: **Broadband Hardware Costs**

Participating libraries: Sacramento and Del Norte County

If applicable, why did some libraries not opt in to this resource/service/program:  
Libraries have a choice from a menu of options that include other services.

## 18. Communications Program Workload

**Response:**

Telephone/Tele Facsimile:

- Number of messages: N/A
- Annual Cost of Service: N/A

Internet (including electronic mail): Web Hosting

- Number of messages: N/A
- Annual Cost of Service: \$1796

Other (specify, EX: external postage): office supplies, postage

- Specify the other communication device: N/A
- Number of messages: N/A
- Annual Cost of Service: \$547

**19. Delivery Activity****Intra system Physical Delivery**

In the spreadsheet below please list the items delivered to member public libraries in the two-week sample periods.

Items Sent by:	Aug 12-25, 2024	Oct 14-27, 2024	Jan 6-19, 2025	April 28- May 11, 2025	Total multiplied by 6.5
System member public libraries	27,868	28,876	28,455	30,759	753,727
Non-public libraries in System area	0	0	0	0	0
<b>Totals:</b>	<b>27,868</b>	<b>28,876</b>	<b>28,455</b>	<b>30,759</b>	<b>753,727</b>

Please provide the statistics requested below on vehicles, miles and delivery methods.

**Response:**Number of Delivery vehicles: **4**Number of miles traveled by all System vehicles: **28,020**

Percentage of items delivered by:

- U.S. Mail
- UPS
- System Van
- **Contracted Van 100%**
- Other

If other, please specify delivery method. N/A

**20. Any other comments?****Response:** N/A

## ACTIVITIES

<p><b>Activity 1: Electronic Materials (Resource Sharing)</b></p> <p>Complete this activity section if funds were used to purchase (acquire), on behalf of libraries, content such as eBooks and AudioBooks. This includes licenses and materials purchased from vendors such as Overdrive, Bibliotheca, Kanopy, Hoopla, and Lyrisis.</p>	
<p>Response:</p> <p>Title: <b>OverDrive eBooks/eAudiobooks/eMagazines</b></p> <p>This included:</p> <p>a) the Library-to-Go shared collection among 27-member libraries. 33,760 eBook and eAudiobook titles purchased, 1,761,936 circulations (including eMagazines). eMagazines: 301,024 circulations.</p> <p>b) NLS allowed member libraries to choose from a menu of services to address their local needs. Some libraries chose through the menu of services to purchase other shared eCollections, including:</p> <p>Kanopy, with circulation of 2,107 and 2,107 titles purchased Palace eBooks for All, with circulation of 500 and 100 titles purchased Other Shared OverDrive Collections, with 23,715 circulation and 1,321 titles purchased</p> <p>Beneficiaries (General Population):</p> <ul style="list-style-type: none"><li>o General Population</li></ul> <p>Categories:</p> <p>Activity: Content</p> <p>Mode: Acquisition</p> <p>Format: Digital</p>	
<p><b>Activity 2: Learning Platforms (Resource sharing)</b></p>	
<p>Response: <a href="#">N/A</a></p>	
<p><b>Activity 3: Inter Library Loan (Delivery)</b></p> <p>Complete this activity section if funds were used to support inter library loan activities, for example, subscriptions or memberships to OCLC and Link+.</p>	
<p>Response:</p> <p>Title: <b>Inter Library Loan Delivery</b></p>	

NLS allowed member libraries to choose from a menu of services to address their local needs. To meet the diverse needs of the areas of NLS, some libraries chose through the menu of services to purchase subscriptions to support Inter Library Loan Delivery, including:

1. One library used funds to support their subscription to OCLC ILL.
2. Innovative Link+ Resource Sharing Subscription: 3 of the 17 NLS libraries participating in the shared contract allocated CLSA funds to support this subscription. It is not known how many items were loaned or borrowed, as the libraries use their funds to support the subscription costs, and not the courier piece.

Beneficiaries (General Population):

- General Population

Categories:

Activity: Content

Mode: Lending

Format: Physical

#### **Activity 4: Intra System Lending (Delivery)**

Complete this activity section if funds were used to support intra system lending, including contractor vans, courier delivery, and postage.

Response:

Title: **Intra System Lending - Delivery**

CLSA funds continued to support the physical movement of resources from one library to another. This delivery system enables resource sharing among System members which is a high

priority for most NLS libraries. NLS supported the contracted services of two couriers serving the

Mountain Valley Library System (10 libraries) and the North Bay Cooperative Library System (6 libraries), with additional local and inter-library delivery services paid with local funding.

Beneficiaries:

- General Population

Categories:

Activity: Content

Mode: Lending

Format: Physical

Physical items sent by system member public libraries: **753,727**

Physical items delivered to system member public libraries: **753,727**

Physical items delivered to non-public libraries in system area: **0**

Total: **753,727**

Physical items sent by non-public libraries in system area: **0**  
Physical items delivered to system member public libraries: **753,727**  
Physical items delivered to non-public libraries in system area: **0**  
Total: **753,727**

Number of system-owned delivery vehicles that physically move items: **None**  
Frequency/schedule of physical delivery service: **N/A**  
Number of contracted vendor delivery vehicles that physically move items: **4**  
Frequency/schedule of physical delivery service: **1-5 days per week**

Other: please describe **N/A**

**Activity 5: Programming (Resource Sharing)**

Complete this activity section if funds were used to support programming provided by libraries, for example, DigiLabs.

N/A

**Activity 6: Library Management and Operations (Resource Sharing)**

Complete this activity section if funds were used to procure services to support library management and operations, for example, an Integrated Library System (ILS).

Response: N/A

**Activity 7: Library Broadband (Communications and Delivery)**

Complete this activity section if funds were used to procure services that help libraries provide high-speed broadband, including broadband service charges, hardware, and networking equipment.

Response: Title: **Library Broadband**

NLS allowed member libraries to choose from a menu of services to address their local needs. To meet the diverse needs of the areas of NLS, some libraries chose through the menu of services to use funds to support library broadband, including:

Two libraries allocated funds for **Broadband hardware** to purchase routers or switches for their network backbone,

Three libraries allocated funds for **Broadband telecommunication costs**.

Beneficiaries: General Population

Categories:

Activity: Procurement

**Activity 8: System Operations (Resource Sharing, Communications and Delivery)**

Complete this activity section if funds were used to procure services and items that support cooperative system operations in support of the CLSA program, for example, audit services, website maintenance, Zoom, telephone, content management software, survey system, internet services etc.

Response:

Title: **System Operations**

The Communication and Delivery baseline funds included baseline services for NLS, including office supplies, general postage, website hosting, Doodle, Zoom, and domain names. Providing these services promoted effective communication and supported the System's general needs.

Beneficiaries: Library Workforce

Categories:

Activity: Procurement

Do you have other activities to describe? Add here any activities that are not covered by the activity descriptions above. Please add tables as needed.

**Other Activity:**

Response: N/A

<b>Fiscal Year 2024-2025</b>	<b>Response:</b>
<b>System Name:</b>	NorthNet Library System
Please indicate how any 2024-25 fiscal year funds were unspent. If it will take you longer to spend your 2024-2025 funds, specify why.	\$1,883 was remaining from Baseline Services Website hosting due to fewer website changes required, and \$4,000 was remaining from Shared OverDrive Library-to-Go eCollection due to fewer end-of-year purchases, for a total of \$5,883. These funds will roll over to FY 2025-26

**Fiscal year 2024-2025: System Administration**

**Salaries/Wages/Benefits: System Administration**

Include each position on a separate line. Position title(s) and full time equivalent (FTE) must be included for each line item including positions funded with CLSA funds and positions funded with Match funds. The FTE calculation and narrative should include the position's contribution to the activities described in the Plan of Service and the source of the local match (if appropriate). The FTE calculation and narrative should NOT include activities outside of those described in the Plan of Service. Match funds should include all local contributions to the activities described in the Plan of Service. If staff work on activities that are not part of the Plan of Service, that time and those activities should NOT be included here.

Position Title and FTE (Activities contributing to activities described in the Plan of Service only.)	CLSA Funds	Matching Funds	Activity Associated with the expenditure	Description
1)System Coordinator (.33 FTE)	\$26,350	\$24,350		Provides committee support for NLS Executive and Council, and NLS regional Councils. Prepared correspondence, coordinated activities, prepared agenda packets, took Minutes and adhered to Brown Act. Managed the website, ensured effective communication among members.
2)CEO (.10 FTE)	\$15,446	\$13,446		Provided oversight of CLSA activities. Worked with the Executive Committee for priorities and ensured the overall fiscal and operational activities regarding CLSA reporting and activities were compliant with California law and were successfully completed. Wrote and presented reports to the NLS Council and NLS regional Councils, and attended NLS and CLSB meetings.
3)Controller (.11 FTE)	\$14,589	\$12,623		Prepared and monitored the NLS and CLSA budget and ensured all contracts with vendors for CLSA related services were completed. Prepared the fiscal CLSA reports and ensured compliance.
4)Operations Manager (.20 FTE)	\$15,149	\$15,149		With System Coordinator, updated the website to ensure effective communication; ensured all agendas and minutes were posted in adherence to the Brown Act. Assisted with coordination of all NLS and regions of NLS in their meetings where CLSA activities were discussed, including set-up, issued all agenda packets. Handled communication contracts for NLS, including purchasing of Zoom, Doodle, telecommunications, etc.
5)Accounting Assistant II (.08 FTE)	\$3,863	\$3,863		Processed payables weekly, prepared invoices and deposits. This included activity related to library CLSA claim forms, and goods and services related to CLSA.
6)Administrative Assistant II (.04 FTE)	\$1,965	\$1,965		Prepared contracts for signature for the various NLS CLSA services (e.g. contracts with vendors, delivery, etc.) Assisted in coordination of sending CLSA claim forms to each library.
7)Fiscal/Admin Svcs Specialist (.09 FTE)	\$6,628	\$6,628		Coordinated invoices and payments for NLS including membership, subscription costs, vendor payments and CalPERS.
8)Administrative Assistant (.09 FTE)	\$2,288	\$2,289		Assisted with processing reimbursements and invoices, and filing paperwork.
<b>Total Salaries/Wages/Benefits</b>	<b>\$86,278</b>	<b>\$80,313</b>		

**Supplies/Materials: System Administration**

Include the types and quantities of supplies/materials purchased specifically for the activities described in the Plan of Service.

Supplies/Materials	CLSA Funds	Local Match	Activity Associated with the expenditure	Description
<b>Total Supplies/Materials</b>	<b>0</b>	<b>0</b>		

**Equipment: System Administration**

This category should only be used for single items/units costing \$5,000 or more. Include the types and quantities of of equipment purchased specifically for the activities described in the Plan of Service. Include each item of equipment on a separate line.

Equipment	CLSA Funds	Local Match	Activity Associated with the expenditure	Description
<b>Total Equipment</b>	<b>0</b>	<b>0</b>		

**Services: System Administration**

Include each service on a separate line. Services includes subscriptions, licenses, and contracts. The description should include information demonstrating how the service contributes to the activities included in the Plan of Service.

Services	CLSA Funds	Local Match	Activity Associated with the expenditure	Description
<b>Total Services</b>	<b>0</b>	<b>0</b>		

<b>Total expenses: system administration</b>	<b>\$86,278</b>	<b>\$80,313</b>		
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<b>Total income: fiscal year 2024-2025</b>	<b>\$86,278</b>			
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<b>Total remaining: fiscal year 2024-2025</b>	<b>0</b>			
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Consultant Fees				
Include consultant on a separate line. Include all consultants that contribute to the activities described in the Plan of Service. Narrative should include the consultant's contribution to the activities described in the narrative report and the source of the local match (if appropriate).				
Name(s) of consultant(s) or consulting firm(s) and expertise.	CLSA Funds	Local Match	Activity Associated with the expenditure	Description
Total Consultants	0	0		

Supplies/Materials				
Include the types and quantities of supplies/materials purchased specifically for the activities described in the Plan of Service.				
Supplies/Materials	CLSA Funds	Local Match	Activity Associated with the expenditure	Description
Office supplies	\$547		Activity 8: System Operations	Postage and General Supplies for effective resource sharing. Budgeted \$250. Actual cost \$547 with overexpenditure of \$297. Moved \$297 from unexpended Doodle (\$2) and Web Hosting (\$295) in Services to cover overexpenditure.
Total Supplies/Materials	\$547	0		

Equipment				
This category should only be used for single items/units costing \$5,000 or more. Include the types and quantities of of equipment purchased specifically for the activities described in the Plan of Service. Include each item of equipment on a separate line.				
Equipment	CLSA Funds	Local Match	Activity Associated with the expenditure	Description
Broadband hardware	\$25,322		Activity 7: Library Broadband	Allocation to libraries to choose from a menu of services. Broadband hardware (routers, switches) purchased for effective resource sharing. Budgeted \$11,185. Expended \$25,322 with overexpenditure of \$14,137. Funds moved from following Services to cover overexpenditure: \$1,521 from Link+, and \$12,616 from Inter-Library loan (Local Use)
Total Equipment	\$25,322	0		

Services				
Include each service on a separate line. Services includes subscriptions, licenses, and contracts. The description should include information demonstrating how the service contributes to the activities included in the Plan of Service.				
Services	CLSA Funds	Local Match	Activity Associated with the expenditure	Description
Zoom	\$450		Activity 8: System Operations	Subscription supporting virtual executive and regional meetings for effective resource sharing.
Doodle	\$83		Activity 8: System Operations	Communication tool to assist in arranging meetings for effective resource sharing. Budgeted \$85. Actual expenditure \$83. Redirect \$2 to cover over-expenditure of Office Supplies.
Website hosting and Domain Names	\$1,796		Activity 8: System Operations	Communication tool for effective resource sharing. Budgeted \$3,974, including additional funds for potential website changes. Actual expenditure \$1,796. Redirect \$295 to cover over-expenditure of Office Supplies. Remaining \$1,883 will roll over to FY 2025-26
Two System Delivery Contracts	\$106,531	\$233,106	Activity 4: Intra-System Lending - Delivery	Systemwide contract: Courier service for two regional systems for effective resource sharing.
Shared OverDrive Library-to-Go eCollection	\$51,000	\$45,000	Activity 1: Shared eResources	Shared eBook and eAudio collection for effective resource sharing. Remaining \$4,000 will roll over to FY 2025-26
Other Shared eCollections	\$103,081		Activity 1: Shared eResources	Allocation to libraries to choose from a menu of services for effective resource sharing. Shared eCollections. Budgeted \$82,619. Expended \$103,081. Shared OverDrive \$90,030, Palace eBooks for All \$6,460, Kanopy \$6,321. Funds moved from following Services to cover overexpenditure: \$10,838 from Link+; \$9,624 from Broadband Telecommunication
Link+ Resource Sharing Subscription	\$17,641	\$242,264	Activity 3: interLibrary Loan (Delivery)	Allocation to libraries to choose from a menu of service to support effective resource sharing. Shared Link+ subscription. Budgeted \$30,000, expended \$17,641, with \$12,359 remaining. Redirect \$1,521 to cover over-expenditure of Broadband Hardware and \$10,838 to Other Shared eCollections.
Inter-library loan (local use)	\$2,384		Activity 3: interLibrary Loan (Delivery)	Allocation to libraries for effective resource sharing of OCLC ILL. Budgeted \$15,000, expended \$2,384. Remaining \$12,616 will be applied to Broadband Hardware.

Broadband telecommunication costs	\$30,394		Activity 7: Library Broadband	Allocation to libraries to choose from a menu of service to support effective resource sharing. Broadband telecommunication costs. \$40,018 budgeted, and \$30,394 expended. The remaining \$9,624 will be applied to overage in Other Shared eCollections.
Total Services	\$313,360	\$520,370		

Total expenses: baseline	\$339,229	\$520,370		
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Total income: fiscal year 2024-2025	\$345,112			
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Total remaining: fiscal year 2024-2025	\$5,883			
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Total expenses administration and baseline	\$425,507	\$600,683		
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Total income: fiscal year 2024-2025	\$431,390			
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Total remaining: fiscal year 2024-2025	\$5,883			
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<b>Fiscal Year 2023-2024</b>	<b>Response:</b>
System Name:	NorthNet Library System
This system has no funds remaining from the 2023-2024 fiscal year	<input type="checkbox"/>
If you had funds left over from the 2023-24 fiscal year please indicate below how they were spent. If it will take you longer to spend your remaining 2023-2024 funds, specify why.	The \$14,995 FY 23-24 funds were fully expended on the items identified in the budget (shared OverDrive ebooks and Courier services).

**Fiscal year 2023-2024: System Administration**

**Salaries/Wages/Benefits: System Administration**

Include each position on a separate line. Position title(s) and full time equivalent (FTE) must be included for each line item including positions funded with CLSA funds and positions funded with Match funds. The FTE calculation and narrative should include the position's contribution to the activities described in the Plan of Service and the source of the local match (if appropriate). The FTE calculation and narrative should NOT include activities outside of those described in the Plan of Service. Match funds should include all local contributions to the activities described in the Plan of Service. If staff work on activities that are not part of the Plan of Service, that time and those activities should NOT be included here.

Position Title and FTE (Activities contributing to activities described in the Plan of Service only.)	CLSA Funds	Matching Funds	Activity Associated with the expenditure	Description
<b>Total Salaries/Wages/Benefits</b>	0	0		

**Supplies/Materials: System Administration**

Include the types and quantities of supplies/materials purchased specifically for the activities described in the Plan of Service.

Supplies/Materials	CLSA Funds	Local Match	Activity Associated with the expenditure	Description
<b>Total Supplies/Materials</b>	0	0		

**Equipment: System Administration**

This category should only be used for single items/units costing \$5,000 or more. Include the types and quantities of equipment purchased specifically for the activities described in the Plan of Service. Include each item of equipment on a separate line.

Equipment	CLSA Funds	Local Match	Activity Associated with the expenditure	Description
<b>Total Equipment</b>	0	0		

**Services: System Administration**

Include each service on a separate line. Services includes subscriptions, licenses, and contracts. The description should include information demonstrating how the service contributes to the activities included in the Plan of Service.

Services	CLSA Funds	Local Match	Activity Associated with the expenditure	Description
<b>Total Services</b>	0	0		

**Total expenses: system administration**      0      0

**Total income: fiscal year 2023-2024**      Do not include your full original 2023-2024 funds. Include only those funds that are remaining from the 2023-2024 fiscal year

**Total remaining: fiscal year 2023-2024**      0

**Fiscal year 2023-2024: Baseline Funds**

**Consultant Fees**

Include consultant on a separate line. Include all consultants that contribute to the activities described in the Plan of Service. Narrative should include the consultant's contribution to the activities described in the narrative report and the source of the local match (if appropriate).

Name(s) of consultant(s) or consulting firm(s) and expertise.	CLSA Funds	Local Match	Activity Associated with the expenditure	Description

Total Consultants	0	0		

**Supplies/Materials**

Include the types and quantities of supplies/materials purchased specifically for the activities described in the Plan of Service.

Supplies/Materials	CLSA Funds	Local Match	Activity Associated with the expenditure	Description
Total Supplies/Materials	0	0		

**Equipment**

This category should only be used for single items/units costing \$5,000 or more. Include the types and quantities of equipment purchased specifically for the activities described in the Plan of Service. Include each item of equipment on a separate line.

Equipment	CLSA Funds	Local Match	Activity Associated with the expenditure	Description
Total Equipment	0	0		

**Services**

Include each service on a separate line. Services includes subscriptions, licenses, and contracts. The description should include information demonstrating how the service contributes to the activities included in the Plan of Service.

Services	CLSA Funds	Local Match	Activity Associated with the expenditure	Description
Two System Delivery Contracts	\$4,855			Systemwide contract: Courier service for two regional systems for effective resource sharing.
Shared OverDrive Library-to-Go eCollection	\$10,140			Use of FY 2023-24 allocation to libraries for shared Library-to-Go to offset costs due to 50% allocation reduction
Total Services	\$14,995	0		

Total expenses: baseline	\$14,995	0		
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Total income: fiscal year 2023-2024	\$14,995			
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Total remaining: fiscal year 2023-2024	\$0			
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Total expenses administration and baseline	\$14,995			
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Total income: fiscal year 2023-2024	\$14,995			
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Total remaining: fiscal year 2023-2024	\$0			
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<b>Fiscal Year 2022-2023</b>	<b>Response:</b>
<b>System Name:</b>	NorthNet Library System
This system has no funds remaining from the 2022-2023 fiscal year	<input checked="" type="checkbox"/>
If you had funds left over from the 2022-23 fiscal year please indicate below how they were spent. All of these funds should have been used during the 2024-25 fiscal year.	

**Fiscal year 2022-2023: System Administration**

<b>Salaries/Wages/Benefits: System Administration</b>				
Include each position on a separate line. Position title(s) and full time equivalent (FTE) must be included for each line item including positions funded with CLSA funds and positions funded with Match funds. The FTE calculation				
Position Title and FTE (Activities contributing to activities described in the Plan of Service only.)	CLSA Funds	Matching Funds	Activity Associated with the expenditure	Description
<b>Total Salaries/Wages/Benefits</b>	0	0		

<b>Supplies/Materials: System Administration</b>				
Include the types and quantities of supplies/materials purchased specifically for the activities described in the Plan of Service.				
Supplies/Materials	CLSA Funds	Local Match	Activity Associated with the expenditure	Description
<b>Total Supplies/Materials</b>	0	0		

<b>Equipment: System Administration</b>				
This category should only be used for single items/units costing \$5,000 or more. Include the types and quantities of equipment purchased specifically for the activities described in the Plan of Service. Include each item of				
Equipment	CLSA Funds	Local Match	Activity Associated with the expenditure	Description
<b>Total Equipment</b>	0	0		

<b>Services: System Administration</b>				
Include each service on a separate line. Services includes subscriptions, licenses, and contracts. The description should include information demonstrating how the service contributes to the activities included in the Plan of Service.				
Services	CLSA Funds	Local Match	Activity Associated with the expenditure	Description
<b>Total Services</b>	0	0		

<b>Total expenses: system administration</b>	0	0		
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<b>Total income: fiscal year 2022-2023</b>			Do not include your full original 2022-2023 funds. Include only those funds that are remaining from the 2022-2023 fiscal year	
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<b>Total remaining: fiscal year 2022-2023</b>	0			
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**Fiscal year 2022-2023: Baseline Funds**

<b>Consultant Fees</b>				
Include consultant on a separate line. Include all consultants that contribute to the activities described in the Plan of Service. Narrative should include the consultant's contribution to the activities described in the narrative report				
Name(s) of consultant(s) or consulting firm(s) and expertise.	CLSA Funds	Local Match	Activity Associated with the expenditure	Description
<b>Total Consultants</b>	0	0		

<b>Supplies/Materials</b>				
Include the types and quantities of supplies/materials purchased specifically for the activities described in the Plan of Service.				
Supplies/Materials	CLSA Funds	Local Match	Activity Associated with the expenditure	Description

